

PUBLIC NOTICE

VILLAGE OF GLENWOOD

REQUEST FOR QUALIFICATIONS

INTERSECTION RECONSTRUCTION – CHICAGO HEIGHTS-GLENWOOD ROAD AT 187TH STREET

07/20/2020

The Village of Glenwood is requesting Statements of Qualifications (SOW) from IDOT-prequalified engineering firms for Phase II – Design Engineering Services, and Phase III – Construction Engineering, for the intersection of Chicago Heights-Glenwood Road and 187th Street, in the Village of Glenwood. This project is being federally funded, and therefore, consultant selection will be in accordance with the Qualification Based Selection (QBS) guidelines in the Brooks Act (40 USC 11) and the Federal Highway Administration (FHWA) requirements for Procurement, Management, and Administration of Engineering and Design Related Services (23 CFR 172). Consultant interviews will not be conducted. Consultants will be evaluated in the following areas:

1. Firm's Experience;
2. Team's Experience and Qualifications, including Subconsultants;
3. Key Personnel Expertise / Past Performance, including Subconsultants;
4. Technical Approach to Project and
5. Local Presence.

One (1) paper copy and an electronic copy of the responding firm's Statement of Qualification are to be submitted no later than 4:00 PM on **07/31/2020**. A copy of the full Request for Qualifications can be obtained by contacting Mr. Dion Lynch, Village Clerk at dlynch@villageofglenwood.com or (708) 753-2400.

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REQUEST FOR QUALIFICATIONS

**Chicago Heights–Glenwood Road at 187th Street
Intersection Improvement
Section 11-00052-00-CH
07/20/2020**

The Village of Glenwood invites Statements of Qualifications from Illinois Department of Transportation (IDOT) pre-qualified engineering firms to assist the Village in completing professional engineering services for Phase II – Design Engineering and Phase III – Construction Engineering for the intersection improvement of Chicago Heights-Glenwood Road at 187th Street. This project is being Federally funded with Surface Transportation Urban (STU) funds through the South Suburban Mayors and Managers Association (SSMMA). Therefore, this consultant selection will be in accordance with the Qualification Based Selection (QBS) guidelines in the Brooks Act (40 USC 11) and Federal Highway Administration (FHWA) requirements for Procurement, Management and Administration of Engineering and Design Related Services (23 CFR 172).

PROJECT OVERVIEW

The purpose of the improvement is to reconstruct the legs of the intersection at Chicago Heights-Glenwood Road and 187th Street. The improvements include asphalt pavement removal and replacement, re-profiling, concrete curb and gutter removal and replacement, culvert and storm sewer removal and replacement, restorations, pavement markings and all incidental and collateral work necessary to complete the project. This project is planned for a November 2021 letting through the Illinois Department of Transportation with construction scheduled for completion in the 2022 construction season. The programmed construction budget for this improvement is \$4,000,000.

STATEMENT OF QUALIFICATIONS

Statements of Qualifications (SOQ) will be accepted until **4:00 pm on 07/31/2020**. Late submittals will not be considered. One (1) hard copy and an electronic copy of the SOQ need to be submitted to:

Dion Lynch
Village Clerk
One Asselborn Way
Glenwood, IL 60425

SOQs should be succinct, without generic brochure materials, and should address the following:

1. **Firm Experience and Qualifications:** Include general background of firm, experience and expertise. Also include the identification, experience and qualifications of subconsultants who will work on the project.
2. **Project Understanding and Approach:** Demonstrate a clear understanding of the scope of services. Provide a description of the firm's familiarity with similar projects and the project funding source. Describe any key elements expected to play a meaningful role in the project.
3. **Past Performance:** Provide a description of similar projects completed by the firm within the last ten (10) years, including client references who can attest to the firm's performance.
4. **Project Schedule**
5. **Resumes:** Attach resumes of key personnel who will work on the project; limited to two pages each.

EVALUATION CRITERIA

1. Firm Experience	25%
2. Team's Experience and Qualifications, including Sub-consultants	20%
3. Key Personnel Expertise/Past Performance:	20%
4. Technical Approach to Project:	25%
5. Local Presence:	10%

CERTIFICATIONS

Provide a statement that certifies to the following:

- That no Village of Glenwood elected official, officer, or employee who participates in the procurement, management or administration of engineering services contracts or subcontracts has, directly or indirectly, any financial or other interest in connection with the proposed engineering contracts or subcontracts.
- That no person or entity performing services for the Village of Glenwood has, directly or indirectly, any financial or other interest in any real property to be acquired for the project.
- The firm has no suspension and debarment actions as specified in State of Illinois regulation 2 CFR Part 1200 and 2 CFR Part 180.

SELECTION

Upon receipt of the SOQs, the Village of Glenwood will evaluate and rank each submittal using the previously detailed Evaluation Criteria. The Village of Glenwood will select the three (3) highest ranked firms deemed the most qualified for the project and notify all applicants. Consultant interviews are not to be performed for this project. The Village of Glenwood will then contact the highest-ranked firm to negotiate the scope of services and contract fee. Should the Village of Glenwood and highest-ranked firm be unable to reach an agreement regarding the terms of a contract, the Village of Glenwood may initiate into negotiations with the second ranked consultant, and so on until an agreement is reached with a qualified firm.

A copy of the approved Phase I Report has been completed and is available for review at the Village Hall/Clerk's Office. Questions regarding the project and SOQ process should be directed to Dion Lynch, the Village of Glenwood Village Clerk, via email at dlynch@villageofglenwood.com or phone at (708) 753-2400.