

MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT VILLAGE HALL July 5 , 2022

The Regular Board Meeting was called to order at 7:02 PM by Mayor Ronald J. Gardiner. The audience was led in the Pledge of Allegiance.

**ROLL CALL:** Upon Roll Call by Village Clerk **Sandra M. Washington**, the following Trustees responded: **Clark, Hadnott, Hart, Lynch,**

**REMOTE PARTICIPATION** Motion was made to approve remote participation by Trustee and second by Trustee

**Upon Roll Call:** Ayes: 4 Naes: 2 Recues: 0 Absent: 2 Abstain: 0

**Ayes:** Clark, Hadnott, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson, Winston

**Abstain:** 0

**Motion Approved:** Yes

**ALSO IN ATTENDANCE:** **Brian Mitchell**, Village Administrator; Village Attorney, **John Donahue**; **Kevin Welsh** Fire/Building; **Chief Peddycord** Police, **Bill Manousopoulos**, Director of Public Works, Phil Robinson, Glenwoodie Golf Course, **Carmen Hopkins**, Village Treasurer

**ABSENT:** **Trustee Dawson**

**VILLAGE CLERK'S OFFICE** **Motion to Approve** the May 17, 2022, Regular Board Meeting Minutes.

**Trustee Lynch** made the motion for approval; **Trustee Clark** second the motion.

**Discussion:** None

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain:

**Ayes:** Clark, Dawson, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**Motion to Approve** the June 7, 2022 Regular Board Meeting Minutes.

**Trustee Lynch** made the motion for approval; **Trustee Hadnott** second the motion.

**Discussion: None**

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 1 Abstain:

**Ayes:** Clark, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**TREASURER'S REPORT:**

1). **Motion to Approve Bills Payable #1 as presented by Treasurer, Carmen Hopkins**

Bills Payable Corporate in the amount of \$284,836.58, Water Account \$124,158.45; TIF Main Street \$60,107.04; Glenwoodie Golf Course \$39,256.60 TIF Halsted North \$6,886.00; TIF Halsted South \$1,923.58

**TOTAL ALL FUNDS \$517,168.25**

**Trustee Clark** made the motion for approval; **Second by Trustee Hart** to accept the Motion as read.

**Discussion:** **Trustee Hadnott** opened discussion inquiring of the opening and closing balances. He does not have access to information as when Linda was in the role of Finance Director. Trustee Hart suggested moving Anthony from Sikich up on the agenda to provide an update on accounting services before voting on bills payable. Trustee Hart noted concerns with not having current financial statements available to the Board; the last monthly financial report was received in February.

Anthony Sikich noted that the March monthly financial report will be completed and distributed to the Board this Friday; the April/May financial reports will be complete by the following week; June financial statement will be available by the next Board meeting. Anthony indicated that there is no concern with the Covid 19 funds being comingled with the general operating fund; there are certain restrictions for the use of the funds but no restrictions regarding maintaining Covid funds separate; it was strongly suggested to establish a separate ledger account specific to the Covid expenditures.

Trustee Hart noted red flags of late payments being made for services provided in 2021; the Board is not aware of how the fiscal year ended April 30<sup>th</sup> and are now 3 months into a new fiscal year without current financial statements; not how we should be operating.

Anthony noted the prioritization has been on the Village's 2021 audit preparation and appropriations/budget but does not foresee an issue maintaining monthly financial reports for the Board by the 15<sup>th</sup> close date going forward.

Trustee Hadnott made the recommendation to obtain a new appraisal and not to rely on the January 2020 appraisal by Wipfli for the 2021 audit. Anthony confirmed that he will coordinate the request with Village Administrator Mitchell.

Trustee Winston noted that the budget is still not in place and we are three months into a new fiscal year; noted concerns with making expenditures without a budget.

