

MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT VILLAGE HALL, **March 5, 2024**

The Board Meeting was called to order at 7:00PM by Mayor Ronald J. Gardiner. The audience was led in the Pledge of Allegiance.

**ROLL CALL:** Upon Roll Call by Village Deputy Clerk **Carolyn D. Williamson**, the following Trustees responded: **Brown, Clark, Lynch, Rolle, Taylor, Williams**

**REMOTE PARTICIPATION** Topic: Village of Glenwood Regular Board Meeting  
Time: Mar 5, 2024 07:03 PM Central Time (US and Canada)

Join Zoom Meeting  
<https://us06web.zoom.us/j/83657239755?pwd=JpmbF7Le14rjarK6epL8lE5RUjDOHg.1>

Meeting ID: 836 5723 9755

Passcode: 963768

**ALSO IN ATTENDANCE:** **Brian D. Mitchell**, Village Administrator; **John Donahue**, Village Attorney; **Chief Derek Peddycord, Police**; **Chief Kevin Welsh Sr., Fire/Building**; **Phil Robbins**, Glenwoodie Golf, **Joe Benoit** Deputy Director, Public Works, **Dave Shilling**, Village Engineer

**ABSENT:** None

**Village Clerk's Office:** Motion to Approve the **February 20, 2024**, Regular Board Meeting Minutes

**Trustee Taylor** made the motion to approve with noted corrections; **Trustee Clark** second.

**Discussion: None**

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**TREASURER'S REPORT:**

**Motion to Approve Bills Payable February 29, 2024, 2024, as presented by Treasurer Hart**

- 1.) Bills Payables February 29, 2024– Corporate \$344,110.40, Sewer and Water \$27,312.78, Glenwoodie Golf Course \$2,975.03, Total All Funds \$374,398.21

**Discussion: None**

**Trustee Taylor** made the motion to approve; **Trustee Lynch** second motion.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

- 2). Payroll as of the date February 23, 2024 – Corporate \$140,928.18, Sewer and Water \$14,900.84, Paid on Call \$9,356.81, Elected Positions \$961.54, Glenwoodie Golf Course 11,009.93, Vendor Checks \$2,569.94, OVERTIME: Police \$8,330.06, Reimbursable (\$643.32) Sewer & Water \$329.92, Public Works OT \$177.65  
Economic Development Stiped \$461.52 TOTAL PAYROLL \$188,383.05

**Discussion:** **Trustee Lynch** asked are there any other stipends being paid to employees besides the Economic Development Stipend. **VA Mitchell** explained there are stipends for the Front Counter staff as they help with Sue's position and other financial duties.

**Trustee Clark** made the motion to approve; **Trustee Taylor** second motion.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**OPEN TO THE PUBLIC:**

**Michelle Mosley- Brookwood Point Resident**

**Ms. Mosley** addressed the Board stating to them when she watched the previous meeting on Zoom, she could not hear the Board. She states one reason she could not hear is because they do not speak into their mics.

**Barbara Newby- Glenwood Estates Resident**

**Ms. Newby** would like someone to come out and repair a sink hole in her backyard. She states this has been an issue for a few years. She is requesting she be put at the top of the list. **Chief Welsh** stated he did not know this was still an issue. He had taken care of the original issue. **Chief Welsh** and **PW Deputy Director** will go the **Ms. Newby's** property and look tomorrow and see what must be done.

**Murdock- Mr. Murdock** lives at the same residence as **Ms. Newby**. He added that the yard was torn up along with the fence damaged.

**Lori Wheeler- Brookwood Point Resident**

**Ms. Wheeler** thanked the Village for having the Black History Celebration. She stated the celebration was very nice. She also has concerns regarding the parks and park programs. She stated the previous Public Works Director was working on improving the parks. She would like to be part of the plans for the park. Lastly, she asked for a definite plan for parks, walking paths tennis courts repaving, and park programs. **Mayor Gardiner** says he can request this from the Forest Reserve. He asked **Ms. Wheeler** to write down the list and he would work with her to get this done.

**Constance Lee- Brookwood Point Resident**

**Ms. Lee** had concerns about the street lines, turning lanes and the parking lot being painted. **Mayor Gardiner** states the Village purchased a painter so that the Village can do it in house once the weather gets warmer. Lastly, she had a concern regarding the small building on Halsted not being built yet. She says there should be penalties for not having the building done. **Chief Welsh** says they are being penalized with no Redevelopment Agreement, and they will have no incentives from the Village. This is a private deal.

**Mr. Murdock** says the homes in the Glenwood Estates are being bought and sold for the purpose of an Air BnB. **Attorney John** says the Village's Ordinance is airtight and will prevent Air BnBs.

**COMMUNICATIONS MAYORS OFFICE:**

1. Approval of Request for Executive Closed Session under Section 2 (c) (11) Litigation with action to be taken and reason to reconvene at the end of the meeting.

**Discussion: None**

**Trustee Clark** made the motion to approve; **Trustee Brown** second motion.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**ATTORNEY'S REPORT**

No Report

**VILLAGE ADMINISTRATOR'S REPORT**

**Village Administrator, B. Mitchell**

**Report-** VA Mitchell reported on microphones for the side desk in the Board Room. He looked at proposals from the company who installed the original microphones. The quote was for two microphones on each side the cost would be \$6000 and for four microphones the cost would be \$12000. This is not on the agenda for approval.

**Finance Interviews**

There will be another round of interviews for the Finance Positions next week.

**Trustee Lynch** asked what the issue is with getting the Finance Positions filled. VA Mitchell says there are a few things. Compensation and people are requesting to work from home.

