

**BOARD OF TRUSTEES MEETING  
TUESDAY, APRIL 19, 2022  
7:00 P.M.  
AGENDA NO. 2022-04-02**

CALL TO ORDER BY

*Mayor Ronald J. Gardiner*

PLEDGE OF ALLEGIANCE

ROLL CALL BY CLERK

*Sandra M. Washington*

Consideration of and possible actions on any requests for remote participation in the meeting.

PRESENTATION OF MINUTES OF REGULAR BOARD MEETING APRIL 5, 2022

TREASURER'S REPORT

1. Bills Payable Corporate in the amount of \$278,334.50, Sewer and Water \$143,763.82, Glenwoodie \$49,578.07, TIF Halsted South \$2,905.89, **TOTAL ALL FUNDS \$474,582.28**
2. Payroll as of the date April 8, 2022, Corporate in the amount of \$111,808.00, Sewer & Water \$11,837.00, Paid on Call \$33,569.00, Glenwoodie \$9,763.00, **OVERTIME**: Police \$7,006.00, Sewer & Water \$898.00, Public Works OT \$290.00, **TOTAL PAYROLL \$175,171.00**

OPEN TO PUBLIC

COMMUNICATIONS

MAYOR'S OFFICE:

1. Approval of Cyber Insurance for the Village of Glenwood
2. Approval of Accounting Services Engagement Letter
3. Audit Proposals and Approval
4. Approval to purchase signage for Halsted Street
5. Approval of Request for Executive Closed Session under Section 2 (c ) (16) Security and 2 (c ) (1) Personnel with action to be taken and reason to reconvene at the end of the meeting.
6. Donations

VILLAGE ADMINISTRATOR

*Brian D. Mitchell*

IT Update- Heritage Technology Solutions

VLLAGE ATTORNEY

*John F. Donahue*

1. Approval of an Ordinance amending Section 94-401 of Glenwood's Code of Ordinances to comply with Public Act 102-0689.
2. Approval of an Ordinance amending Glenwood's Code of Ordinances to License Video Gaming.
3. Approval of an Ordinance amending Chapter 10 (Alcoholic Beverages) of the Village's Code of Ordinances and the Schedule of fees.

VILLAGE ENGINEER

*Dave Schilling*

DEPARTMENT REPORTS

A. Police  
Report

*Chief Derek Peddycord*

B. Building/Fire

*Chief Kevin A. Welsh Sr.*

1. Monthly Report
2. Approval of the Adoption of the Village of Glenwood Emergency Operations Plan

NEW BUSINESS

OLD BUSINESS

ADJOURNMENT

Sincerely,

*Ronald J. Gardiner (CW)*

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Ronald J. Gardiner  
Village President

MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT VILLAGE HALL April 5, 2022

Board Meeting was called to order at 7:03 PM by Mayor Ronald J. Gardiner. The audience was led in the Pledge of Allegiance.

**ROLL CALL:** Upon Roll Call by Village Clerk **Sandra M. Washington**, the following Trustees responded: **Clark, Hadnott, Lynch (Late) and Winston**

**REMOTE PARTICIPATION** The meeting was conducted at Village Hall; there was no request for remote participation.

**ALSO IN ATTENDANCE:** **John Donahue**, Village Attorney; **Kevin Welsh** Fire/Building; **Chief Pettycord** Police, Village Treasurer, **Carmen Hopkins**, **Bill Manousopoulos**, Director of Public Works

**ABSENT:** **Trustee Dawson, Trustee Hart, Village Engineer, Dave Shilling, Village Administrator, Brian Mitchell**

**Village Clerk's Office:** **Motion to approve March 15,2022 Regular Board Minutes .**

**Trustee Hadnott** made the motion to approve as read;  
**Trustee Winston** second.

**Upon Roll Call:** Ayes: 4 Naes:0 Recues: 0 Absent: 2 Abstain:

**Ayes:** Clark, Hadnott, Lynch,Gardiner

**Naes:** 0

**Recues:** 0

**Absent:** Dawson, Hart

**Abstain:**

**N/A:** Lynch

**Motion Approved:** Yes

**TREASURER'S REPORT:** **1). Motion to Approve Bills Payable as presented by Treasurer, Carmen Hopkins**

Bills Payable Corporate in the amount of \$99,671.84, Sewer and Water Account \$3,310.59; TIF Main Street \$5,307.80; Glenwoodie Golf Course \$204.01, TIF Halsted South \$153.99  
**TOTAL ALL FUNDS \$108,648.23**

**Trustee Hadnott** made the motion for approval; **Second by Trustee Winston** to accept the Motion as read.

**Discussion:** Trustee Winston inquired about expense payment for \$2k for a late fee for an insurance payment to IPFS; Mayor Gardiner will follow up on his inquiry and respond back to Trustee Winston with explanation of why payment was made late.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

**Ayes:** Clark, Hadnott, Winston, \*Gardiner

**Naes:** 0

**Recues:**0

**Absent:** Dawson, Hart

**Abstain:** 0

**N/A:** Lynch

**Motion Approved:** Yes

2). **Motion to Approve Payroll as presented by Treasurer, Carmen Hopkins.** Payroll as of the date March 25, 2022, Corporate in the amount of \$108,036.00, Sewer & Water \$13,595.00, Elected Positions \$5,500.00; Glenwoodie \$9,276.00

**OVERTIME:** Police \$12,115.00, Reimburseable \$1, 738.00; Sewer & Water \$773.00, Public Works \$416.00

**TOTAL PAYROLL** \$149,711.00

**Trustee Hadnott** moved; **Second by Trustee Clark** to accept the Motion as read.

**Discussion:** Trustee Winston noted he is still waiting on a listing of Village employees, excluding Police personnel that received salary increases above 3%; Mayor Gardiner noted he has received the information requested last week while he was in Springfield; will forward to the Board of Trustees.

**Upon Roll Call:** Ayes: 3 Naes:1 Recues: 0 Absent: 2 Abstain:

**Ayes:** Clark, Hadnott, Gardiner

**Naes:** Winston

**Recues:** 0

**Absent:** Dawson, Hart

**Abstain:**

**N/A:** Lynch

**Motion Approved:** No, motion did not pass.

**Before adjourning 4/5/2022 Regular Board meeting, Trustee Lynch made the motion to RECONSIDER the motion to approve Payroll as of March 25, 2022 as read.**

**Upon Roll Call:** Ayes: 4 Naes:1 Recues: 0 Absent: 2 Abstain:

**Ayes:** Clark, Hadnott, Lynch, Gardiner\*

**Naes:** Winston

**Recues:** 0

**Absent:** Dawson, Hart

**Abstain:** 0

**Motion Approved:** Yes

#### **OPEN TO THE PUBLIC:**

##### **Howard Martin**

Golf Committee Chair discussed the proposed drainage sump pump installation; noted expense is within budget; Glenwoodie is doing well financially.

##### **Cathy Paxton**

Ms. Paxton expressed continued concerns with noise, loud music, fighting, profanity and parking issues due to Rok Island Bistro in Nugent Square; She is concerned about fighting and someone getting hurt; police were called out two times over the weekend; flyer describes grand opening as a club; liquor license renewal hearing scheduled April 30, 2022; Chief Welsh attempted to arrange meeting with residents of Nugent Square; residents decline meeting due to confrontation from owner took place following last Board meeting. Chief Welsh is more than willing to have a session with all stakeholders to resolve this ongoing issue.

##### **Melinda and Tony Plott**

##### **Glenwood Baseball Organization**

Request for financial donation to support the Glenwood Baseball Program was made in the amount of \$7,500 to cover expenses including increase in costs for umpires, equipment, food/concessions. So far, over 50 youth are currently registered in the program; Residents need to be aware of the financial status of the Village; Trustee Hadnott noted the Village has not made a financial contribution to the Glenwood Baseball for 3 years; Trustee Winston noted Covid 19 funding should be utilized to support all of Glenwood sports programs that were negatively impacted during pandemic; Mayor Gardiner will add to the agenda for approval at the next Board meeting.

**COMMUNICATIONS MAYORS OFFICE:**

**Video Gaming Terminal Tax**

**Discussion:** Attorney John Donahue reviewed legislation that pre-empted the Village's ability to impose a Video Gaming Terminal Tax; this Illinois legislation preempts Home Rule municipalities for imposing tax on video terminals; the Board discussed and will consider the collection of an alternative fee for each video terminal which covers costs associated with inspections; Fee has to be what's considered reasonable in regards to operation of program; needs Board consideration for opting for equal share of fee imposed to licensed establishment and the terminal operator or sole responsibility for operator or establishment; Mayor will include on the agenda for the next board meeting for approval.

**Sikich Status Update**

**Discussion:** Anthony provide the Board with an overall update on the activity of the interim Finance Director/Consultant; accounting services were primarily spent addressing late bank reconciliations and monthly financial reporting; to date, over 31 bank accounts have been reconciled; financial reporting through February 2022 have been prepared and distributed to the Board; due to scope of accounting services performed to date, the 2021 audit will not be performed by Sikwich; Trustee Hadnott noted it was stated in November 2021 board meeting that the 2021 audit would be performed by Sikwich; audit prep has not been initiated by Sikich; under direction of Village Administrator, primary focus has been on getting caught up ; findings in management letter were not addressed; Trustee Winston expressed concern with lack of communication to the Board regarding activity of interim Finance Director; Anthony will prepare a proposal and an engagement letter for the Board to review a week prior to the next Board meeting on April 19<sup>th</sup>

**Discussion:** Trustee Hadnott asked about the \$250k transferred from the General Fund to Glenwoodie Golf Course in 2021;asked when will the funds be re-allocated back to the general fund?; Board members expressed concerns about not having budget numbers; Trustee Winston noted the Board should engage in having discussions in advance to establish parameters of salary increases; town hall meetings and surveys to collect input from residents need to take place; who will be responsible to analyze input from surveys collected; new budget year is fast approaching; Chief Welsh indicated department heads have submitted budget numbers but have not addressed salary increases.

**ATTORNEY'S REPORT**

**Motion to Approve an Ordinance Abating \$716,069.00 of the Village 2021 Tax Levy for the Taxable General Obligation Bonds, Series 2010A, previously issued by the Village of Glenwood**

Trustee Hadnott made the motion to approve; Trustee Winston second the motion.

**Discussion:** Attorney John Donahue presented Ordinance for Board approval; Trustee Lynch noted concerns with making financial decisions without having real time numbers; Trustee Hadnott noted if the Village is proposing increase to taxpayers, communication should take place to explain why; it was suggested to keep the abatement the same as last year.

**Upon Roll Call:** Ayes: 2 Naes: 2 Recues: 0 Absent: 2 Abstain: 0

**Ayes:** Hadnott, Winston

**Naes:**Clark, Lynch

**Recues:** 0

**Absent:** Dawson, Hart

**Abstain:** 0

**Motion Approved:** No, motion did not pass.

**Discussion:** Attorney John Donahue explained that the residents and citizens of Glenwood will be taxed with the burden of paying the entire amount of the levy if there is no abatement from the Village.

**Trustee Hadnott** made the motion for **RECONSIDERATION** to approve the motion as read; **Trustee Lynch** second the motion.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

**Ayes:** Clark, Hadnott, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson, Hart

**Abstain:** 0

**Motion Approved:** Yes

#### **VILLAGE ADMINISTRATOR OFFICE**

**Village Administrator, B. Mitchell** was absent due to scheduled vacation; Mayor Gardiner noted quotes have been obtained for a new sound system and will be presented at the next board meeting; **Trustee Winston** noted concerns with the timing of massive turnover and key staff vacancies in the Village; the Board should be more proactive in determining the cause of the sudden exits over the past few weeks; Mayor Gardiner will put on the agenda for next Board meeting.

#### **POLICE DEPARTMENT REPORT**

**Chief Peddycord** recognized Sergeant Zachary Cotton for 25 years of service with the Village of Glenwood; April is National Child Abuse Prevention Month; the St. Patrick's Day campaign resulted in 23 traffic stops and 29 citations were issued; April is also Distracted Driving Awareness Month.

**GLENWOODIE GOLF COURSE**

**Motion to Approve the Quote by Liebold Irrigation Inc. as Approved by Glenwoodie Golf Committee for Drainage Sump Pump Installation on the Center Drain at Glenwoodie Golf Course not to exceed \$21,300.00**

**Trustee Winston** made the motion to approve; **Trustee Lynch** second the motion.

**Discussion:** Phil Robbins requested approval to purchase drainage sump pump; noted it was not a total fix to the problem of flooding, however it will be a definite improvement for impacted flooding area; **Trustee Winston** asked about the current needs at Glenwoodie Golf Course; hiring part time staff has been a challenge for the Golf Course; new fleet of golf carts will be recommended for Board approval; Glenwood Golf Committee received one written quote; other quotes were verbal, starting at \$30k; recommended best quote/lowest bid.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

**Ayes:** Clark, Hadnott, Lynch, Winston

**Naes:**0

**Recues:** 0

**Absent:** Dawson, Hart

**Abstain:** 0

**Motion Approved:** Yes

**NEW BUSINESS: NONE**

**OLD BUSINESS: NONE**

**MOTION TO ADJOURN: MOTION TO ADJOURN MEETING**

**Trustee Lynch** moved; **Second by Trustee Clark**

**Upon Roll Call:** Ayes:4 Naes 0:Recues:0 Absent: 2 Abstain: 0

**Ayes:** Clark, Hadnott, Lynch, Winston

**Naes:** 0

**Recues:** 0

**Absent:** Dawson, Hart

**Abstain:** 0

**Motion Approved:** Yes

**ADJOURNMENT:** The April 5, 2022 Board Meeting adjourned @  
8:40pm.

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Sandra M. Washington, Village Clerk

**Schedule of Bills Recap  
Board Meeting 04/19/2022**

Corporate Schedule of Bills	\$ 278,334.50
total bills payable 04/05/2022	\$ 474,730.28

Fund	Disbursements
Corporate	\$ 278,334.50
Sewer & Water	\$ 143,763.82
TIF Main St	
Glenwoodie	\$ 49,578.07
TIF Halsted South	\$ 2,905.89
Total All Funds	\$ 474,582.28



THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED

FOR PAYMENT

APPROVED BY :

DATE \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Report Selection:

----- Select Based on the Following -----(blank for all)-----

Include/Exclude(I/X)  
 BRD DATE..... I - 04/19/22  
 Bank(s)..... I -  
 Fund(s)..... I -  
 Class(s)..... I -  
 Paid/Unpaid..(P/U) .. I - U  
 Pay Reason(s)..... I -  
 Invoice Status..... I -  
 Invoice Code..... I -  
 Invoice Date..... I -  
 Session Date Entered I -  
 Pay Date..... I -  
 Voucher..... I -  
 Vendor Code..... I -  
 Due Date..... I -  
 Discount Date..... I -  
 Pre-paid Check..... I -  
 User Id..... I -  
 Workstation Id..... I -

\*\*\*Pay Reason\*\*\*  
 0=Pay Immediate  
 1=Discount Taken  
 2=Due for Payment  
 3=Payment Held  
 \*\*Invoice Status\*\*  
 0=Raw  
 1=Updated/Changed  
 2=Updated

Print Updated Invoice Amount...(Y/N)?..... Y Non-Updated Amount?.. Y  
 Page Break on Invoice?..... N  
 Sort on Voucher Number?..... N  
 Print Account Desc Instead of Distr Desc?..... N  
 Print Posting Date?..... N

Run Instructions:  
 Jobq Banner Copies Form Printer Hold Space LPI Lines CPI CP SP RT  
 L 01 PRT08 N S 6 066 10

Ln#	P.O.	Fund and Account	Description	Only Tax Plan	taxable Amt	Project	Bank	9 F R M Pay Date	Distribution Amounts	
Vendor Name: Vendor Code Invoice Code Inv Date Disc Date User... Disc Pct Not Until Invoice Amount Net Amount										
Invoice Status Voucher Class BRD DATE Due Date Session MS ID "Discountable" "Discount"										
Ln# P.O. Fund and Account Description Only Tax Plan taxable Amt Project Bank 9 F R M Pay Date Distribution Amounts										
A	BETTER DOOR & DOCK	01399	4585	04/19/22	03/24/22		SUZANNE	.00 %	2,699.30	2,699.30
1	UPDATED	205008	DOOR REPAIRS				BLUE	-	2,699.30	2,699.30
A	BETTER DOOR & WINDOW	02989	81264-REISSUE	02/05/22			SUZANNE	.00 %	200.00	200.00
1	UPDATED	204908	5 DT TRANSMITTERS	04/19/22	02/05/22		BLUE	-	200.00	200.00
A	ACCOUNTING PRINCIPALS	.03738	12336704	03/20/22			SUZANNE	.00 %	1,360.00	1,360.00
1	UPDATED	204951	LAKISHA T HARRIS	04/19/22	03/20/22		BLUE	-	1,360.00	1,360.00
A	ACTON FIRE EQUIPMENT INC	01362	83758	03/02/02			SUZANNE	.00 %	474.00	474.00
1	UPDATED	204812	83758	04/19/22	03/02/02		RED	-	474.00	474.00
A	ACUSHNET COMPANY	00067	9121911098	03/31/22			SUZANNE	.00 %	741.76	741.76
1	RAW	204914	TITLE VELOCITY	04/19/22	03/31/22		RED	-	7,417.66	7,417.66
**Invoice Amount not equal the sum of the Distributions**										
A	ACUSHNET COMPANY	00067	912743456	03/10/22			SUZANNE	.00 %	2,794.77	2,794.77
1	UPDATED	204817	TILT PRO	04/19/22	03/10/22		RED	-	2,794.77	2,794.77
A	ACUSHNET COMPANY	00067	912744115	03/10/22			SUZANNE	.00 %	69.99	69.99
1	UPDATED	204818	REID HENSLEY	04/19/22	03/10/22		RED	-	69.99	69.99
A	ACUSHNET COMPANY	00067	912768094	03/14/22			SUZANNE	.00 %	69.99	69.99
1	UPDATED	204816	S KEUCK	04/19/22	03/14/22		RED	-	69.99	69.99
A	ACUSHNET COMPANY	00067	912776812	03/15/22			SUZANNE	.00 %	1,144.87	1,144.87
1	UPDATED	204815	TILT PRO	04/19/22	03/15/22		RED	-	1,144.87	1,144.87
A	ACUSHNET COMPANY	00067	912777380	03/15/22			SUZANNE	.00 %	75.41	75.41
1	UPDATED	204814	B MCGUFFIN	04/19/22	03/15/22		RED	-	75.41	75.41
A	ACUSHNET COMPANY	00067	912789147	03/16/22			SUZANNE	.00 %	1,848.00	1,848.00
1	UPDATED	204813	PERMA SOFT PEARL	04/19/22	03/16/22		RED	-	1,848.00	1,848.00

Ln#	P.O.	Fund and Account	Description	Cnty Tax Plan	Invoice Code	Inv Date	Disc Date	User	Disc Pct	Not Until	Invoice Amount	Net Amount
			Project			Bank						
			.....			9						
			.....			F						
			.....			R						
			.....			M						
			.....			Pay						
			.....			Date						
			.....			.....						
			.....			Distribution						
			.....			Amounts						
ACUSHNET COMPANY	UPDATED	70.775.9200	00067 912801496	04/19/22	03/17/22	SUZANNE	.00 %				126.23	126.23
ACUSHNET COMPANY	UPDATED	70.775.9200	204820 SS WOMEN BLACK	04/19/22	03/17/22	SUZANNE	.00 %				126.23	126.23
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912813365	04/19/22	03/19/22	SUZANNE	.00 %				168.46	168.46
ACUSHNET COMPANY	UPDATED	70.773.9701	204819 TRADITIONS MEN NAVY WHT	04/19/22	03/23/22	SUZANNE	.00 %				168.46	168.46
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912844058	04/19/22	03/23/22	SUZANNE	.00 %				336.93	336.93
ACUSHNET COMPANY	UPDATED	70.773.9701	204822 FJ TRADITIONS MEN NAVY W	04/19/22	03/23/22	SUZANNE	.00 %				336.93	336.93
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912852894	04/19/22	03/24/22	SUZANNE	.00 %				232.31	232.31
ACUSHNET COMPANY	UPDATED	70.773.9701	204821 TILT PRO	04/19/22	03/24/22	SUZANNE	.00 %				232.31	232.31
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912887610	04/19/22	03/22/22	SUZANNE	.00 %				232.30	232.30
ACUSHNET COMPANY	UPDATED	70.773.9701	204895 TILT PRO YELLOW	04/19/22	03/22/22	SUZANNE	.00 %				232.30	232.30
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912910063	04/19/22	03/31/22	SUZANNE	.00 %				381.60	381.60
ACUSHNET COMPANY	UPDATED	70.773.9701	204912 TS12 RH TEN BLU	04/19/22	03/31/22	SUZANNE	.00 %				381.60	381.60
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912910619	04/19/22	03/31/22	SUZANNE	.00 %				60.88	60.88
ACUSHNET COMPANY	UPDATED	70.773.9701	204913 FJ FLEX SPKJL MEN	04/19/22	03/31/22	SUZANNE	.00 %				60.88	60.88
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912911208	04/19/22	03/31/22	SUZANNE	.00 %				845.45	845.45
ACUSHNET COMPANY	UPDATED	70.773.9701	204916 STEVE BUSS	04/19/22	03/31/22	SUZANNE	.00 %				845.45	845.45
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912911513	04/19/22	03/31/22	SUZANNE	.00 %				95.89	95.89
ACUSHNET COMPANY	UPDATED	70.773.9701	204915 CLUB CASUALS MEN	04/19/22	03/31/22	SUZANNE	.00 %				95.89	95.89
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912919833	04/19/22	04/01/22	SUZANNE	.00 %				121.76	121.76
ACUSHNET COMPANY	UPDATED	70.773.9701	204910 FJ FLEX SPKL MEN GRAY	04/19/22	04/01/22	SUZANNE	.00 %				121.76	121.76
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 9129201182	04/19/22	04/01/22	SUZANNE	.00 %				72.91	72.91
ACUSHNET COMPANY	UPDATED	70.773.9701	204909 DAN SHUPRYT	04/19/22	04/01/22	SUZANNE	.00 %				72.91	72.91

Ln#	P.O.	Fund and Account	Description	City Tax Plan	Taxable Amt	Project	Bank	F R M	Pay Date	Distribution Amounts
Vendor Name	Invoice Status	Vendor Code	Invoice Code	Inv Date	Disc Date	User	Disc Pct	Not Uncll	Invoice Amount	Net Amount
-----										
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912924871	04/19/22	04/03/22	SUZANNE	.00	%	1,206.87	1,206.87
1			204911		04/03/22	SUZANNE	.00	%	1,206.87	1,206.87
			SURF STRIPE MONT						1,206.87	1,206.87
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912950546	04/19/22	04/06/22	SUZANNE	.00	%	297.67	297.67
1			205040		04/06/22	SUZANNE	.00	%	297.67	297.67
			BOD BRO PAN FRE						297.67	297.67
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912973341	04/19/22	04/08/22	SUZANNE	.00	%	458.35	458.35
1			205039		04/08/22	SUZANNE	.00	%	458.35	458.35
			TITL AVX						458.35	458.35
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912983233	04/19/22	04/09/22	SUZANNE	.00	%	163.50	163.50
1			205015		04/09/22	SUZANNE	.00	%	163.50	163.50
			VISOR						163.50	163.50
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912983234	04/19/22	04/08/22	SUZANNE	.00	%	244.79	244.79
1			205038		04/08/22	SUZANNE	.00	%	244.79	244.79
			BULK CUSTOM						244.79	244.79
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 912995342	04/19/22	04/11/22	SUZANNE	.00	%	312.58	312.58
1			205049		04/11/22	SUZANNE	.00	%	312.58	312.58
			SM9 TC RH DTG						312.58	312.58
ACUSHNET COMPANY	UPDATED	70.773.9701	00067 913008989	04/19/22	04/12/22	SUZANNE	.00	%	323.09	323.09
1			205016		04/12/22	SUZANNE	.00	%	323.09	323.09
			TITL TOUR SOFT						323.09	323.09
AIR ONE EQUIPMENT, INC	UPDATED	01.600.9200	00626 179622	04/19/22	04/06/22	SUZANNE	.00	%	67.00	67.00
1			204981		04/06/22	SUZANNE	.00	%	67.00	67.00
			GEAR REPAIR						67.00	67.00
ARROW STRATEGY GROUP	UPDATED	01.100.9020	03194 MARCH 2022	04/19/22	04/01/22	SUZANNE	.00	%	2,534.00	2,534.00
1			204935		04/01/22	SUZANNE	.00	%	2,534.00	2,534.00
			MARCH 2022						2,534.00	2,534.00
AT & T	UPDATED	70.773.9120	01427 0247-031622	04/19/22	03/16/22	SUZANNE	.00	%	138.86	138.86
1			204823		03/16/22	SUZANNE	.00	%	138.86	138.86
			081 256 6909 024 7						138.86	138.86

Vendor Name..... Vendor Code Invoice Code... Inv Date Disc Date User... Disc Pct Not Until Invoice Amount Net Amount  
 Invoice Status..... Voucher Class BRD DATE Due Date Session MS Id "Discountable" "Discount"  
 Ln# P.O. .... Fund and Account..... Description..... Project..... Bank 9 F R M Pay Date ... Distribution Amounts.....

Ln#	P.O.	Fund and Account	Description	Projct	Bank	9	F	R	M	Pay Date	Distribution Amounts	
AT & T	UPDATED	01.600.9120	01427 2661-032522	03/25/22	SUZANNE	.00	%				192.51	192.51
1			204917 708 753 2442 266 1	04/19/22 03/25/22	04/15/22	BLUE -					192.51	192.51
AT & T	UPDATED	01.600.9160	01427 38977-022822	02/28/22	SUZANNE	.00	%				252.85	252.85
1			204864 708 758 1233 897 7	04/19/22 02/28/22	04/15/22	RED -					252.85	252.85
AT & T	UPDATED	01.800.9180	01427 5248-032522	03/25/22	SUZANNE	.00	%				226.64	226.64
1			204936 708 753 2439 524 8	04/19/22 03/25/22	04/15/22	BLUE -					226.64	226.64
AT & T	UPDATED	01.500.9120	01427 8166-03252022	03/25/22	SUZANNE	.00	%				680.25	680.25
1			205047 708 753-2449 816 6	04/19/22 03/25/22	04/15/22	BLUE -					680.25	680.25
AT & T	UPDATED	10.110.9120	01427 8487-031922	03/19/22	SUZANNE	.00	%				221.82	221.82
1			204824 708 757 3861 848 7	04/19/22 03/19/22	04/15/22	GREEN -					221.82	221.82
AT & T	UPDATED	70.773.9120	01427 90247-021622	02/16/22	SUZANNE	.00	%				100.78	100.78
1			204863 081 256 6309 024 7	04/19/22 02/16/22	04/15/22	RED -					100.78	100.78
AT&T MOBILITY	UPDATED	01.500.9120	03080 9881-04082022	03/31/22	SUZANNE	.00	%				513.80	513.80
1			205048 04/19/22 03/31/22	04/15/22	BLUE -						513.80	513.80
AUTOZONE STORE	UPDATED	01.600.9420	03020 3554822853	03/04/22	SUZANNE	.00	%				35.97	35.97
1			204918 04/19/22 03/04/22	04/15/22	BLUE -						35.97	35.97
BLUE CROSS BLUE SHIELD	UPDATED	01.100.9160	01290 APRIL 2022	04/01/22	SUZANNE	.00	%				181.50	181.50
1			205005 04/19/22 04/01/22	04/15/22	BLUE -						11.00-	11.00-
2			ADMINISTRATON		BLUE -						33.00	33.00
3			PUBLIC WORKS		BLUE -						132.00	132.00
4			POLICE		BLUE -						16.50	16.50
5			FIRE		RED -						5.50	5.50
6			GCC MAINTENANCE		RED -						5.50	5.50
BLUE CROSS BLUE SHIELD	UPDATED	01.100.9160	01290 MARCH 2022	03/01/22	SUZANNE	.00	%				608.88	608.88
1			205004 04/19/22 03/01/22	04/15/22	BLUE -						188.82-	188.82-
2			ADMINISTRATON		BLUE -						106.26	106.26
3			PUBLIC WORKS		BLUE -						518.24	518.24
4			POLICE		RED -						127.80	127.80
			GCC MAINTENANCE		RED -						127.80	127.80

Vendor Name	Invoice Code	Inv Date	Disc Date	User	Disc Pct	Not Until	Invoice Amount	Net Amount
Invoice Status	Voucher Class	BRD DATE	Due Date	Session	MS ID		"Discountable"	"Discount"
Ln#	P.O.	Fund and Account	Description	Project	Bank	F R M	Pay Date	Distribution Amounts
			Cnty Tax Plan	Taxable Amt				
BLUE CROSS BLUE SHIELD	01290	MARCH 2022	03/01/22	SUZANNE	.00 %		608.88	608.88
UPDATED	205004	04/19/22	03/01/22	04/15/22	RED	-	45.40	45.40
BLUE CROSS BLUE SHIELD	01290	680470-APRIL22	04/01/22	SUZANNE	.00 %		45,742.27	45,742.27
UPDATED	205006	04/19/22	04/01/22	04/15/22	RED	-	45,742.27	45,742.27
1	01.100.9160	ADMINISTRATION		BLUE	-		4,968.74	4,968.74
2	01.300.9160	PUBLIC WORKS 35%		BLUE	-		2,440.31	2,440.31
3	10.110.9160	SEWER WATER 65%		GREEN	-		4,534.06	4,534.06
4	01.500.9160	POLICE		BLUE	-		25,563.77	25,563.77
5	01.500.9160	POLICE RETIRE		BLUE	-		561.45	561.45
6	01.600.9160	FIRE		BLUE	-		4,118.68	4,118.68
7	70.771.9160	GGC MAINTENANCE		RED	-		1,776.63	1,776.63
8	70.773.9160	GGC PRO SHOP		RED	-		1,778.63	1,778.63
BTSI	01106	66244	03/31/22	SUZANNE	.00 %		367.00	367.00
UPDATED	205019	04/19/22	03/31/22	04/15/22	RED	-	367.00	367.00
1	70.771.9742	SHOP SUPPLIES		RED	-		367.00	367.00
CAREBUILDER	02430	AUR2090798	04/01/22	SUZANNE	.00 %		345.50	345.50
UPDATED	204907	04/19/22	04/01/22	04/15/22	BLUE	-	345.50	345.50
1	01.300.9020	EMPLOYMENT SCREENING		BLUE	-		345.50	345.50
CAVE ENTERPRISES BK#106	02672	03/30/2022	03/30/22	SUZANNE	.00 %		71.52	71.52
UPDATED	204937	04/19/22	03/30/22	04/15/22	BLUE	-	71.52	71.52
1	01.500.9226	PRISONER MEALS		BLUE	-		71.52	71.52
CHAIR COVERS BY SYLVIA	02831	69812	02/11/22	SUZANNE	.00 %		290.00	290.00
UPDATED	204869	04/19/22	02/11/22	04/15/22	RED	-	290.00	290.00
1	70.775.9704	TABLE LINENS		RED	-		290.00	290.00
CHICAGO FIRE PROTECTION	03735	CFP21-1321	03/01/22	SUZANNE	.00 %		58,527.00	58,527.00
UPDATED	204898	04/19/22	03/01/22	04/15/22	BLUE	-	58,527.00	58,527.00
1	01.600.9891	FIRE SPRINKLER REPAIR		BLUE	-		58,527.00	58,527.00
CINTAS	03041	4094195056	08/27/21	SUZANNE	.00 %		49.55	49.55
UPDATED	204919	04/19/22	08/27/21	04/15/22	RED	-	49.55	49.55
1	70.771.9550	CUNTER PULL TOWEL REFILL		RED	-		49.55	49.55
CINTAS	03041	4105021979	12/17/21	SUZANNE	.00 %		66.05	66.05
UPDATED	204920	04/19/22	12/17/21	04/15/22	RED	-	66.05	66.05
1	70.771.9550	CENTER PULL TOWEL REFILL		RED	-		66.05	66.05
CINTAS	03041	4107716495	01/14/22	SUZANNE	.00 %		66.05	66.05
UPDATED	204921	04/19/22	01/14/22	04/15/22	RED	-	66.05	66.05
1	70.771.9550	CENTER PULL TOWEL REFILL		RED	-		66.05	66.05