**Upon Roll Call:** Ayes:4 Naes:0 Recues: 0 Absent: 1 Abstain: 1

**Ayes:** Clark, Hadnott, Lynch, Winston

**Naes:** 0

**Recues:**0

**Absent:** Dawson

**Abstain:** Hart

**Motion Approved:** Yes

**Motion to Approve Bills Payable #2 as presented by Treasurer, Carmen Hopkins**

Bills Payable Corporate in the amount of \$135,297.19, Water Account \$18,658.29; TIF Main Street \$20,266.92; Glenwoodie Golf Course \$55,108.17 TIF Halsted North \$1,424.91;

**TOTAL ALL FUNDS \$230,755.48**

**Trustee Hart** made the motion for approval; **Second by Trustee Lynch** to accept the Motion as read.

**Discussion:** None

**Upon Roll Call:** Ayes: 4 Naes:0 Recues: 0 Absent: 1 Abstain: 1

**Ayes:** Clark, Hadnott, Lynch, Winston

**Naes:** 0

**Recues:**0

**Absent:** 0

**Abstain:** Hart

**Motion Approved:** Yes

**2). Motion to Approve Payroll as presented by Treasurer, Carmen Hopkins.** Payroll as of the date June 17, 2022, Corporate in the amount of \$109,085.00, Sewer & Water \$13,809; Paid On Call \$22,426.00 Glenwoodie \$28,082.00;

**OVERTIME:** Police \$8,527.00 Reimbursable \$1,136.00; Sewer & Water \$556.00, Public Works \$305.00

**TOTAL PAYROLL** \$182,790.00

**Trustee Hadnott** moved; **Second by Trustee Hart** to accept the Motion as read.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain:

**Ayes:** Clark, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**Motion to Approve Payroll as presented by Treasurer, Carmen Hopkins.** Payroll as of the date July 1, 2022, Corporate in the amount of \$107,454.00, Sewer & Water \$13,388; Elected Officials \$3,833.00; Glenwoodie \$29,878.00;

**OVERTIME:** Police \$10,782.00; Reimbursable \$1,245.00; Sewer & Water \$232.00, Public Works \$125.00

**TOTAL PAYROLL** \$165,692.00

**Trustee Clark** moved; **Second by Trustee Winston** to accept the Motion as read.

**Discussion:** Trustee Hadnott noted a meeting was not conducted on June 21, 2022 and elected or appointed officials, including President, Treasurer, Clerk, Trustees should not be compensated for that missed meeting. Trustee Winston respectfully disagreed indicating the meeting was cancelled due to lack of quorum.

**Upon Roll Call:** Ayes: 4 Naes: 1 Recues: 0 Absent: 1 Abstain:

**Ayes:** Clark, Hart, Lynch, Winston

**Naes:** Hadnott

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**OPEN TO THE PUBLIC:**

**Resident – 30 Nugent Square**

Resident inquired about the shooting that took place a few weeks ago; Chief Peddycord indicated that it is still an ongoing open investigation. It appears to be a targeted incident.

**MAYOR'S COMMUNICATION**

**Mayor Gardiner** read a thank you letter from the Glenwood Hawks Organization thanking the Village for its \$7,500 financial donation; The Glenwood Baseball team also gave thanks for the \$2,500 donation. Appreciated support for and attendance at opening day; special thanks to Bill in Public Works ensuring everything was in good order.

**Motion to Approve Request for Executive Closed Session under Section 2 (c) ( 1) Personnel with action to be taken and reason to reconvene at the end of the meeting.**

**Trustee Lynch** moved the motion; Second by **Trustee Winston**

**Discussion:** None

**Upon Roll Call:** Ayes: 4 Naes: 1 Recues: 0 Absent: 1 Abstain:

**Ayes:** Hadnott, Hart, Lynch, Winston

**Naes:** Clark

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**Motion to Approve Request for Executive Closed Session under Section 2 (c) (11) pending litigation with reason to reconvene for approval of an MAI**

