

VILLAGE OF GLENWOOD
SPECIAL MEETING NOTICE AND AGENDA
JULY 30, 2020, 6:00 p.m.

I HEREBY CALL AND GIVE NOTICE THAT A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF GLENWOOD WILL BE HELD ON JULY 30, 2020 AT 6:00 P.M. AT THE VILLAGE HALL LOCATED AT ONE ASSELBORN WAY, GLENWOOD, ILLINOIS 60425. THE AGENDA FOR THE SPECIAL BOARD MEETING IS BELOW:

AGENDA NO. 2020-07-04

CALL TO ORDER BY

Mayor Ronald J. Gardiner

PLEDGE OF ALLEGIANCE

ROLL CALL BY CLERK

Dion Lynch

PUBLIC HEARING - APPROPRIATION ORDINANCE – 6:00 P.M.

ADMINISTRATION:

Approval of an Ordinance Making Appropriations for the Village of Glenwood, Cook County, Illinois for the Fiscal Year Beginning May 1, 2020 ending April 30, 2021

OPEN TO THE PUBLIC

ADJOURNMENT

Sincerely,


Ronald J. Gardiner
Village President

Posted and distributed 7/27/20

ORDINANCE NUMBER 2020 - _____
 AN ORDINANCE
 MAKING APPROPRIATIONS FOR THE
 VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS,
 FOR THE FISCAL YEAR
BEGINNING MAY 1, 2020 ENDING APRIL 30, 2021

BE IT ORDAINED by the President and Board of Trustees of the Village of Glenwood, Cook County, Illinois:

Section 1. That the amount hereinafter set forth or so much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes hereinafter specifically described, for the fiscal year beginning May 1, 2020 and ending April 30, 2021.

GENERAL CORPORATE PURPOSES

GENERAL ADMINISTRATION

Salary of Village President	\$	23,500
Salary of Liquor Commissioner	\$	1,500
Salary of Village Trustees	\$	48,000
Salary of Village Treasurer	\$	12,000
Salary of Village Clerk	\$	10,000
Salary of Village Administrator	\$	114,443
Salary of Economic Development Coordinator	\$	12,000
Salary of Finance Director	\$	92,852
Salary of Village Attorney	\$	150,000
Accounting Services	\$	90,000
Publication of Newsletter	\$	10,000
Publication of Legal Notices	\$	2,000
Telephone Services	\$	5,000
Office Supplies	\$	9,000
Postage	\$	7,500
Membership in Municipal Associations	\$	15,000
Additional Clerical & Administrative Wages	\$	200,000
Personnel Group Insurance Premiums	\$	76,000
Personnel Training	\$	2,500
Traveling Expenses of Employees & Officials	\$	15,000
Ordinance Codification/Supplements	\$	8,000
Data Processing	\$	20,000
Purchase of Copy Machine	\$	10,000
Donations/Memorials	\$	10,000
Miscellaneous Contingent Expenses	\$	5,000
Contract Services	\$	12,000
Police and Fire Commission	\$	9,500
Grant Expense	\$	50,000
Board Member Training	\$	3,000
Engineering Services	\$	15,000
Computer Programs and Equipment	\$	140,000
Liability Insurance Premiums	\$	430,000
Workers Compensation Insurance	\$	225,000
Bank Services Expense	\$	15,000
Bond Interest Expense	\$	350,000
Vehicle Sticker Expense	\$	10,000
Railroad Property Rental Expense	\$	3,500

General Administration (Continued)

Economic Incentive Agreements	\$	25,000
E-COMM Annual Expense	\$	120,000
Utilities Consulting	\$	3,000
Expense of Yard Waste Stickers	\$	6,000
Utilities Expense	\$	5,000
Village Trash Disposal	\$	640,000
Expenses Incurred COVID 19	\$	50,000
Employee Appreciation	\$	3,000

