

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, JULY 16, 2013

The appropriation meeting was called to order at 6:52 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Mayor Kerry Durkin**. The following Trustees responded:
Hopkins, Nielsen, Plott, Styles

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2

Ayes: Hopkins, Nielsen, Plott, Styles

Naes: 0 Absent: Campbell, Gardiner

ALSO IN ATTENDANCE: **Donna Gayden**, Village Administrator; **Linda Brunette**, Finance Director; **Toleda Hart**, Treasurer; **John Donahue**, Attorney; **Patrick McAneney**, Public Works; **Kevin Welsh**, Fire Chief; **Demitrous Cook**, Police Chief; **Akwasi Nketia**, Engineer; **JoAnne Alexander**, Senior/Park Programs

PUBLIC HEARING: **2013/2014 Appropriation Ordinance**

Finance Director Linda Brunette addressed the Mayor, Board of Trustees, and the audience regarding the details of the public meeting. The appropriations ordinance will serve as the basis for the property tax levy filed in December. The appropriation is a statement of the maximum amount that could be spent only if sufficient funds are available. Details include:

- Notice of the public hearing was published in the South Town Star newspaper.

- *Appropriation detail amount;*

- General Corporate Purposes	8,122,186.00
- Dept of Motor Fuel Tax	298,000.00
- Dept of Sewer & Water	9,662,525.00
- Glenwoodie Golf Course Fund	1,690,061.00
- 2010 Bond Expense	400,000.00
- IEPA Loan Expenses	995,000.00
- TIF Industrial Park	1,965,000.00
- TIF Main Street	1,140,000.00
- TIF Holbrook	580,000.00
- TIF Glenwoodie	25,000.00
- TIF Industrial North	125,000.00
- TIF Town Center	35,000.00
- TIF Glenwood Plaza	5,635,000.00
- Bond and Interest Cost	1,385,967.00
- Police Pension Fund	548,813.00
- Fire Pension Fund	86,549.00
- Social Security & IMRF	525,523.00
<i>Total</i>	33,219,624.00

APPROPRIATION PUBLIC COMMENT: Warren Linden, 422 Park Drive - Question the 5 million appropriation for the purchase of Glenwood Plaza. Attorney Donahue responded.

Appropriation Public meeting closed at 6:57 PM.

The regular meeting was called to order at 7:07 p.m. by **Mayor Kerry Durkin**.

UPON ROLL CALL: by **Mayor Kerry Durkin**. The following Trustees responded:
Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

PRESENTATION OF MINUTES OF BOARD MEETING OF:

Motion to approve the minutes of the July 2, 2013 regular Board meeting.

Trustee Plott moved, 2nd by **Trustee Styles** to accept the minutes as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Absent: 0

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

**TREASURER'S REPORT
BILLS PAYABLE:**

Motion to approve the bills payable as presented by Treasurer Toleda Hart.

**Corporate Fund \$171,429.28; Sewer & Water Fund \$23,597.71;
2010 Project Fund BAB \$6,000.00; TIF Industrial Park \$36,964.30;
TIF Main Street \$16,454.71; IEPA Loan \$25,000.00;
Glenwoodie Golf Course \$54,091.66**

Total All Funds: \$333,537.66

Trustee Plott moved, seconded by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: Nielsen (recuse on item paid to his company)

Absent: 0

Discussion: **Trustee Styles** and **Trustee Gardiner** asked specific questions for clarification on some expenses.

Motion Approved: Yes

**TREASURER'S REPORT
PAYROLL:**

Payroll as of July 12, 2013: **Glenwoodie** in the amount of \$37,191.79;
Corporate in the amount of \$155,537.62.

Motion to approve the payroll as presented by Treasurer Toleda Hart.

Trustee Campbell moved, 2nd by **Trustee Nielsen** to accept the payroll as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: no discussion

Motion Approved: Yes

Treasurer Hart commented to the Trustees that the May and June financial review was forwarded, and she was available to answer any questions.

OPEN TO PUBLIC:

Adam Winston - 428 S. Blackstone - Question on additional funding for Hickory Glen Park, and what is the completion timeline. Village Administrator Gayden responded.

Robert Gholston - 1018 E. 193rd Place - Question on the park, if benches will be installed. Mayor Durkin responded.

John Bowman - 340 Minerva - Question on the park with the completion timeline.

Mayor Durkin responded.

Elmer Bertic - 805 Manor Court- commented on the village borrowing money.