Ln#	P.O.	Fund and Account	Description	Inv Date	Disc Date	User	WS Id	Disc Pct	Not Until	Invoice Amount	Net Amount
			Only Tax Plan	Project	Bank	9 F R M Pay Date			Distribution Amounts		
			Taxable Amt							"Discountable"	"Discount"
CINTAS	UPDATED	70.771.9550	03041 4110438877	02/11/22		SUZANNE		.00	‡	66.05	66.05
			204922	04/19/22 02/11/22	04/15/22					66.05	66.05
										RED -	
CINTAS	UPDATED	70.771.9550	03041 4113188687	03/11/22		SUZANNE		.00	‡	66.05	66.05
			204923	04/19/22 03/11/22	04/15/22					66.05	66.05
										RED -	
CINTAS	UPDATED	70.771.9550	03041 4115933275	04/08/22		SUZANNE		.00	‡	66.05	66.05
			204954	04/19/22 04/08/22	04/15/22					66.05	66.05
										RED -	
CINTAS	UPDATED	70.771.9550	03041 5100982826	03/24/22		SUZANNE		.00	‡	47.07	47.07
			204940	04/19/22 03/24/22	04/15/22					47.07	47.07
										BLUE -	
CINTAS	UPDATED	01.500.9111	03041 5100982828	03/24/22		SUZANNE		.00	‡	153.38	153.38
			204939	04/19/22 03/24/22	04/15/22					153.38	153.38
										BLUE -	
CITIZENSERVER LLC	UPDATED	01.500.9634	02765 9881-853878	04/05/22		SUZANNE		.00	‡	7,350.00	7,350.00
			204968	04/19/22 04/05/22	04/15/22					7,350.00	7,350.00
										BLUE -	
CITY OF CHICAGO HEIGHTS	UPDATED	10.110.9608	00766 0701003004-01	03/21/22		SUZANNE		.00	‡	52,698.80	52,698.80
			205033	04/19/22 03/21/22	04/15/22					52,698.80	52,698.80
										GREEN -	
CITY OF CHICAGO HEIGHTS	UPDATED	10.110.9608	00766 3005-03212022	03/21/22		SUZANNE		.00	‡	65,962.00	65,962.00
			205032	04/19/22 03/21/22	04/15/22					65,962.00	65,962.00
										GREEN -	
CLARA'S CATERING	UPDATED	70.775.9722	02906 02/11/2022	02/11/22		SUZANNE		.00	‡	2,185.00	2,185.00
			204938	04/19/22 02/11/22	04/15/22					2,185.00	2,185.00
										RED -	
COM ED	UPDATED	10.110.9223	00210 1030-04012022	04/01/22		SUZANNE		.00	‡	830.61	830.61
			205009	04/19/22 04/01/22	04/15/22					830.61	830.61
										GREEN -	
COM ED	UPDATED	01.300.9221	00210 1031-040122	04/01/22		SUZANNE		.00	‡	825.34	825.34
			204924	04/19/22 04/01/22	04/15/22					825.34	825.34
										BLUE -	

Ln#	P.O.	Fund and Account	Description	Projct	Bank	9	F	R	M	Pay Date	Disc	Pct	Not	Until	Invoice Amount	Net Amount
															"Discountable"	"Discount"
COM ED	UPDATED	01.300.9221	0603011043		SUZANNE					04/15/22					62.22	62.22
COM ED	UPDATED	01.300.9221	205030		SUZANNE					04/04/22					62.22	62.22
COM ED	UPDATED	10.110.9180	00210	3039-032122	SUZANNE					04/19/22					212.83	212.83
COM ED	UPDATED	10.110.9180	204831	7059133039	SUZANNE					03/21/22					212.83	212.83
COM ED	UPDATED	10.110.9180	00210	3114-032122	SUZANNE					04/19/22					52.78	52.78
COM ED	UPDATED	10.110.9180	204829	0553143114	SUZANNE					03/21/22					52.78	52.78
COM ED	UPDATED	70.773.9180	00210	4003-022322	SUZANNE					02/23/22					1,978.47	1,978.47
COM ED	UPDATED	70.773.9180	204871	0465144003	SUZANNE					04/19/22					3,841.01	3,841.01
COM ED	UPDATED	70.773.9180	00210	4003-032422	SUZANNE					03/24/22					3,841.01	3,841.01
COM ED	UPDATED	70.773.9180	204872	0465144003	SUZANNE					04/19/22					3,841.01	3,841.01
COM ED	UPDATED	01.400.9180	00210	6005-032122	SUZANNE					03/21/22					23.65	23.65
COM ED	UPDATED	01.400.9180	204830	1044646005	SUZANNE					04/19/22					23.65	23.65
COM ED	UPDATED	70.773.9180	00210	6019-031622	SUZANNE					03/16/22					100.00	100.00
COM ED	UPDATED	70.773.9180	204828	3619096019	SUZANNE					04/19/22					100.00	100.00
COM ED	UPDATED	10.110.9223	00210	6066-04052022	SUZANNE					04/05/22					72.68	72.68
COM ED	UPDATED	10.110.9223	205010	0143096066	SUZANNE					04/19/22					72.68	72.68
COM ED	UPDATED	01.300.9221	00210	9209-04062022	SUZANNE					04/06/22					971.27	971.27
COM ED	UPDATED	01.300.9221	205031	0283059209	SUZANNE					04/19/22					971.27	971.27
COMCAST	UPDATED	70.773.9180	01964	0208-030922	SUZANNE					03/09/22					428.36	428.36
COMCAST	UPDATED	70.773.9180	204827	041922030922	SUZANNE					04/15/22					428.36	428.36
COMCAST	UPDATED	01.600.9120	01964	4537-04022022	SUZANNE					04/02/22					166.29	166.29
COMCAST	UPDATED	01.600.9120	205027	041922040222	SUZANNE					04/15/22					166.29	166.29

Ln#	P.O.	Fund and Account	Vendor Name	Invoice Code	Invoice Code	Inv Date	Disc Date	User	Disc Pct	Not Until	Invoice Amount	Net Amount
			Invoice Status	Voucher Class	BRD DATE	Due Date	Session	WS ID			"Discountable"	"Discount"
			Description	Only Tax Plan	Project	Bank 9 F R M Pay Date		Distribution Amounts				
COMCAST	UPDATED	01.600.9120		01964	6801-03272022	03/27/22		SUZANNE	.00 %		262.26	262.26
				205028		04/19/22	03/27/22				262.26	262.26
						8771	40 050 0136801				31.53	31.53
COMCAST	UPDATED	01.100.9634		01964	8256-032122	03/21/22		SUZANNE	.00 %		31.53	31.53
				204941		04/19/22	03/21/22				31.53	31.53
						8771	40 050 0018256				31.53	31.53
COMMUNITY FIREFIGHTERS	UPDATED			02772	725	04/03/22		SUZANNE	.00 %		148.00	148.00
				204991		04/19/22	04/03/22				37.00	37.00
											37.00	37.00
											37.00	37.00
											37.00	37.00
COMPLETE DIESEL CARE INC.	UPDATED	10.110.9420		02484	7875	04/19/22	12/09/21	SUZANNE	.00 %		6,100.00	6,100.00
				204926							6,100.00	6,100.00
											6,100.00	6,100.00
COMPLETE DIESEL CARE INC.	UPDATED	01.300.9420		02484	8046	04/19/22	03/21/22	SUZANNE	.00 %		2,119.00	2,119.00
				204925							2,119.00	2,119.00
											2,119.00	2,119.00
COZZINI BROS., INC.	UPDATED	70.775.9425		02183	C10782347	03/17/22		SUZANNE	.00 %		25.00	25.00
				204832		04/19/22	03/17/22				25.00	25.00
											25.00	25.00
COZZINI BROS., INC.	UPDATED	70.775.9425		02183	C10849014	03/31/22		SUZANNE	.00 %		25.00	25.00
				204927		04/19/22	03/31/22				25.00	25.00
											25.00	25.00
DMC SECURITY SERVICES INC.	UPDATED	70.773.9430		02799	296158	03/01/22		SUZANNE	.00 %		82.50	82.50
				204874		04/19/22	03/01/22				82.50	82.50
											82.50	82.50
DONAHUE & ROSE PC	UPDATED	01.100.9151		03141	818	04/01/22		SUZANNE	.00 %		10,032.75	10,032.75
				204977		04/19/22	04/01/22				10,032.75	10,032.75
											10,032.75	10,032.75
DONAHUE & ROSE PC	UPDATED	01.100.9151		03141	819	04/01/22		SUZANNE	.00 %		48.75	48.75
				204944		04/19/22	04/01/22				48.75	48.75
											48.75	48.75
DONAHUE & ROSE PC	UPDATED	01.100.9151		03141	820	04/01/22		SUZANNE	.00 %		292.50	292.50
				204943		04/19/22	04/01/22				292.50	292.50
											292.50	292.50

Ln#	P.O.	Fund and Account	Description	Cnty Tax Plan	Invoice Code	Inv Date	Disc Date	User	MS Id	Disc Pct	Not Until	Invoice Amount	Net Amount
Bank 9 F R M Pay Date .....													
Distribution Amounts.....													
DONAHUE & ROSE PC	UPDATED	73.730.9151	03141 821	04/19/22	04/01/22	04/15/22	SUZANNE			.00 %		1,413.75	1,413.75
SOUTH HALSTED TIF													
TIFFS - 1,413.75 1,413.75													
DONAHUE & ROSE PC	UPDATED	01.500.9151	03141 822	04/19/22	04/01/22	04/15/22	SUZANNE			.00 %		600.00	600.00
TRAFFIC PROSECUTION													
BLUE - 600.00 600.00													
ECOLAB	UPDATED	70.775.9430	03015 6261048595	04/19/22	04/19/21	04/15/22	SUZANNE			.00 %		35.00	35.00
205042 6261048595													
RED - 35.00 35.00													
ECOLAB	UPDATED	70.775.9430	03015 6261554804	04/19/22	05/18/21	04/15/22	SUZANNE			.00 %		35.00	35.00
205043 6261554804													
RED - 35.00 35.00													
ECOLAB	UPDATED	70.775.9430	03015 6265728138	04/19/22	12/25/21	04/15/22	SUZANNE			.00 %		165.00	165.00
205044 6265728138													
RED - 165.00 165.00													
ECOLAB	UPDATED	70.775.9425	03015 626765461	04/19/22	02/25/22	04/15/22	SUZANNE			.00 %		165.00	165.00
204833 RENTAL 2/25/22-3/24/22													
RED - 165.00 165.00													
ECOLAB	UPDATED	70.775.9425	03015 6268052650	04/19/22	03/14/22	04/15/22	SUZANNE			.00 %		140.00	140.00
204834 MPAA CHARGES													
RED - 140.00 140.00													
ECOLAB	UPDATED	70.775.9430	03015 6268270518	04/19/22	03/25/22	04/15/22	SUZANNE			.00 %		165.00	165.00
205045 6268270518													
RED - 165.00 165.00													
ELMER & SONS LOCKSMITHS, INC	UPDATED	10.110.9430	00235 339206	04/19/22	03/25/22	04/15/22	SUZANNE			.00 %		10.50	10.50
204885 KEY 5 PIN													
GRN - 10.50 10.50													
ELMER & SONS LOCKSMITHS, INC	UPDATED	01.500.9430	00235 339422	04/19/22	04/04/22	04/15/22	SUZANNE			.00 %		28.00	28.00
204990 KEY DOUBLE SIDED													
BLUE - 28.00 28.00													
EVL HORSE BREWING	UPDATED	70.775.9738	02944 EHB-3204	04/19/22	03/10/22	04/15/22	SUZANNE			.00 %		180.00	180.00
204835 TROT HOPPLE KEG													
RED - 180.00 180.00													

Ln#	P.O.	Fund and Account	Description	City Tax Plan	Taxable Amt	Project	Bank	F	R	M	Pay Date	Invoice Amount	Discountable	Net Amount
FEEBE OIL CO.	UPDATED	01.500.9210	FIRE DEPT FUEL		04/04/22		SUZANNE	.00	%		04/15/22	6,275.38		6,275.38
1		01.500.9210	PUBLIC WORKS FUEL		04/04/22		SUZANNE	.00	%		04/15/22	1,018.68		1,018.68
2		01.300.9210	PUBLIC WORKS FUEL		04/04/22		SUZANNE	.00	%		04/15/22	1,402.22		1,402.22
3		01.500.9210	POLICE DEPT FUEL		04/04/22		SUZANNE	.00	%		04/15/22	3,854.48		3,854.48
FEEBE OIL CO.	UPDATED	01.600.9210	FIRE		04/04/22		SUZANNE	.00	%		04/15/22	1,680.46		1,680.46
1		10.110.9210	PUBLIC WORKS		04/04/22		SUZANNE	.00	%		04/15/22	568.21		568.21
FIDELITY SECURITY LIFE	UPDATED	01.000.2119	97899991-APRIL2022		04/01/22		SUZANNE	.00	%		04/15/22	1,112.25		1,112.25
1		01.000.2119	TURBOS LINEAR STROBE		04/06/22		SUZANNE	.00	%		04/15/22	355.84		355.84
FLEET SAFETY SUPPLY	UPDATED	01.600.9372	BT42 14450 AA BATTERY		04/19/22		SUZANNE	.00	%		04/15/22	112.61		112.61
1		01.600.9372	TURBOS LINEAR STROBE		04/06/22		SUZANNE	.00	%		04/15/22	112.61		112.61
FORD OF HOMEWOOD	UPDATED	01.500.9420	SUBSCRIPTION		02/22/22		SUZANNE	.00	%		04/15/22	1,550.00		1,550.00
1		01.500.9420	SUBSCRIPTION		02/22/22		SUZANNE	.00	%		04/15/22	1,550.00		1,550.00
GOLF GENIUS SOFTWARE	UPDATED	70.773.9140	TOWELS MR CLEAN CUPS		02/25/22		SUZANNE	.00	%		04/15/22	106.94		106.94
1		70.773.9140	TOWELS MR CLEAN CUPS		02/25/22		SUZANNE	.00	%		04/15/22	106.94		106.94
GORDON FOOD SERVICE	UPDATED	70.775.9739	CONCESSION		03/16/22		SUZANNE	.00	%		04/15/22	595.20		595.20
1		70.775.9739	CONCESSION		03/16/22		SUZANNE	.00	%		04/15/22	595.20		595.20
GORDON FOOD SERVICE	UPDATED	70.775.9736	CONCESSION		03/11/22		SUZANNE	.00	%		04/15/22	849.38		849.38
1		70.775.9736	CONCESSION		03/11/22		SUZANNE	.00	%		04/15/22	849.38		849.38
GREAT LAKES COCA-COLA	UPDATED	70.775.9737	CONCESSION		03/22/22		SUZANNE	.00	%		04/15/22	360.75		360.75
1		70.775.9737	CONCESSION		03/22/22		SUZANNE	.00	%		04/15/22	360.75		360.75
GREAT LAKES TURF LLC	UPDATED	70.771.9741	TRIN-PAC SELECT PGR		04/19/22		SUZANNE	.00	%		04/15/22	113.97		113.97
1		70.771.9741	TRIN-PAC SELECT PGR		04/19/22		SUZANNE	.00	%		04/15/22	113.97		113.97
HELGET GAS PRODUCTS	UPDATED	70.773.9430	CYLINDER RENTAL		12/31/21		SUZANNE	.00	%		04/15/22	113.97		113.97
1		70.773.9430	CYLINDER RENTAL		12/31/21		SUZANNE	.00	%		04/15/22	113.97		113.97

Ln#	P.O.	Fund and Account	Description	City Tax Plan	Project	Bank	9 F R M Pay Date	Disc Pct	Not Until	Invoice Amount	Net Amount
Vendor Name	Invoice Status	Vendor Code	Invoice Code	Inv Date	Disc Date	User	MS ID			"Discountable"	"Discount"
Ln#	P.O.	Fund and Account	Description	City Tax Plan	Project	Bank	9 F R M Pay Date	Disc Pct	Not Until	Invoice Amount	Net Amount
HELGELT GAS PRODUCTS	UPDATED	70.775.9430	02186 01825479	12/31/21		SUZANNE		.00 %		2.50	2.50
HELGELT GAS PRODUCTS	UPDATED	70.775.9430	024843 SERVICE CHARGE	04/19/22	12/31/21	SUZANNE		.00 %		2.50	2.50
HELGELT GAS PRODUCTS	UPDATED	70.773.9430	02186 01833126	01/31/22		SUZANNE		.00 %		113.97	113.97
HELGELT GAS PRODUCTS	UPDATED	70.773.9430	204840 CYLINDER RENTAL	04/19/22	01/31/22	SUZANNE		.00 %		113.97	113.97
HELGELT GAS PRODUCTS	UPDATED	70.775.9430	02186 01838205	01/31/22		SUZANNE		.00 %		2.50	2.50
HELGELT GAS PRODUCTS	UPDATED	70.775.9430	204841 SERVICE CHARGE	04/19/22	01/31/22	SUZANNE		.00 %		2.50	2.50
HELGELT GAS PRODUCTS	UPDATED	70.775.9430	02186 01850794	02/28/22		SUZANNE		.00 %		2.50	2.50
HELGELT GAS PRODUCTS	UPDATED	70.775.9430	204844 SERVICE CHARGE	04/19/22	02/28/22	SUZANNE		.00 %		2.50	2.50
HELGELT GAS PRODUCTS	UPDATED	70.775.9430	02186 02400787	02/17/22		SUZANNE		.00 %		101.86	101.86
HELGELT GAS PRODUCTS	UPDATED	70.775.9430	204842 NITROGEN	04/19/22	02/17/22	SUZANNE		.00 %		101.86	101.86
HOMWOOD ROTARY	UPDATED	01.100.9140	02903 QTR GIVE-40122	04/01/22		SUZANNE		.00 %		220.00	220.00
HOMWOOD ROTARY	UPDATED	01.100.9140	204947 R I FOUNDATION QTR GIVE	04/19/22	04/01/22	SUZANNE		.00 %		220.00	220.00
ILLINOIS PUBLIC RISK FUND	UPDATED	01.600.9170	02633 78090	03/21/22		SUZANNE		.00 %		5,213.00	5,213.00
ILLINOIS PUBLIC RISK FUND	UPDATED	01.600.9170	204858 AUDIT ADMIN FEE	04/19/22	03/21/22	SUZANNE		.00 %		5,213.00	5,213.00
ILLINOIS TOLLMAY	UPDATED	01.300.9891	03522 VNS103772755	03/10/22		SUZANNE		.00 %		63.80	63.80
ILLINOIS TOLLMAY	UPDATED	01.300.9891	204899 M192997	04/19/22	03/10/22	SUZANNE		.00 %		63.80	63.80
ILLINOIS TOLLMAY	UPDATED	01.600.9210	3522 VNS303752032	03/25/22		SUZANNE		.00 %		13.50	13.50
ILLINOIS TOLLMAY	UPDATED	01.600.9210	204928 CZ53401 (TL)	04/19/22	03/25/22	SUZANNE		.00 %		13.50	13.50
KIESLER'S POLICE SUPPLY, INC.	UPDATED	01.500.9508	02281 IN187039	03/23/22		SUZANNE		.00 %		3,136.00	3,136.00
KIESLER'S POLICE SUPPLY, INC.	UPDATED	01.500.9508	204948 AMMUNITION	04/19/22	03/23/22	SUZANNE		.00 %		3,136.00	3,136.00
KINNEY'S KLEENING	UPDATED	70.773.9430	02887 4436	02/25/22		SUZANNE		.00 %		1,250.00	1,250.00
KINNEY'S KLEENING	UPDATED	70.773.9430	204949 FEBRUARY CLEANING	04/19/22	02/25/22	SUZANNE		.00 %		1,250.00	1,250.00

Ln#	P.O.	Fund and Account	Description	City Tax Plan	Taxable Amt	Project	Bank	9 F R M	Pay Date	Distribution Amounts	
Vendor Name	Invoice Status	Invoice Code	Inv Date	Disc Date	User	Disc Pct	Not Until	Invoice Amount	Net Amount		
Vendor Status	Voucher Class	BRD DATE	Due Date	Session	WS Id	"Discountable"	"Discount"				
KINNEY'S KLEEMING	UPDATED	70.775.9115	02887	444	04/19/22	03/25/22	04/15/22	SUZANNE	.00 %	800.00	800.00
KURTZ AMBULANCE SERVICE INC.	UPDATED	01.600.9020	02930	10846	04/19/22	03/31/22	04/15/22	SUZANNE	.00 %	5,662.83	5,662.83
LABORERS WORK DUES FUND	UPDATED	10.110.9140	03042	DUES 3/28/22	03/28/22			SUZANNE	.00 %	428.82	428.82
LAIOMONAS ZEMBLYS	UPDATED	01.000.2132	204892	705 E CHESTNUT REFUND	04/19/22	03/22/22	04/15/22	SUZANNE	.00 %	200.00	200.00
LEXIPOL, LLC	UPDATED	01.500.9351	02851	INVLEX3061	04/01/22			SUZANNE	.00 %	10,750.66	10,750.66
LOCAL #681	UPDATED	10.110.9140	03036	DUES 3/28/22	03/28/22			SUZANNE	.00 %	87.00	87.00
M.E. SIMPSON COMPANY, INC.	UPDATED	10.110.9411	01150	38264	04/19/22	02/28/22	04/15/22	SUZANNE	.00 %	495.00	495.00
MARTIN WHALEN OFFICE SOLUTIONS	UPDATED	01.500.9634	02518	IN3462919	03/25/22			SUZANNE	.00 %	497.86	497.86
MASTER DRAFT, LLC.	UPDATED	70.775.9425	02721	2664	04/19/22	02/28/22	04/15/22	SUZANNE	.00 %	130.00	130.00
MEADE, INC	UPDATED	01.300.9422	00867	699263	01/27/22			SUZANNE	.00 %	331.74	331.74
MENARDS	UPDATED	01.300.9425	01633	28694	02/09/22			SUZANNE	.00 %	40.93	40.93
			204955	SHOP SUPPLIES	04/19/22	02/09/22	04/15/22	SUZANNE	.00 %	40.93	40.93

Ln#	P.O.	Fund and Account	Description	Cnly Tax Plan	Invoice Code	Inv Date	Disc Date	User	WS Id	Disc Pct	Not Until	Invoice Amount	Net Amount
Project: Bank 9 F R M Pay Date . . . Distribution Amounts . . .													
				Taxable Amt								"Discountable"	"Discount"
MENARDS	UPDATED	01.400.9430	204957	01633	29080	04/19/22	02/15/22	SUZANNE		.00 %	04/15/22	45.65	45.65
1			ARQUILLA MEN RM SINK									45.65	45.65
MENARDS	UPDATED	01.400.9430	204956	01633	29775	04/19/22	02/28/22	SUZANNE		.00 %	04/15/22	89.98	89.98
1			MAIN ST CLEAN UP									89.98	89.98
MENARDS	UPDATED	01.600.9431	204984	01633	29978	04/19/22	03/03/22	SUZANNE		.00 %	04/15/22	84.45	84.45
1			BED BUG MATT COVER									84.45	84.45
MENARDS	UPDATED	01.600.9431	204846	01633	30906	04/19/22	03/21/22	SUZANNE		.00 %	04/15/22	111.05	111.05
1			DILLON PRIM									111.05	111.05
MENARDS	UPDATED	10.110.9430	204861	01633	30999	04/19/22	03/23/22	SUZANNE		.00 %	04/15/22	29.92	29.92
1			PRIMED MDF, GRIP TAPE KN									29.92	29.92
MENARDS	UPDATED	70.773.9430	204862	01633	31124	04/19/22	03/25/22	SUZANNE		.00 %	04/15/22	109.77	109.77
1			PAINTING SUPPLIES									109.77	109.77
MENARDS	UPDATED	01.400.9430	204967	01633	31259	04/19/22	03/28/22	SUZANNE		.00 %	04/15/22	20.97	20.97
1			FUSE MINI BLADE									20.97	20.97
MENARDS	UPDATED	01.300.9425	204905	01633	31305	04/19/22	03/29/22	SUZANNE		.00 %	04/15/22	9.97	9.97
1			WIRE WHEEL BRUSH									9.97	9.97
MENARDS	UPDATED	01.600.9425	204902	01633	31351	04/19/22	03/29/22	SUZANNE		.00 %	04/15/22	19.21	19.21
1			LEAK DETECTOR TAPE PLUG									19.21	19.21
MENARDS	UPDATED	10.110.9430	204995	01633	31756	04/19/22	04/06/22	SUZANNE		.00 %	04/15/22	21.61	21.61
1			REPAIR KIT/FAB SOFT SHEE									21.61	21.61
MENARDS	UPDATED	70.773.9430	205017	01633	31781	04/19/22	04/06/22	SUZANNE		.00 %	04/15/22	202.01	202.01
1			KLUCK									202.01	202.01

Ln#	P.O.	Fund and Account	Description	City Tax Plan	Project	Bank	9 F R M Pay Date	Distribution Amounts		
Vendor Name	Invoice Status	Vendor Code	Invoice Code	Inv Date	Disc Date	User	Disc Pct	Not Until	Invoice Amount	Net Amount
			Voucher Class	BRD DATE	Due Date	Session	WS ID	"Discountable" "Discount"		
MENARDS	UPDATED	01.600.9425	PEIG 31786	04/19/22	04/06/22	04/15/22			53.94	53.94
MENARDS	UPDATED	01.600.9425	PEIG 31786	04/07/22	04/07/22	04/15/22			57.24	57.24
MIZUNO USA INC - NDC	UPDATED	10.110.9550	ROYALS-OFFICE SUPPLIES	04/19/22	03/22/22	04/15/22			57.24	57.24
MIZUNO USA INC - NDC	UPDATED	10.110.9550	ROYALS-OFFICE SUPPLIES	04/19/22	03/22/22	04/15/22			775.81	775.81
MIZUNO USA INC - NDC	UPDATED	70.773.9701	CART BAGS	04/19/22	03/15/22	04/15/22			399.90	399.90
MIZUNO USA INC - NDC	UPDATED	70.773.9701	BR-D4C CART BAG	04/19/22	03/15/22	04/15/22			152.99	152.99
MONARCH AUTO SUPPLY INC.	UPDATED	01.600.9420	2011 FORD EXPEDITION	04/19/22	03/28/22	04/15/22			70.00	70.00
MONARCH AUTO SUPPLY INC.	UPDATED	01.600.9420	FRAM DEF 2.5 GAL	04/19/22	03/30/22	04/15/22			62.81	62.81
MONARCH AUTO SUPPLY INC.	UPDATED	01.600.9420	OTL CHANGE/FILTER	04/19/22	03/31/22	04/15/22			61.91	61.91
MONARCH AUTO SUPPLY INC.	UPDATED	70.771.9430	CIRCUIT TESTER LIGHTS	04/19/22	03/31/22	04/15/22			60.82	60.82
MONARCH AUTO SUPPLY INC.	UPDATED	70.771.9430	CGM AC45 TIEDOWN	04/19/22	03/31/22	04/15/22			90.99	90.99
MONARCH AUTO SUPPLY INC.	UPDATED	10.110.9420	WEATHER SEAL	04/19/22	04/06/22	04/15/22			457.49	457.49
MONARCH AUTO SUPPLY INC.	UPDATED	10.110.9420	REFRIGERANT/COMPRESSOR	04/19/22	04/05/22	04/15/22			457.49	457.49

Ln#	P.O.	Fund and Account	Description	Chcy Tax Plan	Invoice Code	Inv Date	Disc Date	User	Disc Pct	Not Until	Invoice Amount	Net Amount
Vendor Name..... Vendor Code Invoice Code.. Inv Date Disc Date User... Disc Pct Not Until Invoice Amount Net Amount												
Invoice Status Voucher Class BRD DATE Due Date Session WS ID "Discountable" "Discount"												
Ln# P.O. Fund and Account Description..... Project..... Bank 9 P R M Pay Date .. Distribution Amounts.....												
MONARCH AUTO SUPPLY INC.	00566	6981-556034	04/07/22	SUZANNE	.00 %	58.69	58.69					
1	01.300.9420	M7 HOSE ASSEMBLY	04/19/22 04/07/22	04/15/22	BLUE -	58.69	58.69					
MONARCH AUTO SUPPLY INC.	00566	6981-556093	04/04/22	SUZANNE	.00 %	175.07	175.07					
1	70.771.9430	GREASE GUN/BATTERY	04/19/22 03/31/22	04/15/22	RED -	175.07	175.07					
MONARCH AUTO SUPPLY INC.	00566	6981-556150	04/07/22	SUZANNE	.00 %	30.24	30.24					
1	01.300.9420	M7 SERP BELT	04/19/22 04/07/22	04/15/22	BLUE -	30.24	30.24					
MONARCH AUTO SUPPLY INC.	00566	6981-556223	04/08/22	SUZANNE	.00 %	72.28	72.28					
1	70.771.9430	XBO 33400-76GO	04/19/22 04/08/22	04/15/22	RED -	72.28	72.28					
MONROE TRUCK EQUIPMENT, INC.	02082	335464	02/18/22	SUZANNE	.00 %	456.21	456.21					
1	10.110.9420	MOTOR HYD DANFS 24CT	04/19/22 02/18/22	04/15/22	GRN -	456.21	456.21					
MUNICIPAL SYSTEMS LLC	01453	MS 2022-03-25	03/31/22	SUZANNE	.00 %	300.00	300.00					
1	01.600.9105	PROPERTY INSPECTIONS	04/19/22 03/31/22	04/15/22	BLUE -	300.00	300.00					
NICOR GAS	00664	0009-03292022	03/29/22	SUZANNE	.00 %	214.35	214.35					
1	01.300.9180	24-77-37-1000 9	04/19/22 03/29/22	04/15/22	BLUE -	214.35	214.35					
NICOR GAS	00664	1000-03252022	03/25/22	SUZANNE	.00 %	218.00	218.00					
1	01.800.9180	74-66-15-1000 3	04/19/22 03/25/22	04/15/22	BLUE -	218.00	218.00					
NICOR GAS	00664	10003-032522	03/25/22	SUZANNE	.00 %	373.64	373.64					
1	10.110.9180	31-35-27-1000-3	04/19/22 03/25/22	04/15/22	GRN -	373.64	373.64					
NICOR GAS	00664	18097-022322	02/23/22	SUZANNE	.00 %	1,349.25	1,349.25					
1	70.773.9180	20-54-67-1809-7	04/19/22 02/23/22	04/15/22	RED -	1,349.25	1,349.25					
NICOR GAS	00664	26981-022222	02/22/22	SUZANNE	.00 %	274.23	274.23					
1	70.773.9180	00-25-20-2968-1	04/19/22 02/22/22	04/15/22	RED -	274.23	274.23					

