

MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF  
TRUSTEES OF THE VILLAGE OF  
GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT THE MUNICIPAL BUILDING  
ON TUESDAY, MARCH 20, 2012

The meeting was called to order at 7:04 p.m. Mayor Kerry Durkin led the audience in the Pledge of Allegiance.

**UPON ROLL CALL:** by Mayor Kerry Durkin. The following Trustees responded: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas.

**ALSO IN ATTENDANCE:** Kevin Welsh, Fire Chief, Demitrous Cook, Police Chief, Ed Tunelilus, Village Engineer, Patrick McAneney, Public Works, Linda Brunette, Finance Director, Donna M. Gayden, Village Administrator, John Donahue, Village Attorney.

**PRESENTATION OF MINUTES  
OF REGULAR BOARD MEETING**

**OF:** Motion to approve the minutes of the March 6, 2012 Regular Board meeting.

Trustee Freeman: Moved; Second by Trustee Campbell to accept the minutes as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Absent: 0

Abstain: 0

Discussion: Trustee Campbell asked for clarification on the one-third rebate referenced in item # 1 of the Attorney's Report; Mayor Durkin provided the clarification.

Motion Approved: Yes

**TREASURER'S REPORT  
BILLS PAYABLE:**

1) Motion to approve the bills payable as presented by Linda Brunette, Finance Director.

Corporate Fund: \$165,554.09; Road & Bridge Fund: \$13,563.04; Motor Fuel Tax Fund: \$6,712.63; Sewer & Water Fund: \$15,478.50; State Forfeiture Fund: \$11,869.50; 2010 Project Fund BAB: \$205,329.47; TIF Industrial Park: \$488,248.63; TIF Main Street: \$800.00; TIF Holbrook Road: \$103,170.00; Glenwoodie Golf Course: \$10,061.57

Total All Funds: \$1,020,787.43

Trustee Thomas: Moved; Second by Trustee Campbell to accept the motion as presented.

Upon Roll Call: Ayes 6 (on all items except one) Naes: 0 Recues: 1 (Trustee Nielsen on one item relating to his company; on all other items "aye.") Absent: 0 Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

**Naes:** 0

**Recues:** 1 (Trustee Nielsen on item relating to his company; on all other items "aye.")

**Absent:** 0

**Abstain:** 0

**Discussion:** No discussion

**Motion Approved:** Yes

**PAYROLL:**

Payroll as of March 9, 2012: **Glenwoodie** in the amount of \$15,944.31; **Corporate** in the amount of \$138,902.76.

2) **Motion to approve the March 9, 2012 payroll as presented by Linda Brunette, Finance Director.**

**Trustee Nielsen:** Moved; **Second by Trustee Plott** to accept the motion as presented.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Discussion:** No discussion

**Motion Approved:** Yes

**OPEN TO PUBLIC:**

No one approached the Board to discuss agenda items.

**COMMUNICATIONS  
MAYOR'S OFFICE:**

**Mayor Durkin** received a letter from Meals On Wheels Association Of America regarding the annual March for Meals: Mayors For Meals Day to be held Wednesday, March 21, 2012. **Janelle Davis** site manager from Community Nutrition Network spoke before the Board informing the audience that the Meals on Wheels Program is through Catholic Charities, volunteers are always welcome and four families in the Village are receiving the meals.

**ATTORNEY'S REPORT:**

1) **Approval of a Resolution supporting and consenting to the Class 8 Application filed by O'Reilly Automotive with the Cook County Assessor's Office for certain property located in the Village of Glenwood, Illinois.**

**Trustee Plott:** Moved; **Second by Trustee Hopkins** to accept the motion as presented.

**Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0**

**Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas**

**Naes: 0**

**Recues: 0**

**Absent: 0**

**Abstain: 0**

**Discussion: Trustee Plott** asked if there was any additional communication from Auto Zone; **Mayor Durkin** responded no communication other than the initial letter.

**Motion Approved: Yes**

**2) Approval of Letter of Agreement between STC Two LLC and Village of Glenwood for Cell Tower Lease Extension (Glenwoodie Property).**

**Trustee Nielsen: Moved; Second by Trustee Campbell** to accept the motion as presented.

**Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0**

**Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas**

**Naes: 0**

**Recues: 0**

**Absent: 0**

**Abstain: 0**

**Discussion: No discussion**

**Motion Approved: Yes**

**VILLAGE  
ADMINISTRATOR:**

**1) Approval of an Ordinance adding new Section 10-50, new Section 26-1 and new Sections to Appendix B of the Village's Code of Ordinances to provide for Late Fees for License Payments.**

**Trustee Plott: Moved; Second by Trustee Freeman** to accept the motion as presented.

**Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0**

**Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas**

**Naes: 0**

**Recues: 0**

**Absent: 0**

**Abstain: 0**

**Discussion: No discussion**

**Motion Approved: Yes**

**2) Approval of letter rescinding offer to purchase Glenwood Plaza.**

**Trustee Thomas: Moved; Second by Trustee Plott to accept the motion as presented.**

**Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0**

**Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas**

**Naes: 0**

**Recues: 0**

**Absent: 0**

**Abstain: 0**

**Discussion: Trustee Plott asked: What is the Village's next move? The reply from the Village Administrator was "wait." The Village Administrator stated that the letter has already been sent.**

**Motion Approved: Yes**

**3) Approval of Request for Executive Closed Session under Section 2(c)(1) Personnel with amendment to agenda to include 2(c)(5) Real Estate at the end of the meeting with action to be taken and reason to reconvene.**

**Trustee Plott: Moved; Second by Trustee Nielsen to accept the motion as presented.**

**Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0**

**Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas**

**Naes: 0**

**Recues: 0**

**Absent: 0**

**Abstain: 0**

**Discussion: No discussion**

**Motion Approved: Yes**

**ENGINEER'S REPORT:** Ed Tunelius, Village engineer provided update; Mayor Durkin thanked the engineer for the continued great work for the Village.