**COMMUNICATIONS
MAYOR'S OFFICE:**

Motion for approval to change location of the August 6, 2013 Board Meeting to Arquilla Park.

Trustee Nielsen moved, 2nd by **Trustee Styles** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: No discussion.

Motion Approved: Yes

Motion for approval of an ordinance declaring a surplus in the Halsted and Holbrook Redevelopment Project Area.

Trustee Plott moved, 2nd by **Trustee Gardiner** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: **Mayor Durkin** introduced Dr. Lenell Navarre the Superintendent of Bloom District 206. Mr. Navarre addressed the Mayor and Trustees to Thank them for declaring the surplus. The funds will be used for choir robes.

Motion Approved: Yes

Mayor Durkin commented on the assault weapons ban. Attorney Donahue commented further noting Cook County already has a ban in place that would cover Glenwood.

ATTORNEY'S REPORT:

Motion for approval of a permanent easement on the Wai-Mart property.

Trustee Nielsen moved, 2nd by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: Attorney Donahue indicated the easement is for the emergency water connection repair.

Motion Approved: Yes

Motion for approval of a temporary construction easement on the Wai-Mart property.

Trustee Plott moved, 2nd by **Trustee Styles** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

**VILLAGE
ADMINISTRATOR:**

Absent: 0

Discussion: no discussion

Motion Approved: Yes

Motion for approval for additional work needed to complete the Hickory Glen Park project not to exceed \$400,000.

Trustee Campbell moved, 2nd by Trustee Hopkins to accept the motion as presented.

Vote on the motion was not called.

Discussion: Trustee Styles, Trustee Gardiner, and Trustee Plott commented and asked questions on the nature of the cost for the work on the park. Village Administrator Gayden provided answers. Mayor Durkin commented also on the motion.

Vote on the motion was not called. After discussion, motion was amended.

Motion for approval for additional work needed to complete the Hickory Glen Park project not to exceed \$20,000.00.

Trustee Campbell moved, 2nd by Trustee Hopkins to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: No further discussion.

Motion Approved: Yes

Motion for approval of request for executive closed session under section 2(c)(1) Personnel and 2(c)5 property acquisition with action to be taken and reason to reconvene to the end of the meeting.

Trustee Styles moved, 2nd by Trustee Plott to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: No discussion.

Motion Approved: Yes

Administrator Gayden asked the Board for input on the Annie Lee property, and to attend the next Economic Development meeting on July 30, 2013.

ENGINEER'S REPORT:

Motion for approval of an resolution supporting submission of an application to the Illinois Department of Transportation (IDOT) for funding under the 2013 Illinois Transportation Enhancement Program (ITEP).

Trustee Styles moved, 2nd by Trustee Hopkins to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: The Village Engineer provided detailed discussion regarding the ITEP 2013 application which encompassed a new sidewalk construction project which is approximately 3500 lineal feet and 6 feet wide. The sidewalk is to be constructed along Halsted Street (IL. Route 1) with approximately 1100 lineal feet of Portland cement concrete sidewalk proposed on the east side of Halsted, from 187th Street to West Strieff Lane; and approximately 2400 lineal feet of Portland cement concrete sidewalk proposed on the west side of Halsted Street, from 187th Street to 183rd Street. Sidewalk project will link to Pace Bus Stops within the project limits as well as local gas station. ADA accessibility was also discussed as the project was well received. There was no further discussion.

Motion Approved: Yes

FINANCE:

Motion for approval of an ordinance making appropriations for the Village of Glenwood, Cook County, Illinois for the fiscal year beginning May 1, 2013 and ending April 30, 2014 in the amount of \$32,219,624.00.

Trustee Campbell moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: no further discussion. Ordinance was discussed during the public hearing at the beginning of the meeting.

Motion Approved: Yes

POLICE:

Police Chief Cook commented on the events for the upcoming National Night Out that will be held in Arquilla Park.

Chief Cook also briefed the Mayor and Board on an incident that occurred at Aldi's. The Glenwood Police were involved in apprehending individuals suspected in multiple robberies of Aldi's stores.

FIRE:

Motion for approval to hire 5 paid on call Firefighters pending successful completion of background check and pre-employment physical.

Trustee Nielsen moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: no discussion.

Motion Approved: Yes

Chief Welsh reminded everyone the cooling centers are open.