Ln#	P.O.	Fund and Account	Description	Cnty Tax Plan	Taxable Amt	Project	Bank	9 F R M Pay Date	Distr.	Amount	Net
Vendor Name	Invoice Status	Vendor Code	Invoice Code	Inv Date	Disc Date	User	Disc Pct	Not Until	Invoice Amount	"Discountable"	Net Amount
NICOR GAS	UPDATED		00664 29681-032422	03/24/22		SUZANNE	.00 %		199.67		199.67
			70.773.9180	04/19/22	03/24/22				199.67		199.67
			00-25-20-2968-1			RED			199.67		199.67
NICOR GAS	UPDATED		00664 5999-03292022	03/29/22		SUZANNE	.00 %		541.39		541.39
			205036	04/19/22	03/29/22				541.39		541.39
			85-75-12-5999 4			TIFS			541.39		541.39
NORTH EAST MULTI REGIONAL	UPDATED		00138 300706	03/23/22		SUZANNE	.00 %		255.00		255.00
			204959	04/19/22	03/23/22				255.00		255.00
			TRAINING-DONALD STONE			BLUE			255.00		255.00
O'NEILL ELECTRICAL SERVICES IN	UPDATED		.3566 106M478	03/23/22		SUZANNE	.00 %		4,095.00		4,095.00
			204859	04/19/22	03/23/22				4,095.00		4,095.00
			FIRE HOUSE GENERATOR			BLUE			4,095.00		4,095.00
PAUL STYLES	UPDATED		.03740 JEWEL-032822	03/28/22		SUZANNE	.00 %		61.68		61.68
			204992	04/19/22	03/28/22				61.68		61.68
			REIMB-SENIOR CENTER			BLUE			61.68		61.68
PIONEER OFFICE FORMS, INC.	UPDATED		01564 95243	03/25/22		SUZANNE	.00 %		136.75		136.75
			204877	04/19/22	03/25/22				136.75		136.75
			FOOD SERV INSP FORM			BLUE			136.75		136.75
PIONEER OFFICE FORMS, INC.	UPDATED		01564 95244	03/25/22		SUZANNE	.00 %		85.00		85.00
			204876	04/19/22	03/25/22				85.00		85.00
			BUS CARDS WOODS			BLUE			85.00		85.00
PIONEER OFFICE FORMS, INC.	UPDATED		01564 95263	04/06/22		SUZANNE	.00 %		2,675.85		2,675.85
			205024	04/19/22	04/06/22				2,675.85		2,675.85
			SURVEY MAILING			BLUE			2,675.85		2,675.85
PIRTEK SOUTH HOLLAND	UPDATED		01710 BO-T00007814	01/24/22		SUZANNE	.00 %		407.45		407.45
			204883	04/19/22	01/24/22				407.45		407.45
			HYDRAULIC HOSE			GRN			407.45		407.45
PIRTEK SOUTH HOLLAND	UPDATED		01710 BO-T00007959	02/24/22		SUZANNE	.00 %		1,352.01		1,352.01
			204882	04/19/22	02/24/22				1,352.01		1,352.01
			HYDRAULIC OIL			GRN			1,352.01		1,352.01
PIRTEK SOUTH HOLLAND	UPDATED		01710 BO-T00008080	02/15/22		SUZANNE	.00 %		719.33		719.33
			204881	04/19/22	02/15/22				719.33		719.33
			HYDRAULIC HOSE			GRN			719.33		719.33

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PIRTEK SOUTH HOLLAND	UPDATED	10.110.9420	SH-T00007921	10/01/22		SUZANNE	.00 %		28.85	28.85
			FEMALE SOCKET BRASS	04/19/22	04/15/22				28.85	28.85
PITNEY BOWES PURCHASE POWER	UPDATED	01.100.9114	9665-040422	04/04/22		SUZANNE	.00 %		2,026.24	2,026.24
			POSTAGE METER	04/19/22	04/04/22				2,026.24	2,026.24
PORTABLE JOHN, INC.	UPDATED	01.300.9441	262341	03/30/22		SUZANNE	.00 %		220.75	220.75
			ARQUILLA PARK 3/30/22	04/19/22	04/15/22				220.75	220.75
R & R PRODUCTS	UPDATED	70.771.9425	CD264S830	03/02/22		SUZANNE	.00 %		792.05	792.05
			GGC MAINTENANCE	04/19/22	03/02/22				792.05	792.05
R & R PRODUCTS	UPDATED	70.771.9425	CD264S830	03/02/22		SUZANNE	.00 %		153.00	153.00
			TWISTED POLY ROPE	04/19/22	03/02/22				153.00	153.00
R & R PRODUCTS	UPDATED	70.771.9425	CD2652944	03/22/22		SUZANNE	.00 %		162.50	162.50
			CROWN TEE MARKER WHT	04/19/22	03/22/22				162.50	162.50
R & R MAINTENANCE FIRE & FLEET	UPDATED	10.110.9420	13248	03/23/22		SUZANNE	.00 %		61.70	61.70
			2011 FORD RANGER	04/19/22	03/23/22				61.70	61.70
R & R MAINTENANCE FIRE & FLEET	UPDATED	01.500.9420	13258	03/29/22		SUZANNE	.00 %		65.95	65.95
			2021 FORD INTECEPTOR	04/19/22	03/29/22				65.95	65.95
R & R MAINTENANCE FIRE & FLEET	UPDATED	01.600.9420	13260	03/30/22		SUZANNE	.00 %		125.00	125.00
			2009 FORD E350	04/19/22	03/30/22				125.00	125.00
R & R MAINTENANCE FIRE & FLEET	UPDATED	01.500.9420	13263	04/01/22		SUZANNE	.00 %		65.95	65.95
			2020 FORD INTECEPTOR	04/19/22	04/01/22				65.95	65.95
R & R MAINTENANCE FIRE & FLEET	UPDATED	01.500.9420	13281	04/07/22		SUZANNE	.00 %		65.95	65.95
			2018 FORD INTECEPTOR	04/19/22	04/07/22				65.95	65.95

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Taxable Amt													
Bank 9 F R M Pay Date													
Distribution Amounts													
R&R MAINTENANCE FIRE & FLEET	UPDATED	01.300.9420	02014 13284	04/19/22	04/08/22	04/08/22	04/15/22	SUZANNE		.00 %		375.00	375.00
			204999	2014 FORD F-150								375.00	375.00
ROBINSON ENGINEERING, LTD 1	UPDATED	01.100.9685	01274 22030277	04/19/22	03/21/22	03/21/22	04/15/22	SUZANNE		.00 %		950.75	950.75
			204886	PRO SERV 1/29/22-2/25/22								950.75	950.75
ROBINSON ENGINEERING, LTD 1	UPDATED	10.110.9685	01274 22030278	04/19/22	03/21/22	03/21/22	04/15/22	SUZANNE		.00 %		965.75	965.75
			204888	GL MWRD FLOOD PROTECT								965.75	965.75
ROBINSON ENGINEERING, LTD 1	UPDATED	01.100.9685	01274 22030279	04/19/22	03/21/22	03/21/22	04/15/22	SUZANNE		.00 %		1,084.23	1,084.23
			204964	GL IL-394 AREA MIX DEV								1,084.23	1,084.23
ROBINSON ENGINEERING, LTD 1	UPDATED	01.300.9685	01274 22030280	04/19/22	03/21/22	03/21/22	04/15/22	SUZANNE		.00 %		3,146.00	3,146.00
			204965	GL YOUNG CENTER CDBG								3,146.00	3,146.00
ROBINSON ENGINEERING, LTD 1	UPDATED	10.110.9685	01274 22030281	04/19/22	03/21/22	03/21/22	04/15/22	SUZANNE		.00 %		1,165.20	1,165.20
			204887	GL 187 LIFT REPAIR								1,165.20	1,165.20
ROBINSON ENGINEERING, LTD 1	UPDATED	10.110.9685	01274 22030282	04/19/22	02/25/22	02/25/22	04/15/22	SUZANNE		.00 %		1,034.75	1,034.75
			204932	WATER MAIN TERS PROJECT								1,034.75	1,034.75
ROBINSON ENGINEERING, LTD 1	UPDATED	10.110.9685	01274 22030283	04/19/22	03/21/22	03/21/22	04/15/22	SUZANNE		.00 %		3,373.25	3,373.25
			204889	GL WATER MAIN REPLACE								3,373.25	3,373.25
ROBINSON ENGINEERING, LTD 1	UPDATED	10.110.9685	01274 22030284	04/19/22	03/21/22	03/21/22	04/15/22	SUZANNE		.00 %		279.28	279.28
			204890	GL INVEST CLEAN & TV								279.28	279.28
ROBINSON ENGINEERING, LTD 1	UPDATED	01.100.9685	01274 22030285	04/19/22	03/21/22	03/21/22	04/15/22	SUZANNE		.00 %		488.75	488.75
			204966	GL DIST 167 PLAYGROUND								488.75	488.75
ROBINSON ENGINEERING, LTD 1	UPDATED	01.100.9685	01274 22030286	04/19/22	03/21/22	03/21/22	04/15/22	SUZANNE		.00 %		1,697.00	1,697.00
			204963	GL 2022 MISC ENGINEERING								1,697.00	1,697.00

Ln#	P.O.	Fund and Account	Description	Inv Date	Disc Date	User	WS ID	Disc Pct	Not Until	Invoice Amount	Net Amount
			Project							"Discountable"	"Discount"
			City Tax Plan							Distribution Amounts	
			Taxable Amt								
RUNCO OFFICE SUPPLY	UPDATED	01.500.9111	852001-0	04/19/22	12/30/21	SUZANNE		.00 %		72.98	72.98
RUNCO OFFICE SUPPLY	UPDATED	01.500.9111	SUGAR CREAM CUP COFFEE	04/19/22	12/30/21	SUZANNE		.00 %		72.98	72.98
RUNCO OFFICE SUPPLY	UPDATED	01.600.9111	861964-0	03/24/22	03/24/22	SUZANNE		.00 %		16.14	16.14
RUNCO OFFICE SUPPLY	UPDATED	01.600.9111	CALENDAR	04/19/22	03/24/22	SUZANNE		.00 %		16.14	16.14
RUNCO OFFICE SUPPLY	UPDATED	01.100.9111	861964-1	04/08/22	04/08/22	SUZANNE		.00 %		22.99	22.99
RUNCO OFFICE SUPPLY	UPDATED	01.100.9111	CALENDAR	04/19/22	04/08/22	SUZANNE		.00 %		22.99	22.99
SAFETY-KLEEN CORP	UPDATED	70.771.9891	88430112	04/19/22	02/24/22	SUZANNE		.00 %		210.79	210.79
SAFETY-KLEEN CORP	UPDATED	70.771.9891	RECOVERY/WASHER SERVICE	04/19/22	02/24/22	SUZANNE		.00 %		210.79	210.79
SIVITA INVESTMENTS	UPDATED	01.000.2132	510 AZ ESCROW REFUND	04/19/22	03/22/22	SUZANNE		.00 %		200.00	200.00
SIVITA INVESTMENTS	UPDATED	01.000.2132	RECOVERY/WASHER SERVICE	04/19/22	03/22/22	SUZANNE		.00 %		200.00	200.00
SO SUB MAJOR CRIMES TASK FORCE	UPDATED	01.500.9182	SSWCTF 22-6623	04/19/22	04/06/22	SUZANNE		.00 %		221.78	221.78
SO SUB MAJOR CRIMES TASK FORCE	UPDATED	01.500.9182	SSWCTF 22-6623	04/19/22	04/06/22	SUZANNE		.00 %		221.78	221.78
SOUTHERN GLAZERS OF IL	UPDATED	70.775.9738	4133053	04/19/22	03/25/22	SUZANNE		.00 %		1,588.33	1,588.33
SOUTHERN GLAZERS OF IL	UPDATED	70.775.9738	DELIVERY 03/25/2022	04/19/22	03/25/22	SUZANNE		.00 %		1,588.33	1,588.33
SPORTSFIELDS INC.	UPDATED	01.400.9441	2022108	04/19/22	03/28/22	SUZANNE		.00 %		9,310.00	9,310.00
SPORTSFIELDS INC.	UPDATED	01.400.9441	HICLORY GLEN 03/28/22	04/19/22	03/28/22	SUZANNE		.00 %		9,310.00	9,310.00
STONY TIRE INC	UPDATED	01.600.9420	1-172829	04/19/22	03/31/22	SUZANNE		.00 %		2,665.71	2,665.71
STONY TIRE INC	UPDATED	01.600.9420	04 HME FIRE ENGINE	04/19/22	03/31/22	SUZANNE		.00 %		2,665.71	2,665.71
SYSTEM ONE DESIGN GROUP	UPDATED	01.600.9420	636598	04/19/22	03/25/22	SUZANNE		.00 %		867.00	867.00
SYSTEM ONE DESIGN GROUP	UPDATED	01.600.9420	REPLACE LOGOS INSEBC 21	04/19/22	03/25/22	SUZANNE		.00 %		867.00	867.00
THE COMPLETE AUTOMOTIVE REPAIR	UPDATED	01.600.9425	7034	04/19/22	04/11/22	SUZANNE		.00 %		1,478.10	1,478.10
THE COMPLETE AUTOMOTIVE REPAIR	UPDATED	01.600.9425	2013 FORD EXPLORER	04/19/22	04/11/22	SUZANNE		.00 %		1,478.10	1,478.10

Vendor Name	Invoice Code	Inv Date	Disc Date	User	Disc Pct	Not Until	Invoice Amount	Net Amount
Invoice Status	Voucher Class	BRD DATE	Due Date	Session	WS ID		"Discountable"	"Discount"
Ln#	P.O.	Fund and Account	Description	Project	Bank	9 F R M Pay Date	Distribution Amounts	
			Cnty Tax Plan	Taxable Amt				
THE COP FIRE SHOP	02924	205570	12/03/21	SUZANNE	.00 %		611.00	611.00
UPDATED	204853		04/19/22 12/03/21			04/15/22		
1	01.600.9200		SHIRT PATCH PANTS				611.00	611.00
THE COP FIRE SHOP	02924	206932	03/01/22	SUZANNE	.00 %		242.00	242.00
UPDATED	204852		04/19/22 03/01/22			04/15/22		
1	01.600.9200		PANTS SHIRT PATCH				242.00	242.00
THE COP FIRE SHOP	02924	206936	03/01/22	SUZANNE	.00 %		240.00	240.00
UPDATED	204993		04/19/22 03/01/22			04/15/22		
1	01.600.9200		PANTS SWEATER PATCH				240.00	240.00
THE HUNTINGTON NATIONAL BANK	03085	7564742	02/23/22	SUZANNE	.00 %		688.79	688.79
UPDATED	204870		04/19/22 02/23/22			04/15/22		
1	70.771.9838		TORO GROUNDMASTER		RED		688.79	688.79
THIRD DISTRICT CHIEF'S ASSOC.	01384	4792	04/01/22	SUZANNE	.00 %		1,818.00	1,818.00
UPDATED	204983		04/19/22 04/01/22			04/15/22		
1	01.600.9423		MABAS 2ND QTR 2022				1,818.00	1,818.00
THOMPSON ELEVATOR INSPECTION	00257	22-0775	03/22/22	SUZANNE	.00 %		100.00	100.00
UPDATED	204854		04/19/22 03/22/22			04/15/22		
1	01.600.9020		MORRISON CENTER				100.00	100.00
THOMSON REUTERS - WEST	02429	846205501	04/04/22	SUZANNE	.00 %		828.00	828.00
UPDATED	205046		04/19/22 04/04/22			04/15/22		
1	01.500.9140		846205501				828.00	828.00
U S GAS	03732	383941	03/23/22	SUZANNE	.00 %		112.00	112.00
UPDATED	204875		04/19/22 03/23/22			04/15/22		
1	01.600.9425		COMPRESSED OXYGEN				112.00	112.00
U S GAS	03739	383915	03/31/22	SUZANNE	.00 %		115.00	115.00
UPDATED	204973		04/19/22 03/31/22			04/15/22		
1	01.600.9425		GAS CYLINDER RENTALS				115.00	115.00
UNIFIRST CORPORATION	02873	160 03010881	03/31/22	SUZANNE	.00 %		132.80	132.80
UPDATED	204972		04/19/22 03/31/22			04/15/22		
1	01.500.9430		MATS VILLAGE HALL				132.80	132.80
UNIFIRST CORPORATION	02873	160 0310882	04/04/22	SUZANNE	.00 %		131.35	131.35
UPDATED	204971		04/19/22 04/04/22			04/15/22		
1	01.500.9430		MATS				131.35	131.35

Ln#	P.O.	Fund and Account	Description	Disc Date	Inv Date	Due Date	Session	User	Disc Pct	Not Until	Invoice Amount	Net Amount
US GAS	UPDATED	01.600.9425	CYLINDER RENTALS	03/31/22	04/19/22	03/31/22	04/15/22	SUZANNE	.00 %		244.00	244.00
US GAS	UPDATED	01.600.9425	CYLINDER RENTALS	04/05/22	04/19/22	04/05/22	04/15/22	SUZANNE	.00 %		270.00	270.00
VILLAGE OF GLENWOOD WATER	UPDATED	70.773.9180	CYLINDER RENTALS	03/04/22	03/07/2022	03/04/22	04/15/22	SUZANNE	.00 %		157.85	157.85
WAUKEGAN ROOFING	UPDATED	01.600.9409	LEAKING ROOF	03/10/22	04/19/22	03/10/22	04/15/22	SUZANNE	.00 %		2,682.00	2,682.00
WILKENS FOODSERVICE, INC.	UPDATED	70.775.9737	CONCESSION	03/18/22	04/19/22	03/18/22	04/15/22	SUZANNE	.00 %		940.20	940.20
WILKENS FOODSERVICE, INC.	UPDATED	70.775.9737	CONCESSION	03/21/22	04/19/22	03/21/22	04/15/22	SUZANNE	.00 %		709.92	709.92
WORKING WELL	UPDATED	01.500.9186	VERHAGEN NON DOT PHYS	02/28/22	04/19/22	02/28/22	04/15/22	SUZANNE	.00 %		120.00	120.00
XEROX FINANCIAL SERVICES	UPDATED	01.100.9113	CONCESSION	03/21/22	04/19/22	03/21/22	04/15/22	SUZANNE	.00 %		2,098.50	2,098.50
YVONNE BERRY	UPDATED	01.000.2132	BERRY-04/14/22	04/14/22	04/14/22	04/14/22	04/15/22	SUZANNE	.00 %		200.00	200.00
ZOLL MEDICAL CORPORATION	UPDATED	01.600.9290	MEDICAL SUPPLIES	03/22/22	04/19/22	03/22/22	04/15/22	SUZANNE	.00 %		8,428.38	8,428.38
ZOLL MEDICAL CORPORATION	UPDATED	01.600.9290	MEDICAL SUPPLIES	03/22/22	04/19/22	03/22/22	04/15/22	SUZANNE	.00 %		8,428.38	8,428.38
ZOLL MEDICAL CORPORATION	UPDATED	01.600.9290	HEART MONITORS	03/22/22	04/19/22	03/22/22	04/15/22	SUZANNE	.00 %		64,778.88	64,778.88

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Payables Listing with Distr.

VILLAGE OF GLENWOOD  
AP311L-V08.17 PAGE 22

Vendor Name.....	Vendor Code	Invoice Code	Inv Date	Disc Date	User....	Disc Pct	Not Until	Invoice Amount	Net Amount
Invoice Status	Voucher Class	BRD DATE	Due Date	Session	WS Id			"Discountable"	"Discount"
Ln# P.O....	Fund and Account.....	Description.....	Project.....	Bank 9 F R M Pay Date				Distribution Amounts....	
Grand Totals		Cnty Tax Plan	Taxable Amt					468,054.38	468,054.38

TOTAL NUMBER OF RECORDS PRINTED 228

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Payables Listing with Distr.

VILLAGE OF GLENWOOD  
GL0605-V08.17 RECAPPAGE  
AP311E

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	CORPORATE FUND	278,334.50
10	WATER ACCOUNT	143,763.82
13	FOREIGN FIRE INSURANCE	49,578.07
70	GLENWOODIE GOLF COURSE	2,905.89
73	TIF HALSTED SOUTH	
TOTAL ALL FUNDS		474,730.28

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BLUE	CORPORATE	278,334.50
FPI	FOREIGN FIRE INSURANCE	148.00
GRN	WATER	143,763.82
RED	GLENWOODIE GOLF COURSE	49,578.07
TIFS	TIF HALSTED SOUTH	2,905.89
TOTAL ALL BANKS		474,730.28



An Insurance Program Proposal for  
**Village of Glenwood**

Effective: TBD to TBD

**Presented on: 4/11/2022**

**Presented by**

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**Assurance, a Marsh & McLennan Agency LLC company**  
Headquarters: Schaumburg, IL | [assuranceagency.com](http://assuranceagency.com)

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Notice of Minimum Earned Premium

Claims Made Coverage Form

## **Your Service**

Your Dedicated Service Team

# Marketing *summary*

The following is a summary of the markets we approached on your behalf for your insurance renewal:

Carrier	Coverages Submitted	Response or Status
Coalition (North American Capacity Ins Co)	Cyber	Quote – detail shown in proposal as follows.
Cowbell	Cyber	Technically still pending, however, current conversations lead us to believe both options from Coalition will be far more competitive on pricing and terms & conditions.
CFC	Cyber	Declined – Unable to offer pricing, terms, or conditions due to underwriting capacity in the Public Entity sector.
Ironshore	Cyber	Declined – Unwilling to offer competitive quote due to poor controls detected from external systems scan.
Hiscox	Cyber	Declined – Unwilling to offer competitive quote due to poor controls detected from external systems scan.
GAIC	Cyber	Declined – Unwilling to offer competitive quote due to poor controls detected from external systems scan.
Corvus	Cyber	Declined – Unwilling to offer competitive quote due to poor controls detected from external systems scan.
Westchester	Cyber	Declined – Due to class of business.
Ambridge	Cyber	Declined – Due to class of business.
Measured	Cyber	Declined – Due to class of business.

**IMPORTANT NOTE:** The coverage represented is a summary of important elements of the actual insurance being procured. The policy, when issued, contains complete details of the coverage, and therefore, supersedes this proposal. Copies of the actual policy forms will be provided upon request.

## Subjectivities

If an insurance carrier we approached on your behalf indicated that there is additional information required to confirm their quote or to complete their file, it is indicated below as a subjectivity.

Carrier	Subjectivities
Coalition (North American Capacity Ins Co)	<ul style="list-style-type: none"> <li>An authorized representative of the Named insured signs the application within 10 day of binding</li> <li>Written order to bind</li> </ul>

# Premium *summary*

The following is a summary of the insurance carrier premiums quoted and payment plan options. The figures used in this calculation are as follows:

Carrier/AM Best Rating Coverage Payment Plan	Premium option – \$1,000,000 Limit	Premium option – \$500,000 Limit
Coalition (North American Capacity Ins Co) / A+, XV <b>Cyber</b> Annual Payment: <i>Agency Bill</i>	\$23,805	\$15,024
	<b>Total</b>	<b>\$23,805</b>
		<b>\$15,024</b>

\*The premium for the Cyber coverage can be added to the premium finance agreement. A down payment will be required and balance rolled into remaining installments.

# Cyber Liability *coverage*

Insurance Company: Coalition (North American Capacity Ins Co)

Policy Period: TBD to TBD

## Named Insureds:

- » Village of Glenwood

Item	Coalition \$1,000,000 Option	Coalition \$500,000 Option
Cyber Limits/Retention	\$1,000,000	\$500,000
Aggregate Limit	\$1,000,000	\$500,000
Cyber Limits/Retention	\$25,000	\$25,000
Cyber Retro Date	Full Prior Acts	Full Prior Acts
Network Information Security & Employee Privacy Limit	Included	Included
Communication and Media Liability Limit	Included	Included
Regulatory Defense Expense Limit	Included	Included
Business Interruption and Business Income Expense	Included	Included
Business Interruption Waiting Period	8 hours	8 hours
Dependent Business Interruption	Included	Included
Business Interruption Systems Failure	Included	Included
Dependent Business Interruption Systems Failure	Included	Included
Voluntary Shutdown	Included	Included
Forensic Accounting	\$50,000 / \$25,000	\$50,000 / \$25,000
Data Recovery Costs	Included	Included
Cyber Extortion	Included	Included
Cyber Breach Response Expenses	Included	Included
Crisis Management Expense Limit	Included	Included
Forensic Expenses	Included	Included
Forensic - Choice of firm	Panel	Panel
PCI	Included	Included
Reputational Harm Coverage	\$500,000 / 14 days	\$500,000 / 14 days
Bodily Injury Limit	No	No
TCPA Limit	No	No
Hardware Replacement Limit (Bricking)	\$50,000 / \$25,000	\$50,000 / \$25,000
Defense Outside the Limit	No	No

The coverage represented is a summary of important elements of the actual insurance being procured. The policy, when issued, contains complete details of the coverage, and therefore, supersedes this proposal.

## Cyber Liability *coverage – continued*

Item	Coalition	
	\$1,000,000 Option	\$500,000 Option
Telecomm Theft	\$100,000 / \$25,000*	\$100,000 / \$25,000*
Phishing Attacks - Website Impersonation Notification	\$50,000 / \$25,000	\$50,000 / \$25,000
Phishing Attacks - Client Phishing/Invoice Manipulation	\$250,000 / \$25,000	\$250,000 / \$25,000
Unauthorized Use of Computer Resources (Cryptojacking)	\$100,000 / \$25,000*	\$100,000 / \$25,000*
Computer Crime	\$250,000 / \$25,000*	\$250,000 / \$25,000*
Social Engineering	\$250,000 / \$25,000*	\$250,000 / \$25,000*
Cyber Terrorism	Included	Included
Choice of Counsel	Carrier	Carrier
Defense	Duty to defend	Duty to defend
Settlement- Hammer Clause	80% / 20%	80% / 20%
Change in Exposure	25%	25%
Extended Reporting Period	1 year = 100% of premium 2 year = 150% of premium 3 year = 200% of premium	1 year = 100% of premium 2 year = 150% of premium 3 year = 200% of premium

**This list is not intended to be all inclusive, and you should review your policy for additional or different exclusionary language.**

\*denotes aggregate limit

### Forms & Endorsements:

- » Declarations SP 14 797 0221
- » Coalition Cyber Policy SP 14 798 0419
- » Quote Share Endorsement SP 15 629 0218
- » Service of Suit Endorsement SP 14 927 0219
- » Computer Replacement Endorsement SP 17 514 0419
- » Reputation Repair Endorsement SP 14 802 1117
- » Reputational Harm Loss SP 16 383 0718
- » Service Fraud Endorsement SP 16 183 0518
- » Cap on Losses from Certified Acts of Terrorism SP 17 252 0219
- » Disclosure Pursuant to Terrorism Risk Insurance Act SP 17 255 0220
- » Regulatory Coverage Enhancement Endorsement – CCPA and GDPR SP 17 147 1119
- » Court Attendance Cost Reimbursement Endorsement SP 16 777 0918
  - \$250 per day; \$25,000 maximum per policy period

*The coverage represented is a summary of important elements of the actual insurance being procured. The policy, when issued, contains complete details of the coverage, and therefore, supersedes this proposal.*

# Cyber Liability *coverage – continued*

## Forms & Endorsements:

- » Criminal Reward Coverage SP 16 670 0818
  - \$25,000 sublimit; \$0 retention
- » Duty to Cooperate Endorsement SP 17 274 0219
- » Invoice Manipulation Endorsement SP 17 813 0819
  - \$250,000 sublimit; \$25,000 retention
- » Your Obligations as an Insurance Endorsement SP 17 275 0219
- » Phishing (Impersonation) and Proof of Loss Preparation Expense Endorsement SP 18 435 0720
  - \$50,000 sublimit; \$25,000 retention
- » Wrongful Collection Exclusion SP 18 324 0521
- » \$0 Retention for Services from Coalition Incident Response SP 18 395 0620
- » Multi-factor Authentication (MFA) Retention Reduction SP 17 814 0819
- » Miscellaneous Amendments (RT Specialty) Endorsement SP 18 526 0820
  - Business Interruption and Expenses: \$1,000,000 sublimit; \$25,000 retention; 8 hour waiting period; 1 hour enhanced waiting period
  - Proof of Loss Preparation Expenses: \$50,000 sublimit; \$0 retention
- » Funds Transfer Loss Endorsement Requiring Authentication SP 17 168 0720

This list is not intended to be all inclusive, and you should review your policy for additional or different exclusionary language.

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*The coverage represented is a summary of important elements of the actual insurance being procured. The policy, when issued, contains complete details of the coverage, and therefore, supersedes this proposal.*

# Cyber Liability and Data *protection*

As businesses use the Internet to promote and facilitate their business operations, they are increasingly exposed to a series of risks which previously did not exist. Further, a company's reliance on their information systems, and the often sensitive nature of the data contained in those systems, presents even more potential liability concerns.

There are several distinct coverages available which are designed to give businesses the necessary network security and cyber protection. While coverages differ from carrier to carrier, the following is an overview of the protection alternatives available to you.

## Internet Media Liability

Provides coverage for third party liability arising out of content on the insured's website.

- » Internet Professional Liability:
- » Provides claims-made errors and omissions coverage for Internet and managed security professional liability. Coverage is tailored to be sensitive to the unique demands and character of the insured's business or services.

## Security & Privacy Insurance

Provides third party liability coverage for claims resulting from a failure of computer security, including privacy claims resulting from a wrongful release or failure to protect private or confidential information. Private or confidential information may include personally identifiable information or confidential business information provided by vendors, partners or customers.

## Information Asset Coverage

Provides coverage for the restoration or recreation of electronic data, computer systems resources and information assets that are damaged as a result of a failure of network security caused by computer attack, including electronically stored credit card numbers and customer databases.

## Network Business Interruption

Provides protection for business interruption losses arising from the interruption or suspension of an insured's computer network, due to a failure of security. This coverage includes business income and extra expense, as well as funds for forensic services and dependent business interruption.

## Cyber Extortion

Provides coverage for both the investigation and settlement of extortion threats against the insured related to intentional computer attacks.

## Cyber Terrorism

Provides coverage for computer attacks that are acts of terrorism. The term goes beyond "certified" acts mandated under the Terrorism Risk Insurance Act of 2002. Coverage provides for both first and third party loss, damage to data, business interruption and third party liability resulting from acts of cyber terrorism. Now, more than ever, it is imperative that a company's digital assets are protected with the same vigor as its physical assets. Technology alone cannot make an enterprise completely secure and standard insurance policies are not equipped to adequately cover the risks inherent in a networked world. Consider cyber liability, information technology and data protection policies a core component of your overall insurance program.

# Disclosure *statements*

## Proposal Disclaimer

The coverages represented in this proposal are summaries of important elements of the actual insurance programs and coverages being procured. The policies, as issued by the carriers, will contain complete details of the coverage, and therefore, supersede this proposal. At your request, copies of all policies being presented herein are available for review prior to purchasing these coverages. The proposal is based on limits of insurance and exposure bases that were provided to us by you.