Department of Public Works

Salary of Director of Public Works	\$	29,750
Salary of Full Time Employees	\$	190,000
Overtime	\$	20,000
Personnel Group Insurance Premiums	\$	62,000
Office Supplies	\$	500
Gas and Oil for Motor Vehicles	\$	25,000
Repair/Maintenance of Motor Vehicles	\$	65,000
Purchase of Cleaning Supplies	\$	10,000
Repair of General Tools and Equipment	\$	5,000
Utilities Expense	\$	5,500
Repair of Municipal Buildings	\$	50,000
Maintenance of Municipal Grounds	\$	40,000
Purchase of General Tools and Equipments	\$	10,000
Purchase of Holiday Decorations	\$	5,000
Purchase of Personnel Equipment	\$	10,000
Purchase of Signs for Traffic Control	\$	10,000
Maintenance of Street Lighting	\$	30,000
Repair/Maintenance Traffic Signals	\$	15,000
Purchase of Energy for Street Lighting	\$	25,000
Personnel Training	\$	2,500
Travel Expense for Employees & Officials	\$	1,500
Lawn Care Services	\$	65,000
Contract Services	\$	55,000
Purchase of Uniforms for Personnel	\$	3,000
Printing and Advertising	\$	500
Miscellaneous Contingent Expenses	\$	500
Physicals	\$	750
Telephone	\$	8,000
Maintenance of HVAC	\$	30,000
Street Resurfacing	\$	500,000
Tree Trimming	\$	25,000
Computer Programs and Equipment	\$	5,000
Engineering Services	\$	10,000
Flags	\$	2,500

Department of Parks and Playgrounds

Utilities	\$	8,000
Park Program Expenses	\$	5,000
Fireworks Expense	\$	11,750
Maintenance Municipal Grounds	\$	25,000
Repair/Maintenance Municipal Buildings	\$	25,000
Park Renovation	\$	200,000
Miscellaneous Contingent Expenses	\$	500

Police Department

Salary of Police Chief	\$	113,284
Salary of Full Time Employees	\$	2,070,000
Additional Administrative and Clerical Wages	\$	60,000
Part Time Police Officer Expense	\$	35,000
Overtime and Holiday Pay-Police Personnel	\$	275,000
Employee Group Insurance Premiums	\$	370,000
Telephone Expense	\$	15,000
Office Supplies	\$	7,500
Postage	\$	2,500
Police Training Program	\$	20,000
Travel and Meal Expenses of Police Personnel	\$	10,000
Public Education Programs Expense	\$	3,000
Personnel Uniforms	\$	45,000
Gas and Oil for Squad Cars	\$	60,000
Purchase of Vehicles	\$	80,000
Purchase of Computer Equipment & Programs	\$	75,000
Maintenance of Communication Equipment	\$	25,000
Maintenance of Copy Machine	\$	5,000
Repair/Maintenance Police Building	\$	40,000
Municipal Systems	\$	15,000
Maintenance of Motor Vehicles	\$	45,000
Repair General Tools and Equipment	\$	6,000
Utilities	\$	7,000
Purchase of Communication Equipment	\$	55,000
Employee Physical Examination	\$	1,000
Legal Services	\$	25,000
Miscellaneous Contingent Expenses	\$	2,500
Tow Fee Expense	\$	2,500
Dues, Subscriptions and Memberships	\$	45,000
Evidence Management System Expense	\$	2,500
Purchase of In Car L3 Cameras	\$	7,000
Radar Equipment Purchase	\$	1,500
Fee Expense for Bank services	\$	500
Purchase of Vests for Police Personnel	\$	25,000
Board Up Expense for Vacant Properties	\$	2,000
Purchase of Food for Prisoners	\$	1,000
Purchase of Personnel Equipment	\$	5,000
Purchase of Digital Media	\$	1,500
Police Crime Prevention Expense	\$	3,000
Municipal Security Camera Maintenance	\$	12,000
MSI License Plate Reader Repair and Maintenance Expense	\$	4,000
Purchase of Body Cameras	\$	6,000
Police Union Contract Retro Pay Expense	\$	100,000
Purchase of Spillman Touch IPADS	\$	2,000
Purchase of Tasers	\$	4,000
Expense of Range Usage and Ammunition Purchase	\$	15,000
Purchase of General Tools and Equipment	\$	4,500