**FINANCE:** Linda Brunette, Finance Director mentioned the technology improvements (new ports) that are being put in place that will enhance the department.

**POLICE:** Chief Cook reported that application for the Department of Justice Grant has been completed as well as application for the Illinois Police Commission Grant; Glenwood passed Class 3 weapons inspection; two new officers will be graduating from the Police Academy on Friday, March 23, 2012.

**FIRE:** Chief Welsh gave update on MABAS Mutual Aid Box Alarm System and video presentation was viewed by Board and those in the audience.

**PUBLIC WORKS:** 1) Approval of contract with M.E. Simpson Company to perform a Village-wide leak survey

Trustee Thomas: Moved; Second by Trustee Campbell to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Discussion: Trustee Freeman asked if this company (M.E. Simpson Company) looks at Affirmative Action in hiring practices and Patrick McAneney responded "yes."

Motion Approved: Yes

2) Patrick McAneney reported that branch pick-up begins in April and will end in October.

**BUILDING:** Chief Welsh reported that letters regarding registration of home alarms are being inserted in with water bills; building inspectors will be out walking regarding code enforcement; quicker response is expected from home owners who receive tickets on the spot; residence should submit concerns to the Building Department.

**GLENWOODIE:** Joe Barry reported that the hood work in the kitchen is finished; Eric Swanson reported that the Glenwoodie is in "full spring" due to summer-like weather.

**PARK PROGRAMS:** JoAnne Alexander reported that on April 7, 2012 Easter in the Park will be held; Farmers Market (Living Spring Community

Church) will begin on May 18, 2012 and will end September 14, 2012.

**SENIOR PROGRAMS:**

**JoAnne Alexander** reported that Sit & Fit is now being held two days (Monday/Tuesday); at the March 16, 2012, 3<sup>rd</sup> Friday luncheon, seniors were served a delicious corned beef and cabbage meal including a delicious dessert; computers have been received and room is being set up.

**NEW BUSINESS:**

**Mayor Durkin** asked the Board to consider electing someone to chair Board meetings in his absence; this person will still vote as Trustee; Trustees should be ready to make a decision at the next Board meeting; **Mayor Durkin** will be having surgery in May.

**OLD BUSINESS:**

**1) Approval of Local Agency Agreement for Federal Participation.**

**Trustee Freeman:** Moved; **Second by Trustee Campbell** to accept the motion as presented.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Discussion:** No discussion

**Motion Approved:** Yes

**2) Approval of Preliminary Engineering Agreement for Federal Participation**

**Trustee Hopkins:** Moved; **Second by Trustee Campbell** to accept the motion as presented.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Discussion:** No discussion

**Motion Approved:** Yes

3) Trustee Plott asked the status of Park Grants; Village Administrator replied that Village is awaiting the Governor's approval and that all parks will receive work.

**OPEN TO PUBLIC:**

No one approached the Board to discuss any items.

**ADJOURN TO EXECUTIVE  
CLOSED SESSION:**

**Motion to adjourn to Executive Closed Session under 2(c)(1) Personnel and 2(c)(5) Real Estate with action to be taken and reason to reconvene.**

**Trustee Campbell:** Moved; Second by **Trustee Freeman** to accept motion as presented.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Discussion:** No discussion

**Motion Approved: Yes**

**(Trustee Nielsen and Thomas left prior to the conclusion of the Executive Closed Session.)**

**RECONVENE FROM EXECUTIVE**

**CLOSED SESSION:**

1) At 9:48 PM Mayor Durkin requested motion to reconvene.

**Trustee Campbell:** Moved; Second by **Trustee Freeman** to accept the motion as presented.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Nielsen, Thomas

**Abstain:** 0

**Discussion:** No discussion

**Motion Approved: Yes**

2) To take action from Executive Closed Session regarding Real Estate and Personnel .

**Trustee Hopkins: Moved; Second by Trustee Plott to accept motion as presented.**

**Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0**

**Ayes: Campbell, Freeman, Hopkins, Plott**

**Naes: 0**

**Recues: 0**

**Absent: Nielsen, Thomas**

**Abstain: 0**

**Discussion: No discussion**

**Motion Approved: Yes**

**3) To authorize Village Administrator to offer position to individual as discussed in Executive Closed Session.**

**Trustee Campbell: Moved; Second by Trustee Freeman to accept the motion as presented.**

**Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0**

**Ayes: Campbell, Freeman, Hopkins, Plott**

**Naes: 0**

**Recues: 0**

**Absent: Nielsen, Thomas**

**Abstain: 0**

**Discussion: No discussion**

**Motion Approved: Yes**

**4) Motion to carry forth with Golf Committee regarding Personnel as discussed in Executive Closed Session with no action to be taken but for review and comments from Golf Committee.**

**Trustee Campbell: Moved; Second by Trustee Freeman to accept the motion as presented.**

**Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0**

**Ayes: Campbell, Freeman, Hopkins, Plott**

**Naes: 0**

**Recues: 0**

**Absent: Nielsen, Thomas**

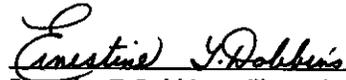
**Abstain: 0**

**Discussion: No discussion**

**Motion Approved: Yes**

**ADJOURN:**

**Motion to adjourn the March 20, 2012 Regular Board meeting was made by Trustee Plott at 9:50 PM. All Trustees responded with "Yes."**



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Ernestine T. Dobbins, Village Clerk