## Notice of Sources of Income

The proposal being presented to you contains one or more sources of income to Assurance, a Marsh & McLennan Agency LLC company. Following are the possible sources:

### Commission

Commissions are paid directly by the insurance carrier to us and are included in the premium quoted to you. These are typically paid over the course of the policy term as you make premium payments.

### Contingent commission

Contingent commissions are paid by the insurance carrier to us. These are not built directly into the premium you are paying and are not client-specific. Contingent commissions are not guaranteed to us and are typically based on meeting the overall growth and profitability goals with a carrier based on a calendar year activity. These payments are normally deferred until several months after the calendar year.

### Service Fee

Service fees are paid directly by you to us. A separate disclosure statement will be presented to you when a service fee is being charged. We are happy to answer any questions regarding how we are paid or how any of these sources of income are derived.

## Subject to Audit

The premium for certain coverages is subject to audit and adjustment at the close of each audit period. Please note the classification codes and exposure basis included in the proposal were provided by you and have not been checked for accuracy by Assurance or by the insurance carrier(s) providing the quotation(s). The estimated premiums charged for this policy are calculated using your information, and according to the carrier's manual, rules, classifications, rate filings and rate plans. All premiums are subject to verification and re-rating based upon audits of both classifications and exposures and are subject to minimum premiums as stated on the policy. Failure to comply with audit verification could result in an Audit Noncompliance Charge.

# Notice of Surplus Line Insurance *company*

The proposal being presented to you contains one or more coverages which are being underwritten by an insurer which is Non-Admitted in your state but is a Surplus Lines carrier.

In the United States, states have the authority to regulate insurance companies and have controlled insurance mainly through their licensing powers. The license is a document that indicates an insurer has met the minimum requirements established by state statute and is authorized to engage in the lines of business for which it has applied. A surplus lines insurer is a company that underwrites risks for which insurance coverage generally is not available through a company licensed in the insured's state (an admitted insurer). This business, therefore, is placed with a non-admitted insurer. A non-admitted insurer is not licensed in the state but allowed to operate in accordance with excess or surplus lines provisions of state insurance laws.

The importance of a company being licensed in a particular state also determines the protection afforded a policyholder by the state's Insurance Guaranty Fund laws and regulations regarding non-renewals and premium increases that generally apply only to licensed insurers. The Guaranty Fund may provide additional financial protections in the event a licensed/admitted carrier becomes bankrupt.

While being a non-admitted carrier does not reflect any negative financial position, we are required to make you aware of this situation before coverage is purchased. In many instances, these insurers are highly rated by the A.M. Best Company. The coverage(s) and insurer(s) to which this applies are listed below:

Policy Effective Dates	Coverage	Insurance Company	AM Best Rating
TBD	Cyber	Coalition (North American Capacity Ins Co)	A+, XV

# Notice of Minimum Earned *premium*

The proposal being presented to you contains one or more coverages which contain a minimum earned premium provision. Once coverage is bound, the minimum earned premium is the amount of premium actually earned (and therefore not refundable) by the insurance company even if the policy is immediately canceled by the named insured.

The coverage(s) and insurer(s) to which this applies are listed below:

Policy Effective Date	Coverage	Insurance Company	Minimum Earned Premium
TBD	Cyber	Coalition (North American Capacity Ins Co)	No flat cancellation and all taxes and fees are 100% earned at policy inception

# Claims-Made Coverage Form *explanation*

On a claims-made coverage form, the policy that will respond to a liability claim will be the policy that is in force at the time the claim is made, not the policy in force at the time of the occurrence of the claim. In other words, the claims-made coverage applies to claims which were made during the policy period, regardless of when the injury or damage occurred (subject to the retroactive date).

In general, a claim is deemed to be made when a “wrongful act” is alleged against an insured. Some carriers require that for coverage to apply a demand for damages accompany the allegations. Different carriers take slightly varying approaches on the claims made concept and you should review your policy carefully for an explanation of this coverage.

The claims-made policy covers claims against you for occurrences that took place back to the **retroactive date** shown in the policy. Occurrences that took place before the retroactive date are not covered. Ideally, the retroactive date should reflect the date when the claims-made coverage first began, and the same retroactive date should be continued on a claims-made renewal to avoid gaps in coverage. *(For example, if a claims-made policy effective 1/1/2010 to 1/1/2011 has a retroactive date of 1/1/2009, then a claim made on 5/3/2010 for an injury that occurred on 4/1/2009, would apply to this policy. If the claim made on 5/3/2010 was for an occurrence on 4/1/2008, the claim would not be covered by this policy).*

If any of the following situations occur under a claims-made policy, then it is recommended that an **extended reporting period** or **tail coverage** be purchased:

- » Coverage is cancelled or not renewed
- » Coverage is renewed or replaced with coverage that has a later retroactive date
- » Coverage is renewed or replaced with an occurrence policy

An extended reporting period extends the period for reporting claims. Claims received during any extended reporting period are treated as if they were made on the last day of the policy period. Note that the purchase of tail coverage does not increase or renew the limits of liability.

# Claims-Made Coverage Form *explanation*, continued

## Renewing a Claims Made Policy

The issues involved in moving from claims-made policies to occurrence policies and vice versa should be understood before making any change as well as at each renewal. There are three basic scenarios to consider:

### Occurrence form to Claims-made form:

This is the easiest of the scenarios to review as this situation does not create a coverage gap. Any claims made after the change from occurrence to claims-made forms for injuries or damage that occurred while the occurrence insurance was in place will be insured by that occurrence policy. It is important to review the following two scenarios when making this change, so you are prepared to address the issues at renewal time.

### Claims Made to Claims Made:

As long as the retroactive date on all subsequent claims-made policies remains the same as the date that claims-made coverage was first purchased, a coverage gap is not created. For example, if claims-made coverage is first purchased on 3/1/2010, then the first claims-made policy and each claims-made policy after that should all have the same retroactive date of 3/1/2010. The retroactive date should **not** be advanced with each policy year.

Sometimes an insurance carrier will not agree to provide this retroactive date and will only offer a retroactive date that is later. Or, due to pricing considerations or other issues, an insured may choose to purchase a policy with a later retroactive date. Both scenarios create a gap in coverage. In these cases, an extended reporting period (often called tail coverage) should be purchased for the period up to the new retroactive date in order to avoid or minimize the possibility of an uninsured claim.

### Claims Made Form to Occurrence Form:

When making a conversion from a claims-made form to an occurrence form, a coverage gap is created if an extended reporting period is not purchased. The extended reporting period should be purchased to cover those claims that occurred before the change to an occurrence form but had not yet triggered a claim under the expiring claims-made form. The extended reporting provision would allow for those claims to be reported under the expiring claims-made form for the length of time purchased.

## Non-Renewing or Canceling a Claims-Made policy

It is important that you immediately do the following:

- » Ensure all potentially compensable events or incidents are reported
- » Ensure all known claims are reported

Most policies (but not all policies – refer to the policy language) include an automatic extended reporting period of 30 or 60 days (this does not apply if policy is cancelled for non-payment of premium or if coverage has been replaced). The Extended Reporting Period starts with the end of the policy period, during which claims arising out of occurrences which take place on or after the retroactive date but before the end of the policy period may be first made. If you wish to further extend the reporting period, tail coverage must be purchased.

# Your Dedicated Service *Team*

Your Assurance service team listed below has the responsibility of executing your service plan.

Broker / Consultant		
<i>Responsible for the overall handling of your insurance and risk management needs including program analysis, marketing negotiations, coverage placement and service deliverance.</i>		
Bobby Dufkis	<a href="mailto:Bobby.Dufkis@MarshMMA.com">Bobby.Dufkis@MarshMMA.com</a>	(847) 463-7132
Robert Davidson	<a href="mailto:Robert.Davidson@MarshMMA.com">Robert.Davidson@MarshMMA.com</a>	(847) 463-7126
Account Manager		
<i>Responsible for the day-to-day management of your account; answering coverage questions, negotiating with markets, checking policies and reviewing audits.</i>		
Laura Koleno	<a href="mailto:Laura.Koleno@MarshMMA.com">Laura.Koleno@MarshMMA.com</a>	(847) 463-7843
Jenni Louchart (Backup)	<a href="mailto:Jenni.Louchart@MarshMMA.com">Jenni.Louchart@MarshMMA.com</a>	(847) 463-7193
Client Service Representative		
<i>Responsible for issuing certificates of insurance, updating and maintaining your automobile and equipment schedules and requesting endorsements.</i>		
Shawna Zamora	<a href="mailto:Shawna.Zamora@MarshMMA.com">Shawna.Zamora@MarshMMA.com</a>	(847) 463-7120
Maggie Kenny (Backup)	<a href="mailto:Maggie.Kenny@MarshMMA.com">Maggie.Kenny@MarshMMA.com</a>	(312) 625-5940
Claims		
<i>Responsible for assisting you in filing claims, enhancing carrier communication and helping facilitate prompt claim payment.</i>		
Jennifer Wilkinson	<a href="mailto:Jennifer.Wilkinson@MarshMMA.com">Jennifer.Wilkinson@MarshMMA.com</a>	(847) 463-7359
<i>Use the below email address to report claims other than Workers Compensation and Automobile Claims.</i>		
Email address:	<a href="mailto:MWIL.ClaimsBI-Reporting@MarshMMA.com">MWIL.ClaimsBI-Reporting@MarshMMA.com</a>	



1415 West Diehl Road, Suite 400  
Naperville, IL 60563  
630.566.8400

**SIKICH.COM**

April 14, 2022

The Honorable Mayor  
Members of the Board of Trustees  
Village of Glenwood  
One Asselborn Way  
Glenwood, IL 60425

Dear Mayor Gardiner:

This will confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide to the Village of Glenwood (the Village).

First, it is important that you understand that our services will not satisfy any requirements for an audit in accordance with generally accepted auditing standards. We are accepting this engagement as accountants rather than as auditors. Therefore, we request that you do not record this as an audit engagement in your minutes and other memoranda.

The services including objectives, scope of work and product that we are proposing to be provided are as outlined on the attached list Appendix A.

The nonattest services described herein are performed under the requirements set forth in Section 101 of the AICPA Code of Professional Conduct. To ensure independence is maintained, professional standards require us to document that you understand and accept certain responsibilities. Management of the Village acknowledges their responsibility in fact and appearance to make informed judgments on the results of the services described above and in the attached listing. Mr. Brian Mitchell has been designated as the responsible party for oversight of the services being provided, including monitoring of the performance of the procedures to make sure that management's objectives are being met. Management also will evaluate adequacy of procedures performed and review and approve findings resulting therefrom. Management also will make any decisions involving management functions related to the performance of services indicated and will accept full responsibility for such services. Management will also establish and maintain internal controls, including monitoring ongoing activities.

The services in Appendix A will be provided by Laura Babula, Engagement Manager and overseen by Anthony Cervini, Engagement Partner. Assistance to be provided by your personnel and other information we will need to complete the engagement will be coordinated with Mr. Brian Mitchell, Village Administrator.

Our fees for the services will be billed at the hourly rates provided in Appendix B. These fees include all out-of-pocket costs such as report production, typing, postage, etc., and reflect savings generated by the anticipated cooperation from your personnel and assumes that unexpected circumstances will not be encountered. If significant additional time is necessary, we will discuss it with you. Services will be invoiced to you from time to time as work progresses. In accordance with Illinois Compiled Statutes, payments for all services are due within sixty days of receipt of an invoice.

All information obtained in the course of performing our agreed professional services, including but not limited to, statements, records, schedules, working papers, memorandums, reports, and all other documents and work product prepared by Sikich, will be considered confidential matters not to be disclosed to any other person or persons without your prior written permission, unless otherwise required pursuant to professional standards, statutory or regulatory authority, or court order. The foregoing obligation of confidentiality shall not apply to any information that was in the public domain at the time of the communication thereof to Sikich.

The Village hereby explicitly acknowledges and consents to Sikich's use of third-party cloud computing services to store confidential and proprietary information and other data of the Client, and agrees that Sikich's use of such cloud services coupled with the use of encrypted devices, password protections and firewall protection shall constitute the best efforts of Sikich to safeguard such information and data from unauthorized disclosure. The Village further agrees that, subject to applicable law, Sikich shall only be liable for such unauthorized disclosure or use if it has been finally judicially determined by a court of competent jurisdiction that Sikich did not take commercially reasonable measures to protect the confidential and proprietary information and other data of the Village from unauthorized disclosure or use.

You agree that our maximum liability to you for any matters related to this agreement and the provision of the services, whether a claim be in tort, contract or otherwise, will be limited to the total amount of fees we receive from you under this agreement for the services provided under this agreement giving rise to the liability, except to the extent determined to result from our gross negligence or willful misconduct. You agree that this limitation applies to any and all liability or causes of action against us, however alleged or arising, unless otherwise prohibited by law or professional standards. Additionally, our liability as accountants shall be limited to the period covered by our review and shall not extend to later periods for which we are not engaged as accountants or prior periods before we were engaged as accountants. You acknowledge and agree that in no event will Sikich be liable to you or any third party for any special, consequential, exemplary, incidental indirect, lost profit, punitive or similar damages of any kind.

No (i) direct or indirect holder of any equity interests or securities of Sikich, (ii) affiliate of Sikich, or (iii) director, officer, employee, representative, or agent of Sikich, or of an affiliate of Sikich or of any such direct or indirect holder of any equity interests or securities of Sikich (collectively, the "***Sikich Affiliates***") shall have any liability or obligation of any nature whatsoever in connection with or under this Agreement or the transactions contemplated hereby, and Village waives and releases all claims against such Sikich Affiliates related to any such liability or obligation.

If any dispute, controversy or claim arises in connection with the performance or breach of the agreement, either party may, on written notice to the other party, request that the matter be mediated. Such mediation will be conducted by a mediator appointed by and pursuant to the Mediation Rules of the American Arbitration Association. Both parties will exert their commercially reasonable best efforts to discuss with each other in good faith their respective positions in an attempt to finally resolve such dispute or controversy. Each party may disclose any facts to the other party or the mediator which it, in good faith, considers necessary to resolve the matter. All such discussions, however, will be for the purpose of assisting in settlement efforts and will not be admissible in any subsequent litigation or proceeding against the disclosing party. Except as agreed by both parties in writing, the mediator will keep confidential all information disclosed during negotiations. The mediation proceedings will conclude within sixty days from receipt of the written notice unless extended or terminated sooner by mutual consent. Each party will be responsible for its own expenses. The fees and expenses of the mediator, if any, will be borne equally by the parties.

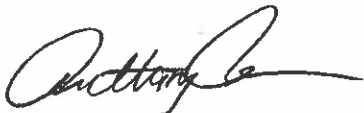
**ACCEPTANCE**

You acknowledge having read this agreement in its entirety, have had full opportunity to consider its terms in consultation with your attorney, have had full and satisfactory explanation of the same and fully understand and agree to be bound by the terms of this agreement.

Please indicate your understanding and acceptance of this agreement and your intention to be legally bound hereby by executing this agreement in the space provided below where indicated and return it to our offices, indicating your authorization for us to proceed on the above terms and conditions.

We appreciate the opportunity to be of service to you and believe this agreement accurately summarizes the significant terms of our engagement. If you have any questions, please let us know.

Very truly yours,



By: Anthony M. Cervini, CPA, CFE  
Partner-in-Charge, Government Services  
On behalf of Sikich LLP

Acknowledged:

Village of Glenwood.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix A

### Village of Glenwood Proposed Non-Audit Procedures – Accounting Services

#### **WORK TO BE PERFORMED**

##### Primary Objective

To provide the Village with Interim Finance Director Services

##### Scope of Services

1. Prepare and record month-end journal entries
2. Complete monthly bank reconciliations
3. Perform month-end closing and provide monthly reports to the Board of Trustees
4. Audit preparation for the Village's April 30, 2021 audit
5. Other services, as requested

##### Deliverables

Month-End Financial Report (provided to Department Heads, Finance Committee, and Board)

Other reporting, as requested

Appendix B

Village of Glenwood  
Sikich LLP Fees

Our fees for the services described are as follows:

	<u>Standard</u>	<u>Quoted</u>
Partner	\$ 520.00	\$ 390.00
Senior Manager	400.00	300.00
Manager	335.00	251.25
Senior Accountant	245.00	183.75
Accountant	225.00	168.75

We have discounted our standard rates by 25% to arrive at the quoted rates listed above.

We invoice our clients on a monthly basis as services are provided. In accordance with Illinois Compiled Statutes, payments for all services are due within sixty (60) days of receipt of an invoice. Invoices not paid within sixty days are assessed a finance charge of one (1) percent per month (12% annually).

March 28, 2022

Mr. Ronald Gardiner, Mayor  
Board of Trustees  
Village of Glenwood  
One Asselborn Way  
Glenwood, IL 60425

Dear Mr. Gardiner,

We are pleased to confirm our understanding of the services we are to provide Village of Glenwood (the Village) for the year ended April 30, 2021.

**Audit Scope and Objective**

We will audit the financial statements of the—

- Governmental activities
- Business-type activities
- Each major fund
- Aggregate remaining fund information

—including the disclosures, which collectively comprise the basic financial statements, of the Village as of and for the year ended April 30, 2021.

Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- Management's discussion and analysis
- Schedule of Changes in the Net Pension Liability and Related Ratios - Illinois Municipal Retirement Fund
- Schedule of Employer Contributions - Illinois Municipal Retirement Fund

Village of Glenwood  
March 28, 2022

- Schedule of Changes in the Net Pension Liability and Related Ratios - Illinois Municipal Retirement Fund-SLEP
- Schedule of Employer Contributions - Illinois Municipal Retirement Fund-SLEP
- Schedule of Changes in the Net Pension Liability and Related Ratios - Police Pension Fund
- Schedule of Employer Contributions - Police Pension Fund
- Schedule of Investment Returns - Police Pension Fund
- Schedule of Changes in the Net Pension Liability and Related Ratios - Firefighters' Pension Fund
- Schedule of Employer Contributions - Firefighters' Pension Fund
- Schedule of Investment Returns - Firefighters' Pension Fund
- Schedule of Changes in Total OPEB Liability and Related Ratios - Other Postemployment Benefits
- Schedule of Revenues, Expenditures, and Changes in Fund Balance - General Fund and Major Special Revenue Funds (if applicable)
- Notes to Required Supplementary Information

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a separate written report accompanying our auditor's report on the financial statements or in a report combined with our auditor's report on the financial statements:

- Combining and Individual Fund Financial Statements and Schedules
- Long Term Debt Requirements
- Consolidated Year End Financial Report

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement of a reasonable user made based on the financial statement.

#### **Auditors Responsibilities for the Audit of the Financial Statements**

We will be conduct our audit in accordance with GAAS and will include tests of accounting records, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgement and maintain professional skepticism throughout the audit.

Village of Glenwood  
March 28, 2022

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

### **Audit Procedures--Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

### **Audit Procedures--Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Other Services**

We will also assist in preparing the financial statements of the Village in conformity with accounting principles generally accepted in the United States of America based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is also responsible for making drafts of financial statements, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party transactions and other matters, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about financial statements and related matters.

Village of Glenwood  
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Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with accounting principles generally accepted in the United States of America; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations and schedules we request and will locate any documents selected by us for testing.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

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 March 28, 2022

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

The audit documentation for this engagement is the property of John Kasperek Co., Inc. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to granting agencies or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of John Kasperek Co., Inc. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. The parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Stephanie Blanco is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit in approximately May.

Our fees for these services will be billed at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, excluding expenses, will not exceed the fee in the table below. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit.

Service Description	Service Provided	Billed	Fee - Fiscal Year 2021
Audit of the Village's financial statements as outlined above	✓	Fixed Fee	\$55,000
Preparation of the financial statements	✓	Included in Total	
Prepare the auditor's compliance opinion with provisions of 65 ILCS 5/11-74 of the Illinois Tax Increment Redevelopment Allocation Act. Fee is for each TIF district that requires a report.	✓	Included in Total	
Assist with the Consolidated Year End Financial Report (CYEFR)	✓	Included in Total	
Audit of the Firefighters' Pension Fund	✓	Included in Total	

Services will be invoiced to you from time to time as work progresses, and are payable on presentation. Any unpaid balance that is past due under this agreement shall bear interest at 1.5% per month. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

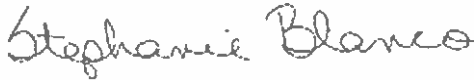
Village of Glenwood  
March 28, 2022

**Reporting**

We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to Board of Trustees of the Village. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports or we may withdraw from this engagement.

We appreciate the opportunity to be of service to the Village of Glenwood and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Stephanie Blanco  
Partner, John Kasperek Co., Inc.

**ACCEPTED AND AGREED:**

This letter correctly sets forth the understanding of Village of Glenwood with respect to the services provided by John Kasperek Co., Inc.:

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**Proposal for Audit Services**  
Village of Glenwood, IL  
March 28, 2022



**Your Certified Public Accountants**



East Office: 1471 Ring Road • Calumet City IL 60409  
West Office: 9980 W. 190th St., Unit A • Mokena, IL 60448

Mayor Ronald Gardiner  
Village of Glenwood  
One Asselborn Way  
Glenwood, IL 60425

Dear Mayor Gardiner & Village Board,

Thank you for your interest regarding the auditing, accounting and consulting services of my firm – John Kasperek Co., Inc. (JKC). We have a very well-established reputation for providing customized services to local units of government, non-profit organizations, business and corporations. We look forward to learning more about your organization and working together to build a long-term, trusted relationship.

JKC has a proven track record of providing affordable services with impeccable results. Our firm's truly unique expertise comes from our extensive experience in municipal and educational auditing and consulting services. More than 90% of our work flow comes from our government clients. Governmental work is the heart of the firm's practice – our engagement leaders are auditing experts and the professional staff is experienced and dedicated to working with governments and nonprofit clients.

Because of John Kasperek Co., Inc.'s significant consulting business, our team is well versed in municipal finances above and beyond performing an audit. Large firms follow the same procedures in performing an audit, keeping up with the latest GASB's and SAS's through continuing professional education (CPE) but have often not engaged governmental entities on financial planning in the way that our firm has. Our firm is comprised of governmental auditing experts who have the requisite CPE in addition to this unique level of municipal accounting and finance experience.

As a boutique company our attention to detail and communication from all levels of the firm is well received by our clients. We see great value in providing hands-on training to all staff and fostering an environment of knowledge sharing on our teams to provide the best possible service on each and every engagement.

In addition to my role as managing partner and with over 30 years of municipal experience, partner Stephanie Blanco, CPA, is the company's longest tenured supervisor with over 20 years of knowledge and experience in governmental, educational and nonprofit work. She was previously elected chairperson of Government Report Review Committee (GRR) by her peers at the Illinois CPA Society (ICPAS) for consecutive terms.

We offer the ability to rotate Stephanie into this engagement, as well as other talented professional staff at the discretion of the Village.

Please see the following client references (more available upon request):

City of Blue Island  
13051 Greenwood Ave.  
Blue Island, IL 60406  
Thomas Wogan, City Administrator,  
(708) 597-8603, twogan@cityofblueisland.org

City of Calumet City  
410 W. 157th Street  
Calumet City, IL 60409  
Gerald Tarka, City Treasurer,  
(708) 891-8125, GTarka@calumetcity.org

Village of Riverdale  
157 W. 144th Street  
Riverdale, IL 60827  
Larry Jackson, Mayor,  
(708) 841-2200, ljackson@villageofriverdale.net

We appreciate the opportunity to be of service to the Village of Glenwood. If you have any questions, I can be reached at (708) 862-2262 or jkasperek@kasperekcpa.com.

Respectfully,



John Kasperek, Jr., Managing Partner  
John Kasperek Co., Inc.



## Our Mission

The Mission of John Kasperek Co., Inc. is to provide the highest level of service in all aspects of accounting and auditing to a diverse client base within the community, helping them to achieve continued financial success and growth through trusted relationships.

## Our Vision

John Kasperek Co., Inc. is the leading expert governmental and non-profit auditing and consulting firm in the Chicago Southland region.

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# Services & Qualifications

For over three decades, John Kasperek Co., Inc. has developed a significant level of experience and a proven track record assisting municipalities, townships, park and school districts in a wide range of services. Our working knowledge includes budgets (appropriation ordinances), tax levies, collective bargaining, TIF districts, economic incentive agreements, debt management, cash, grant applications, accounting and general consulting as requested by the client.

From an audit perspective, John Kasperek Co., Inc. has a long history providing affordable audit services to all forms of local governments including municipalities, school districts, townships, park districts, local police and fire pension funds, various special taxing districts and not-for-profit organizations. We aim to provide a high quality service by creating a team with the skill and experience to tailor our methodology and apply our knowledge to your needs. Emphasis is placed on staff continuity and knowledge sharing within the team.

We want our clients to know that JKC offers much more than auditing services – we take great pride in assisting you in all facets of accounting all year to achieve continued success and growth.

## Our Quality Commitment

At John Kasperek Co., Inc., our goal is to enhance our quality initiatives within our practice to deliver the highest quality audit services possible. As a member of the American Institute of CPAs Governmental Audit Quality Center, we are committed to adhering to the highest standards. We voluntarily submit to the GAQC membership requirements, which include designating a partner responsible for the quality of our governmental and NFP audit practice, establishing quality control programs, performing annual internal inspection procedures, and making our peer review report findings publicly available.

## Sample client list:

- American Legion Post 330
- Calumet City Firefighters Pension Fund
- Calumet City Public Library
- Calumet Memorial Park District
- Calumet Township
- Calumet Township School Treasurer
- CEDA
- City of Blue Island
- City of Blue Island Police Pension
- City of Blue Island Fire Pension
- City of Braidwood
- City of Calumet City
- Prairie State College Foundation
- School Districts  
130, 148, 149, 152, 154, 154½, 155, 156, 157, 158  
and 215
- South Suburban Chiefs of Police
- South Suburban Major Crimes Task Force
- South Suburban College Foundation
- Thornton Fractional Township School  
Treasurer
- Thornton Township
- Thornton Township School Treasurer
- Village of Dolton
- Village of Riverdale
- Village of University Park

# Who We Serve



**500+**  
**Current**  
**Clients**

**MUNICIPAL  
& TOWNSHIP  
GOVERNMENTS**



**Non-Profit  
Organizations  
& Municipal  
Pension Funds**



**AFFILIATIONS:**



ILLINOIS CPA SOCIETY.



**School  
Districts  
& School  
Treasurer's  
Offices**



**AICPA** Governmental  
Audit Quality Center



# Our Audit Approach

**Our focused approach to an audit is to provide value in addition to rigorous assurance. What constitutes value is different in each case, and our approach is to customize our audit strategy to the unique needs of each client.**

**The key features of our approach are:**

## **Focus on Key Risks**

The methodology is designed to more closely align our audit process with your underlying risks. It recognizes that by understanding your associated risks and their relationship to the inherent and control risk components of audit risk, we can develop more effective and efficient audit strategies, as well as provide timely communications to you.

## **Emphasis on Controls**

We identify internal controls, including key performance indicators used by management, to determine whether processes meet their financial reporting objectives and the operating and compliance objectives that are relevant to the accuracy of the financial statements. Using a controls-based process approach, we evaluate and, when appropriate, test the effectiveness of internal controls and make a combined assessment of inherent and control risk for significant accounts and the related financial statement assertions.

## **Analytical and Data Analysis Procedures**

With our increased knowledge of your institution and service area, and our greater focus on your identified risks, we utilize data analysis procedures to provide audit evidence from which we gain significant audit assurance or identify areas requiring further investigation.

## **Building and Sharing Knowledge**

We share our knowledge by giving our engagement team access to the firm's expertise through our knowledge databases. These assist us to access valuable engagement knowledge with respect to:

- Addressing significant accounting and auditing issues
- Developing solution-oriented services for you
- Understanding industry-specific issues
- Keeping up to date with current developments, both inside and outside the firm

We aim to provide a high quality service by creating a team with the skill and experience to tailor our methodology and apply our knowledge to your needs. Emphasis is placed on staff continuity and knowledge sharing within the team.

# Services & Pricing

## License & Practice

John Kasperek Co., Inc. was founded in 1989 to serve the diverse public accounting needs of the Chicagoland region. Incorporated in 1995, we are registered (#1144453) to practice as a Certified Public Accounting firm in the State of Illinois as described in 255 ILCS 450 of the Illinois Compiled Statutes. We follow the Generally Accepted Auditing Standards (GAAS), Generally Accepted Accounting Principles (GAAP), and all other adopted standards and principles relative to each engagement. Our firm is steadfast in our commitment to the knowledge and understanding of the most current standards and principles by which our work is to be judged.

As an independent auditor, we plan, conduct, and report the results of an audit in accordance with GAAS. Auditing standards provide a measure of audit quality and the objectives to be achieved in an audit. Auditing standards refer to the general field work and reporting standards approved and adopted by the membership of the American Institute of Certified Public Accountants (AICPA) as amended by the AICPA Auditing Standards Board (ASB).

GAAP are the standard framework of guidelines for financial accounting used in any given jurisdiction; generally known as accounting standards or standard accounting practice. GAAP are a combination of authoritative standards (set by policy boards) and the commonly accepted ways of recording and reporting accounting information. GAAP improve the clarity of the communication of financial information.

## Fees

Our fee(s) for these services will be billed at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.). Our standard rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your engagement.

Our final fee schedule will be determined by the scope of the engagement and an engagement letter will be provided to outline this schedule.



*John Kasperek (right) pictured with Charles Evans, President, Federal Reserve Bank of Chicago at the PSCF Economic Forecast Breakfast.*

# Our Leadership



## **John Kasperek, Jr., CPA, *Managing Partner***

John Kasperek, Jr. has worked in public accounting since June of 1979, after he earned his B.S. Degree in Accounting from Indiana University Northwest and subsequently successfully passed the CPA Exam in 1982. After working for three CPA firms, John started his own company in January of 1989 and incorporated his firm in 1995. He continues to lead his talented staff in all aspects of the business.

John has provided hands-on governmental auditing and accounting services for over 40 years. He has performed audits under the Single Audit Act and OMB Uniform Guidance for school districts, townships and municipalities in the State of Illinois. He has also assisted municipalities in applying for federal grants under the U.S. Department of Health and Human Services, U.S. Department of Justice and the U.S. Department of Homeland Security. John has been active with numerous not-for-profit organizations and has aided their establishment, development and growth throughout the years.

John is a member of the American Institute of CPAs, Illinois CPA Society, National Society of Accountants, treasurer of South Suburban College Foundation, treasurer of Calumet Memorial Park District, past president and member of the Calumet City Lions Club, and past president and member of the Calumet City Cavaliers.

Additionally, John served as Finance Director for the City of Calumet City for nearly 30 years. With his guidance and oversight, John Kasperek Co., Inc. provides a wide range of expert accounting and consultation services with a client-focused approach.

Contact John at [jkasperek@kasperekcpa.com](mailto:jkasperek@kasperekcpa.com).



## **Stephanie Blanco, CPA, *Partner***

Stephanie Blanco, CPA, Partner, is the company's longest tenured employee. She is responsible for oversight of all staff in the auditing and accounting functions of the firm, and serves as lead on most engagements. Stephanie's technical skills are of the very highest caliber, with over 20 years of knowledge and experience in governmental, educational and nonprofit work.

