



**VILLAGE OF GLENWOOD
ACH AUTHORIZATION FORM**

I, _____ authorize the Village of Glenwood to charge
Print Full Name

my bank account indicated below on the **23rd day of my billing month** for payment of my water bill.

If the **23rd** day should fall on a Saturday, Sunday or Holiday, my payment will be taken out on the next business day.

Water account # _____ Phone # _____

Service Address _____

Billing Address _____

City, State, Zip _____

Account Type: _____ Checking

Name on Account: _____

Bank Name: _____

Account Number: _____

Routing Number: _____

Bank City/State: _____

(You must attach Voided Check. The name on the checking account must be the same as the water account)

Signature _____ Date _____

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify the Village of Glenwood in writing of any changes in my account information or termination of this authorization at least 15 days prior to my payment due date. I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the above noted transaction date. In the case of an ACH transaction being rejected for Non Sufficient Funds (NSF) I understand that the Village of Glenwood may impose an additional \$20.00 fee for a returned NSF which will then have to be paid in cash at the Village of Glenwood Water Department. I acknowledge that if my payment is not made due to insufficient funds I will be subject to any late fees or disconnect fees as noted in the water service fees ordinance. I understand that the Village of Glenwood has the right to cancel this ACH authorization if my account has insufficient funds for 2 billing periods. I acknowledge that the origination of ACH transactions to my account must comply with the provision of U.S. law. I agree not to dispute this recurring billing with my bank so long as the transactions correspond to the terms indicated in this authorization form.