

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT VILLAGE HALL April 19, 2022

Board Meeting was called to order at 7:05 PM by Mayor Ronald J. Gardiner. The audience was led in the Pledge of Allegiance.

ROLL CALL:

Upon Roll Call by Village Clerk **Sandra M. Washington**, the following Trustees responded: **Clark, Hart, Hadnott, Lynch and Winston**

REMOTE PARTICIPATION

The meeting was conducted at Village Hall; there was no request for remote participation.

ALSO IN ATTENDANCE:

John Donahue, Village Attorney; **Kevin Welsh** Fire/Building; **Chief Peddycord** Police, **Bill Manousopoulos**, Director of Public Works **Dave Shilling**, Village Engineer

ABSENT:

Trustee Dawson, Village Treasurer, Carmen Hopkins

Village Clerk's Office:

Motion to approve April 5, 2022, Regular Board Minutes.

Trustee Lynch made the motion to approve as read; **Trustee Clark** second.

Upon Roll Call: Ayes: 4 Naes:0 Recues: 0 Absent: 1 Abstain:1

Ayes: Clark, Hadnott, Lynch, Winston

Naes: 0

Recues: 0

Absent: Dawson

Abstain: Hart

Motion Approved: Yes

TREASURER'S REPORT:

1). **Motion to Approve Bills Payable as presented by Mayor Gardiner in the absence of Treasurer, Carmen Hopkins**

Bills Payable Corporate in the amount of \$278,334.50, Sewer and Water Account \$143,763.82; Glenwoodie Golf Course \$49,578.07, TIF Halsted South \$2,905.89
TOTAL ALL FUNDS \$474,582.28

Trustee Lynch made the motion for approval; **Second by Trustee Hadnott** to accept the Motion as read.

Discussion: Village Administrator, Brian Mitchell noted correction \$4,095; item coded to Police Department should be coded to Halsted Street TIF North; Trustee Hart noted accounting errors; the \$ Total of All Funds including missing payment of \$148.00 from Foreign Fire Insurance; Total balance should actually be \$474,730.28. Trustee Winston noted his concern with new formatting of Bills Payable report; not easy to follow and cannot determine which Department has the expense; legal fees and expenses were noted to be increasing and over budget; concerns about transferring funds without Board approval; seeking response for \$250k payment made from General Fund; discussed internal controls for Board approval of fund transfers; upon approval, transaction should be recorded in the monthly financial report; Trustee Hadnott noted transfer in 2020 was made to Glenwoodie Golf Course; Mayor Gardiner will follow up with investigation on concern with noted \$250k transfer to Glenwoodie for clarification. Trustee Winston mentioned this concern has been addressed in the past about fund transfers without Board approval; recommend further discussion in closed session.

Trustee Hadnott made the motion to AMEND with noted corrections; Trustee Hart second the motion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Clark, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues:0

Absent: Dawson

Abstain: 0

Motion Approved: Yes

2). Motion to Approve Payroll as presented by Mayor Gardiner in the absence of Treasurer, Carmen Hopkins.

Payroll as of the date April 8, 2022, Corporate in the amount of \$111,808.00, Sewer & Water \$11.837.00, Paid On Call \$33,569.00; Glenwoodie \$9,763.00

OVERTIME: Police \$7,006.00 ; Sewer & Water \$898.00, Public Works \$290.00

TOTAL PAYROLL \$175,171.00

Trustee Hadnott moved; Second by Trustee Clark to accept the Motion as read.

Discussion: Mayor Gardiner informed the Board that the requested information regarding salary increases above 3% was sent to the Board of Trustees this evening.

Upon Roll Call: Ayes: 4 Naes:1 Recues: 0 Absent: 0 Abstain: 1

Ayes: Clark, Hadnott, Hart, Lynch

Naes: Winston

Recues: 0

Absent: Dawson

Abstain: 0

Motion Approved: Yes

OPEN TO THE PUBLIC:

Cathy Paxton

Ms. Paxton expressed continued concerns with noise, loud music, fighting, profanity and parking issues due to ROK Island Bistro in Nugent Square; hearing is scheduled to address public complaint on April 21, 2022; Alcohol license is due for renewal on

Ron Bloomberg

Ron noted he applied for the Human Resources Director position and has not received a response on the status of his application; Mayor Gardiner indicated that his application was received and a status update will be provided.

Felecia Harmon Brown

Ms. Harmon-Brown noted concerns with sound system; expressed the audience cannot hear what is being said by most of the Trustees; requested to speak into the microphone. Mayor Gardiner indicated quotes are being obtained to get a new sound system for the Village of Glenwood. Ms. Harmon-Brown also noted AT&T is coming to Glenwood.

COMMUNICATIONS MAYORS OFFICE:

Motion to Approve North American Cyber Insurance for the Village of Glenwood, \$500k limit, not to exceed \$15k

Discussion: Trustee Winston inquired if Heritage Technology Solutions would be an option for consideration; suggest collaboration with Heritage before making decision on contracting for cyber insurance; assessment tool was completed from Heritage and provided to insurance provider for proposal; explanation of disclaimer for exclusionary language was also discussed.

Trustee Hadnott made the motion to approve; **Trustee Hart** second the motion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Clark, Hadnott, Hart, Lynch, Winston

Naes:0

Recues: 0

Absent: Dawson

Abstain: 0

Motion Approved: Yes

Motion to Approve Accounting Services and Response to Management Letter with Sikich

Trustee Lynch made the motion to approve; **Trustee Clark** second the motion.