A true expert in all areas of auditing, accounting and consulting, Stephanie is responsible for quality control and staff training. She ensures that the accounting reporting systems and procedures are compliant with federal and state laws, and coordinates the firm's peer review process. Additionally, Stephanie collaborates closely with clients to identify key issues, trends, areas of concern, and growth opportunities to promote financial optimizations.

Stephanie is a member of the Government Report Review Committee of the Illinois CPA Society, where she was previously elected chairperson for consecutive terms by her peers. A licensed CPA in both Illinois and Indiana, Stephanie earned her Bachelor's Degree from Davenport University and passed the CPA Exam in 1999.

Contact Stephanie at [sblanco@kasperekcpa.com](mailto:sblanco@kasperekcpa.com).

# Meet Our Team



## **Diana Cole, *Manager***

Diana Cole joined John Kasperek Co., Inc. in 2006 after receiving her Bachelor's Degree in Business & Accounting from Indiana University—Northwest. She is one of the longest tenured employees within the firm and provides thoughtful leadership in all aspects of the business. Diana's primary role is providing audit and accounting services to governmental entities including school districts, school treasurer's offices, and townships. She has significant experience in consulting along with more than ten years of experience in assisting political committees with quarterly reporting and random audits from the Illinois Board of Elections.

Diana also provides a wide range of accounting functions through the firm's tax services, including the preparation of corporate, partnership, and individual income tax returns. She serves as one of the firm's audit engagement leaders providing mentorship and supervision to staff.



## **Kyle Kasperek, *Manager***

Kyle Kasperek, the son of founder and Managing Partner John Kasperek, Jr., has worked for the firm for more than 15 years, beginning his Internship while attending Marist High School and serving as a full-time associate since earning his Bachelor's Degree in Finance from Northern Illinois University. Kyle has become one of the leaders within the firm's auditing and consulting engagements, providing high level professional services to governmental entities including school districts, municipalities, townships, and nonprofit organizations.

Kyle has significant experience with continuing bond disclosures. He is also well versed in assisting political committees with quarterly reporting and random audits from the Illinois Board of Elections.



## **Cristiano Miroballi, CPA, *Senior Associate***

Cristiano Miroballi, CPA, joined the John Kasperek Co., Inc. team in June of 2014. Cris is the firm's primary associate on pension consulting and auditing. He has significant consulting experience assisting municipal clients in reconciling their monthly activity and acting as a point of contact for their audits.

Cris was actively recruited by the firm based on his credentials, high aptitude and unique understanding of municipal accounting. He has quickly moved up the ranks to his current role as Senior Associate in 2018. His knowledge and expertise reach far beyond his years of experience and his quality of work is exceptional. Cris graduated from Northern Illinois University with Honors and holds both Bachelor's and Master's Degrees in Accounting. He was selected by the Illinois CPA Society in 2018 to serve on their CPA Exam Award Task Force.



### **Lauren Pflugradt, Senior Associate**

Lauren Pflugradt joined John Kasperek Co., Inc. in July of 2015 after receiving her Bachelor's Degree in Accounting from Governor's State University.

Lauren is primarily focused on audit and consulting services for local units of government. She has proven to be adaptable to learning various accounting systems and assisting all levels of staff with learning the integration of the various systems within the entity. Her extensive experience at John Kasperek Co., Inc. and client fieldwork has aided her preparation and advanced her knowledge exponentially.



### **Katie Marr, CPA, Senior Associate**

Katie Marr, CPA, joined the JKC team in 2021. She is responsible for performing auditing and consulting engagements for the firm's governmental clients. A licensed Certified Public Accountant, Katie earned her Bachelor's Degree in Accounting from Saint Mary's College, Notre Dame.

Katie brings 14 years of experience in the field providing accounting consulting and leading audits encompassing operational, financial, IT, and other risks. Among her extensive previous experience, she conducted all elements of audits for governmental entities including counties, cities and school districts.



### **Arianne Turner, Associate**

Arianne Turner joined the John Kasperek Co., Inc. team in May of 2019. She serves as a full-time staff Associate for the firm. Arie received her Bachelor's Degree in Accounting & Financial Information Systems from Indiana University Northwest and is preparing to sit for the CPA Exam.

Arie is proficient with time-management and works well in individual and team environments. She has performed at an extremely high level while developing her skills in school district auditing and municipal consulting.



### **Brandon Hursell, MA, Associate**

As a staff Associate, Brandon Hursell is responsible for providing support to the firm's audit and single audit work, as well as accounting and consulting services. He brings five years of accounting experience preparing month-end and year-end financial reports and reconciling financial statements, among other duties.

Currently in the process of achieving his Certified Professional Accountant certification, Brandon earned an A.A.S. in Accounting - Summa Cum Laude - from Ivy Tech Community College, a Bachelor of Science in Accounting from Western Governors University, and a Master of Science in Accounting from Western Governors University.



### ***Lisa Kimbrough-Carr, MA, Associate***

As a staff Associate, Lisa Kimbrough-Carr is responsible for providing support to the firm's tax and accounting work, as well as accounting and consulting services. Lisa graduated DePaul University's Kellstadt Graduate School of Business in 2018 with her Master of Science in Audit and Assurance Services. She also earned a Postbaccalaureate Degree in Accounting from Indiana University-Gary, as well as a Bachelor's in Public Administration from Drake University. Lisa has a wide range of experience, including previously working for a large public accounting firm in Chicago, Illinois.



### ***Elizabeth Scott, Grants Research Specialist***

Born and raised on Chicago's South Side, Elizabeth Scott attended Miami-Dade College and the University of Illinois. Elizabeth brings six years of governmental and nonprofit experience both as a former Village Administrator and Chief of Staff in the Chicagoland area. She also served as the Director of Special Projects for a nonprofit organization, where she worked closely with various governmental agencies to procure funding through government grants and private and public philanthropic organizations. Elizabeth provides a valuable knowledge base and resource to clients for grant legislation and emerging opportunities, as well as application and monitoring process support.



### ***Alison Dolbeer, Executive Assistant***

Alison Dolbeer serves as an Executive Assistant for John Kasperek Co., Inc., providing reliable support to the tax, auditing, and administrative functions of the firm including billing and collections. Alison has experience with QuickBooks and other accounting software. Alison earned her Bookkeeping Certificate and Associate's Degree in Accounting at South Suburban College, where she received the college's John Kasperek Co., Inc. Scholarship. In addition to her experience at JKC, Alison previously spent six years in administrative roles, most recently as a National Appraisal Account Manager, and is currently serving her third term on the Midlothian School District 143 Board of Education.



### ***Beverly Kasperek, Office Manager***

Beverly Kasperek is the first point of contact at John Kasperek Co, Inc. with more than 20 years of exceptional customer service. In her capacity as Office Manager, Beverly ensures that the administrative functions of the firm are providing the highest level of convenience for the professional staff and for clients. With a friendly approach, Beverly schedules appointments, coordinates tax return issues, handles payroll and works hard to keep the office running smoothly.

# Peer Review

John Kasperek Co., Inc. is dedicated to provide high quality, trustworthy, individualized financial guidance to all clients. We participate in a variety of quality control programs to ensure our entire team is well trained and understands the most current standards, regulations and client compliance to the highest degree.

Every three years our firm goes through a "peer review" process which reinforces and validates our quality and compliance. Peer review is the evaluation of our work by an outside firm. This constitutes a significant level of self-regulation.

Our 2019 peer review #563311 was validated on September 26, 2019 by the Illinois Peer Review Report Alliance Committee and is posted at [www.kasperecpa.com](http://www.kasperecpa.com).

## Our Offices

John Kasperek Co., Inc.'s West Office in Mokena is conveniently accessible from I-80 and Lagrange Road. JKC's East Office in Calumet City Office is located near Torrence Avenue, I-80 and I-94.

Our primary service area reaches throughout the Chicago Southland and Northwest Indiana region. We travel to our clients to provide services when and where they are needed.



The map displays the Chicago Southland and Northwest Indiana region, highlighting major highways and office locations. The West Office is located in Mokena, IL, and the East Office is located in Calumet City, IL. The map also shows other nearby cities such as Oak Park, Bedford Park, Burbank, Oak Lawn, Palos Hills, Alsip, Blue Island, Dolton, Burnham, Whiting, Hammond, Gary, Portage, Chesterton, Homewood, Lansing, Highland, Griffith, Schererville, Merrillville, Valparaiso, Frankfort, Richton Park, Chicago Heights, and Sauk Village. The John Kasperek Co. logo is prominently displayed in the center of the map.

[kasperecpa.com](http://kasperecpa.com)

# K John Kasperek Co.

CERTIFIED PUBLIC ACCOUNTANTS

West Office:  
9980 190th Street, Unit A  
Mokena, IL 60448

East Office:  
1471 Ring Road  
Calumet City, IL 60409  
(708) 862-2262  
[info@kasperecpa.com](mailto:info@kasperecpa.com)



John Kasperek Co., Inc. • 708.862.2262  
[info@kasperekcpa.com](mailto:info@kasperekcpa.com) • [www.kasperekcpa.com](http://www.kasperekcpa.com)

A photograph of two women in a professional setting. One woman is seated at a table, wearing a red and blue plaid shirt, and is looking at a laptop. The other woman is standing next to her, wearing a white short-sleeved top with a pattern of small holes and black glasses, and is pointing at the laptop screen. They are both smiling and appear to be in a collaborative work environment. The background is slightly blurred, showing what looks like a modern office or meeting space.

Proposal for

# Professional Services

**For the Village of Glenwood**  
March 29, 2022

**WIPFLI**



3957 75<sup>th</sup> Street  
Aurora, IL 60504

630 898 5578  
wipfli.com

March 29, 2022

Brian Mitchell, Village Administrator  
Village of Glenwood  
One Asselborn Way  
Glenwood, IL 60425

Hello Brian,

From your mission comes your strength and your vision for how to bring positive change to the world. It's how you make a difference. Anyone you form a relationship with – from donors to community leaders – needs to align with your mission, and that includes the firm you choose to meet your audit and compliance needs.

You want this firm to be an extension of your team, one you can turn to with questions and for best practices, and not someone who will just do the work and get back to you when it's convenient for them. Communication, responsiveness and a willingness to share – that's what's important in any relationship.

Work with people who are just as passionate about your mission as you are. With Wipfli, your success is our success. Like other auditing firms, we examine records and uncover weaknesses. But more importantly, we help you fix what we find – strengthening your internal controls, improving your operating efficiency and putting in place the opportunities we find to help you grow.

In this proposal, you'll learn about our long history of working with governments, and the skills and experience we bring to the table and why we're best suited to meet your organization's needs. And as you make your final decision, we'd like to keep the lines of communication open. We welcome feedback from you on this proposal and ask that you contact us to discuss any concerns, observations or questions with us before making your final decision.

We welcome the opportunity to not only meet your audit needs but also help you further your mission.

Sincerely,

*Wipfli LLP*

Andy Mace, Partner  
[amace@wipfli.com](mailto:amace@wipfli.com)

Sara McKenna, Senior Manager  
[smckenna@wipfli.com](mailto:smckenna@wipfli.com)

# Firm Qualifications and Experience

## Firm experience: A national leader

For more than 90 years, government organizations throughout the United States have relied on the experienced professionals at Wipfli for advice. At Wipfli, the Village will have access to the resources of a large regional firm and will receive the personal attention of a local firm. In total our firm has approximately 100 individuals with governmental auditing experience.

Our focus and dedication to industry segments provides our client's access to business experts in their industry. We offer training; webinars, products, services, and other proactive information that will help our clients shape their organizations, assist their communities, and stay in compliance.

## Firm Structure

Wipfli LLP is a limited liability partnership, formed in 1930, with capital provided by the firm's 320+ partners. The firm operates 48 offices across the United States and 2 offices in India. Its headquarters is located in Milwaukee, Wisconsin. The Village's audit will be performed with staff from our Illinois offices.

Wipfli is organized along specialized industry and business unit practices. Our practice group includes CPAs, dedicated information technology specialists, human resource specialists, tax experts, and other specialists. Our philosophy is to provide clients with quality, overall service tailored to meet their special needs. Our firm does not consider its engagements to consist of simply analyzing the records and submitting reports. We feel that identification and follow-up on problem areas, as well as maintaining a positive relationship with our clients are the most important aspects. We believe that our many long-term relationships evidence of our service commitment.

### Wipfli fast facts



**Top 20**

We rank in the top 20 of consulting, CPA firms in U.S.

**2,900+**

Number of associates



**320**

Number of partners and principals

**40+**

Number of locations in the U.S., India and Philippines



**48,500**

Hours volunteered since first Community Day in 2005

June 21

## Government Specialty

When you choose Wipfli, you choose a firm that not only specializes in government but also brings the same passion to furthering your mission that you do. As a firm, Wipfli has been providing governmental audit services for more than 90 years. This wealth of experience has allowed us the opportunity to provide a multitude of services to a variety of different governmental entities including townships, municipalities, villages, cities, counties, school districts, and more.

Wipfli's specialized knowledge and experience with state and local government assignments encompasses a variety of engagements such as:

- Financial Statement Audits under *Government Auditing Standards*
- Compliance Audits under OMB Title 2 CFR Part 200 (Single Audit)
- Operation Audits
- Internal control studies

We have also provided financial management training and program eligibility audits. These engagements have provided us with the opportunity to learn a variety of state and local government accounting systems, which span the spectrum from manual accounting systems to the largest computerized systems.

We understand the appropriate General Accounting Office and other pronouncements regarding the audits of grants and related publications. In order to maintain our position as a leader in governmental programs, Wipfli is committed to ongoing education for our staff in this highly technical practice area so they can serve as both technical advisers and providers of quality services.

Our dedicated governmental professionals must meet the continuing education requirements of the *Government Auditing Standards*. Plus, they are encouraged to gain a broad range of experience in government entities. We believe this provides our professionals with a better understanding of how governments work and how they are interrelated.

In addition, Wipfli is a member of the American Institute of Certified Public Accountants' (AICPA) Governmental Audit Quality Center (the "Center") for CPA firms. The Center is a national community of CPA firms that demonstrates a commitment to governmental audit quality and raises awareness of the importance of governmental audits. The Center provides members with best practices, guidelines, and tools CPAs need to perform quality governmental audits and better serve their clients.



Members of the Center show their commitment by adhering to the Center's membership requirements, including designating a partner responsible for the quality of our governmental audit practice, establishing quality control programs, performing annual internal inspection procedure, and making the firm's peer review report findings publicly available.

Our auditors are also involved with various state CPA societies' government-related committees. Service on those committees has included leading the committee, developing model financial statements, and being discussion leaders at state-sponsored seminars.

## **Our prior experience providing additional services to similar government organizations**

Governmental entities also face countless regulatory requirements and other unique industry challenges. Working with a firm that has a full understanding of these challenges – and the solutions that meet them – helps ensure your needs are met the right way, the first time around. From technology upgrades to staff training, our specialized consultants provide more than just audit.

Benefit from highly personalized governmental services that focus on lowering your costs and streamlining your operations, while satisfying regulatory requirements.

### Governmental service offerings

- Audit
- Cybersecurity
- Outsourcing
- My Wipfli nonprofit and government membership
- Technology consulting
- IT managed services
- Organizational performance
- Training
- Accounting system implementations
- CIO advisory

# Understanding Your Needs

## Scope of Services

The annual audit will be in accordance with generally accepted auditing standards and, if applicable, in accordance with Government Auditing Standards, issued by the Comptroller General of the United States, and provision of the Single Audit Act (formerly known as OMB Circular A-133), "Audits of State and local Government", the OMB Compliance Supplement and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and will include such test of accounting records and such other auditing procedures as are necessary to enable us to express an opinion on the fairness of the financial position and operating results of the individual, combining an combined funds and account groups of the Village. The audit will include a review of the systems of internal accounting control to ensure that there is effective control over revenues, expenditures, assets and liabilities.

The audit will be at least in equal scope and quality to the Village's April 30, 2020 report.

For our firm, understanding your challenges and overall goals comes from listening, asking questions and putting together unique solutions that fit your needs. Based on our current understanding of these needs, Wipfli is prepared to deliver the following:

- Report on the fair presentation of the financial statements in conformity with generally accepted accounting principles, including an opinion on the fair presentation of the supplementary information "in relation to" the audited financial statements.
- Report on internal control over financial reporting and on compliance and other matters based on an audit performed in accordance with *Government Auditing Standards*.
- If required, a separate single audit report in accordance with the Uniform Guidance.
- Preparation of the State of Illinois Comptroller's Report and electronic submission.
- Separate Communications with Those Charged with Governance Letter including all control deficiencies, significant deficiencies, and material weaknesses, including management letter comments.
- Separate Tax Increment Finance (TIF) financial and compliance reports for each of the Village's seven (7) TIF Districts.
- Printing and binding of all audit deliverables as well as one (1) PDF copy of all of the above reports and letters.

## Proposed Audit Time Schedule

Time Frame	Project or Task to be Completed
April/May	<ul style="list-style-type: none"> <li>• Preliminary visit to perform pre-planning and discuss staff participation.</li> <li>• Prepare confirmation letters and perform preliminary analytical review procedures; perform documentation of internal control structure; other preliminary audit procedures as determined to be appropriate.</li> </ul>
June/July	<ul style="list-style-type: none"> <li>• Begin fieldwork of the audit; conclude the majority of fieldwork with open items list for management; schedule final follow-up date with management and staff.</li> <li>• Final follow-up date; conclusion of the audit fieldwork, concluded with exit discussion of critical findings with management.</li> <li>• Review finalized financial report, management letter, or other reporting matters.</li> </ul>

# Your Investment

Professional services	2021
Audit of Financial Statements (includes all required communication letters with management)	\$48,000
First time through audit procedures and review of predecessor 2020 workpapers	\$2,000
<b>Total</b>	<b>\$50,000</b>
<b>Other Services, if applicable:</b>	
Yellow Book Audit under <i>Government Auditing Standards</i> , if applicable	\$4,000
Single audit, if applicable	\$6,500
IL GATA Consolidated Year-End Financial Report (CYEFR) audit	\$2,500

## Assumptions

The quote above is based on the following assumptions:

- Client staff will be cooperative participants in the process and will effectively communicate with the auditors.
- Client staff will perform a comprehensive financial close process, and there will be minimal adjusting journal entries.
- Requested information will be provided on a timely basis.
- There will be no significant changes in the operation of Client. There will be no significant new accounting or audit requirement that will impact Client.
- Client will assist in the preparation, communication, and resolution of confirmation exceptions.
- Our single audit fee includes testing for one (1) major federal programs. Additional major programs will require necessary fee adjustments.

## Out-of-Pocket Expenses

The cost of bound reports is included in expenses.

### Cost Overruns

We work closely with management to contain the cost of professional services. We do this by:

- Making recommendations to improve efficiency and controls.
- Obtaining a comprehensive understanding of your year-end closing process. This avoids misunderstandings and inefficiencies for both you and our personnel.
- Preparing a comprehensive listing of client-prepared workpapers.
- Using technology efficiently in workpaper preparation and audit testing.

We will work with Client staff to agree on required schedules, informational needs, and due dates. It is also understood that any fee adjustments required if assumptions are not met will be discussed and agreed to by Client and Wipfli before additional work is performed.

### Circumstances Which Would Propose Changes to Fee

We do not expect to encounter extraordinary circumstances which would cause a material extension of required audit procedures. If such were the case, we would consult with the Village before performing such procedures.

The fee estimates are based upon conducting a “normal” audit of the Village. Should we encounter problems which would affect this fee materially, such as fraud or incomplete records, or should new auditing or accounting requirements be placed upon us that were not in existence at the time of this proposal was written, we would fully discuss the circumstances with you before proceeding. Our fee estimate is inclusive of all costs, including travel, supplies, postage, etc.

### Billing Rates

Personnel	Standard billing rates for the last three years
Partner	\$400 - \$500
Senior Manager	\$300 - \$400
Manager	\$250 - \$300
Senior	\$175 - \$250
Staff	\$125 - \$175

## Additional Services

A large part of meeting your goals is delivering choices — as well as transparency into those choices. At Wipfli, we strongly believe in providing our clients with options so that you can make the decision of what's the best fit" for your organization. Below you will find three options, providing differing levels of service and value.

\*Assumes all one-time services provided

Solution	Silver	Gold*	Platinum*
	2022-See pricing on page 7	2022-\$8,200 Gold Services	2022-\$14,900 Platinum Services
Meet your compliance needs with timely and accurate financial reporting.	<ul style="list-style-type: none"> <li><b>Financial statement audit:</b> Receive your audited financial report.</li> </ul>	<p><b>Same as Silver, plus:</b></p> <ul style="list-style-type: none"> <li><b>Financial accounting policies template:</b> Use the easy-to-customize financial accounting policies and procedures template that's included with your annual subscription to MyWipfli to draft complete policies that comply with regulations.</li> </ul>	<p><b>Same as Gold, plus:</b></p> <ul style="list-style-type: none"> <li><b>Fiscal policies and procedures review (phone/emails):</b> Work with a specialist via phone and email to establish standard fiscal policies and procedures that follow relevant regulations while implementing streamlined processes and improved internal controls.</li> </ul>
Improve efficiencies, reduce administrative costs and gain peace of mind.	Not included	<ul style="list-style-type: none"> <li><b>Standard technology health check:</b> Assess your technology environment and create a vision and actionable road map so you can use technology as a competitive advantage. Includes a high-level review of technology and recommendations.</li> </ul>	<ul style="list-style-type: none"> <li><b>Select technology health check:</b> Assess your technology environment and create a vision and actionable road map so that you can leverage technology as a competitive advantage. Includes a high-level review of technology and an additional analysis, forecasts, surveys, reports and recommendations.</li> <li><b>Comprehensive website evaluation:</b> Evaluate the content, functionality, structure and other aspects of your website to ensure it is a highly effective outreach tool.</li> </ul>
Fraud prevention checkup	Not included.	A cost-effective overview of your internal control structure to expose your weaknesses to fraud, both internal and external. Our report will be delivered orally.	Know how to best address areas uncovered by the Fraud Prevention Checkup, including changes to internal controls, with a detailed roadmap and recommendations. Our report will be delivered in written form and discussed in detail.

Learn more about the additional services included in these packages in the Appendix section "Your Investment — Solution Details."

## Your Engagement Team

Solving the challenges you face means getting access to a skilled team — trusted advocates who listen to your concerns and provide the support, advice and strategies you need to succeed. Meet your project leaders who will be serving you from the Chicago Market:



### Andy Mace, CPA, CFE, Partner

Andrew Mace is a partner who brings more than 30 years of leadership experience to our team. He has performed hundreds of local government audits of all types, ranging from small townships to counties. He also has performed fraud and forensic investigations in his capacity as a certified fraud examiner.



### Sara McKenna, CPA, Senior Manager

As a senior manager in Wipfli LLP's nonprofit and government practice, Sara oversees audit engagements and client relationships, as well as works with clients to maintain compliance with laws and regulations. With over 15 years of experience, she takes pleasure in working closely with clients, sharing industry best practices, and helping them achieve their desired outcomes. Auditing has been Sara's passion as she enjoys assisting with internal and external reporting.



### Heather Wrobleski, CPA, Manager

Heather Wrobleski is a manager that focuses on auditing governmental and nonprofit clients. She has assisted nonprofit and government organizations in fulfilling their missions. She takes pride in providing clients with a positive and value added experience.

### Going forward

*The information contained in this proposal document is for discussion purposes only and does not constitute a binding contract between you or your organization and Wipfli LLP. If the above services and information are acceptable and you wish to proceed, we will prepare a formal engagement letter for you to sign, which will address the specific scope, responsibilities, and criteria relative to our engagement. The engagement letter will constitute the entirety of the terms and conditions of our arrangement.*

# References

The following are similar organizations to yours that can provide references on the work we've done for them. If you would like additional names and numbers of current clients, we will provide that information upon request.

## Village of Bedford Park

6701 S Archer Rd  
Bedford Park, IL 60501

Contact: Marilyn Curnutte, [marilyn@villageofbedfordpark.com](mailto:marilyn@villageofbedfordpark.com)  
Telephone: (708) 458-2067  
Scope of Work: Financial Statement Audit, TIF reporting, IMRF Pension Plan, OPEB Plan

## Village of Hazel Crest

3601 W 183<sup>rd</sup> St  
Hazel Crest, IL 60429

Contact: Dante Sawyer, [dsawyer@villageofhazelcrest.com](mailto:dsawyer@villageofhazelcrest.com)  
Telephone: (708) 335-9600  
Scope of Work: Financial Statement Audit under *Government Auditing Standards*; GFOA's Annual Comprehensive Financial Reporting; TIF reporting; IMRF, Police, and Fire Pension Plans; OPEB plan.

## City of Geneseo

115 S Oakwood Ave  
Geneseo, IL 61254

Contact: Jamie Mathews, [jmathews@cityofgeneseo.com](mailto:jmathews@cityofgeneseo.com)  
Telephone: (309) 944-6419  
Scope of Work: Financial Statement Audit under *Government Auditing Standards*; GFOA's Annual Comprehensive Financial Reporting; TIF reporting; IMRF and Police Pension Plans; OPEB plan; Illinois GATA CYEFR Reporting.

## City of Princeton

2 Main Street South  
Princeton, IL 61356

Contact: Theresa Wittenauer, [twittenauer@princeton-il.com](mailto:twittenauer@princeton-il.com)  
Telephone: (815) 875-2631  
Scope of Work: Financial Statement Audit under *Government Auditing Standards*; TIF reporting; IMRF, Police, and Fire Pension Plans; OPEB plan.

## City of Freeport

314 W Stephenson St  
Freeport, IL 61032

Contact: Michelle Richter, [financedirector@cityoffreeport.org](mailto:financedirector@cityoffreeport.org)  
Telephone: (815) 235-8205  
Scope of Work: Financial Statement and Single Audits; TIF reporting; IMRF, Police, and Fire Pension Plans; OPEB plan; DOAP and 5311 Public Transportation Grant Audit.

# Appendix

# Your Investment -

# Solution Details

## Gold Package

### **Financial accounting policies template**

A team of Wipfli professionals with experience in financial accounting, federal regulations and internal controls have developed customizable financial accounting policies and procedures that are comprehensive, easy to use and valuable to your organization.

### **Standard technology health check**

Reinvent and manage processes related to technology, finances, operations and employees. A Technology Health Check helps your organization achieve its goals with better alignment of technology. Improve the effectiveness of your technology function by leveraging the roadmap, and access specialized domain knowledge and industry best practices. *See service sheet in appendix for more information on these services.*

### **Fraud prevention checkup**

A cost-effective overview of your internal control structure to expose your weaknesses to fraud, both internal and external. Our report will be delivered orally.

## Platinum Package

### **Fiscal policies and procedures review (phone/emails)**

Review your organization's current fiscal policies and procedures manual. We conduct two to three phone conferences with you to discuss whether your organization needs each policy and procedure and, if so, how it is (or should be) carried out. We will discuss required and optional changes in the Uniform Guidance 2 CFR Part 200 and required changes will be incorporated into your manual. We provide a list of optional changes to management for their consideration. In addition, we:

- Discuss recommendations for streamlining processes or strengthening internal controls.
- Draft an initial update of your organization's fiscal policies and procedures manual that incorporates results of our conversations and review.

Provide a final updated manual you can implement within two weeks of receiving your final comments

### **Select technology health check**

Reinvent and manage processes related to technology, finances, operations and employees. A Technology Health Check helps your organization achieve its goals by better aligning technology. Improve the effectiveness of your technology function by leveraging the roadmap, and access specialized domain knowledge and industry best practices. *See service sheet in appendix for more information on these services.*

**Comprehensive website evaluation**

The website for your organization can be a highly-effective outreach or marketing tool. Websites that are professionally designed and search optimized can generate growth. If your website isn't working for your organization, or it hasn't been updated for many years, it's time to take a look at how to improve it.

Our website evaluation looks at 10 aspects of your website, including how well your brand is communicated and the site's navigation and structure, content and search engine ranking. It also tests functionality. We have a brief phone call to gather information about your goals and then provide a report with current best practices for your industry and how your site compares.

**Fraud prevention checkup**

Know how to best address areas uncovered by the Fraud Prevention Checkup, including changes to internal controls, with a detailed roadmap and recommendations. Our report will be delivered in written form and discussed in detail.

DATE: April 12, 2022  
TO: Mayor and Board of Trustees  
FROM: Chief Welsh  
SUBJECT: Plaza and Industrial Park Signage

Improved signage at both the main entrance to Glenwood Plaza and at Holbrook and Halsted has been on the agenda for a very long time now. The erection of signs at these two locations will enhance our business community that lies behind each of these areas.

We have received three quotes with design options as attached for your consideration. The signs are fairly similar. We asked the companies to quote a sign that was approximately 22' high, with a sign area measuring approximately 8' X 10' with 8 to 10 individual sign panels for the businesses. This design will place the sign in the air and not interfere with lines of sight for vehicle traffic. The sign at the Glenwood Plaza (Lincoln Crossings) would be placed in the center island of the main entrance to the plaza between the Brew Pub and the Burger King. This is land that we own, it would be placed back just enough so as to not interfere with IDOT right of way. The electric would be installed from the new light pole we installed in this island.

The sign at Holbrook and Halsted would be erected on the NE corner of the intersection on land that is owned by U-Haul (we will create either an easement or use agreement to facilitate this). The power will be hooked up to the street lighting that the village owns.

Both of these signs would also be equipped with the new Flock Camera system that the PD has been trying to initiate for license plate reading.

Funding for these would come from the Halsted Street South TIF for the Plaza unit and from the Industrial TIF for the U-Haul unit.

Businesses that wish to advertise their location would be offered space on our sign on a rental basis or fee basis as determined by the Board.

The quotes are as follows:

Roeda Sign	Plaza	\$19,997	U-Haul	\$29,997
All Right Sign	Plaza	\$20,179	U-Haul	\$26,258
Image360	Plaza	\$30,493.75	U-Haul	\$30,493.75

It is recommended that the Board award the contracts for the two signs as outlined above to All Right Sign Co. of Steger Illinois in an amount not to exceed \$46, 437 with the funds provided from the commensurate TIFs.



9960 W. 191st Street  
 Suite E  
 Mokena, IL 60448  
 (708) 478-5751

# ESTIMATE

## E-57396

http://www.image360mokena.com

Payment Terms: Cash Customer

Created Date: 4/14/2022

**DESCRIPTION:** Welcome to Glenwood - Pylon Sign

**Bill To:** Village of Glenwood  
 1 Asselborn Way  
 Glenwood, IL 60425  
 US

**Installed:** Village of Glenwood  
 18401 S Halsted Street  
 Glenwood, IL 60425  
 US

**Requested By:** Kevin Welsh  
 Email: kwelsh@villageofglenwood.com  
 Work Phone: (708) 516-1195 x CELL

**Salesperson:** Chris Urbaszewski  
 Email: chris@image360mokena.com  
 Entered By: Chris Urbaszewski

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Q1 - 8ft x 10ft - Double Face Cabinet w/ Internal LED illumination 96" w x 120" h x 17" d Cabinet Sign with Topper & Reveal - Saddle Mounted with ring and collar - Divider Bars on cabinet with blank Polycarbonate Faces - Top Panel - Routed .090 Aluminum & Backed with Acrylic - LED Illumination - All Painted Duranodic Bronze - 10" OD x 240" Steel Pole - Set 8' Deep in 36" Diameter Concrete - Installation includes Dirt Removal, Concrete & Sonotube Insert  *** Electrical & Permits to be handled by Village	1	\$30,493.75	\$30,493.75

**Deposit Required:** \$16,020.13

Thank you for allowing us to provide you with an Estimate. This estimate covers only the services outlined above. If the scope of the work changes from the original estimate, approved revisions and additions will be charged accordingly. Your sign or graphic is a customized piece work. If you require changes to your design after it has been designed and approved, charges for additional design time as well as any restocking or reprinting charges incurred will also apply.

