

MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT VILLAGE HALL, **May 7, 2024**

The Board Meeting was called to order at 7:02PM by Mayor Ronald J. Gardiner. The audience was led in the Pledge of Allegiance.

**ROLL CALL:** Upon Roll Call by Village Clerk **Sandra M. Washington**, the following Trustees responded: **Brown, Clark, Lynch, Rolle, Taylor, Williams**

**REMOTE participations** The meeting was conducted at Village Hall; no requests for remote participation were made.

**ALSO IN ATTENDANCE:** **Brian D. Mitchell**, Village Administrator; **John Donahue**, Village Attorney; **Chief Derek Peddycord, Police; Chief Kevin Welsh, Fire/Building; Dave Shilling**, Village Engineer, **Joe Benoit**, Public Works Director, **Phil Robbins**, Glenwoodie Golf Course

**ABSENT:** None

**Village Clerk's Office:** **Motion to Approve the Regular Board Meeting Minutes of April 19, 2024**

**Trustee Lynch** made the motion to approve; **Trustee Clark** second the motion as read.

**Discussion:** **Trustee Brown** noted corrections to the minutes of April 19, 2024. Page 2, under Bills Payable, and under New Business **replace** amount of \$5,000 with \$500 to Dion's Cafe; **delete** "Trustee Brown would like to see the Village move forward from Mulberry status"; **add** comment under Arrow Strategy proposal... **Trustee Brown** asked the question if pricing is negotiable for the proposal presented. **Steve's** response confirmed it was negotiable.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes, approved with noted corrections.

**TREASURER'S REPORT:** 1). **Motion to Approve Bills Payable May 1,2024 as presented by Treasurer, Toleda Hart**

**Bills Payables May 1, 2024**, Corporate in the amount of \$406,291.44; Sewer and Water \$425,134.39; Glenwoodie Golf Course \$18,428.61; TIF Industrial North \$6,000.00; TIF Halsted North \$63,417.05  
**TOTAL ALL FUNDS \$919,271.49**

**Trustee Clark** made the motion to approve; **Trustee Lynch** second motion.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues:0 Absent: 0 Abstain:0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**2). Motion to Approve Bills Payable May 1,2024**

**Bills Payables May 1, 2024**, Corporate \$90,300.00 (forfeiture check)

**Trustee Williams** made the motion to approve; **Trustee Lynch** second motion.

**Discussion:** **Chief Peddycord** explained the forfeiture check was due to assets seized from a defendant. It was determined that assets were illegally obtained. 65% of the seizure was awarded to the Village of Glenwood; 35% is for legal and processing fees.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues:0 Absent: 0 Abstain:0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**Payroll** as of March 22, 2024. Corporate \$142,094.15; Sewer and Water \$19,339.90; Paid on Call \$8,895.38; Glenwoodie Golf Course \$13,098.55; Vendor Checks \$2,620.01;

**OVERTIME:** Police \$9,709.85 Reimbursable (\$1,402.38)  
Sewer & Water \$1,243.74; Public Works OT \$669.71;  
Economic Development Stipend \$461.52

**TOTAL PAYROLL: \$197,691.97**

**Trustee Clark** made the motion to approve; **Trustee Lynch** second the motion.

**Upon Roll Call:** Ayes: 5 Naes: 1 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Taylor, Williams

**Naes:** Rolle

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**Payroll** as of April 19, 2024. Corporate \$182,017.43; Sewer and Water \$15,440.05; Paid on Call \$10,100.12; Glenwoodie Golf Course \$17,725.43; Vendor Checks \$2,591.54;  
**OVERTIME:** Police \$9,702.17 Reimbursable (\$1,911.57)  
Public Works OT \$358.18; Economic Development Stipend \$461.52 Admin Stipend \$1,064.83

**TOTAL PAYROLL: \$222,383.64**

**Trustee Lynch** made the motion to approve; **Trustee Clark** second the motion.

**Discussion:** **Trustee Taylor** asked Treasurer Hart to explain the calculations for payroll 4/19; she calculated a different total in the amount of \$239,461.27. **Treasurer Hart** reviewed payroll summary records; Paylocity receipt indicates what has been paid. The totals will be reviewed and reported back to the board; Treasurer Hart also noted that the village cannot withhold employee payroll and staff have been paid. Phil Robbins responded to inquiry regarding increase in Glenwoodie payroll is due to the start of golfing season.

