

MINUTES OF THE **REGULAR** BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT VILLAGE HALL, **October 1, 2024**

The Board Meeting was called to order at 6:40 PM by **Village President, Ronald J. Gardiner** The audience was led in the Pledge of Allegiance.

**ROLL CALL:** Upon Roll Call by Village Deputy Clerk **Carolyn D. Williamson**, the following Trustees responded: **Brown, Clark, Lynch, Rolle, Taylor, Williams**

**REMOTE PARTICIPATIONS:** None

**Trustee Lynch** made the motion and **Trustee Williams** **seconded** the motion.

**ALSO IN ATTENDANCE:** **Brian D. Mitchell**, Village Administrator; **John Donahue**, Village Attorney; **Chief Derek Peddycord**, Police, **Kevin Welsh Jr.**, Fire and Building, **Dave Shilling**, Village Engineer, **Phil Robbins**, Glenwoodie Golf Course, **Joe Benoit**, Public Works Director, **Deputy Chief Kevin Welsh Jr.**, Fire/Building

**ABSENT:** **Chief Kevin Welsh Sr.**, Fire/Building

**Village Clerk's Office:** **Motion to Approve the Special Board Meeting of September 17, 2024**

**Trustee Rolle** made the motion to approve; **Trustee Lynch** **seconded** the motion as read with amendments by **Trustee Brown**.

**Discussion: None**

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes, minutes approved

**TREASURER'S REPORT**

**BRYAN JANSSEN**

1. Bills Payables September 27, 2024– Corporate \$101,052.37, Motor Fuel Tax \$13,000.00, Sewer and Water \$39,160.63, TIF Main Street \$ 62,112.93, Glenwoodie Golf Course \$45,855.19, TIF Halsted North \$218,040.15, TIF Halsted South \$43,091.75, **Total All Funds \$522,313.02**

**Trustee Williams** made the motion and **seconded** by **Trustee Clark**

**Discussion:** **Bryan Janssen** says there was a money transfer of \$200,000 from TIF Industrial to TIF Halsted North.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes, motion approved.

2. Payroll as of the date September 20, 2024 – Corporate \$133,181.98, Sewer and Water \$16,897.26, Paid on Call \$10,881.89, Elected Positions \$1,035.08, Glenwoodie Golf Course \$36,303.79, Vendor Checks \$2,786.51, OVERTIME: Police Overtime \$10,119.15 (Reimbursable \$2,756.85), Sewer & Water \$793.27, Public Works OT \$389.56, Economic Development Stipend \$461.54, Admin Stipend \$1,542.31, **TOTAL PAYROLL \$214,392.34**

**Trustee Lynch made the motion and seconded by Trustee Clark**

**Discussion:** Trustee Lynch wanted clarity on the Admin Stipend pay. Bryan Janssen explained it was for help with Accounts Payables from the front counter staff.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes, motion approved.

**Mayor Gardiner** informed the Public there will be a COW (Committee of the Whole) or Special meeting on Tuesday or Wednesday next week regarding the budget. He states he will get a consensus from the Board of their availability. Mayor Gardiner states he will invite the HOA Presidents and anyone else who would like to participate.

## **OPEN TO THE PUBLIC**

**Lori Wheeler-** Brookwood Point Resident

Ms. Wheeler gave an update on the progress of getting bike paths and walking paths in the Forest Preserves. Ms. Wheeler thanked **VA Mitchell** for assisting with the county in getting walking and biking pathways at the entrance of the Forest Preserve on Glenwood Lansing and Cottage Grove.

**Leon Moore-** Brookwood Point Resident/Chairman Fire and Police Committee

Mr. Moore wanted to express his support for the Police and Fire Commission on Lateral Transfers in the Police Department. He supports the amendment to Ordinance and the Commission, and the Village will have to come up with incentives to obtain officers. Next Mr. Moore requested clarity on financial issues. The first item is the Pumper Truck for the Fire Department. He specifically wanted to inquire about the financing and interest rates from the bank.