Due to Current Market Volatility, Estimates are Only Valfd for 5 Business Days.

50% Deposit Required at time of order.  
 Balance due at time of pick-up/delivery/installation



9960 W. 191st Street  
 Suite E  
 Mokena, IL 60448  
 (708) 478-5751

# ESTIMATE E-57347

http://www.image360mokena.com

Payment Terms: Cash Customer

Created Date: 4/11/2022

**DESCRIPTION: Glenwood Plaza - Pylon Sign**

**Bill To:** Village of Glenwood  
 1 Asselborn Way  
 Glenwood, IL 60425  
 US

**Installed:** Village of Glenwood  
 18401 S Halsted Street  
 Glenwood, IL 60425  
 US

**Requested By:** Kevin Welsh  
 Email: kwelsh@villageofglenwood.com  
 Work Phone: (708) 516-1195 x CELL

**Salesperson:** Chris Urbaszewski  
 Email: chris@image360mokena.com  
 Entered By: Chris Urbaszewski

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Q1 - 8ft x 10ft - Double Face Cabinet w/ Internal LED illumination 96" w x 120" h x 17" d Cabinet Sign with Topper & Reveal - Saddle Mounted with ring and collar - Divider Bars on cabinet with blank Polycarbonate Faces - Top Panel - Routed .090 Aluminum & Backed with Acrylic - LED Illumination - All Painted Duranodic Bronze -10" OD x 240" Steel Pole - Set 8' Deep in 36" Diameter Concrete -Installation includes Dirt Removal, Concrete & Sonotube Insert  *** Electrical & Permits to be handled by Village	1	\$30,493.75	\$30,493.75
			<b>Deposit Required:</b>	<b>\$16,020.13</b>

Thank you for allowing us to provide you with an Estimate. This estimate covers only the services outlined above. If the scope of the work changes from the original estimate, approved revisions and additions will be charged accordingly. Your sign or graphic is a customized piece work. If you require changes to your design after it has been designed and approved, charges for additional design time as well as any restocking or reprinting charges incurred will also apply.

Due to Current Market Volatility, Estimates are Only Valid for 5 Business Days.

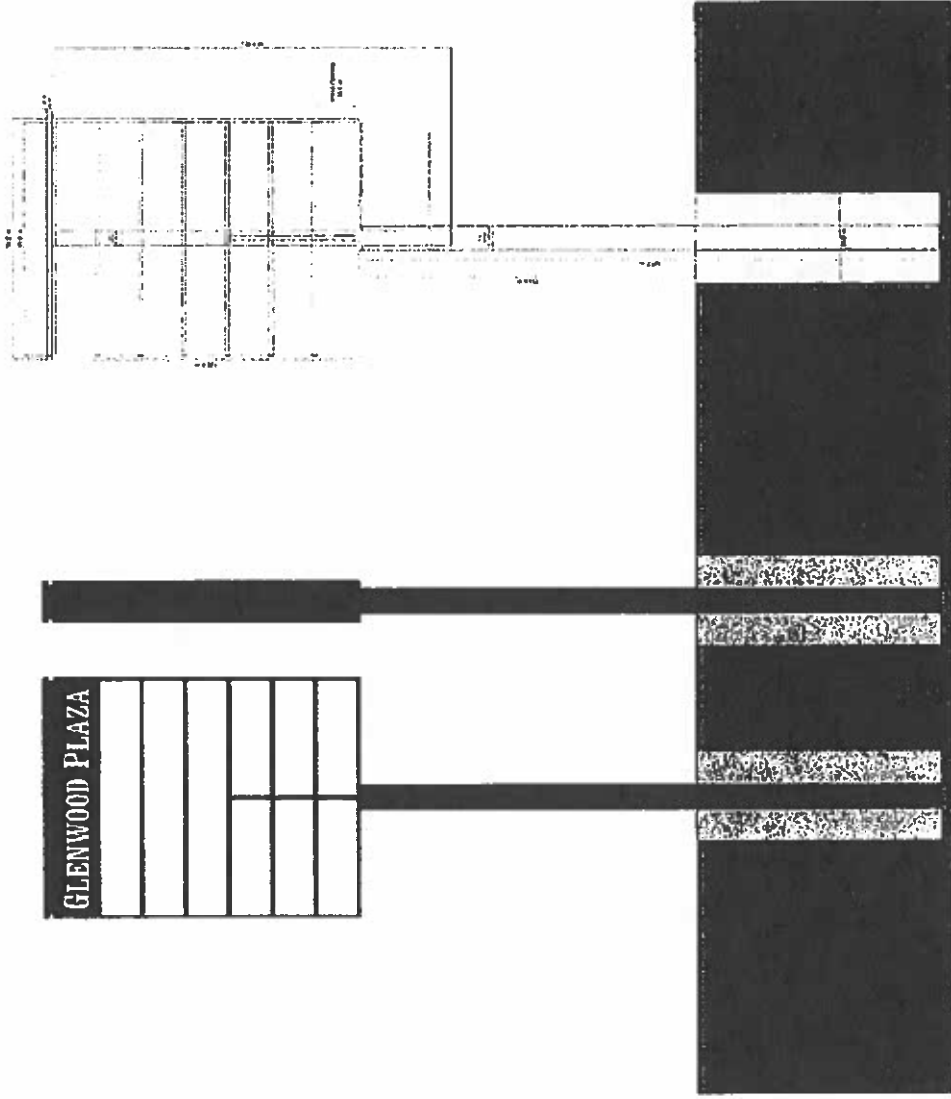
50% Deposit Required at time of order.  
 Balance due at time of pick-up/delivery/installation



image360mokena.com



t. 708.478.5751 f. 708.478.5752 - 9960 w. 191st Street - Suite E - Mokena, IL 60448



All artwork is property of Image360 Mokena, (Store 409, Inc.). Any unauthorized use will be subject to the law accordingly.

- i have reviewed the layout of all artwork elements (logos, fonts, etc.), copy, spelling and punctuation
- graphics shown are for approximate color and positioning only
- if a specific color match is required, the appropriate pantone color code must be used
- changes during production and/or final application may occur
- by signing below, i approve this artwork to be produced and take full responsibility for any errors

**Pertaining only to vehicle graphic orders that require installation:**  
 Your vehicle must be cleaned prior to dropping off for installation.  
 If your vehicle has not been cleaned, a \$30 fee will be added to your invoice.  
 By signing below, i acknowledge that my vehicle will be clean at the time of drop off, or will pay the additional fee.

approval	date
----------	------



9960 W. 191st Street  
 Suite E  
 Mokena, IL 60448  
 (708) 478-5751

# ESTIMATE E-57397

http://www.image360mokena.com

Payment Terms: Cash Customer

Created Date: 4/14/2022

**DESCRIPTION: Glenwood Plaza & Welcome Sign - Options for Tenant Graphics**

**Bill To:** Village of Glenwood  
 1 Asselborn Way  
 Glenwood, IL 60425  
 US

**Installed:** Village of Glenwood  
 18401 S Halsted Street  
 Glenwood, IL 60425  
 US

**Requested By:** Kevin Welsh  
 Email: kwelsh@villageofglenwood.com  
 Work Phone: (708) 516-1195 x CELL

**Salesperson:** Chris Urbaszewski  
 Email: chris@image360mokena.com  
**Entered By:** Chris Urbaszewski

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	OPT 1A - Full Panels - Single Color Translucent *Image360 recommends 3M Duranodic Vinyl for the most uniform appearance.  **Cost Assumes vector artwork will be supplied by tenants for design and production - Additional Fees May Apply	1	\$816.25	\$816.25
2	OPT 1B - Half Panels - Single Color Translucent *Image360 recommends 3M Duranodic Vinyl for the most uniform appearance.  **Cost Assumes vector artwork will be supplied by tenants for design and production - Additional Fees May Apply	1	\$558.80	\$558.80
3	OPT 2A - Full Panels - Full Color (4CP) Translucent *Image360 recommends 3M Duranodic Vinyl for the most uniform appearance.  **Cost Assumes vector artwork will be supplied by tenants for design and production - Additional Fees May Apply	1	\$901.50	\$901.50
4	OPT 2B - Half Panels - Full Color (4CP) Translucent *Image360 recommends 3M Duranodic Vinyl for the most uniform appearance.  **Cost Assumes vector artwork will be supplied by tenants for design and production - Additional Fees May Apply	1	\$759.26	\$759.26

**Deposit Required:** \$1,560.03



# ESTIMATE

ALL Right Sign  
 3628 Union Ave Steger, IL 60475  
 Phone 708-754-6366  
 Fax 708-754-6066

All pricing valid for 30 days. Signage quoted as specified. Any revisions and alterations to be re-quoted. Price includes material, labor and estimated tax. Price does not include and sign permit procurement or permit fees, unless otherwise noted.

ESTIMATE Village of Glenwood  
 PREPARED Attn: Kevin Welsh  
 FOR One Asselborn Way  
 Glenwood, IL 60425

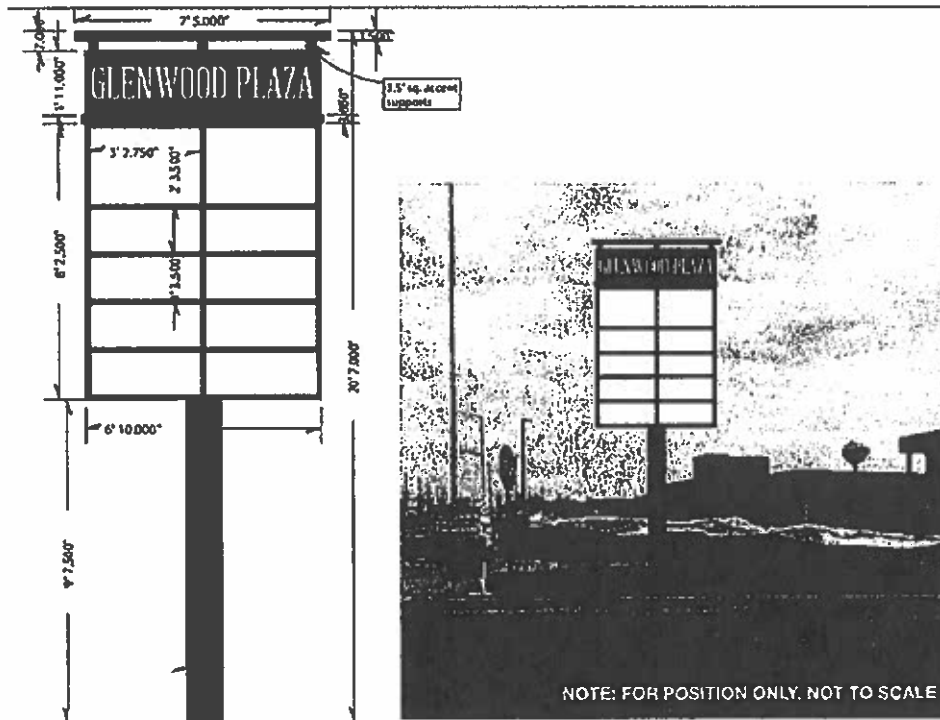
Estimate Prepared on

CLIENT SERVICE SPECIALIST	JOB NUMBER	PAYMENT TERMS	PRODUCTION TIME FRAME
Brandy 708-754-6366	220156	½ down deposit, balance upon completion or Purchase Order	8-12 Weeks

## GLENWOOD PLAZA

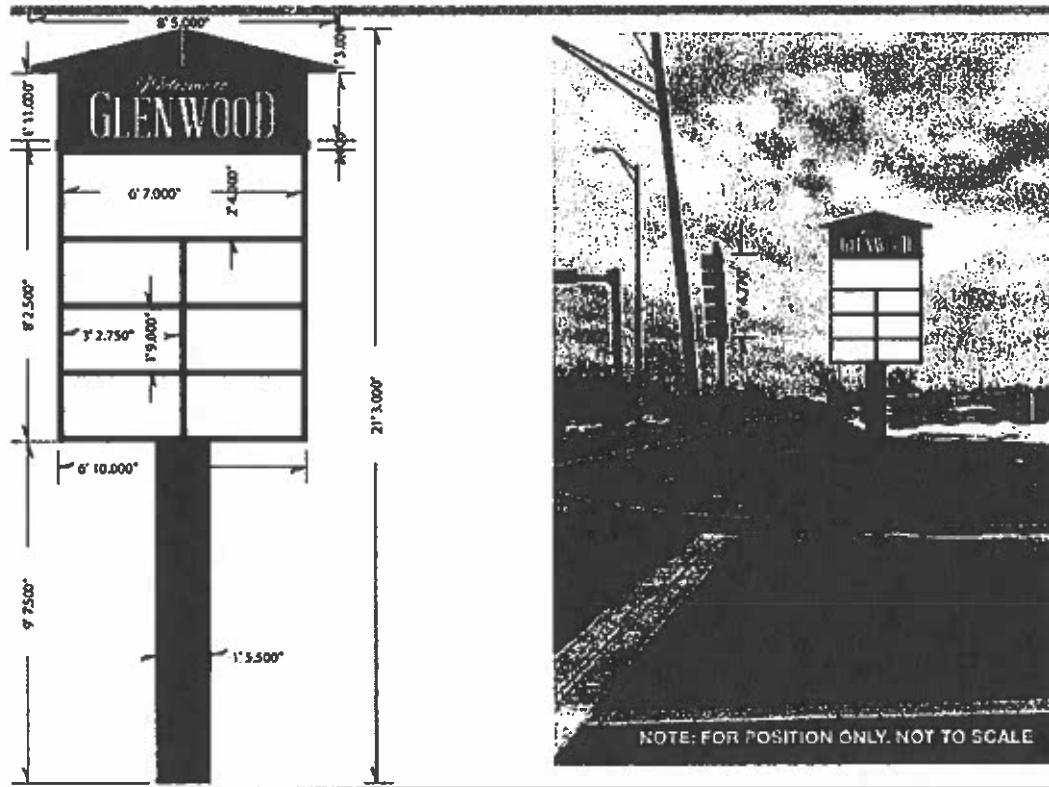
**\$20,017.09**

Supply (1) double faced 20' 7" x 7' 5" Pylon Sign comprised of metal accent topper, illuminated cabinet reading "Glenwood Plaza" and illuminated cabinet with (2) larger tenant spaces and (8) smaller spaces below. Mounted on 8" round pole. Scope of work includes foundation work for sign. Price includes labor for foundation and sign installation.



**WELCOME SIGN****\$26,258.89**

Supply (1) double faced 21' 3" x 8' 5" Pylon Sign comprised of metal roof topper, illuminated cabinet reading "Welcome to Glenwood" ("Welcome To" in white vinyl) and illuminated cabinet with (1) larger tenant space on top and (6) smaller spaces below. Mounted on 8" round pole with 1' 5" pole cover. Prices includes labor for foundation and sign installation.



To proceed please select the preferred signage option(s). Once selected we will provide you with a formal estimate. To move forward, we will require a ½ down deposit and copy of signed estimate. Formal artwork proof is provided once deposit and signed estimate are received. Production begins after artwork is approved and permit(s) are approved.

Customer to supply Artwork in Vector (.AI or .eps) format. If vector artwork is not available, customer Logo will be closely duplicated using stock artwork, but may not be exact. Customer will also have the option to have logo re-drawn at an additional cost.

Our scope of work does not include electric. We will connect to sufficient electric within 6' of sign.

Permitting services available at additional cost.

Customer to stake placement(s) of sign(s)

**Custom Sign Process**

Once the estimate is approved, we will design and supply an artwork proof of the signage.

If required, the signage will then go to permitting. We do offer permitting acquisition services for an additional fee.

Once the permit is approved, then the signage moves into production.

Please note, no signage goes into production without permit approval if it is required.

The timeframe quoted is for production and installation.



Prepared for:

**Village of Glenwood**



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In the following pages you'll find your customized Audit Report. It contains all of the information gathered from your IT environment summarized into one easy to read document. Upon reading, you will have a much better understanding of your IT plan and what you're spending.

---

## **YOUR CUSTOMIZED REPORT**

Based on our technical analysis of your IT environment, we have customized a selection of audit items spread across one or more main areas of technology.

Each of these areas will give you important insight into the strengths and weaknesses of your IT plan.

## **YOUR AUDIT SCORE**

Using the results of your audit, we calculated your overall audit score. The higher your audit score, the greater efficiency at which you are spending on technology. Our goal is to drive your audit score as close to 100 as possible.

The Comparative Analysis page allows you to easily compare your baseline plan with other plans presented in this document to see qualitative, quantitative and financial results.

## **HOW TO READ YOUR REPORT**

Each audit item has been color coded to make it easy to visualize your results. Red indicates an audit item that requires immediate attention, yellow indicates an audit item that needs improvement and green indicates an audit item that is satisfactory.

In addition to a Summary page, you will find dedicated pages with color coded summary statements for each individual audit item. Any audit item that isn't satisfactory is described in greater detail and its relative importance is explained in a single page infographic.

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What is an audit?



# Base Plan

Plan Type: Business Review

**Village of Glenwood Baseline June 2021\_  
21720134555462**

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Base Plan

# Summary

## Business Review

Village of Glenwood Baseline June 2021\_21720134555462



### BASE PLAN SUMMARY

The results of each category of your base plan audit is summarized here using color coded boxes. Utilizing a weighted scoring system, the results were combined and averaged into an overall audit score. Individual category scores and details for each audit item are shown in subsequent pages. Your base IT monthly expense is shown as a range and has been converted into an "effective" monthly expense based upon your audit score. This helps to level the playing field when comparing plans.

#### INFRASTRUCTURE



#### SECURITY



#### MANAGED SUPPORT & SERVICES



■ Requires Immediate Attention   
 ■ Needs Improvement   
 ■ Satisfactory

### Audit Score

**50**



Base Plan

Summary

# Audit Detail



## INFRASTRUCTURE

Infrastructure is the foundation upon which all of your technology rests. Just like with a house, it's extremely important to verify its integrity before you begin to build on top of it. Poor initial design decisions can lead to downtime, lost sales and ultimately drive up your total cost of ownership. This detailed analysis page represents an overview of the state of your Base Plan Infrastructure. Each audit item is summarized and color coded for easy identification and the results for this section are reflected in the Infrastructure audit score.

## INFRASTRUCTURE

<p><b>Server</b></p> <p>Glenwoodie Milestone server is 2008 and was end of life Jan. 2020. All other servers using server 2012 and will be end of life in 2023.</p>	<p><b>Workstations</b></p> <p>9 PC's have Windows 7, which was end of life Jan. 2020.</p>	<p><b>Power Management (UPS)</b></p> <p>Server has UPS but critical workstations do not</p>
<p><b>Backup &amp; Disaster Recovery</b></p> <p>Files and image being backed up on and offsite, however no appliance onsite to act as temporary server in emergency.</p>	<p><b>Internet Service Provider</b></p> <p>No Changes Required</p>	<p><b>Hosted Exchange Email</b></p> <p>Email is outsourced to a 3rd party Hosted Exchange provider or to Office 365.</p>
<p><b>Remote Accessibility</b></p> <p>Sonicwall Global VPN Pre-Covid and since RWK was supporting during Covid, HTS was not informed on if staff worked remotely or need to work remotely</p>	<p><b>Switching</b></p> <p>I believe we have supplied switches in regard to their phone system and Firewalls which we provided</p>	<p><b>Cabling</b></p> <p>Satisfactory</p>

■ Requires Immediate Attention  
 ■ Needs Improvement  
 ■ Satisfactory

### Audit Score

# 61





# Audit Detail



## MANAGED SUPPORT & SERVICES

<b>Help Desk Support</b> Needs Improvement	<b>Onsite Support</b> Needs Improvement	<b>Network Documentation</b> Satisfactory
<b>Proactive Maintenance</b> Needs Improvement	<b>Vendor Management</b> Needs Improvement	<b>Virtual CIO Services</b> Needs Improvement
<b>Windows &amp; Application Updates</b> Needs Improvement	<b>Inventory &amp; Asset Management</b> Needs Improvement	<b>Line of Business Application(s)</b> Needs Improvement

■ Requires Immediate Attention  
 ■ Needs Improvement  
 ■ Satisfactory

**Audit Score**

**56**



### MANAGED SUPPORT & SERVICES

Managed Support & Services is the most efficient way to minimize reactive support and proactively manage your infrastructure. In exchange for a fixed monthly fee, outsourcing support helps improve operations while reducing your overall expense. This detailed analysis page represents an overview of the state of your Base Plan Managed Support & Services. Each audit item is summarized and color coded for easy identification and the results for this section are reflected in the Managed Support Services audit score.

INFRASTRUCTURE      SECURITY

MANAGED SUPPORT & SERVICES



Base Plan

Detail



# Comparison Plan

Plan Type: Business Review

**Village of Glenwood Baseline June 2021\_  
2185141020522-fa4c5a3f-5bb0-444a-  
b645-ae10b8e10c58-02.15.2022-1012**

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Comparison Plan



# Audit Detail



## INFRASTRUCTURE

Infrastructure is the foundation upon which all of your technology rests. Just like with a house, it's extremely important to verify its integrity before you begin to build on top of it. Poor initial design decisions can lead to downtime, lost sales and ultimately drive up your total cost of ownership. This detailed analysis page represents an overview of the state of your Base Plan Infrastructure. Each audit item is summarized and color coded for easy identification and the results for this section are reflected in the Infrastructure audit score.



<p><b>Server</b></p> <p>Glenwoodie Milestone server is 2008 and was end of life Jan. 2020. All other servers using server 2012 and will be end of life in 2023.</p>	<p><b>Workstations</b></p> <p>QTY 3 Fire Toughbooks to be purchased by the Village. QTY 2 Scada to be replaced by Scada vendor at trihrdral.com</p>	<p><b>Power Management (UPS)</b></p> <p>Server has UPS but critical workstations do not</p>
<p><b>Backup &amp; Disaster Recovery</b></p> <p>BDR appliance is backing up server(s) on a regular, automated basis with offsite, encrypted replication.</p>	<p><b>Internet Service Provider</b></p> <p>No Changes Required</p>	<p><b>Hosted Exchange Email</b></p> <p>Email is outsourced to a 3rd party Hosted Exchange provider or to Office 365.</p>
<p><b>Remote Accessibility</b></p> <p>Satisfactory</p>	<p><b>Switching</b></p> <p>I believe we have supplied switches in regard to their phone system and Firewalls which we provided</p>	<p><b>Cabling</b></p> <p>Satisfactory</p>

■ Requires Immediate Attention  
 ■ Needs Improvement  
 ■ Satisfactory

## Audit Score

78



Comparison Plan

Detail

# Audit Detail

## SECURITY

<b>Anti-SPAM and Virus Filter</b> There is a 3rd party Anti-SPAM and Virus filter that is separate from the Hosted or local Exchange provider.	<b>Anti-Virus</b> Satisfactory	<b>Physical Security</b> The server(s) are in a locked room but there is no controlled access or auditing.
<b>Security Awareness Training</b> Being Provided by HTS	<b>Dark Web Monitoring</b> Annual Scan provided by HTS	<b>Two Factor Authentication</b> Enabled for Key Staff members, should plan for rollout to rest of staff.
<b>Internet Security Appliance</b> Sonicwalls in place	<b>Cyber Liability Insurance</b> Should be considered	<b>Next Generation Endpoint Protection</b> Fortify being provided by HTS

■ Requires Immediate Attention  
 ■ Needs Improvement  
 ■ Satisfactory

### Audit Score

83



## SECURITY

Security is arguably the most important section of your audit report. With so much riding on the security of your infrastructure, you can't afford to have any deficiencies. Fortunately, there's an abundance of security solutions available to help mitigate the risks and protect your data. This detailed analysis page represents an overview of the state of your Base Plan Security. Each audit item is summarized and color coded for easy identification and the results for this section are reflected in the Security audit score.

### INFRASTRUCTURE



### SECURITY



### MANAGED SUPPORT & SERVICES



Comparison Plan

Detail

# Audit Detail



## MANAGED SUPPORT & SERVICES

Managed Support & Services is the most efficient way to minimize reactive support and proactively manage your infrastructure. In exchange for a fixed monthly fee, outsourcing support helps improve operations while reducing your overall expense. This detailed analysis page represents an overview of the state of your Base Plan Managed Support & Services. Each audit item is summarized and color coded for easy identification and the results for this section are reflected in the Managed Support & Services audit score.

## MANAGED SUPPORT & SERVICES

<p>Help Desk Support</p> <p>No Changes Required</p>	<p>Onsite Support</p> <p>No Changes Required</p>	<p>Network Documentation</p> <p>Satisfactory</p>
<p>Proactive Maintenance</p> <p>No Changes Required</p>	<p>Vendor Management</p> <p>No Changes Required</p>	<p>Virtual CIO Services</p> <p>No Changes Required</p>
<p>Windows &amp; Application Updates</p> <p>No Changes Required</p>	<p>Inventory &amp; Asset Management</p> <p>Satisfactory</p>	<p>Line of Business Application(s)</p> <p>No Changes Required</p>

■ Requires Immediate Attention  
 ■ Needs Improvement  
 ■ Satisfactory

**Audit Score**

**100**



INFRASTRUCTURE

SECURITY

MANAGED SUPPORT & SERVICES

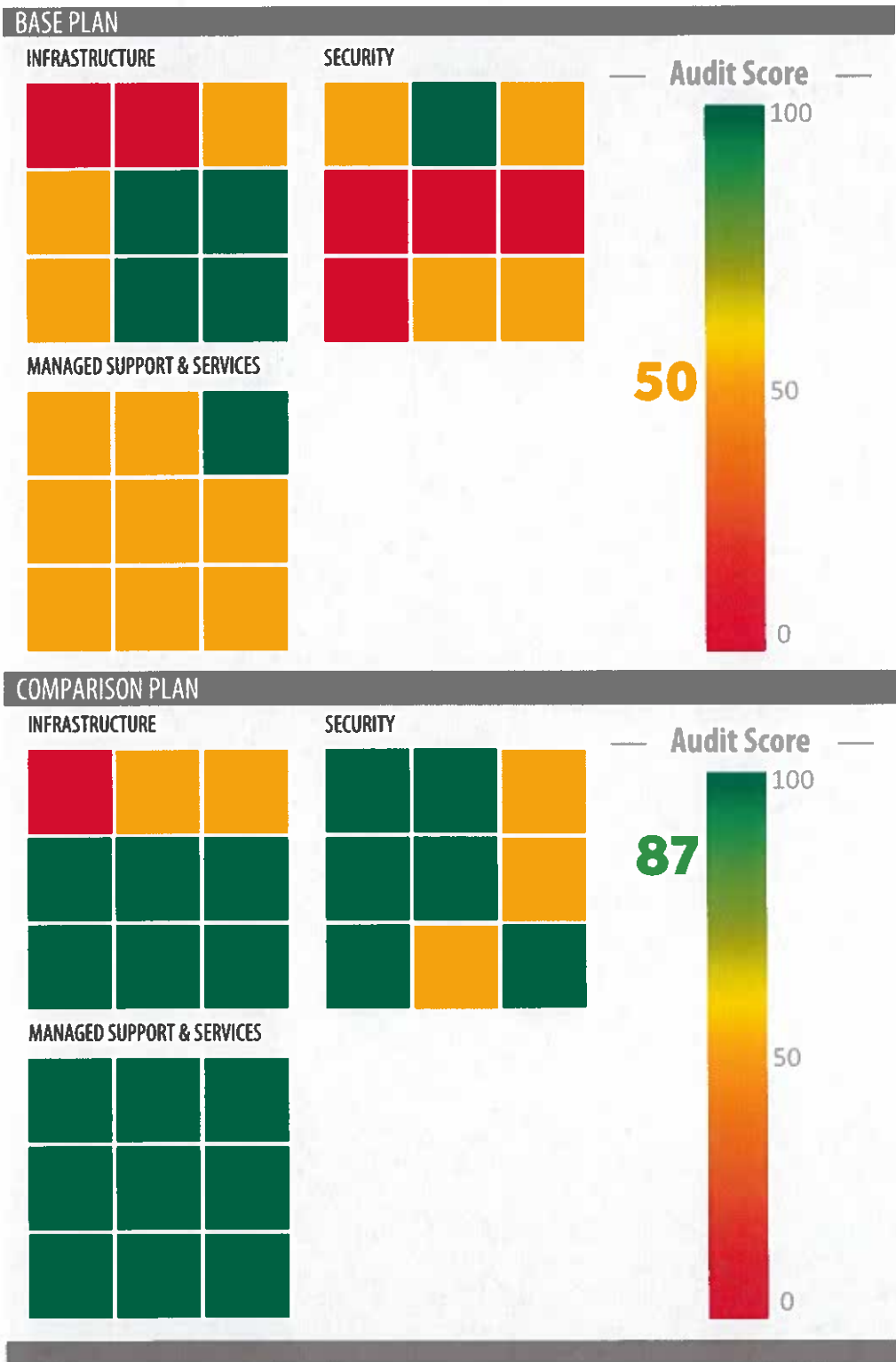


Comparison Plan

Detail

# Audit Summary

## COMPARATIVE ANALYSIS



**VILLAGE OF GLENWOOD**

**COOK COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-\_\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 94-401 OF GLENWOOD'S CODE OF  
ORDINANCES TO COMPLY WITH PUBLIC ACT 102-0689**

**ADOPTED BY THE PRESIDENT AND  
BOARD OF TRUSTEES OF THE  
VILLAGE OF GLENWOOD  
THIS 19th DAY OF APRIL, 2022**

Published in pamphlet form  
by authority of the President  
and Board of Trustees of the  
Village of Glenwood, Cook  
County, Illinois this 19<sup>th</sup> day  
of April, 2022.

**ORDINANCE NO. 2022-\_\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 94-401 OF GLENWOOD'S CODE OF ORDINANCES TO COMPLY WITH PUBLIC ACT 102-0689**

WHEREAS, the Village of Glenwood is a Home Rule municipality under the Constitution of the State of Illinois;

WHEREAS, except as limited pursuant to Article 7, Section 6, the Village of Glenwood, as a home rule unit of local government, has the authority to exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare;

WHEREAS, the Corporate Authorities of the Village of Glenwood have previously approved a video gaming terminal operators' tax and has implemented that tax as of May 1, 2021;

WHEREAS, by Public Act 102-0689 which was effective as of December 17, 2021, the Illinois Legislature pre-empted the Village's Home Rule authority and precluded all Home Rule municipalities from imposing any tax on video gaming terminals or video gaming terminal operators;

WHEREAS, the Corporate Authorities of the Village of Glenwood find and determine that it is in the best interests of the Village of Glenwood to amend Section 94-401 of the Village's Code of Ordinance to comply with Public Act 102-0689 and provide that the tax imposed by that Section can no longer be imposed on or after December 17, 2021; and

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Glenwood, Cook County Illinois, pursuant to their home rule powers as follows:

**SECTION 1: RECITALS.**

The forgoing recitals are true, correct and are a material part of this Ordinance. The

forgoing recitals are incorporated herein into Section as if they were fully set forth in this Section.