**Trustee Brown** asked **VA Mitchell** what would be his recommendation for compensation for a Finance Director? She feels the salary being offered is a low number. **VA Mitchell** says in comparison with other Villages, the salary is too low. **VA Mitchell** will create a comparable spreadsheet for the Board to look at and make an informed decision. **Trustee Rolle** says the Board discussed salary ranges and comparisons a few months ago. She states the Board has affirmed what the salary would be according to the budget, and we should not revisit it. Finally, she says she believes the issue is candidates come in for the interview and then want to negotiate the salary and that is where we lose them. Her recommendation is to keep to **VA Mitchell** is to keep looking for the right fit.

**Easter Egg Hunt**

The Village will be having an Easter Egg Hunt at Hickory Glen Park on March 30, 2024, from 11:00 a.m. to 1:00 p.m.

**DEPARTMENTAL REPORTS**

**Public Works**

**Deputy Director Joe Benoit**

1. Approval of a renewal contract with Forever Green Lawn Care Inc of St. John in an amount not to exceed \$9,646.56 for fertilizing and weed control application to park lands.

Trustee Lynch moved; Second by Trustee Williams second to accept the Motion as read.

**Discussion:** Trustee Brown asked how many applications will this be?

**Trustee Rolle** asked are they the only vendor considered? Deputy Director Joe Benoit says this is a renewal and the Village has used them continually for years. Trustee Rolle and Trustee Lynch says next season the Village should go out for bid. We should always go out for bid.

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Hart, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

Approval of a contract with Sports fields Inc of Alsip in an amount not to exceed \$8,950.00 for the annual maintenance and repair to the baseball fields at Hickory Glen Park

**Trustee Lynch** moved; Second by Trustee Williams second to accept the Motion as read.

**Discussion:** **Trustee Brown** asked does Elmore Lawn Care take care of this already. PW Deputy Joe Benoit says Elmore's only does the grass and this is for the Baseball diamond.

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Hart, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

3. Authorization to repair of Sewer Jet/Vactor in an amount not to exceed \$21,518.85 performed by Rush Truck Center Inc of Gary

**Trustee Lynch** moved; Second by Trustee Williams second to accept the Motion as read.

**Discussion:** **PW Deputy Director Joe Benoit** says the trans went out on this truck. This is the most valuable truck the Village has for main breaks.

**Trustee Lynch** says the Board had requested a maintenance spreadsheet so we will know when the equipment is going out. **Engineer Dave Schilling** says there will be pot holing with the Vactor Truck next week and Robinson will be using Calumet City Plumbing for the parkway making sure the service lines do not have lead. **Trustee Clark** asked what about gas lines? Chief Welsh explained this is not an issue with the gas lines.

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Hart, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**Fire/Building**

**Chief Kevin A. Welsh Sr.**

1. Acceptance of proposals for Generator, Fire Sprinkler, Exterior Siding and Trim, Interior Framing and Drywall for Fire Station 2 rehabilitation.

**Chief Welsh** thanked the Board for Lexipol. He stated he and Deputy Chief received quite an education from them. The grant amount is about \$260,000.

Chief Welsh will work with Treasurer Hart to get the numbers correct from the Budget.

**J and K Construction-** Framing, Window, Doors, and Trim not to exceed \$186,609.28

**J and K Construction – Drywall not to exceed \$33,125.00**

**Helpsen Jeppesen of Chicago Heights-** Generator- \$6,245.22

**Valley Fire Protection of Indiana–** Fire Sprinkler- \$64, 170.00

**NSS Exteriors of Alsip –** Siding not to exceed \$113,304.00.

**Total is not to exceed \$403, 453.28.**

Chief Welsh finally thanked Deputy Public Works Director Joe Benoit for putting in the water line. He saved the Village over \$30,000.00.

Trustee Lynch moved; Second by Trustee Clark second to accept the Motion as read.

Discussion: **Trustee Lynch** asked if this was in the original budget? **Chief Welsh** stated all were in the original budget excluding the Fire Sprinkler. Trustee Lynch lastly asked are there any other unexpected cost? **Chief Welsh** says he will meet with **Treasurer Hart** to create a spreadsheet so that the Village can track the progress and

Upon Roll Call: Ayes 6: Naes: 0 Recues: 0 Absent: Abstain: 0

Ayes: Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues:0

Absent: 0

Abstain:0

**NEW BUSINESS**

None

**OLD BUSINESS**

**Trustee Lynch** asked about the new Phone system that makes the residents aware of emergencies Throughout the Village. He would like to see this done for Water Main Breaks.

**Chief Welsh** stated the Village does not have time to implement this new process; however, soon, he will look at getting it implemented.

**MOTION TO ADJOURN into Closed Session at 8:10 p.m.:**

**Trustee Taylor** moved the motion; **Second by Trustee Clark** second the motion as read.

Upon Roll Call: Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Hart, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**Return from Closed Session at 8:55 p.m.**

The following Trustees responded:

Brown, Clark, Lynch, Rolle, Taylor, Williams

**Mayor Gardiner asked for a motion to approve Brain vs. Glenwood for the amount of settlement not to exceed what was discussed in Closed Session.**

**Trustee Williams moved the motion; Second by Trustee Taylor second the motion as read.**

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** Brown

**Motion Approved:** Yes

**Attorney John asked for a motion to authorize the termination of Phil Werner from the Village of Glenwood Fire Department and Kurtz Ambulance (AMR)**

**Trustee Williams moved the motion; Second by Trustee Lynch second the motion as read.**

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0


**Recues:** 0

**Absent:** 0

**Abstain:**

**Motion Approved:** Yes

**ADJOURNMENT:** March 5, 2024, Regular Board Meeting was adjourned @ 8:58PM.

  
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Carolyn D. Williamson, Deputy Village Clerk