**Appraisal for U-Haul's Property Tax Appeal Board Appeal at the end of the meeting.**

**Trustee Hadnott** moved; Second by **Trustee Lynch** to accept the motion as read.

**Discussion: None**

**Upon Roll Call:** Ayes: 4 Naes: 1 Recues: 0 Absent: 1 Abstain:

**Ayes:** Hadnott, Hart, Lynch, Winston

**Naes:** Clark

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**\*\*Trustee Lynch moved the motion to convene into Executive Closed Session; Second by Trustee Hart\*\***

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain:

**Ayes:** Clark, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**Mayor Gardiner reconvened the regular Board meeting of July 5, 2022 at 8:22 pm.**

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain:

**Ayes:** Clark, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**Motion to Hire Cynthia Smith for the position of Finance Director, at \$102,000 annual salary with benefits**

**Trustee Lynch** made the motion; Second by **Trustee Clark** to approve the motion as read

**Trustee Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain:

**Ayes:** Clark, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**ATTORNEY'S REPORT**

**Motion to Approve the Resolution forgiving Tuffli Family's mortgage payment due May 25, 2022, pursuant to the Village's 2013 agreement selling the property to Tuffli**

**Trustee Lynch** made the motion; Second by **Trustee Clark** to approve the motion as read

**Upon Roll Call:** Ayes: 4 Naes:1 Recues: 0 Absent: 0 Abstain:

**Ayes:** Clark, Hadnott, Hart, Lynch

**Naes:** Winston

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**Motion to Approve an Ordinance rezoning certain property to M Manufacturing Zone District (PIN 32-100-400-006-0000)**

**Trustee Hadnott** made motion to TABLE; Second by **Trustee Clark**

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain:

**Ayes:** Clark, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**Motion to Approve an Ordinance Approving a Plat of Subdivision for PIN #32-10-400-006-0000**

**Trustee Hart** made the motion to TABLE; **Trustee Hadnott** second the motion to TABLE.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson

**Abstain:**

**Motion Approved:** Yes

**Motion to Approve a Redevelopment Agreement with Lake County Excavating Company Regarding PIN # 32-10-400-006-0000**

**Trustee Lynch** moved the motion; no second; MOTION DIES

**Discussion:** **Trustee Hadnott** noted he is still waiting on the ECO CAT report that he requested during the June meeting. That report addresses wetlands, environmental issues associated with project; the Village of Glenwood has to order the report;

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain:1

**Ayes:** Clark, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**Motion to Approve Recommendations to the Board of Trustees for Glenwoodie Industrial Park Development**



**Trustee Hadnott** made the motion to TABLE; **Trustee Hart** second the motion to **TABLE**.

**Discussion:** Trustee Hart commented that the recommendations from the Economic Development did not have a quorum; the Economic Development Committee had 2 in attendance; the Finance Committee only had one committee member.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson

**Abstain:**

**Motion Approved:** Yes

**Motion to Approve Recommendations to the Board of Trustees for the Development for Silken Patel's Development at the Glenwoodie Theatre**

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain:1

**Ayes:** Clark, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**Motion to Approve Ordinance Amending Section 10-46 of the Village Code of Ordinances, Hours of Operation for 7 days a week until 2am, for class R liquor license**

**Trustee Winston** moved the motion; Second by **Trustee Clark**

**Discussion:** Discussion regarding amending hours of operations of liquor license at Rok Island Bistro; liquor license was renewed with 11pm restricted hours to serve liquor; Owner noted drastic financial impact of lost revenues, revenues dropped to \$6k last month; The owner has requested operating hours back to 2am; Chief Peddycord noted complaints have decreased since new hours; it was suggested amending hours until midnight on weekdays; 1am on weekends; Trustee Clark recommended keeping business license hours until 2am; should not single out one business; owner feels steam rolled; license was \$750 with 2am hour restriction and \$1000 with 11pm cutoff. Trustee Hart noted its complexity and have to consider financial hardship of business, and the citizens rights to be undisturbed in their homes.