**SECTION 2: AMENDMENT TO SECTION 94-401 OF THE VILLAGE OF GLENWOOD’S CODE OF ORDINANCES.**

Sections 94-401 of the Village of Glenwood’s Code of Ordinances shall be amended to state in its entirety as follows:

**Sec. 94-401. - Tax imposed.**

Notwithstanding any other provisions of this Article XV of Chapter 94 of the Village’s Code of Ordinances, the tax imposed by this Section 94-401 shall no longer be imposed on or after December 17, 2021 – the effective date of Public Act 102-0689. An annual tax is herein imposed on each video gaming terminal installed or operated within the Village of Glenwood by a terminal operator in the amount of \$1,000.00. The tax shall be due and paid to the village by the terminal operator prior to the date each video gaming terminal is placed in operation and shall satisfy the tax due for the full 12-month registration period beginning as of the first day of the month in which each video gaming terminal is placed in operation. In the event the video gaming terminal was installed or operated within the Village of Glenwood by a terminal operator prior to the date the ordinance codified in this article was approved, the tax amount due for each such video gaming terminal shall be paid on or before May 1, 2021, for the one-year May 1, 2021, through April 30, 2022 registration period. At the expiration of the initial 12-month registration period, the registration may be renewed for each subsequent 12- month period by the payment of the tax to the village on each video gaming terminal installed or operated within the Village of Glenwood by a terminal operator in the amount of \$1,000.00 for each 12-month renewal period.

**SECTION 3: INVALIDITY.**

In the event any portion of this ordinance is found to be invalid, the remaining portions of this ordinance shall be severable from any such invalid portion and enforced to the fullest extent possible.

**SECTION 4: REPEALER.**

The specific terms and conditions of this Ordinance shall prevail against other existing ordinances of the Village to the extent there may be any conflict. All existing ordinances of the Village which directly conflict with the terms of this Ordinance are herein repealed.

**SECTION 5: EFFECTIVE DATE.**

This Ordinance shall be in full force and effect from and after its passage and approval and shall thereafter be published in pamphlet form.

PASSED by roll call vote this 19th day of April, 2022.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this 19<sup>th</sup> day of April, 2022.

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Ronald Gardiner, Village President

ATTEST:

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Sandra Washington, Village Clerk

STATE OF ILLINOIS                    )  
  ) ss.  
COUNTY OF COOK                    )

**CERTIFICATE**

I, Sandra Washington, certify that I am the duly elected and acting municipal clerk of the Village of Glenwood, Cook County, Illinois.

I further certify that on April 19, 2022, the Corporate Authorities of the Village of Glenwood passed and approved Ordinance No. 2022-\_\_\_\_, entitled,

**AN ORDINANCE AMENDING SECTION 94-401 OF GLENWOOD’S CODE OF ORDINANCES TO COMPLY WITH PUBLIC ACT 102-0689**

which provides by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2022-\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the Village Hall, commencing on \_\_\_\_\_, 2022, and continuing for at least 10 days thereafter. Copies of such ordinance were also available for public inspection upon request at the Village Hall. A true and correct copy of Ordinance No. 2022-\_\_\_\_ is attached

Dated at Glenwood, Illinois, this 19<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Sandra Washington,  
Municipal Clerk

**VILLAGE OF GLENWOOD**

**COOK COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-\_\_\_\_\_**

**AN ORDINANCE AMENDING GLENWOOD'S CODE OF ORDINANCES TO  
LICENSE VIDEO GAMING**

**ADOPTED BY THE PRESIDENT AND  
BOARD OF TRUSTEES OF THE  
VILLAGE OF GLENWOOD  
THIS 19th DAY OF APRIL, 2022**

Published in pamphlet form  
by authority of the President  
and Board of Trustees of the  
Village of Glenwood, Cook  
County, Illinois this 19<sup>th</sup> day  
of April, 2022.

**ORDINANCE NO. 2022-\_\_\_\_\_**

**AN ORDINANCE AMENDING GLENWOOD'S CODE OF ORDINANCES TO  
LICENSE VIDEO GAMING**

WHEREAS, the Village of Glenwood is a Home Rule municipality under the Constitution of the State of Illinois;

WHEREAS, except as limited pursuant to Article 7, Section 6, the Village of Glenwood, as a home rule unit of local government, has the authority to exercise "any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax; and to incur debt;

WHEREAS, the Corporate Authorities of the Village of Glenwood have determined that it is advisable, necessary and in the best interests of the Village of Glenwood to regulate the operation of video gaming terminals within the Village of Glenwood;

WHEREAS, Section 40/65 of the Video Gaming Act (230 ILCS 40/65) authorizes the imposition of fees on Terminal Operators that place video gaming machines in licensed establishments and further provides in part that the cost of any fee imposed by "any home rule unit of government ... shall be shared equally between the terminal operator and the applicable licensed establishment..." where video gaming terminals are placed;

WHEREAS, in 5 ILCS 70/7, the Illinois legislature has specifically determined that a statute cannot pre-empt Home Rule power unless it does so by specific language which limits and denies a Home Rule municipality's power and function to act as follows:

7. No law enacted after January 12, 1977, denies or limits any power or function of a home rule unit, pursuant to paragraphs (g), (h), (i), (j), or (k) of Section 6 of

Article VII of the Illinois Constitution, unless there is specific language limiting or denying the power or function and the language specifically sets forth in what manner and to what extent it is a limitation on or denial of the power or function of a home rule unit.

WHEREAS, the language of 230 ILCS 40/65 which provides for the sharing of fees between a terminal operator and the applicable licensed establishment does not provide or state that the requirement for the sharing of such fees is a denial and limitation of Home Rule powers that prevents a Home Rule entity from requiring that a fee be paid only by the terminal operator;

WHEREAS, because the language of 230 ILCS 40/65 which provides for the sharing of fees between a terminal operator and the applicable licensed establishment does not include the legislatively required language required by 5 ILCS 70/7 to pre-empt the Village's Home Rule power, the Village's Home Rule power is not pre-empted;

WHEREAS, the Village of Glenwood finds and determines that it is in its best interests to exercise its Home Rule powers and provide that any license fee it imposes on the video gaming terminals should only be imposed upon the terminal operator and not paid in any part by the applicable licensed gaming establishment where the video gaming terminals are located;

WHEREAS, since establishments within the Village that have video gaming terminals are required to have a liquor license in order to also have video gaming terminals and pay liquor license fees to the Village, it would be oppressive and unfair to require that fees imposed on video gaming terminals must be shared by the establishment licensee when the video gaming terminal operator is not required to pay any fees imposed on the establishment licensee; and

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Glenwood, Cook County Illinois, pursuant to their home rule powers as follows:

**SECTION 1: RECITALS.**

The forgoing recitals are true, correct and are a material part of this Ordinance. The forgoing recitals are incorporated herein into Section as if they were fully set forth in this Section.

**SECTION 2: ADDITION OF NEW ARTICLE XVI TO CHAPTER 26 TITLED “LICENSING OF VIDEO GAMING”**

The Village of Glenwood’s Code of Ordinances shall be amended to add new Article XVI to Chapter 26 which shall state in its entirety as follows:

**ARTICLE XVI**

**LICENSING OF VIDEO GAMING**

**26-1200. DEFINITIONS.**

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Fraternal Establishment* shall have the same definition as set forth in the Video Gaming Act, 230 ILCS 40/1, *et seq.* for “Licensed fraternal establishment.”

*Large Truck Stop Establishment* shall have the same definition as set forth in the Video Gaming Act, 230 ILCS 40/1, *et seq.* for “Licensed large truck stop establishment”.

*Terminal Operator* means an individual, partnership, corporation, or limited liability company that has been issued a Terminal Operator’s License by the Illinois Gaming Board pursuant to the Video Gaming Act, 230 ILCS 40/1, *et seq.* for the purpose of owning, servicing and maintaining video gaming terminals for placement in a *Video Gaming Establishment*.

*Truck Stop Establishment* shall have the same definition as set forth in the Video Gaming Act, 230 ILCS 40/1 *et.seq.* for “Licensed truck stop establishment”.

*Veterans Establishment* shall have the same definition as set forth in the Video Gaming Act, 230 ILCS 40/1, *et seq.* for “Licensed veterans establishment.”

*Video Gaming Establishment* means any retail business located within the Village of Glenwood that has each and every one of the following licenses: (1) a valid liquor license issued by the Village of Glenwood; (2) a valid “Licensed Establishment” license issued by the Illinois Gaming Board pursuant to the Video

Gaming Act, 230 ILCS 40/1 *et.seq.*; and (4) a Video Gaming License issued by the Village of Glenwood.

*Video Gaming Terminal* means any electronic video game machine that, upon insertion of cash, electronic cards, vouchers, or any combination thereof is available to play or simulate the play of a video game, including but not limited to video poker, line up, and blackjack, as authorized by the Illinois Gaming Board utilizing a video display and microprocessors in which the player may receive free games or credits that can be redeemed for cash. The term does not include a machine that directly dispenses coins, cash, or tokens or is for amusement purposes only.

**26-1201 License Required/Prohibited Licensees.**

**A.** No person, firm, corporation or other entity shall permit or allow any *Video Gaming Terminal* to be operated within the Village of Glenwood at any location unless they have first been issued both a valid Video Gaming Establishment License by the Village of Glenwood and thereafter at all times remain in full compliance with all licensing requirements and regulations. An applicant seeking a Video Gaming Establishment License for more than one location shall submit separate applications for each location. No *Terminal Operator* shall own, service, operate or maintain any *Video Gaming Terminal* within the Village of Glenwood at any location unless they have first been issued a valid Terminal Operator's License by the Village of Glenwood and thereafter at all times remain in full compliance with all licensing requirements and regulations. A separate application shall be submitted for each location where the Terminal Operator intends to place any *Video Gaming Terminal*. The applicant seeking a Video Gaming Establishment License, or a Terminal Operator's License shall have the burden to prove, by clear and convincing evidence, that they are entitled to such licenses in the Village of Glenwood.

**B.** *Large Truck Stop Establishments* and *Truck Stop Establishments* (all as defined in Section 1) shall not be eligible for a Village of Glenwood Video Gaming Establishment License.

**26-1202 Video Gaming Establishment License Application.**

The Village shall prepare an application form for a Video Gaming Establishment License, and the renewal thereof, that shall require submission of the following information:

1. Identification of the applicant, its corporate status, address, business name and location in the Village for which the licenses are sought and any assumed name by which it is doing business at the location for which a license is being sought.
2. The name and address of all individuals that are managers and members or otherwise have any ownership interest in any Limited Liability Company seeking the licenses. The name and address of all individuals that are Officers,

Directors or have any ownership interest in any corporate entity for which a license is being sought. The name and address of all individuals that have any ownership in any partnership, limited partnership, joint venture or any other type of entity for which a license is being sought.

3. The name and address of all individuals that have, or will have, the responsibility for the management of the location for the licenses are being sought.
4. The name and address of the primary point of contact for any communication concerning the licenses applied for.
5. A copy of all licenses and approvals given to the applicant by the Illinois Gaming Board.
6. A detailed sworn statement of any enforcement actions taken against the applicant and each of its managers, members, officers, directors and owners by the Illinois Gaming Board or any other body charged with the approval or regulation of any type or form of gaming activity.
7. A sworn statement by the applicant and each of its managers, members, officers, directors and owners stating that they have not had any involvement or relationship as either a manager, member, officer, director or owner with any entity that has had a license denied or revoked by either the Illinois Gaming Board or any other body charged with the approval or regulation of any type or form of gaming activity.
8. A copy of all documents related to any enforcement or investigatory actions taken against the applicant and any of its managers, members, officers, directors and owners by the Illinois Gaming Board or any other body charged with the approval or regulation of any type or form of gaming activity and all documents related to any final or non-final decision rendered.
9. A signed copy of the agreement between the entity applying for the Video Gaming Establishment licenses and the Terminal Operator that will be supplying the gaming machines for the location for which the licenses are being sought.
10. Any documents and applications for a Village of Glenwood liquor license if the applicant does not already possess one of these licenses.
11. If an applicant has previously received a Video Gaming Establishment License from the Village of Glenwood, the applicant may rely upon the documentation previously submitted upon providing a sworn notarized certification identifying: (1) the previous submittals being relied upon; (2) the extent to which the previously submitted information remains true and correct; and (2) any new information to the extent it has changed from the previous submittal.

12. A sworn notarized certification indicating all the information submitted represents a true, and complete response to all the required application information.
13. All documentation, information, and sworn statements that may be required to establish that the applicant is in strict compliance with all the requirements of Section 26-1203.

**26-1203 Video Gaming Establishment Licensing Requirements.**

The Village of Glenwood shall issue a Video Gaming Establishment License or any renewal of such licenses only if the applicant establishes by clear and convincing evidence that it meets every one of the following requirements:

1. The applicant has a valid Video Gaming Establishment license issued by the Illinois Gaming Board in accordance with the provisions of the Video Gaming Act, 230 ILCS 40/1, *et seq.*, and is not in violation of the Video Gaming Act or any Illinois Gaming Board rules or regulations.
2. The applicant has, or has been approved to receive, a valid liquor license issued by the Village of Glenwood and is not in violation of the Illinois Liquor Code, the rules or regulations of the Illinois Liquor Commission or any provisions of the Village's Liquor ordinances.
3. The applicant must be in "good standing" on all payments due the Village and all taxes due. To be in "good standing" the applicant:
  - (i) Shall not be in arrears on any amounts or payments owed to the Village of Glenwood or on any sales tax payments owed the State of Illinois at the time of its application.
  - (ii) Must have paid all locally imposed taxes, penalties and interest due for all relevant taxes imposed by the Village to the extent relevant, including, but not limited to the Village's: (1) hotel tax; (2) motor fuel tax; and (3) any other current or future Village imposed tax;
  - (iii) Must be in compliance with the State's and Village's rules and regulations for Video Gaming; and
  - (iv) Must have a valid Village business license.
4. The applicant has paid all liquor license fees and application fees due.
5. The applicant has a use agreement with a Terminal Operator that has a Terminal Operator's License issued by the Illinois Gaming Board and a Terminal

Operator's License issued by the Village of Glenwood for the location applied for by the applicant. The agreement between the applicant seeking a Video Gaming Establishment License from the Village and the Terminal Operator shall be in compliance with the Video Gaming Act, the Rules of the Illinois Gaming Board, and all Village ordinances, and it shall specifically state: (a) that no inducement was offered or accepted regarding the placement or operation of video gaming terminals in the establishment seeking a license; and (b) a provision that releases the video gaming location from any continuing contractual obligation to the *Terminal Operator* in the event that the *Terminal Operator* has its license revoked or denied, has its renewal denied, or surrenders its license.

6. The application submitted by the applicant is complete in accordance with the requirements of Section 26-1202 and free from any misstatements or inaccuracies.

#### **26-1204 Operational Duties - Video Gaming Establishment Licensees.**

The holder of any Video Gaming Establishment License issued by the Village of Glenwood shall at all times have the following obligations and duties:

1. The Licensee shall comply with all provisions of the Illinois Video Gaming Act and all rules, regulations and restrictions imposed by the Illinois Gaming Board.
2. The operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.
3. The video gaming terminal area shall be restricted to persons 21 years of age or older. The video gaming area shall at all times be monitored by at least one employee who is over 21 years of age. If video monitoring of the video gaming area is used, the video monitoring shall only be in addition to, and not in lieu of, direct monitoring by at least one employee that is over age 21. A Video Gaming Establishment Licensee shall have an affirmative duty to remove any minor from the video gaming area. No barrier shall visually obscure the entrance to the gaming area from an employee of the location who is 21 years of age or over.
4. The total number of video gaming terminals located in the establishment shall not exceed the maximum number allowed by the Video Gaming Act, 230 ILCS 40/1, *et seq.*
5. The Village's licensing personnel shall have access to the Licensee's location for the purpose of determining compliance with the Video Gaming laws and regulations and also for the purpose of performing any activities required for

the licensing and management of video gaming and the registration of *Video Gaming Terminals*.

6. If the Video Gaming Establishment Licensee operates and maintains a video camera surveillance system of the video gaming area, it shall retain the video recordings produced therefrom for a minimum of thirty (30) days. Said video recordings shall be subject to inspections by the Village's Police Department upon request.
7. The Video Gaming Establishment Licensee shall have an affirmative duty to at all times remain in compliance with all requirements necessary to receive a Village of Glenwood Video Gaming Establishment Licensee and shall immediately notify the Village of any occurrences or circumstances which has resulted in any lack of compliance or any claim that the Licensee is not in compliance.
8. The Video Gaming Establishment Licensee shall immediately notify the Village if it, or any of its Managers, Members, Officers, Directors or Owners, are the subject of any enforcement or investigatory actions taken by the Illinois Gaming Board or any other body charged with the approval or regulation of any type or form of gaming activity and provide the Village with all relevant documents, including any every final or non-final decision rendered.
9. The Video Gaming Establishment Licensee shall immediately notify the Village if any information submitted to the Village as part of the application or licensing process is no longer true and shall provide a full explanation and relevant documents.

**26-1205 Terminal Operator's License Application.**

The Village shall prepare an application form for a Terminal Operator's License and a renewal of same that shall require submission of the following information:

1. Identification of the applicant, its corporate status, address, business name and locations in the Village for which the license is sought and any assumed name by which it is doing business at the location for which a license is being sought.
2. The name and address of all individuals that are a managers and members or otherwise have any ownership interest in any Limited Liability Company seeking the license. The name and address of all individuals that are Officers, Directors or have any ownership interest in any corporate entity for which a license is being sought. The name and address of all individuals that have any ownership in any partnership, limited partnership, joint venture or any other type of entity for which a license is being sought.

3. The name and address of all individuals that have, or will have, the responsibility for the management of the *Video Gaming Terminals* at the location for which the license is being sought.
4. The name and address of the primary point of contact for any communication concerning the license applied for.
5. A copy of all licenses and approvals given to the applicant by the Illinois Gaming Board.
6. A detailed sworn statement of any enforcement actions taken against the applicant and each of its managers, members, officers, directors and owners by the Illinois Gaming Board or any other body charged with the approval or regulation of any type or form of gaming activity.
7. A sworn statement by the applicant and each of its managers, members, officers, directors and owners stating that they have not had any involvement or relationship as either a manager, member, officer, director or owner with any entity that has had a license denied or revoked by either the Illinois Gaming Board or any other body charged with the approval or regulation of any type or form of gaming activity.
8. A copy of all documents related to any enforcement or investigatory actions taken against the applicant and any of its managers, members, officers, directors and owners by the Illinois Gaming Board or any other body charged with the approval or regulation of any type or form of gaming activity and all documents related to any final or non-final decision rendered.
9. A signed copy of the agreement between the entity applying for the Video Gaming Establishment and the Terminal Operator that will be supplying the gaming machines for the location for which the licenses are being sought.
10. A description of the type of *Video Gaming Terminals* that will be used at the licensed location in the Village of Glenwood and the unique serial number or other number used to specifically identify each *Video Gaming Terminal* to be used at the locations for which a Village Terminal Operator's license is sought.
11. Identification of the location for which the applicant is seeking a Terminal Operator's License and all other locations in the Village of Glenwood for which the applicant has received a Terminal Operator's license from the Village.
12. If an applicant has previously received a Terminal Operator's License from the Village of Glenwood, the applicant may rely upon the documentation previously submitted upon providing a sworn notarized certification identifying: (1) the previous submittals being relied upon; (2) the extent to which the previously submitted information remains true and correct; and (3) any new information to the extent it has changed from the previous submittal.

13. A sworn notarized certification indicating all the information submitted represents a true, and complete response to all the required application information.
14. All documentation, information, and sworn statements that may be required to establish that the applicant is in strict compliance with all the requirements of Section 26-1206.

#### **26-1206 Terminal Operator Licensing Requirements.**

The Village of Glenwood shall issue a Terminal Operator's License or a renewal of a Terminal Operator's Licenses only if the applicant establishes by clear and convincing evidence that it meets every one of the following requirements:

1. The applicant has a Terminal Operator's license issued by the Illinois Gaming Board in accordance with the provisions of the Video Gaming Act, 230 ILCS 40/1, et seq., and is not in violation of the Video Gaming Act or any Illinois Gaming Board rules or regulations.
2. The applicant must be in "good standing" on all payments due the Village and all taxes due. To be in "good standing" the applicant:
  - (i) Shall not be in arrears on any amounts or payments owed to the Village of Glenwood at the time of its application.
  - (ii) Must have paid all locally imposed fees, penalties and interest due for all relevant fees imposed by the Village, including, but not limited to the Village's license fee imposed for each *Video Gaming Terminal* and any other Village fees to the extent relevant.
  - (iii) Must be in compliance with the Village's rules and regulations for Video Gaming.
  - (iv) Must have a valid Village business license.
  - (v) Must not be in violation of any tax requirements imposed by the Video Gaming Act or the Illinois Gaming Board.
3. The *Terminal Operator* has a use agreement with a Video Gaming Establishment that has a Video Gaming Establishment License issued by the Illinois Gaming Board, a Video Gaming Establishment License issued by the Village of Glenwood and a liquor license issued by the Village of Glenwood. The agreement between the applicant seeking a Terminal Operator's License and the Video Gaming Establishment in which the Terminal Operator intends to place *Video Gaming Terminals* shall be in compliance with the Video

Gaming Act, the Rules of the Illinois Gaming Board, all Village ordinances and shall specifically state: (a) that no inducement was offered or accepted regarding the placement or operation of video gaming terminals in the establishment seeking a license; and (b) a provision that releases the video gaming location from any continuing contractual obligation to the *Terminal Operator* in the event that the *Terminal Operator* has its license revoked or denied, has its renewal denied, or surrenders its license.

4. An applicant for a Terminal Operator's License shall not operate *Video Gaming Terminals* in more than Five (5) Video Gaming Establishment Licenses located within the entire corporate limits of the Village of Glenwood.
5. The application submitted by the applicant is complete in accordance with the requirements of Section 26-1205 and free from any misstatements or inaccuracies.

**26-1207      Operational Duties - Terminal Operator Licensees.**

The holder of any Terminal Operator's License issued by the Village of Glenwood shall at all times having the following obligations and duties:

1. The Licensee shall comply with all provisions of the Illinois Video Gaming Act and all rules, regulations and restrictions imposed by the Illinois Gaming Board.
2. Assume the primary responsibility for the operation and maintenance of video gaming terminals and for payment of tax remittance to the State as required by the Video Gaming Act. All applications fees, license fees and taxes due to the Village of Glenwood are in addition to any fees or taxes imposed by the Illinois Gaming Board or the Video Gaming Act, 230 ILCS 40/1 *et.seq.*
3. Ensure the timely repair and continued, approved operation and play of the video gaming terminals it operates.
4. Assume responsibility for terminal and associated video gaming equipment malfunctions, including any claim for the payment of credits arising from malfunctions.
5. Promptly notify the Illinois Gaming Board and Village of electronic or mechanical malfunctions or problems experienced in a terminal that affect the integrity of terminal play.
6. Respond to service calls within a reasonable time from the time of notification by the video gaming location.
7. Immediately remove all video gaming terminals from the restricted area of play:
  - a. Upon order of the Illinois Gaming Board or the Village, or

- b. That have been out of service or otherwise inoperable for more than 72 hours.
8. Provide the Village on a monthly basis a current list of video gaming terminals acquired for use in the Village and their unique identifying number.
9. Not install, remove or relocate any video gaming terminal without prior notification and approval of the Illinois Gaming Board Administrator or his designee and prior notification to the Village of Glenwood.
10. Service, maintain or repair video gaming terminals at licensed video gaming locations only by licensed technicians or licensed terminal handlers.
11. The Terminal Operator Licensee shall immediately notify the Village if it, or any of its Managers, Members, Officers, Directors or Owners, are the subject of any enforcement or investigatory actions taken by the Illinois Gaming Board or any other body charged with the approval or regulation of any type or form of gaming activity and provide the Village with all relevant documents, including any every final or non-final decision rendered.
12. The Terminal Operator Licensee shall immediately notify the Village if any information submitted to the Village as part of the application or licensing process is no longer true and shall provide a full explanation and relevant documents.
13. Comply with all reasonable requests from the Village of Glenwood for information about the *Video Gaming Terminals* operating within the Village of Glenwood.

**26-1208      Duration of Licenses/ Renewal**

Unless revoked or suspended, all Video Gaming Establishment Licenses, and all Terminal Operator's Licenses shall be valid for a period beginning as of July 1<sup>st</sup> and ending as of the next following June 30<sup>th</sup>. and may thereafter be renewed upon compliance with the terms of this Ordinance and the payment of all applicable fees.

**26-1209      Video Gaming Terminal License Fee.**

An annual license fee shall be paid to the Village of Glenwood for each *Video Gaming Terminal* installed or operated within the Village of Glenwood by a *Terminal Operator* in the amount of \$1,000.00. The fee shall be paid on or before July 1, 2022 and thereafter on or before each subsequent July 1<sup>st</sup> for any *Video Gaming Terminal* that is to be operated in the Village of Glenwood. No *Video Gaming Terminal* shall remain in operation after July 1, 2022 unless the license fee for that *Video Gaming Terminal* has been paid. In the event a Video Gaming

terminal is first placed in operation after July 1<sup>st</sup>, the fee shall be pro-rated based on the number of full months remaining until the next June 30<sup>th</sup>. The license fee shall be due and paid prior to the date each *Video Gaming Terminal* is placed in operation. In the event a *Video Gaming Terminal* for which a license fee has been paid needs to be permanently removed and replaced, no license fee shall be due for the replacement *Video Gaming Terminal* until the next July 1<sup>st</sup>. It is the Village's intent to exercise its Home Rule authority to require that the license fee due for each *Video Gaming Terminal* be paid solely by the *Terminal Operator*. It shall be a violation of this Section for any *Terminal Operator* to request, or in any manner, attempt to have a *Video Gaming Establishment Licensee* pay any portion of the license fee pursuant to this section.

**26-1210 Terminal Registry.**

No *Video Gaming Terminal* shall be operated until it has been registered with the Village. The Village shall maintain a registry for all *Video Gaming Terminals* operated within the Village. The registry shall include: (1) a description of the *Video Gaming Terminal*; (2) its location; (3) the unique serial number or other unique number used to specifically identify each *Video Gaming Terminal*; (4) confirm the payment of the license fee due and paid; and (5) state the date each terminal is authorized to be placed in service. In the event a *Video Gaming Terminal* is removed or replaced, it shall be the affirmative duty of the *Terminal Operator* to notify the Village of any change in the information required to be maintained pursuant to this section so that the Village's registry can be maintained.

**26-1211 Certificate of Registration.**

Upon the payment of the license fee due and the registration of each *Video Gaming Terminal*, the Village shall annually provide the *Terminal Operator* and the *Video Gaming Establishment* with a Certificate of Registration for each gaming location which includes the name and address of the location and (1) a description of each *Video Gaming Terminal* located on the premises; (2) the unique serial number or other unique number used to specifically identify each *Video Gaming Terminal*; and (3) the date each terminal was authorized to be placed in service. The Village shall provide updated Certificates of Registration when any changes made and otherwise annually provide the Certificates of Registration to the *Terminal Operator* and the *Video Gaming Establishment*. It shall be the duty of the *Video Gaming Establishment* to maintain the Certificate of Registration and make same available for review by the Village upon request or during any inspection.

**26-1212 Inspections.**

The Village shall inspect each location where video gaming is conducted within the Village of Glenwood prior to July 1, 2022 and prior to each subsequent July 1<sup>st</sup>. The Village may also make additional inspections as often as required or desired to ensure that video gaming rules and regulations are being followed. The

inspection shall determine whether the video gaming is in all respects being operated in strict compliance with State statute, Illinois Gaming Board regulations, all the provisions of the Village Code and otherwise for the purpose of creating and/or updating the registration of the video gaming terminals.

**26-1213 Complaint Registry.**

The Village shall maintain a complaint registry for all complaints it receives pertaining to the operation of video gaming and/or *Video Gaming Terminals* in the Village of Glenwood. To the extent possible the registry shall include the gaming location for which the complaint is received and, to the extent possible, the *Video Gaming Terminal* at issue. If the complaint concerns the operation of a *Video Gaming Terminal* the complaint may be referred to the *Terminal Operator*. At the discretion of the Village any complaint received may also be directly referred to the Illinois Gaming Board

**26-1214 Loss of Licenses.**

A *Video Gaming Terminal* shall not under any circumstances be operated in the Village of Glenwood if: (1) the Terminal Operator responsible for the operation of the *Video Gaming Terminal* no longer has a Terminal Operator's License issued by both the Illinois Gaming Board and the Village of Glenwood for the location where a *Video Gaming Terminal* is located; (2) if the location where the *Video Gaming Terminal* is located does not possess a valid Video Gaming Establishment License issued by both the Illinois Gaming Board and the Village of Glenwood; or (3) if the location where the *Video Gaming Terminal* is located does not possess a valid Village of Glenwood Liquor License.

**12-1215 Suspension or Revocation of Licenses.**

The Village of Glenwood's Local Liquor Control Commissioner or his/her designee shall have the jurisdiction to suspend or revoke any *Video Gaming Establishment License* and any *Terminal Operator's License* issued by the Village of Glenwood if, after a hearing, he determines that the licensee has violated any of the provisions of any ordinance enacted by the corporate authorities of the Village of Glenwood. A license shall only be revoked for a severe violation that evidences a deliberate disregard of any statute, regulation or this ordinance or upon repeated violations of the same requirement. The hearing shall be based upon written charges setting forth the facts for the alleged violation that are served upon the licensee with a Notice to Appear at a specific date, time and place for a hearing that is not less than 14 days after date of service of the Notice to Appear and the written charges. The charges and the Notice to Appear may be served by certified mail to the address for the licensee, by personal delivery to the licensee's manager or agent at the location in the Village for which the license has been granted, or otherwise in any manner allowed for the service of a summons under the Illinois Code of Civil

Procedure. At the hearing, the licensee may be represented by an attorney at its own expense and shall have the right to cross-examine witnesses, receive and review documentary evidence presented, call its own witnesses and present documentary evidence on their behalf. All testimony shall be given under oath and the hearing shall not be subject to the strict application of the rules of evidence provided the testimony is of a type that is reasonable deemed reliable and probative of a matter relevant to the hearing. The hearing shall be transcribed by a certified court reporter or recorded and subsequently transcribed. The Village of Glenwood's Local Liquor Control Commissioner shall issue a written decision based on the facts presented at the hearing as to whether the license shall be suspended or revoked. A suspension of a license shall not be for more than 30 days. If the hearing is conducted by a hearing officer designee of the Village of Glenwood's Local Liquor Control Commissioner, the hearing officer shall submit, written findings with the hearing officer's recommendation to the Local Liquor Control Commissioner. The Local Liquor Control Commissioner shall obtain and review a transcript of the hearing, review the findings and recommendation of the hearing officer and render written decision as to whether the license shall be suspended or revoked. In any action where the license is suspended or revoked, the licensee shall pay to the Village of Glenwood all costs and reasonable attorney's fees incurred by the Village of Glenwood and the Local Liquor Control Commissioner.

