

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT VILLAGE HALL, SEPTEMBER 17, 2024

The Board Meeting was called to order at 7:00 PM by Trustee Ronald Clark. The audience was led in the Pledge of Allegiance.

Trustee Clark acknowledged the passing of the mother of Trustee Larry Williams and the passing of the Steger, Illinois Mayor Ken Peterson Jr. There was a moment of silence for these two great individuals.

ROLL CALL:

Upon Roll Call by Village Deputy Clerk Carolyn D. Williamson, the following Trustees responded: **Brown, Clark, Lynch, Rolle, Taylor, Williams**

Attorney John gave the Board and citizens an update on Mayor Gardiner. He is doing well. He wanted to come to the meeting tonight; however, he decided to be on the air of caution.

REMOTE PARTICIPATIONS:

The Regular Board meeting was conducted at Village Hall; a request for **Mayor Gardiner's** remote participation was made.

Trustee Williams made the motion and **Trustee Taylor** seconded the motion.

Discussion: Trustee Lynch asked why the Village continues to vote for Zoom participation at Board Meetings and no one is speaking. **Attorney John** says there is no reason to vote on it' however, there is no harm in having it on the agenda and the mayor will be participating via Zoom.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes, motion approved. **Mayor Gardiner** will participate remotely.

ALSO IN ATTENDANCE:

Brian D. Mitchell, Village Administrator; **John Donahue**, Village Attorney; **Chief Derek Peddycord**, Police, **Kevin Welsh Jr.**, Fire and Building, **Dave Shilling**, Village Engineer, **Phil Robbins**, Glenwoodie Golf Course, **Joe Benoit**, Public Works Director, **Chief Kevin Welsh**, Fire/Building.

ABSENT:

None

Village Clerk's Office:

Motion to Approve the Regular Board Meeting Minutes of September 3, 2024

Trustee Rolle made the motion to approve; **Trustee Williams** seconded the motion as read with amendments by **Trustee Brown**.

Discussion: **Trustee Brown** had amendments regarding her concerns on the amount for the Fire station. She stated she had concerns that the price had gone up. She wanted the minutes to reflect her concerns. **Trustee Lynch** says the Board only approved the **Vendor list** which was \$336,900.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes, minutes approved with amendments.

TREASURER'S REPORT

BRYAN JANSSEN

Finance Operations manager Brian Janssen made corrections regarding a check to Wells Fargo in accurately recorded which will change the totals for Glenwoodie numbers and the total funds. The number should be \$2,184.84.

Bills Payables September 16, 2024– Corporate \$80,642.63, Motor Fuel Tax \$45,818.33, Sewer and Water \$138,612.04, TIF Holbrook Road \$ 5,195.00, Glenwoodie Golf Course \$39,170.41, TIF Halsted North \$173,759.00, TIF Halsted South \$37,719.00, **Total All Funds \$520,916.41**

Trustee Taylor made the motion and seconded by **Trustee Brown**

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes, motion approved.

2. **Payroll as of the date September 6, 2024** – Corporate \$135,637.20, Sewer and Water \$17,085.57, Holiday Pay \$3,582.16, Paid on Call \$11,548.13, Elected Positions \$6,587.56, Glenwoodie Golf Course \$36,687.50, Vendor Checks \$2,805.48, OVERTIME: Police Overtime \$5,106.13 (Reimbursable \$1,467.48), Sewer & Water 848.69, Public Works OT \$456.93, Economic Development Stipend \$461.54, Admin Stipend \$1,367.31, **TOTAL PAYROLL \$222,172.20**

Finance Operations manager Brian Janssen made corrections on the Vendor checks, it should state \$2,805.48.

Trustee Taylor made the motion and seconded by Trustee Williams

Discussion: Trustee Lynch had questions regarding if were TIF transfers made. Trustee Lynch says he requested all TIF transfer should come before the Board, and it appears some movement has been made. Bryan Jansen said he would double check and get back to Trustee Lynch. Trustee Lynch says he and Bryan will speak after the meeting.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes, motion approved with amendments.