Discussion: Proposal was presented for audit prep and accounting services from Sikich; estimated 10-15 hours monthly for accounting services for Finance Director responsibility; **Trustee Hart** concerned that end of fiscal year is in two weeks without having a completed audit; concern with multiple accounting errors; prefers Sikich provide full scope of all accounting services and financial reporting, along with responses for management letter; to date, management letter still has not been addressed; noted fund discrepancies, etc. should be concerning to the Board; Treasurer reporting should remain independent; Finance Committee should be involved in engagement; Sikich can begin audit prep work within the week if approved; additional services not addressed in Appendix can be added with Board authorization;

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Clark, Hadnott, Hart, Lynch, Winston

Naes:0

Recues: 0

Absent: Dawson

Abstain: 0

Motion Approved: Yes

Motion to Approve Audit Proposal from WIPFI for completion of 2021 Audit, not to exceed \$56,500k

Trustee Hadnott made the motion to approve; **Trustee Hart** second the motion.

Discussion: Proposals were presented by 2 auditing firms; Kasper and WIPFI; both presenters discussed their proposal to complete the 2021 Audit for Village of Glenwood; discussed timeline of audit completion; capacity to complete future audit.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Clark, Hadnott, Hart, Lynch, Winston

Naes:0

Recues: 0

Absent: Dawson

Abstain: 0

Motion Approved: Yes

Motion to Approve Request for Executive Closed Session under Section 2 (c) (16) Security and 2 (c) (1) Personnel with action to be Taken and Reason to Reconvene at the end of the meeting.

Trustee Lynch made the motion to TABLE; Trustee Hadnott seconded the motion.

Upon Roll Call: Ayes: 4 Naes: 1 Recues: 0 Absent: 1 Abstain: 0

Ayes: Clark, Hadnott, Hart, Lynch

Naes: Winston

Recues: 0

Absent: Dawson

Abstain: 0

Motion Approved: Yes

Motion to Approve Purchase for Signage on Halsted Street Plaza

Trustee Hadnott made the motion to approve; Trustee Lynch second the motion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Clark, Hadnott, Hart, Lynch, Winston

Naes:0

Recues: 0

Absent: Dawson

Abstain: 0

Motion Approved: Yes

Motion to Approve Financial Donation to Glenwood Youth Baseball Program and Glenwood Cougar Football Program, not to exceed \$3,000

Trustee Hadnott made the motion to approve; Trustee Lynch second the motion.

Discussion: Trustee Hart noted concern with the budget for charitable donations would create a deficit if the Board approved the \$7,500 request from Glenwood Baseball Organization; motion was rescinded to approve \$3,000 to the Baseball and

Football program: there was additional discussion regarding allocation of Covid 19 funds for possible future donations; community of whole meeting will be scheduled to discuss allocation of the Covid-19 funds at a later date

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Clark, Hadnott, Hart, Lynch, Winston

Naes:0

Recues: 0

Absent: Dawson

Abstain: 0

Motion Approved: Yes

ATTORNEY'S REPORT

Motion to Approve an Ordinance amending Section 94-401 of Glenwood's Code of Ordinances to comply with Public Act 102-0689

Trustee Hadnott made the motion to approve; Trustee Lynch second the motion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent:1 Abstain: 0

Ayes: Clark, Hadnott, Hart, Lynch, Winston

Naes:0

Recues: 0

Absent: Dawson

Abstain: 0

Motion Approved: Yes

Motion to Approve an Ordinance amending Glenwood's Code of Ordinances to License Video Gaming, \$1,000 fee

Trustee Winston made the motion to approve; Trustee Clark second the motion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent:1 Abstain: 0

Ayes: Clark, Hadnott, Hart, Lynch, Winston

Naes:0

Recues: 0

Absent: Dawson

Abstain:

Motion Approved: Yes

Motion to Approve an Ordinance amending Chapter 10 (Alcoholic Beverages) of the Village's Code of Ordinances and th Schedule of Fees

Trustee Winston made the motion to approve; Trustee Hadnott second the motion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent:1 Abstain: 0

Ayes: Clark, Hadnott, Hart, Lynch, Winston

Naes:0

Recues: 0

Absent: Dawson

Abstain: 0

Motion Approved: Yes

VILLAGE ADMINISTRATOR OFFICE

IT Heritage Technology Solutions Update

Trustee Hadnott made the motion to approve; Trustee Hart second the motion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Clark, Hadnott, Hart, Lynch, Winston

Naes:0

Recues: 0

Absent: Dawson

Abstain: 0

Motion Approved: Yes

POLICE DEPARTMENT REPORT

Telecommuters Week was last week;

PUBLIC WORKS DEPARTMENT REPORT

Volunteers are needed for clean up event; 187th Street Pump Station quote will be requested for Board approval at the next board meeting, estimate \$100k.

ENGINEERING DEPARTMENT REPORT – NO REPORT

NEW BUSINESS: NONE

OLD BUSINESS: NONE

MOTION TO ADJOURN: MOTION TO ADJOURN MEETING

Trustee Lynch moved; **Second by Trustee Clark**

Upon Roll Call: Ayes: 5 Naes 0: Recues:0 Absent:1 Abstain: 0

Ayes: Clark, Hart, Hadnott, Lynch, Winston

Naes: 0

Recues: 0

Absent: Dawson

Abstain: 0

Motion Approved: Yes

ADJOURNMENT: The April 19, 2022 Board Meeting adjourned @ 9:55pm.


Sandra M. Washington, Village Clerk