Another item Mr. Moore wanted clarity on was the audit and how the process should work. He also wanted tan update on the contract of Miller and Cooper. He would like to know when their contract will conclude. Bryan says they are concluding bank reconciliation and should conclude hopefully by the next meeting. **Trustee Lynch** asked if there is anything hindering Miller and Cooper from completing the job. Bryan Janssen says Miller and Cooper have done all the process work and they just need to catch the Village back up. Lastly, Mr. Moore says the \$250,000.00 that was mistakenly did not get posted to the correct account. This is still an open item.

**Cathy Paxton – Nugent Square**

Ms. Paxton requested clarity of the when the budget meeting would take place. Ms. Paxton wanted to know was the \$250,000 that was put in the wrong account was found and did the Village get it to the right account. Next Ms. Paxton inquired about the COVID and the C.A.R.E.S act on funding money on how it was used. Mayor Gardiner some monies were used on the Fieldhouses. Next, she had a concern was the contract with Placer Labs. Last she wanted to know why the Village does not recognize Breast Cancer Month with programs and recognition programs.

**COMMUNICATIONS MAYOR'S OFFICE:**

**Mayor Gardiner** thanked **Trustee Rolle** for spear-heading the camping event at Glenwoodie and **Trustee Taylor** coming out and assisting. He says she did a wonderful job.

1. Appointments (**\*\*\*To be done at the end of the meeting**)

**Trustee Taylor made a motion to table Appointments and seconded by Trustee Clark**

**Discussion:** None

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

2. Approval of request for Executive Session under 2 (c ) ( 1 ) personnel with action to be taken and reason to reconvene at the end of the meeting. (**\*\*\*To be done at the end of the meeting**)

**Trustee Brown made a motion to table Appointments and seconded by Trustee Clark**

**Discussion:** None

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**ATTORNEY'S REPORT**

Approval of an Ordinance amending section 58-33(d)(4) of the Glenwood Village code to increase the maximum pay rate for lateral transfers.

**Trustee Brown made a motion to and seconded by Clark**

**Discussion:** **Trustee Lynch** wanted Clarity if the budget submitted included this amendment update. **Trustee Lynch** says this item should be tabled until the budget is passed because it will affect salaries. **Trustee Lynch** also wanted to know how this would affect the Commission. Commissioner Moore says this will not affect the Commission's authority.

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**VILLAGE ADMINISTRATOR**

**BRIAN D. MITCHELL**

**VA Mitchell** reported on street signs being displayed on Minerva. **VA Mitchell** states that he has taken care of this item. Next **VA Mitchell** talked about a request to come in on the Bridge project. He states updates are coming in faster than before. Two weeks ago, **VA Mitchell** attended a meeting with Nicor Gas for programs for residents and just bridge the gap between the residents of Glenwood and Nicor Gas.

Nicor Gas informed **VA Mitchell** residents could go on their website for possible hiring positions. Check the website nicorgas.com. Next there are a few Halloween events coming up for residents. One is the best decorated home, and a pumpkin carving contest. Lastly, **VA Mitchell** is working on an application for a ComEd Holiday program.

**ENGINEERING**

**DAVE SCHILLING**

1. Approval of the Rebuild Illinois Bond Fund – Award to Gallagher Asphalt in the amount of \$717,777.70

**Trustee Williams** moved the motion; **Second by Trustee Clark** second the motion as read.

**Discussion:** Dave says this is to resurface Illinois Street in the Estates and 192<sup>nd</sup> Street in Brookwood Point. **Trustee Lynch** asked was the Village being awarded the total amount. Engineer Dave said no, the Village was awarded \$592,000 out of state funds and the Village must pay the remainder to come out of the Motor Fuel Taxes (MFT). **Trustee Lynch** asked staff to identify the fund where the remainder of the money is coming out of. The motion was amended to say \$592,000.00 will come out of the state fund and the remainder from MFT.