OPEN TO THE PUBLIC

Michelle Mosley- Brookwood Point

Ms. Mosley Expressed concerns regarding unaudited numbers in the budget and the TIF balances. She states there is a \$500,000 difference which is unaudited. Secondly, she had concerns regarding Illinois Municipal Retirement Fund (IMRF). Ms. Mosley also had a question on Business Licenses and Vacant Registration. Lastly Ms. Mosley addressed Engineer Dave regarding engineering monies for a walking path.

Edward Hadnott- Manor Resident

Mr. Hadnott addressed the Board after the August 6, 2024, Board Meeting, he was out in the foyer and looked outside the door and the police were outside, He states Sergeant Willett says they were summoned. His concern was whether the two police cars and three officers. were on this side of the railroad tracks, and an incident would have occurred, who would have responded.

He lastly had concerns regarding the budget. He states no budget should be approved without the consensus of the residents and a public meeting should be held.

Cheryl Hansford- Brookwood Point Resident

Ms. Hansford says there were some things said at the August 20, 2024, Village Board Meeting which really concerned her regarding an overgrowth of weeds on her property. Ms. Hansford states she saw the meeting on Zoom and wanted to give her side of the story. She says there are no weeds on her property. She states there are maple and mulberry trees and grape vines. She states this has been a back and forth with her neighbors since 2010 on this issue and other issues. She states she gave permission for the Myers to cut the tree that is hanging in their yard, but not in her yard. Ms. Hansford finally states her trees are trimmed back and remain neat. **Trustee Taylor** asked **Attorney John** to repeat the state statue. **Attorney John** says the state statute allows a resident to trim a tree or weeds that is protruding on their property. Lastly **VA Mitchell** states he received a letter from Ms. Birmingham on September 12, 2024, and it was forwarded to Attorney John.

Leon Fields- Brookwood Point Resident

Mr. Fields wants to address the wild animals on Minerva and Dante in Brookwood Point. He states when excavation trucks came in, there was an influx of skunks and raccoons. He would like the Village to address the wildlife problem. He states when Paul Sanchuk was here, this was not an issue. He would like to see the Village to get an animal control guy; however, as Trustee Rolle stated VA Mitchell to verify the Animal position is open and it has been posted for over a year.

Leon Moore- Brookwood Point Resident

Mr. Moore asked the question how the proposed budget would be reviewed and how will the citizens get their input into the system. He would like to see a mechanism so the citizens can hear the discussion of the budget process, and the numbers need to be tweaked.

Lastly, he wanted closure to the Fire Station re-build. He wanted to know if the 1.8 is an approved number and would the Chief have to come back before the Board if there is to be more money spent.

Lastly, Mr. Moore states there is \$250,000.00 which came out of the general fund and went to Glenwoodie and \$900,000.00 that is not in the Treasury report for the Park Drive properties reimbursement. **Trustee Lynch** says he remembers when he was a Trustee that he and Treasurer Hart asked for a awards letter so they could see where the money went.

Chief Welsh says we chased that for several amount of time through our email and FEMA and got that disbursement at about \$980,000 and then there was some additional funds approved by MWRD Though all those funds have been received, but not tracked back out. Chief also states this has been tracked for months. **Trustee Lynch** asked if this can be tracked with the 2022 audit. **Adam Metz** says he can highlight this with the audit.

Lastly **Mr. Moore** wanted to address the fact that there has been an issue with moving money from TIF to TIF.

VA Mitchell wanted to address from the Board the checks going out tonight on Bills Payables must be approved. **Trustee Rolle** says this was discussed at the last Board meeting and the monies would have to come from the TIFs. **Attorney John** says the passing of Bills Payables should suggest that the Bills payables are approved and therefore tonight's checks are approved.

Chief Welsh suggests since there are TIF breakdowns per TIF; to just add a secondary or supplemental report and that way it becomes part of the approval process. **Trustee Brown** says this is a solution by **Chief Welsh** and she also asked **Bryan Janssen** if this could be implemented. **Bryan** says this will be under the finance report as a supplement to the agenda and suggest the monies come from TIF Industrial.

