

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT VILLAGE HALL, **March 19, 2024**

The Board Meeting was called to order at 7:02PM by Mayor Ronald J. Gardiner. The audience was led in the Pledge of Allegiance.

ROLL CALL: Upon Roll Call by Village Clerk **Sandra M. Washington**, the following Trustees responded: **Brown, Clark, Lynch, Rolle, Taylor, Williams**

REMOTE PARTICIPATION The meeting was conducted at Village Hall; no requests for remote participation were made.

ALSO IN ATTENDANCE: **Brian D. Mitchell**, Village Administrator; **John Donahue**, Village Attorney; **Chief Derek Pettycord, Police; Chief Kevin Welsh, Fire/Building; Joe**. Deputy Director, Public Works, **Dave Shilling**, Village Engineer

ABSENT: **Joe Benoit, Deputy Pubic Works, Dave Schilling, Village Engineer, Toleda Hart, Treasurer**

Village Clerk's Office: **Motion to Approve the Regular Board Meeting Minutes of March 5, 2024**

Trustee Williams made the motion to approve; Trustee Clark second the motion as read.

Discussion: None

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

TREASURER'S REPORT: 1). **Motion to Approve Bills Payable March 14,2024 as presented by Mayor Ronald Gardiner**

Bills Payables March 14, 2024, Corporate in the amount of \$85,076.27; Sewer and Water \$93,897.11; Glenwoodie Golf Course \$28,234.83; TIF Halsted North \$405,017.50;

TOTAL ALL FUNDS \$612,225.71

Trustee Taylor made the motion to approve; **Trustee Clark** second motion.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Motion to Approve Payroll as presented by Mayor Ronald Gardiner. Payroll as of March 8, 2024

Payroll in the amount of Corporate \$147,515.07; Sewer and Water Account \$32,965.60; Holiday Pay \$2,375.00; Paid On Call \$9,050.85; Elected Positions \$8,675.44; Glenwoodie Golf Course \$13,593.82; Vendor Checks \$2,614.54

OVERTIME: Police \$5,633.59; Reimbursable (\$687.51); Sewer and Water \$1,041.12; Public Works \$560.61; Economic Development Stipend \$461.52

TOTAL PAYROLL \$223,799.65

Trustee Taylor moved; **Second by Trustee Williams** second to accept the Motion as read.

Discussion: **Trustee Rolle** inquired if the Treasurer's salary had been recently raised due to fluctuation in the amount paid; **Mayor Gardiner** noted the Treasurer's salary has not increased in five years. **Village Administrator, B. Mitchell** noted the fluctuation in compensation is due to the number of additional hours worked to assist the Finance department. Timesheets are submitted by the Treasurer. **Trustee Brown** requested a separate line item to itemize the additional compensation earned by the Treasurer. **Village Administrator, B. Mitchell** will include a breakout of compensation for the Treasurer going forward.

Upon Roll Call: Ayes: 4 Naes: 2 Recues: 0 Absent: 1 Abstain: 0

Ayes: Clark, Lynch, Taylor, Williams

Naes: Brown, Rolle

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

OPEN TO THE PUBLIC:

Deborah Bukovac

Ms. Bukovac expressed concerns regarding the potholes on her street on Lotta. **Mayor Gardiner** noted that Lotta street is on the priority list for repaving. Public Works will patch until the permanent work is completed.

Leon Fields

Mr. Fields passed photos of the signs posted in Olympia Fields that have designated signs for truck routes. He recommended that the Mayor consider strengthening the Economic Development Committee. Glenwood used to have several businesses participating in Fall days event; need more businesses on Main Street, closures of San Frantello and Sun Gift Gallery can be developed. He also suggested that no more Class 8's be allowed in the Village of Glenwood.

Robert Maddox

Mr. Maddox suggested the Village to take a look at the condos on Glenwood Dyer Road; all of the garage doors have a different color which is an eyesore to the residents of Glenwood.

COMMUNICATIONS MAYORS OFFICE:

Motion to TABLE Appointments

Trustee Lynch made the motion to TABLE. **Trustee Brown** second the motion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes, Motion Approved to Table

ATTORNEY'S REPORT

Motion to Approve a Resolution Authorizing entry onto property and property rights for the Village of Glenwood Section 219 Water Infrastructure Improvements Project

Trustee Clark made the motion. **Trustee Taylor** second the motion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Motion to Approve a Resolution Authorizing the Acceptance of an Urban Area Security Initiative Award

Trustee Taylor made the motion. **Trustee Clark** second the motion

Upon Roll Call: Ayes: 6: Nays:0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Motion to Approve a Resolution supporting and consenting to the Cook County Class 8 Property Tax Incentive Application for Certain Property Located in Glenwood Illinois

Trustee Lynch made the motion. **Trustee Brown** second the motion

Discussion: Attorney John Donahue indicated the property is comprised of two parcels, PIN numbers in board packet located on South Holbrook. The business is a family-owned specialty use car dealership selling classic cars. Operating hours are state required for car dealerships for at least 20 hours per week. This is not a typical store front dealership, estimate up to 6 employees.