**Upon Roll Call:** Ayes: 2 Naes: 4 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark

**Naes:** Lynch, Rolle, Taylor, Williams

**Recues:** 0

**Absent:** 0

**Abstain: 0**

**Motion Approved:** No, this agenda item will be placed on the next board meeting agenda.

**Payroll** as of May 3, 2024. Corporate \$182,829.89; Sewer and Water \$15,716.23; Weapon Proficiency \$7,200.00; Uniform Allowance \$\$35,000; Paid on Call \$8863.49; Glenwoodie Golf Course \$29,042.76; Vendor Checks \$3,310.99; **OVERTIME:** Police \$8,707.02 Reimbursable (\$710.06) Sewer and Water \$1,014.09; Public Works OT \$648.78; Economic Development Stipend \$461.52 Admin Stipend \$1,642.31

**TOTAL PAYROLL: \$222,383.64**

**Trustee Rolle** made the motion to approve; **Trustee Brown** second the motion.

**Discussion:** Treasurer Hart amended payroll total, adding \$1,600.00 for a new final total of \$223,983.64 Trustee Rolle noted that agenda item #4 and #5 have the same payroll totals. Treasurer Hart responded that the bottom line for #5 was amended to include 1,600 for a total of \$223,983.64.

**Upon Roll Call:** Ayes: 4\* Naes: 3 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Gardiner\*

**Naes:** Rolle, Taylor, Williams

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

## OPEN TO THE PUBLIC

### Deborah Birmingham

Ms. Birmingham noted over the past several years she has requested improving beautification of Glenwood ; Mayor Gardiner noted that he received her email with recommendations; she recommends placing Glenwood village symbols, flowerbeds, and signage in prominent entry points of the village; also differentiate subdivisions, creating a uniformed look. Arquilla Park should be maintained, including lawncare and sandlot for baseball diamond.

She also addressed audio of the recordings of the board meetings on Zoom and Mrs. Hadnott's FB page; asked board members to speak loudly into the microphones so that the audience and online listeners can understand what is being said. She noted Trustee Brown can clearly be heard in person and on line.

**John Lafreniere**

Mr. Lafreniere addressed his complaint regarding an incident involving a noise disturbance on Maple/Cottage Grove. He said you could hear screaming for over 3 hours.

**COMMUNICATIONS MAYORS OFFICE:**

**Mayor Gardiner** asked for a moment of silence to honor the memory of former Board Trustee Paul Styles who passed away.

**Motion was made to approve the appointment of David Lockman to the Economic Development Committee.**

**Trustee Williams** moved the motion for approval; **Trustee Brown** second the motion as read.

**Discussion:** Mr. Lockman introduced himself and thanked the Board for the opportunity to share his expertise on the economic development committee. He is a long term resident of Glenwood, twenty five years with his parents, and then returning in 2016. He looks forward to serving the community and bringing resources to the Village. **Trustee Rolle** thanked Mr. Lockman for volunteering his time and expertise and welcomed him to the committee.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Taylor, Rolle, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**Motion to TABLE Donation for a Lupus Awareness Fundraiser**

**Trustee Rolle** made the motion for approval. **Trustee Taylor** second the motion as read.

**Discussion:** Glenwood resident, Cathy Paxton informed the board of Lupus Awareness; Quentae Paxton was recently diagnosed with Lupus, an auto immune disease. She is promoting a fundraiser at Lynwood Skating Rink to raise awareness. Ms. Paxton requested the Board to consider a donation in the amount of \$1,000.