PUBLIC WORKS:

Motion for approval to award contract for landscape restoration to Hamilton Landscape, Inc in an amount not to exceed \$15,408.00.

Trustee Campbell moved, 2nd by **Trustee Styles** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: **Trustee Plott** questioned if the contract was bided out. Public Works Director Patrick McAneney answered Yes.

Motion Approved: Yes

Motion for approval to award contract for concrete restoration and sidewalk removal/replacement to J&J Newell Contractors, Inc in an amount not to exceed \$50,000.00.

Trustee Campbell moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: **Trustee Plott** asked to see the other bids. Director McAneney indicated he will forward the other bids to the Trustees. **Trustee Nielsen** also commented on the project.

Motion Approved: Yes

Motion for approval to accept the offer of \$2,500.00 from Faso Excavating for a 1995 International dump truck.

Trustee Styles moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: **Mayor Durkin** commented the truck was declared surplus property in an earlier Board meeting.

Motion Approved: Yes

Report: The outfall project in the Forest is scheduled to begin July 29, 2013. It was decided to remit the monies to replace the garage and driveway directly to the homeowner. The homeowner would have the responsibility to replace the structures instead of the Village.

**BUILDING
DEPARTMENT:**

Motion for approval of an authorization to direct the Village Attorney to draft an ordinance limiting the boarding up of structures in the Village.

Trustee Campbell moved, 2nd by **Trustee Styles** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: Chief Welsh summarized the ordinance. **Trustee Gardiner** also questioned/commented on the proposed ordinance.

Motion Approved: Yes

Report: Chief Welsh updated the Mayor and the Board on the status of the A-Man Pantry store. The store has closed and all inventory sold.

GLENWOODIE:

No report. Trustee Campbell commented on the lack of A/C in the clubhouse. Village Administrator Gayden indicated the A/C system will need to be replaced. She instructed General Manager Donohoe to obtain 3 quotes for the replacement.

PARK/SENIOR PROGRAMS:

Reminders:

- 1) Senior Luncheon is Friday July 19, 2013 at 11:30 AM.
- 2) The date for the Economic Development meeting is changed from July 23rd to July 30th at 6:30 PM.
- 3) There will be 2 informational TIF meetings on August 17th and August 21st; Information flyers will be available.

Mayor Durkin commented.

NEW BUSINESS:

Trustee Plott made a proposal for new and additional duties for the Finance Committee. The Finance Committee would be final review on spending prior to items coming to the Board of Trustee.

OLD BUSINESS:

Trustee Gardiner discussed the proposed TIF agreement for Wendy's.

Motion to prepare a TIF agreement for 25% of eligible cost not to exceed \$161,000.00 for the Glenwood Wendy's.

Trustee Gardiner moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 1 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott

Naes: Styles

Recues: 0

Absent: 0

Discussion: Trustee Plott and Trustee Styles also commented on the motion.

Motion Approved: Yes

OPEN TO THE PUBLIC:

Warren Linden, 422 Park Dr - Question on the repair of sidewalks and the landscape around the former Glenwood Theater property.

ADJOURN INTO CLOSED SESSION:

Motion to adjourn into executive closed session under section 2(c)(1) Personnel and 2(c)5 property acquisition with action to be taken and reason to reconvene at 8:20 PM.

Trustee Styles moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Motion Approved: Yes

RECONVENE FROM CLOSED SESSION:

Motion to reconvene from executive closed session under section 2(c)(1) Personnel and 2(c)5 property acquisition with action to be taken and reason to reconvene at 9:05 PM.

Trustee Styles moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Motion Approved: Yes

Motion to accept the recommendation as discussed in closed session as it relates to vacation.

Trustee Campbell moved, 2nd by **Trustee Styles** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: No further discussion.

Motion Approved: Yes

Motion for approval to go forward with a no cash bid for PIN# 32-03-314-001.

Trustee Gardiner moved, 2nd by **Trustee Styles** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent: 0

Discussion: No further discussion.

Motion Approved: Yes

ADJOURN:

Motion to adjourn the meeting at 9:10 PM.

Trustee Nielsen moved, seconded by **Trustee Hopkins** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

Naes: 0

Recues: 0

Absent:

Abstain: 0

Discussion: No discussion

Motion Approved: Yes



Ernestine Dobbins, Village Clerk

*Minutes prepared by Trustee Carmen Hopkins as temporary recording secretary during the absence of the Village Clerk