COMMUNICATIONS

MAYOR'S OFFICE:

Mayor Ronald J. Gardiner

1. Appointments (***)To be done at the end of the meeting)

Trustee Rolle made the motion to **Table** and seconded by **Trustee Taylor**

Discussion: None

Upon Roll Call: Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion: Tabled due to Mayor Gardiner not present

2. Approval of request for Executive Session under 2 (c) (1) personnel with action to be taken and reason to reconvene at the end of the meeting. (***)To be done at the end of the meeting)

Trustee Taylor made the motion to **Table** and seconded by **Trustee Rolle**

Discussion: None

Upon Roll Call: Ayes: 5 Naes 0: Recues:0 Absent: 0 Abstain: 1

Ayes: Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: Brown

Motion: Tabled due to **Mayor Gardiner** not present

ATTORNEY'S REPORT

John F. Donahue

No Report

VILLAGE ADMINISTRATOR

Brian D. Mitchell

VA Mitchell addressed issues, as it relates to the construction of the bridge project. He and Eng Dave have been communicating with IDOT. They have requested IDOT to give a weekly or bi-weekly status of the project.

Next **VA Mitchell** reports the village camping event is September 27th starting at 7:00 p.m. until September 28th at 7:00 a.m. He encourages that if you are interested you make your reservations quickly, because we are almost full. Trustee Taylor asked if there was a tentative date for the bridge. **VA Mitchell** says there is no tentative date.

DEPARTMENTAL REPORTS

Fire/Building

Chief Kevin A. Welsh Sr

Consideration and Approval to enter into a contract with Placer Labs Inc. to provide analytical data for the purpose of Economic Development.

Trustee Taylor made the motion and seconded by **Trustee Rolle**

Discussion: **Chief Welsh** says he is presenting a presentation to authorize expenditure of \$9,900.00 for the 12-month subscription. This would be a TIF expense. **Trustee Rolle** asked if a presentation can be presented to the Board. Chief says the company would do a Zoom meeting and give a presentation.

The Board's recommendation is for Placer Labs Inc to attend a Board meeting via Zoom for a presentation.

Finance

Bryan Janssen

Presentation of the FY2025 Budget

VA Mitchell wanted to inform every one of the process that was taken and to let everyone know there were meetings with he Department Heads to find out what their needs were. He also wanted the Board to know that he and Bryan are open to meetings with the Trustees to make sure they have a good understanding.

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Bryan Janssen over the highlights of the budget. He states he worked hard with the numbers and wanted to get a budget out to the Board. Bryan states contractual staff is benchmarked at 3.5% and gave an example of 1% for non-contractual staff. Next, he states the Deputy Chief line does not have a value and that is because deputy chiefs do get all reported into the ending account number of 9 0 1 1, which is with the rest of full time. Lastly, he states if the Public wants to give their input, a recommendation would be to give feedback to the Board, then come back to him by next Tuesday.

Trustee Lynch says there should be a COW meeting to discuss the budget, and he thanked Bryan for all his hard work.

Trustee Clark says to wait for Mayor Gardiner to return next meeting.

Mayor Gardiner chimed in via Zoom and asked all the Trustees to send him and Bryan Janssen questions pertaining to the budget. Trustee Lynch recommends the second week in October to go over the budget.

VA Mitchell ended the meeting by offering condolences to the family of Mayor Ken Peterson of Steger, Illinois. Trustee Clark says he also wants to send condolences to Trustee Larry Williams and family on the passing of his mother.

NEW BUSINESS

NONE

OLD BUSINESS

Trustee Brown would like to know what can be done regarding a request to put up "Caution Children at Play" sign on 194th and Minerva by Mr. Jones at the last Board Meeting.

VA Mitchell states any signs that are requested in the community he will defer to Chief Peddycord for a recommendation, and from Chief Peddycord. It then goes to public works. VA Mitchell states he will speak with Chief Peddycord when he returns from vacation.

Lastly, **Trustee Brown** had concerns regarding residents grilling in Hickory Glen Park and cars parked on the grass. Her recommendation was to put a sign up stating no grilling and if people did not adhere to the sign, there would be a fine. VA Mitchell says he will discuss this issue with **Attorney John** and get back to Trustee Brown.

MOTION TO ADJOURN:

Trustee Lynch made a motion Seconded by **Rolle**

Upon Roll Call: Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

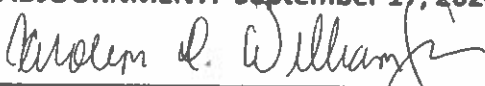
Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ADJOURNMENT: September 17, 2024, Regular Board meeting was adjourned @ 8:59PM.



Carolyn D. Williamson, Deputy Clerk