**Trustee Lynch** suggested Mayor Gardiner use the mayor's fund to consider a donation for this cause; he is supportive of Lupus Awareness however does not want to set a precedent for the village making charitable donations. **Trustee Brown** was also in agreement of supporting Lupus awareness and Trustee Lynch's recommendation.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

## ATTORNEY'S REPORT

**Motion to Approve Resolution Authorizing Legal Representatives to File Request to Intervene in Petitions before The Illinois Property Tax Appeal Board on Behalf of the Village of Glenwood. PIN # 32-10-201-009-0000**

**Trustee Williams** made the motion to approve. **Trustee Taylor** second the motion

**Discussion:** **Attorney** John Donahue informed the Board that this resolution is regarding the nursing home property on Cottage Grove Ave. Cook County has assessed the value of the property at \$2.2M. This resolution allows the legal representative of the Village of Glenwood to file a request to intervene in petitioning to the Cook County Tax appeal board on behalf of the Village of Glenwood. The Village of Glenwood will want to conduct it's own appraisal, estimated to cost around \$6k. This property is associated with the State Street TIF.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain: 0**

**Motion Approved: Yes**

#### **VILLAGE ADMINISTRATOR'S REPORT**

**Village Administrator, B. Mitchell** reported meetings in Springfield were productive, attended over 13 meetings, including personal meeting with IDOT officials. They committed to taking a drive with Public Works and administration to assess street conditions, etc. Cinco De Mayo event was successful at Dion's Café; Commissioner Miller's Bike and Thrive event was also well attended. The Glenwood Baseball team was welcomed with a parade, and the Mayor threw out the first pitch; working on Juneteenth celebration event and 4<sup>th</sup> of July event; more information is posted on the Village of Glenwood website. Department heads are starting to work on upcoming budget sheets.

#### **POLICE DEPARTMENT**

##### **Motion to TABLE MOU with Chicago Heights Police Department**

**Trustee Taylor** made the motion to approve. **Trustee Rolle** second the motion.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved: Yes**

#### **NEW BUSINESS:**

**Trustee Lynch** requested discussion on recognizing Juneteenth as a Holiday on next board meeting agenda.

**Trustee Brown** has observed barbeque grills, tents, bouncy houses outside of the field house, specifically at Hickory Glen park. Chief Pettycord responded that if the Board wants to amend the ordinance to prohibit certain activities in the park, the police department will enforce the ordinance.

**Village Administrator** noted that tents are currently allowed under our ordinance; he will review ordinance with Attorney John Donahue and follow back up with the board on suggestions.

**OLD BUSINESS:**

**Treasurer Hart** clarified that the treasurer is not responsible for processing payroll however it is noted that there is a typo in the payroll summary sheet for April 19<sup>th</sup> payroll.

**Chief Welsh** updated the board on the status of reverse 911 call system indicating the new system is still a work in progress. He noted Glenwood is number 2 in number of contacts, just behind South Holland. We need to continue to encourage the number of residents to sign up. He also indicated there are certain parameters that the system can be utilized for. Also, the fire department is still working on grant applications with our service provider; haven't received status update on grant application submitted to date.

**Trustee Lynch** asked for an update on the resolution with the Glenwood Baseball and Glenwood Football teams sharing mutual space. **Village Administrator, B. Mitchell** noted that a resolution was agreed upon with the two team coaches; new keys have been reissued; each team has it's own keys; both team coaches agreed to terms. Both coaches agreed a new shed is not necessary. **Trustee Lynch** request requiring keys to be signed in and out from the police department. It is problematic to allow open access without control. No one should have access to village property without being employed. This should apply to homeowner associations as well. **Trustee Brown** also noted her agreement with maintaining controls of access to village property. **Mayor Gardiner** will put the issuance of keys to fieldhouses on the next board meeting agenda for approval of the board.

**MOTION TO ADJOURN:**

**Trustee Lynch** moved the motion; **Second by Trustee Taylor** second the motion as read.

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 1 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

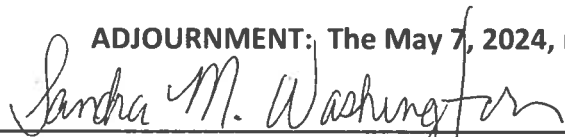
**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**ADJOURNMENT:** The May 7, 2024, regular board meeting was adjourned @ 8:20 PM.

  
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Sandra M. Washington, Village Clerk