**12-1216 Examination of applicants and licensees.**

The Local Liquor Control Commissioner or his designee shall have the right to: (1) examine, or cause to be examined, under oath, any applicant for a Village of Glenwood Video Gaming Establishment License and any applicant for a Village of Glenwood Terminal Operator's License; (2) examine or cause to be examined, the books and records of any such applicant or licensee; or (3) to hear testimony and take proof for his information related to any application for Village of Glenwood Video Gaming Establishment License or a Village of Glenwood Terminal Operator's License. It shall be the duty of every applicant or licensee for a Village of Glenwood Video Gaming Establishment License or a Village of Glenwood Terminal Operator's License to make books and records available upon reasonable notice for the purpose of any investigation or for the evaluation of the Applicant.

**12-1217 Monetary Violations/Fines.**

It shall be a violation of this Ordinance for any applicant or holder of a Village of Glenwood Video Gaming Establishment License or a Village of Glenwood Terminal Operator's License to act in any manner that is contrary to any of the duties, obligations, and requirements of this Ordinance. The charges or citation for any such violation may, at the discretion of the Village, be pursued through the Village's system for the Administrative Adjudication of Ordinance Violations or otherwise by an action filed in the Circuit Court. Each day that a violation occurs shall be a new violation. If it is determined that a violation has occurred, a fine of not less than \$100 but not more than \$1,000.00 may be imposed for each violation.

**SECTION 3: HOME RULE.**

This Ordinance, and each of its terms, shall be the effective legislative act of a home rule municipality without regard to whether such Ordinance should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Glenwood that to the extent that the terms of this Ordinance should be inconsistent with any non-preemptive state law, this Ordinance shall supersede state law in that regard within its jurisdiction.

**SECTION 4: INVALIDITY.**

In the event any portion of this ordinance is found to be invalid, the remaining portions of this ordinance shall be severable from any such invalid portion and enforced to the fullest extent possible.

**SECTION 5: REPEALER.**

The specific terms and conditions of this Ordinance shall prevail against other existing ordinances of the Village to the extent there may be any conflict. All existing ordinances of the Village which directly conflict with the terms of this Ordinance are herein repealed.

**SECTION 6: EFFECTIVE DATE.**

This Ordinance shall be in full force and effect from and after its passage and approval and shall thereafter be published in pamphlet form.

PASSED by roll call vote this 19th day of April, 2022.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this 19<sup>th</sup> day of April, 2022.

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Ronald Gardiner, Village President

ATTEST:

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Sandra Washington, Village Clerk

STATE OF ILLINOIS                    )  
  ) ss.  
COUNTY OF COOK                    )

**CERTIFICATE**

I, Sandra Washington, certify that I am the duly elected and acting municipal clerk of the Village of Glenwood, Cook County, Illinois.

I further certify that on April 19, 2022, the Corporate Authorities of the Village of Glenwood passed and approved Ordinance No. 2022-\_\_\_\_, entitled,

**AN ORDINANCE AMENDING GLENWOOD’S CODE OF ORDINANCES TO LICENSE VIDEO GAMING TERMINALS.**

which provides by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2022-\_\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the Village Hall, commencing on \_\_\_\_\_, 2022, and continuing for at least 10 days thereafter. Copies of such ordinance were also available for public inspection upon request at the Village Hall. A true and correct copy of Ordinance No. 2022-\_\_\_\_ is attached

Dated at Glenwood, Illinois, this 19<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
Sandra Washington,  
Municipal Clerk

**VILLAGE OF GLENWOOD**

**COOK COUNTY, ILLINOIS**

**ORDINANCE NO. 2022-\_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 10 (ALCOHOLIC BEVERAGES) OF THE  
VILLAGE'S CODE OF ORDINANCES AND THE SCHEDULE OF FEES**

**ADOPTED BY THE PRESIDENT AND  
BOARD OF TRUSTEES OF THE  
VILLAGE OF GLENWOOD  
THIS 19TH DAY OF APRIL, 2022**

Published in pamphlet form  
by authority of the President  
and Board of Trustees of the  
Village of Glenwood, Cook  
County, Illinois this 19th day  
of April, 2022.

**ORDINANCE NO. 2022-\_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 10 (ALCOHOLIC BEVERAGES) OF THE VILLAGE'S CODE OF ORDINANCES AND THE SCHEDULE OF FEES**

WHEREAS, the Village of Glenwood is a Home Rule municipality under the Constitution of the State of Illinois;

WHEREAS, except as limited pursuant to Article 7, Section 6, the Village of Glenwood, as a home rule unit of local government, has the authority to exercise "any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax; and to incur debt;

WHEREAS, the Village of Glenwood has regularly received complaints concerning noise from residents that reside in residential dwelling units that are located in the same building structure as a liquor license holder that has a license to sell liquor for on premises consumption until 2:00 a.m.;

WHEREAS, the corporate authorities of the Village of Glenwood find and determine that the public health and safety of its residents and their peaceable enjoyment of their property requires that the hours for the sale of alcoholic liquors be reduced when the premise upon which the sale of alcohol occurs is located in a building or structure that also includes residential dwelling units.

WHEREAS, the Board of Trustees of the Village of Glenwood has determined that it is in the Village's best interest to amend Chapter 10 of the Village's Code of Ordinances to establish a new

license classification addressing the sale and consumption of liquor within premises that are located in a building or structure which also has residential uses; and

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Glenwood, Cook County Illinois, pursuant to its home rule powers as follows:

**SECTION 1: Recitals.**

The foregoing recitals are true, correct and material to this Ordinance. The forgoing recitals are incorporated into this Section as if they were fully set forth in this Section.

**SECTION 2: Amendment to Section 10-34 of the Code of Ordinances.**

Section 10-34 of Chapter 10 (Alcoholic Beverages) of the Village of Glenwood's Code of Ordinances shall herein be amended and restated to state in its entirety as follows:

**Sec. 10-34. - Classification of licenses; scope; fees.**

Retail licenses for the sale of alcoholic liquor shall consist of the following classes and shall be issued only upon payment of the following fees:

(1) Class A licenses which shall authorize the retail sale on the premises specified of all alcoholic liquors for consumption on the premises, where music is provided upon the premises specified at any time for dancing or exhibition or musical entertainment. Provided, however, the package sales of beer and wines shall only be permitted in conjunction with the sale of carry out orders of food, and provided further there shall be no retail package sales of beer and wines between the hours of 10:00 p.m. and noon on any day. Notwithstanding the number of class A liquor licenses that have been approved for issuance pursuant to section 10-37, the liquor commissioner shall have the authority to issue an additional class A liquor license to a contract purchaser of a business that already has received a class A liquor license prior to the date that the new contract purchaser closes upon and takes ownership of the business if the contract purchaser meets all the requirements for receipt of a liquor license (other than the requirement that they have an ownership or leasehold interest in the property for which the class A liquor license is being sought). A class A liquor license issued to the contract purchaser shall be subject to revocation if, within 180 days after the date the license is issued, the contract purchaser does not take ownership of the premises and business for which they received a class A license. The annual fee for such liquor license shall be \$1,250.00. Notwithstanding the forgoing, a Class A license shall not be issued where the premises seeking a Class A license is located in a building or structure that also contains residential dwelling units.

(2) *Class B* licenses which shall authorize the retail sale on the premises specified of all alcoholic liquor for consumption on the premises, as well as other retail sales of alcoholic liquor. The annual fee for such liquor license shall be the amount as provided in appendix B, Schedule of Fees, of this Code, as revised from time to time. Notwithstanding the forgoing, a Class B license shall not be issued where the premises seeking a Class B license is located in a building or structure that also contains residential dwelling units.

(3) *Class C* licenses which shall authorize the retail sale on the premises specified of all alcoholic liquor only for consumption on the premises. There shall be no retail package sales of any alcoholic liquors. The annual fee for such liquor license shall be the amount as provided in appendix B, schedule of fees, of this Code, as revised from time to time. The local liquor commissioner is authorized to issue a class "C" license to a restaurant or craft brewery which is proposed to be constructed or is under construction within the Village of Glenwood provided that such license shall be subject to revocation in the event that a certificate of occupancy is not issued for the premises for which the license is issued within three years after the initial issuance of the license. Notwithstanding the forgoing, a Class C license shall not be issued where the premises seeking a Class C license is located in a building or structure that also contains residential dwelling units.

(4) *Class D* licenses which shall authorize the retail package sale of all alcoholic liquor on the premises specified in such license. There shall be no consumption of any alcoholic liquors on the premises. The annual fee for such liquor license shall be the amount as provided in appendix B, schedule of fees, of this Code, as revised from time to time. The local liquor commissioner is authorized to issue a class "D" license to a liquor store which is proposed to be constructed or is under construction within the Village of Glenwood provided that such license shall be subject to revocation in the event that a certificate of occupancy is not issued for the premises for which the license is issued within three years after the initial issuance of the license. Notwithstanding the forgoing, a Class D license shall not be issued where the premises seeking a Class D license is located in a building or structure that also contains residential dwelling units.

(5) *Class D-1* licenses which shall authorize the retail package sale of all alcoholic liquor on the premises specified in such license, the brewing of beer on the premises specified in such license and the consumption on the premises specified in such license of beer that is brewed on the same premises. The annual fee for a class D-1 liquor license and the hours of operation of a class D-1 license shall be the same as those established for a class D license. Notwithstanding the forgoing, a Class D-1 license shall not be issued where the premises seeking a Class D-1 license is located in a building or structure that also contains residential dwelling units.

(5.5) *Class D-2* license which shall authorize: (1) The retail package sale of all alcoholic liquor on the premises specified in such license for consumption off

the premises; and (2) the tasting and sampling of alcoholic beverages on the premises specified in such license. The annual fee for a class D-2 liquor license and the hours of operation of a class D-2 license shall be the same as those established for a class D license. The local liquor commissioner is authorized to issue a class D-2 license to a premises which is proposed to be constructed or is under construction within the Village of Glenwood provided that such license shall be subject to revocation in the event that a certificate of occupancy is not issued for the premises for which the license is issued within three years after the initial issuance of the license. Notwithstanding the forgoing, a Class D-2 license shall not be issued where the premises seeking a Class D-2 license is located in a building or structure that also contains residential dwelling units.

(6) *Class E* licenses which shall authorize the retail package sale of beer and wine only on the premises specified in such license. There shall be no consumption of any alcoholic liquors on the premises. The annual fee for such liquor license shall be the amount as provided in appendix B, schedule of fees, of this Code, as revised from time to time. Notwithstanding the forgoing, a Class E license shall not be issued where the premises seeking a Class E license is located in a building or structure that also contains residential dwelling units.

(7) *Class F* licenses which shall authorize the retail sale of beer and wine only for consumption on the premises specified in such license. There shall be no retail package sales of any alcoholic liquors. The annual fee for such liquor license shall be the amount as provided in appendix B, schedule of fees, of this Code, as revised from time to time. Notwithstanding the forgoing, a Class F license shall not be issued where the premises seeking a Class F license is located in a building or structure that also contains residential dwelling units.

(7.5) *Class F-1* licenses which shall authorize the retail sale of beer and wine only for consumption on the premises specified in such license during limited times where the premises consists of a lounge area and adjacent party room of a roller skating rink. A class F-1 license shall only allow beer and wine to be served and consumed in the designated lounge and adjacent party room areas of a roller rink during adult only (age 21 and over) roller skating hours that are within the time when beer and wine could be served pursuant to section 10-46 of this chapter. When beer and wine is being served and consumed pursuant to a class F-1 license, access to the lounge and adjacent party room areas where beer and wine are being served or consumed shall be limited to persons 21 and over. There shall be no retail package sales of any alcoholic liquors. The annual fee for such liquor license shall be the amount as provided for a class F-1 license holder in appendix B, schedule of fees, of this Code, as revised from time to time. An applicant for a class F-1 license shall submit a dimensioned sketch of the lounge and adjacent party room area in which they desire to serve beer and wine as part of their application for a class F-1 license. The dimensioned sketch shall be satisfactory to the liquor commission for the purpose of clearly identifying and delineating the area in which beer and wine may be served and consumed. Upon the approval of a license, the dimensioned sketch approved by the liquor commissioner shall be part of the license granted and define the premises in which the serving or consumption of beer and wine may take

place within the time restrictions contained in this section. Notwithstanding the forgoing, a Class F-1 license shall not be issued where the premises seeking a Class F-1 license is located in a building or structure that also contains residential dwelling units.

(8) *Class G* licenses which shall authorize the retail sale on the premises specified of beer and wine only for consumption on the premises, as well as other retail package sales of such liquor. The annual fee for such license shall be the amount as provided in appendix B, schedule of fees, of this Code, as revised from time to time. Notwithstanding the forgoing, a Class G license shall not be issued where the premises seeking a Class G license is located in a building or structure that also contains residential dwelling units.

(9) *Class H* licenses which shall authorize the retail sale on the premises specified of all alcoholic liquor for consumption on the premises only. There shall be no retail package sales of any alcoholic liquors. Such a license shall only be issued in connection with an event held to raise funds for religious, charitable, benevolent or educational purposes. No such license shall be valid for a period in excess of three days. The fee for such liquor license shall be the amount as provided in appendix B, schedule of fees, of this Code, as revised from time to time. Notwithstanding the forgoing, a Class H license shall not be issued where the premises seeking a Class H license is located in a building or structure that also contains residential dwelling units.

(10) *Class I* licenses which shall authorize the retail sale on the premises specified of all alcoholic liquors for consumption only on the premises, in any building owned by the village, where music may be provided upon the premises specified at any time for dancing or exhibition or musical entertainment. There shall be no retail package sales of alcoholic liquors permitted. The annual fee for such liquor license shall be the amount as provided in appendix B, schedule of fees, of this Code, as revised from time to time. Notwithstanding the forgoing, a Class I license shall not be issued where the premises seeking a Class I license is located in a building or structure that also contains residential dwelling units.

(11) *Class J* licenses which shall authorize the retail sale of beer and wine only for consumption on the premises specified in such license on Fridays only. There shall be no retail package sales of any alcoholic liquors. The annual fee for such liquor license shall be the amount as provided in appendix B, schedule of fees, of this Code, as revised from time to time. Notwithstanding the forgoing, a Class J license shall not be issued where the premises seeking a Class J license is located in a building or structure that also contains residential dwelling units.

(12) *Class K* licenses which shall authorize the retail sale of alcoholic liquors only for consumption on the premises specified in such license. There shall be no retail package sales of any alcoholic liquors. Such a license shall be issued in connection with an event held on the premises, which event shall be held for no more than three consecutive days. Prior to any such event, the licensee shall give 48-hours' prior written notice of such event of the village liquor control

commissioner and also the village chief of police. The annual fee for such liquor license shall be the amount as provided in appendix B, schedule of fees, of this Code, as revised from time to time. Notwithstanding the forgoing, a Class K license shall not be issued where the premises seeking a Class K license is located in a building or structure that also contains residential dwelling units.

(13) *Class L* license which shall authorize the retail sale on the premises specified of all alcoholic liquor for consumption only on the premises when the premises is a restaurant where the sale of alcoholic liquors is not the principal business carried on in the premises. There shall be no retail package sales of any alcoholic liquor permitted. The annual fee for a class L license shall be the same as that provided for a class C license in appendix B, Schedule of Fees, of this Code, as revised from time to time. Notwithstanding the forgoing, a Class L license shall not be issued where the premises seeking a Class L license is located in a building or structure that also contains residential dwelling units.

(14) *Class M* license which shall authorize the retail sale of beer and wine for consumption on the premises as well as other retail sales of beer and wine where the premises has an enclosed building footprint that is no more than 13 percent of the total square footage of the entire property upon which the enclosed building is located. The annual fee for a class M license shall be the amount as provided for in appendix B, schedule of fees, of this Code, as revised from time to time. Notwithstanding the forgoing, a Class M license shall not be issued where the premises seeking a Class M license is located in a building or structure that also contains residential dwelling units.

(15) *Class N* caterer's license authorizes the retail sale of alcoholic liquor for consumption on premises located in the village for which a license authorizing the sale or delivery of alcoholic liquor has not been issued where the alcoholic liquor is both delivered and served by the licensee incidental to the sale, delivery and serving of catered food by the licensee. The annual fee for a Class N license shall be the amount as provided for in appendix B, schedule of fees, of this Code, as revised from time to time. Except, notwithstanding the forgoing, a Class N license shall not allow the retail sale or delivery of alcoholic liquor for consumption on premises located in the village where the premises is located in a building or structure that contains more than one residential dwelling.

(16) *Class R* licenses which shall authorize the retail sale on the premises specified of all alcoholic liquor only for consumption on the premises where the premises is located in a building or structure that also contains residential dwelling units. There shall be no retail package sales of any alcoholic liquors. The annual fee for such liquor license shall be the amount as provided in appendix B, schedule of fees, of this Code, as revised from time to time.

**SECTION 3: Amendment to Section 10-37 of the Code of Ordinances.**

Section 10-37 of Chapter 10 (Alcoholic Beverages) of the Village of Glenwood's Code of Ordinances shall herein be amended and restated to state in its entirety as follows:

**Sec. 10-37. - Number of licenses; issuance.**

There shall be issued in the village to be in effect at any one time, no more than the following number of each class of liquor license:

<b>CLASS OF LICENSE</b>	<b>NUMBER OF LICENSES</b>
A	1
B	0
C	6
D	4
D-1	0
D-2	1
E	2
F	4
F-1	1
G	0
H	2
I	1
J	0
K	0
L	0
M	1
N	1
R	1

In the event the holder of any of the above liquor license classifications has their license/licenses revoked or fails to renew their license(s) or ceases operations, the number of the allowable liquor licenses in each of the categories held by such liquor license holder shall automatically be reduced by one without any action required by the Village Board of Trustees. An increase in the number of any liquor license classification can only occur upon the approval of the Village of Glenwood Board of Trustees.

#### **SECTION 4: Amendment to Section 10-46 of the Code of Ordinances.**

Section 10-46 of Chapter 10 (Alcoholic Beverages) of the Village of Glenwood's Code of Ordinances shall herein be amended and restated to state in its entirety as follows:

##### **Sec. 10-46. Hours for the sale of alcoholic liquor.**

(a) Except as otherwise provided in subsections (a)(1) through (7) below, it shall be unlawful to sell or offer for sale any alcoholic liquors in the village between the hours of 2:00 a.m. and 6:00 a.m. on any weekday or on Saturday, and between the hours of 2:00 a.m. and 12:00 noon on Sunday. It shall also be unlawful to sell or offer for sale any alcoholic liquors in the village in violation of any of the subsections (a)(1) through (7) set forth below:

(1) Provided, however, that all holders of class A, B, D, E or G liquor licenses are prohibited from the retail package sale of any alcoholic liquor after the hour of 10:00 p.m. on Sunday through Thursday, and after the hour of 11:00 p.m. on Fridays and Saturdays. All holders of class A, B, D, E or G liquor licenses are also prohibited from the retail package sale of any alcoholic liquor prior to the hour of 9:00 a.m. on Saturday.

(2) Provided further, however, that all holders of class D and class E liquor licenses are hereby permitted to commence the retail package sale of all alcoholic liquors on the premises commencing at 11:00 a.m. on Sundays.

(3) Provided further, however, that all holders of class I and class L liquor licenses are hereby permitted to sell or offer for sale any alcoholic liquors for consumption on the premises, during the hours of 6:00 a.m. to 2:00 a.m. Monday through Sunday.

(4) Provided further, however, that all holders of class J liquor licenses are hereby permitted to consume beer and wine on the premises, only on Fridays, between the hours of 11:00 a.m. and 10:00 p.m.

(5) Provided further, however, that all holders of class M liquor licenses are hereby permitted to sell or offer for sale beer and wine seven days a week, only during the hours of 9:00 a.m. to 12:00 a.m.

(6) Provided further, however, that all holders of class F liquor licenses are hereby permitted to commence sale of beer and wine only for consumption on the premises commencing at 9:00 a.m. on Sundays.

(7) Provided further, however, that all holders of a class R liquor license shall not be authorized to sell any alcoholic liquors after the hour of 11:00 p.m. on any day.

(b) It shall be unlawful to keep open for business or admit the public, or to permit the public or any person other than the licensee, his employees or members of his family, to remain in or on any premises in or on which alcoholic liquor is sold at retail during the hours within which the sale of liquor is prohibited; however, in the case of restaurants, clubs and hotels, such establishments may be kept open during such hours, but no alcoholic liquor may be sold to or consumed by the public during such hours.

**SECTION 5: Amendment to the schedule of fees.**

The Schedule of Fees which is Appendix B to the Village Code shall herein be amended by amending the fees for Section 10-34 of Chapter 10 (Alcoholic Beverages) of the Village of Glenwood's Code of Ordinances to add the following fee for Class R licenses:

<i>CHAPTER 10 ALCOHOLIC BEVERAGES</i>	
10-34	Fees for retail alcoholic liquor sales

\* \* \*

	Class R	\$1,000 annually
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**SECTION 6: Repealer.**

The specific terms and conditions of this Ordinance shall prevail against other existing

ordinances of the Village to the extent there may be any conflict. All existing ordinances of the Village which directly conflict with the terms of this Ordinance are herein repealed.

**SECTION 7: Home Rule**

This Ordinance, and each of its terms, shall be the effective legislative act of a home rule municipality without regard to whether such Ordinance should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Glenwood that to the extent that the terms of this Ordinance should be inconsistent with any non-preemptive state law, this Ordinance shall supersede state law in that regard within its jurisdiction.

**SECTION 8: Effective date.**

This Ordinance shall effective on May 1, 2022 after its passage, approval and publication as required by law. This Ordinance shall be published in pamphlet form after its passage and approval.

PASSED by roll call vote this 19th day of April, 2022.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this 19<sup>th</sup> day of April, 2022.

---

Ronald J. Gardiner, Village President

ATTEST:

---

Sandra M. Washington, Village Clerk

STATE OF ILLINOIS                    )  
  ) ss.  
COUNTY OF COOK                    )

**CERTIFICATE**

I, Sandra Washington, certify that I am the duly elected and acting municipal clerk of the Village of Glenwood, Cook County, Illinois.

I further certify that on April 19, 2022, the Corporate Authorities of the Village of Glenwood passed and approved Ordinance No. 2022-\_\_\_, entitled,

**AN ORDINANCE AMENDING CHAPTER 10 (ALCOHOLIC BEVERAGES) OF THE VILLAGE'S CODE OF ORDINANCES AND THE SCHEDULE OF FEES**

which provides by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2022-\_\_\_, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the Village Hall, commencing on \_\_\_\_\_, 2022, and continuing for at least 10 days thereafter. Copies of such ordinance were also available for public inspection upon request at the Village Hall. A true and correct copy of Ordinance No. 2022-\_\_\_ is attached

Dated at Glenwood, Illinois, this \_\_\_\_\_ day of April, 2022.

\_\_\_\_\_  
Sandra M. Washington,  
Municipal Clerk



# Village of Glenwood Department of Police



Derek Peddycord  
Chief of Police

## Glenwood Police Department April 19<sup>th</sup> 2022 Board Meeting Report

**CALLS FOR SERVICE:** In March of 2022 the GPD responded to 653 calls for service. The Majority of those calls were alarm responses, check well-being, medical emergencies, traffic enforcement zones and traffic stops.

### RECENT ACTIVITY:

March 1, 2022, an adult female from Chicago, IL was arrested for Battery during an incident in the area of Holbrook and Glenwood Chicago Heights Rd

March 11, 2022, an adult male from Glenwood, was arrested for Driving with a suspended driver's license in the area of Cottage Grove and Joe Orr Rd.

March 22, 2022, an adult male from Chicago Heights, was arrested for an active arrest warrant in the 600 block of Holbrook Rd.

March 27, 2022, and adult male from Glenwood, was arrested for Aggravated Fleeing and Eluding in the area of 192 St and University.

Glenwood officers were activated to assist the following mutual aid task forces:

- SSMCTF A Glenwood investigator was deployed to Park Forest for an activation of the South Suburban Major Crimes Task Force for a homicide
- SSERT Glenwood officer assigned to the South Suburban Emergency Response Team was activated to assist the Park Forest PD with an investigation.
- SMART Glenwood officer assigned to the Suburban Major Accident Reconstruction Team was activated to assist Matteson PD for a serious traffic accident.

Glenwood Officers met with students at Brookwood Jr High School for our monthly "Lunch with the Law" community policing/youth outreach program.

### **"Drop It and Drive" April is Distracted Driving Awareness Month**

April is Distracted Driving Awareness Month, and the Glenwood PD is partnering with the Illinois Department of Transportation, Illinois State Police and more than 200 local law enforcement agencies throughout the state to remind motorists to "Drop It and Drive."

"Texting while driving puts everyone on the road at risk by distracting a driver visually, manually and cognitively. "During Distracted Driving Awareness Month, we're working to

(708) 753-2420 Department  
(708) 753-2405 Fax

One Asselborn Way  
Glenwood, Illinois 60425



## Village of Glenwood Department of Police



Derek Peddycord  
Chief of Police

increase awareness of these dangers and encourage all motorists to give driving their full attention.”

The distracted driving campaign is administered by IDOT with federal traffic safety funds.

### **TRAINING:**

In March Glenwood officers received continued legal training in new laws, covering state mandated in-service training topics of Law Updates and Constitutional and Proper Use of Law Enforcement Authority. We also conducted scenario based active shooter training.

Certain officers also received training through outside training units in the following topics:

Officers Smith and Stone were recently certified as “Field Training Officers”. They will now be part of the training cadre that will be responsible for training new recruit officers.

Officers Conner and Oldenburg received training in mental health awareness and crisis intervention training. All officers receive this training and refresher training as part of our ongoing training schedule.

Ofc Oldenburg attended a training conference for women in law enforcement.

Chief Peddycord and Deputy Chief Wilbanks attended an executive summit leadership course.

The Glenwood Police Department provided “Active Shooter” training to an area manufacturing business and its employees.

**CRIME PREVENTION:** We remind people to not leave vehicles running with keys inside and remain aware of your surroundings. Please lock your car doors to prevent burglaries to autos. If you choose to leave your vehicle doors unlocked, do not leave valuables in unlocked cars. Please be aware of your surroundings and don't hesitate to call us for suspicious activity, persons, or vehicles.

Respectfully,  
*Derek Peddycord*  
Chief of Police  
14 April 2022

(708) 753-2420 Department  
(708) 753-2405 Fax

One Asselborn Way  
Glenwood, Illinois 60425

**GLENWOOD FIRE DEPARTMENT  
MONTHLY REPORT  
MARCH 2022**

This March, the Fire Department ran a total of one-hundred, seventy-five (175) emergency calls. Of these incidents, one-hundred and eight (108), or 61.71%, were calls for Emergency Medical Services. The other sixty-seven (67), 38.29%, were fire related responses including, but not limited to, fire alarm activations, carbon monoxide alarm activations and leaks, natural gas leaks, smoke investigations, citizen assists (most often lift assists), and of course, reports of fires in houses and buildings.

Of our one-hundred and eight (108) EMS calls, eighty-five (85) patients were transported to the hospital. This accounts for 78.70% of our patients this month. Of the eighty-five (85) transports, 64.70% (55 out of 85 patients) received Advanced Life Support (ALS) care. These numbers can again be attributed to the excellent care that our paramedics, EMTs, and first responders render to every patient.

Our average response time (from dispatch to arrival) was four minutes and thirteen seconds (0:04:13). This time is a significant improvement over the previous month, a full one minute and five seconds (0:01:05) lower. After seeing the unusually high average response time from last month, all personnel were made aware of the issue and encouraged to improve on their times. Our average turnout time (from dispatch to en route) also improved this month, with a time of forty-one seconds (0:00:41).

Also of note, 17.71%, or thirty-one (31) of our calls were overlapping. We provided automatic or mutual aid eighteen (18) times during the month and received automatic or mutual aid six (6) times.

Some of our notable incidents for the month include in the overnight hours on Monday, March 7, 2022, we responded to a possible house fire. Upon arriving, our crews quickly confirmed no one was trapped inside the home and deployed a hose line to extinguish a small fire that started in the clothes dryer. Thanks to the quick response and actions taken, the damage to the home was limited.

The morning of Friday, March 10, 2022, crews responded to a medical emergency at Popeye's Chicken only to discover the source of the medical emergency to be a leak in the carbon dioxide system used for the soda machine. This situation can be very deadly, within only a couple minutes, when enough carbon dioxide permeates the air in the building and displaces the oxygen. Luckily, the leak had not reached that point and crews were able to plug it and ventilate the building, as well as evaluate the patient who ultimately refused treatment and transport to the hospital.

During the early evening hours of Monday, March 14, 2022, around dinner time, we had another near miss of a structure fire when a resident of a condo building left cooking food unattended. A neighbor in the building smelled something burning and called the Fire Department. We responded quickly and were able to safely remove the heat source (the pan of burning food) and remove the residual smoke. Another reminder of the importance of not leaving cooking food unattended.

On Saturday, March 19, 2022, during the evening, we assisted Lynwood with an engine crew to fight a large house fire. Additionally, we assisted the Flossmoor Fire Department with fighting a significant house fire during the overnight hours of Monday, March 28, 2022. In both instances, our crews worked very hard as one of the first-in crews fighting the fire.

This month, our combined training group conducted live fire training at the Country Club Hills training facility. This took place over three days, ensuring each shift had the opportunity to participate, and

encompassed all aspects of firefighting operations, from interior fire attack to search and rescue to incident command. Our personnel continued to improve their skills and prove themselves to their peers from neighboring departments. I am very proud of their progress and accomplishments.

A significant amount of time was spent in March training on new EMS equipment and systems. We conducted in-service training on our new cardiac monitors as well as our new electronic patient care reporting system. The purpose of focusing on these EMS topics was to prepare for our new mode of operation starting April 1, 2022.

Additional topics that we trained on during the month were fire extinguishers, residential building construction, technical rescue attic fire tactics, residential roof construction, as well as an additional EMS training on traumatic injuries. In addition to these scheduled fire and EMS topics, personnel completed mandatory compliance training on lock-out, tag-out procedures and hearing conservation.

The month of March was again busy for our Inspectional Services division. In addition to conducting fifty-eight (58) scheduled building inspections and continuously conducting property maintenance inspections, we were also able to catch up on our first quarter health inspection rounds. Throughout the month, inspections were conducted at each of the forty-six (46) establishments in town that require health/sanitation inspections.

Of those fifty-eight (58) total scheduled inspections, the breakdown by category is as follows:

- 15 Rental Inspections (11 original annual inspections, 4 follow-ups from previous)
- 22 Point-of-Sale Inspections (10 original inspections, 12 follow-ups from previous)
- 16 Permit Inspections
- 5 In-Home Business Inspections

Forty-seven (47) citations were issued with a summons to appear in our Local Ordinance Court for failure to correct Code Enforcement violation(s) prior to the established abatement date. A significant increase over last month attributed to the change of the seasons.

This March was a time for a lot of prep work for upcoming changes in the department geared toward continuous improvement as individuals as well as collectively. For example, the loose ends were tied up regarding our change in EMS operations when the IDPH final inspections were conducted of our new (used) ambulances. Subsequently, the license plates were applied for so that we can start billing for patient encounters and transports to the hospitals. All EMS billing requires license plates on the ambulances as that is how the state and federal agencies track the components involved. In addition to the prep work for ambulance service, we also helped the Fire & Police Commission finalize the requirements and process for our new shift captain positions, of which the application process is already in progress.

Yours For A Fire Safe Community,



Kevin A. Welsh  
Fire Chief

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