**Trustee Winston** made motion to amend liquor license hours to 1am for Fri/Sat; 12midnight Sunday-Thursday, Trustee **Clark** did not amend the motion.  
**Trustee Hadnott** second the motion

**Upon Roll Call:** Ayes: 4 Naes: 2 Recues: 0 Absent: 1 Abstain:0

**Ayes:** Hadnott, Hart, Winston, \*Gardiner

**Naes:** Clark, Lynch

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

#### **VILLAGE ADMINISTRATOR OFFICE**

**Village Administrator requested the Board to consider of approval of audio/video contract for Board Room, Lobby, and Conference Room**

**Discussion:** 3 Proposals were presented to the Board of Trustees for consideration; each company provided a brief overview of the proposals and answered questions. Trustee Hart noted the investment should be made to improve communications; suggested not to piece meal; invest in all the bells and whistles;

**Motion to Approve EOC Audio contract, not to exceed \$63k for audio/visual equipment in Village Hall Board Room, Lobby, and Conference Room**

**Trustee Hadnott** made the motion to approve; **Trustee Hart** second the motion.  
**Trustee Hart amended the motion, not to exceed \$116k**

Discussion: EOC Rep indicated an increase of 4-6 monitors would cost no more than \$5,000 and nowhere near \$116k

**Trustee Hart AMENDED the motion, not to exceed \$70k; Second by Trustee Hadnott**

**Upon Roll Call:** Ayes: 4 Naes: 1 Recues: 0 Absent: 1 Abstain: 0

**Ayes:** Clark, Hadnott, Hart, Winston

**Naes:** Lynch

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**Village Administrator, B. Mitchell** reminded the Board of the Mobile Memorial Wall, July 7-10 @ Marion Catholic High School; Thank staff members for July 4<sup>th</sup> Event; Residents received it well. Thanks to elected officials for supporting the event.

#### **POLICE DEPARTMENT REPORT**

**Motion to Approve 5 Year Purchase Plan with Axion Enterprise, Inc. to purchase eight (8) Axon Fleet 3 squad in-car camera systems at \$81,120**

**Trustee Clark** made the motion to approve; **Trustee Winston** second the motion.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

**Ayes:** Clark, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

#### **NEW BUSINESS:**

**Trustee Winston** requested that the Board review the Ordinance regarding Dogs; review ordinance regarding process with water shut off when selling a home in Glenwood. It makes it difficult with shutting off, turning back on for the inspection, shutting off again, connecting again.

Inquiry was made on the status of the Animal Control Specialist position; **Trustee Winston** suggested resident, Alaina be considered--- **Village Administrator B. Mitchell** will follow up on her interest in the position.

#### **OLD BUSINESS:**

**Trustee Winston** noted that he is still waiting on the FOIA requests that he requested. He also requested Executive Closed Session for the Personnel matter that is unresolved regarding serious personnel related allegations.

**Trustee Hart** inquired about the donations to the sports teams; Glenwood Hawk received \$7,500; the other sports teams received \$2,500 due to budget restraints; **Village Administrator, B. Mitchell** will review the approved minutes discussing the charitable donations.

**Trustee Winston** discussed the payment received from Glenwood Oaks was received late and in violation of the RDA, payment was received after the 15<sup>th</sup>; Attorney Donahue indicated the payment should have been received on June 15<sup>th</sup>; the Village did not send out a bill for payment due; the owner paid when he was advised that it was past due; Mayor Gardiner indicated it will be an agenda item at the next board meeting to determine course of action taken; the Board will decide if the payment will be accepted or not in compliance with RDA. **Trustee Winston** noted instead of forgiving the owner \$7k to give that money to the sports teams in need.

**Motion to go into Executive Closed Session**

**Trustee Lynch moved the motion; Second by Trustee Hart**

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

**Ayes:** Clark, Hadnott, Hart, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson

**Abstain:** 0

**Motion Approved:** Yes

**ADJOURNMENT:** The July 5 ,2022Board Meeting adjourned @ 9pm.

*Sandra M. Washington (CW)*

---

**Sandra M. Washington, Village Clerk**