Upon Roll Call: Ayes: 5 Naes: 1 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Taylor, Rolle, Williams

Naes: Lynch

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Motion to TABLE Approval of a Joint Defense Agreement

Trustee Lynch made the motion to TABLE. **Trustee Brown** second the motion.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Clark, Lynch, Taylor, Rolle, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

VILLAGE ADMINISTRATOR'S REPORT

Village Administrator, B. Mitchell reported a productive and positive meeting was held with representatives from IDOT to discuss ongoing concerns regarding road and street conditions in Glenwood. Interviews are being conducted with candidates for the vacant Finance positions; recommendations are forthcoming for the Board. 4th of July plans are under way; The police, fire, public works dept heads are attempting to be proactive in addressing the need for additional security resources for the safety precautions. Other municipalities have cancelled their event for fireworks due to safety concerns. Last year's event had challenges managing crowd control, flash mob activity. It is anticipated that more attendees will be the result in these cancellations. **Chief Pettycord** recommends additional resources for security if the Village is going to participate in the 4th of July event. It was also suggested to limit the event to residents of Glenwood and no back packs allowed on grounds. Last year's cost of fireworks was \$17,500. Cost of fireworks this year is estimated at \$20k for 1 year; \$22k for 2025 and \$24k for 2026; additional security expenses estimated at \$14k, not including DJ and entertainment expenses. **Mayor Gardiner** indicated no action can be taken at tonight's meeting but will include on the next board agenda.

B. Mitchell also asked the Board to consider increasing the facility rental rates as the renovations have been completed in the fieldhouses; it was suggested to require a cash deposit to prevent potential damage to the renovated facilities. Currently, the platform does not allow accepting deposits online. Village of Glenwood's Easter Egg Hunt is planned for Hickory Glenn Park Saturday, March 30th 11a-1pm.

ENGINEERING DEPARTMENT

Motion to Approve CDBG Funds Program Year 2024 in the amount of \$400,000.00

Trustee Williams made the motion to approve. **Trustee Clark** second the motion as read.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Taylor, Rolle, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Motion to Approve CDBG Capital Improvement/Demolition and Economic Development Application

Trustee Lynch made the motion to approve. **Trustee Taylor** second the motion as read.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Taylor, Rolle, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Motion to Approve Bid for Tree Removal Located at 187th Street East Of Halsted Ave. to Pro Tree in the amount of \$8,200.00

Trustee Williams made the motion to approve. **Trustee Clark** second the motion as read.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Taylor, Rolle, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

FIRE DEPARTMENT

Motion to Approve Fire Department Staffing Realignment and Salary Adjustment at a rate of \$73,000.00

Trustee Taylor made the motion to approve. **Trustee Rolle** second the motion as read.

Chief Welsh addressed the Board with the staffing challenges faced in the Fire Department over the past two years., He explained how competitive the labor market is for attracting and retaining quality candidates. For more than three years, the entry level management positions that were budgeted have gone unfilled. He recommends a new staffing model to ensure emergency response to citizens of Glenwood. We want to maintain the exemplary service to the public. Several options have been implemented but salary is the biggest obstacle. It's a national issue with staffing and not just in the Village of Glenwood. There has been an increase in call volume and intensity. The proposal is predicated on the billable transports and collections for 2023 and anticipated GEMT funds that initiated January 2024. There is a sense of urgency to act, and **Chief Welsh** concluded he is confident in the numbers presented and has a history of maintaining the budget over the years. It was recommended to have a clause in the agreement that will require reimbursement of training expenses if they leave within a specified period. The Chief responded that it's difficult to challenge legally but will review with the Fire Commissioner.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 1

Ayes: Brown, Clark, Taylor, Rolle, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: Lynch, noting lack of recommendation from Finance Committee

Motion Approved: Yes

GLENWOODIE GOLF COURSE

Motion to Approve 2024 Golf Rates as Recommended by the Golf Committee

Trustee Rolle made the motion to approve. **Trustee Clark** second the motion as read.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Brown, Clark, Lynch, Taylor, Rolle, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

NEW BUSINESS:

Trustee Lynch requested Executive Closed Session; **Mayor Gardiner** will put on next board meeting agenda.

OLD BUSINESS:

NONE

MOTION TO ADJOURN:

Trustee Rolle moved the motion; **Second by Trustee Taylor** second the motion as read.

Upon Roll Call: Ayes: 6 Naes 0: Recues:0 Absent: 1 Abstain: 0

Ayes: Brown, Clark, Lynch, Rolle, Taylor, Williams

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ADJOURNMENT: The March 19,2024 regular board meeting was adjourned @ 8:38PM.

Sandra M. Washington (CW)

Sandra M. Washington, Village Clerk