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

2. Approval of the Invest in Cook Resolution – \$75,000 for the design of a path in the Arquilla Park area.

**Trustee Lynch** moved the motion; **Second by Trustee Brown** second the motion as read.

**Discussion:** Engineer Dave says he forgot to include the resolution from a previous meeting and is including it now. The Board already approved the \$75,000.

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

3. Approval of the Cook County ARPA grant – Robinson proposal for engineering  
**Trustee Williams moved** the motion; **Second by Trustee Brown** second the motion as read.

**Discussion:** This one is fully funded by the grant. The Village owes no money for this item. Trustee Taylor says there was a big hole there. Dave says this will get rid of the holes and patch things up. Trustee Lynch asked was this part of the 75,000 ARPA. Engineer Dave says no, this is Cook County's ARPA.

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

4. Approval of the CDBG resolution and agreement for streets in Forest to be resurfaced in 2025.  
**Trustee Lynch moved** the motion; **Second by Trustee Taylor** second the motion as read.

**Discussion:** This was only available in the Forest and Brookwood Point because of the low bond requirement. Engineer Dave says these are federal funds and we applied for \$400,00.00 and only received \$200,00.00. **Trustee Brown** wanted to know why the Village applied only for \$400,000. **Engineer Dave** says \$400,000.00 was the maximum.

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**NEW BUSINESS**

**Trustee Brown** had questions for Phil Robbins of Glenwoodie Golf. She wanted to know since the Board does not receive any reports from Glenwoodie Golf, can Phil give a report to the Board on how Glenwoodie is doing. She would like Phil's comments on such things as what kind of events are going on, what type of events does he sees the most revenue.

Phil says this year has been a very big year; however, he did not have any figures to present off the top of his head; however, going forward, he will present a report.

**Old Business**

The Board agreed there should be a presentation. **Trustee Lynch** says he recommends the Board go along with Trustee Rolle's suggestion at the last meeting of tabling this issue. **Trustee Taylor** says the Board deserves a presentation from Placer Labs.

**Trustee Lynch** made the motion to table and seconded by Trustee **Taylor**

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**FY2025 Budget**

**Trustee Lynch** made the motion to table the FY2025 Budget and seconded by Trustee **Brown**

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**Trustee Brown** thanked **Mayor Gardiner** and **VA Mitchell** for allowing the Trustees to attend the IML (Illinois Municipal League) conference. She states she was able to network with other Trustees and learned a lot. She says overall it was a great event and would love to be able to attend next year.

**Trustee Lynch** asked **VA Mitchell** for a status on the hiring of an HR staff member and other Financial Positions. **VA Mitchell**, he and the Mayor are meeting with an HR candidate on Thursday and says this is still an ongoing process. **Mayor Gardiner** says if anyone knows of any candidates for any of the financial positions, HR, or any of the volunteer committees, to please let he or **VA Mitchell** know.

Trustee Lynch asked Mayor Gardiner as part of the Budget process, can there be a list of specific projects to be done throughout the Village using TIF funds instead of choosing projects throughout the year. **Mayor Gardiner** agreed this was a good idea.

**MOTION TO ADJOURN:**

Request to adjourn to Executive Session under 2 (c ) ( 1 ) personnel with action to be taken and no reason to reconvene at the end of the meeting.

**Trustee Lynch** moved the motion; **Second by Trustee Taylor** second the motion as read.

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

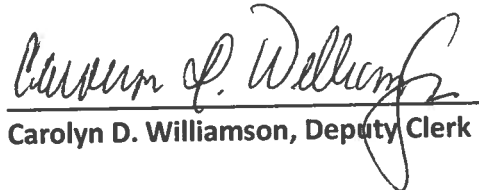
**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**ADJOURNMENT:** October 1, 2024, Regular Board meeting was adjourned @ 9:40PM.

  
Carolyn D. Williamson, Deputy Clerk