Fire and Building Department

Salary of Fire Chief	\$	111,063
Salary of Full Time Firefighters	\$	259,700
Salary of Full Time Firefighter/Building Inspector	\$	62,329
Salary of Part Time Inspectors	\$	20,000
Salary of Secretaries	\$	50,000
Overtime Pay for Employees	\$	7,000
Salary of Volunteer Fire Department Personnel	\$	96,000
Salary of Sleep In Pay	\$	96,000
Salary of Duty Shift Assigned Personnel	\$	140,000
Contract Services	\$	67,000
Building Code Hearing Expense	\$	12,000
Planning and Zoning Expense	\$	1,000
Printing and Advertising Expense	\$	2,000
Office Supplies	\$	4,000
Postage	\$	1,500
Employee Group Ins. Premium	\$	80,000
Personnel Training	\$	20,000
Fire Prevention Program (Public Education)	\$	1,000
Food Service Inspections	\$	500
Gas and Oil for Vehicles	\$	25,000
Repair and Maintenance of Copy Machine	\$	600
Fire Station Supplies	\$	3,000
Repair/Maintenance of Vehicles	\$	45,000
Repairs to General Tools and Medical Equipment	\$	10,000
Repairs to Fire Stations	\$	20,000
Maintenance Hazardous Material Trailer	\$	7,000
Telephone Service	\$	5,000
Dues, Subscriptions and Memberships	\$	1,000
Travel and Meal Expenses of Fire Personnel	\$	1,500
Fire Department Anticipated Grant Expense	\$	20,000
Utilities Expense	\$	6,500
Vacant Property Grass Cutting Expense	\$	25,000
Miscellaneous Contingent Expenses	\$	2,000
Computer Equipment and Programs	\$	25,000
Physicals	\$	5,000
Purchase of Uniforms for Personnel	\$	7,500
Legal Services	\$	7,000
Repair & Maintenance of Communication Equip.	\$	8,000
<u>Emergency Services Disaster Agency (E.S.D.A.)</u>		
Salary of Director	\$	1,000
Purchase of Uniforms for Personnel	\$	500
Miscellaneous Contingent Expenses	\$	1,000
Repair and Maintenance Communication Equip.	\$	4,000
<u>Senior Center Expense Fund</u>		
Salary of Director	\$	41,032
Salary of Part-Time Employees	\$	7,500
Employee Group Insurance Premiums	\$	6,700
Office Supplies	\$	500
Utilities Expense	\$	3,500
Telephone Expense	\$	1,500
Special Events	\$	3,500
Taxi Voucher Program Expense	\$	1,500
Repair/Maintenance Buildings	\$	12,000
Miscellaneous Contingent Expenses	\$	1,000
Total General Corporate Purposes	\$	9,708,753

Department of Motor Fuel Tax

Sweeping of Village Streets	\$	35,000
Purchase of Road Salt	\$	75,000
Improvements to Street Lighting	\$	15,000
Engineering Services	\$	15,000
Repairs to Streets, Sidewalks, Roads and Bridges	\$	300,000
Anticipated Bond Expense	\$	200,000
	\$	<u>640,000</u>

Department of Sewer and Water

Salary of Director	\$	55,250
Salary of Full-Time Personnel	\$	390,000
Overtime	\$	45,000
Legal Expenses	\$	5,000
Office Supplies	\$	2,500
Postage	\$	9,500
Telephone Expense	\$	5,000
Personnel Group Insurance Premiums	\$	90,000
Health Savings Account Employer Contributions	\$	3,000
Utilities	\$	15,000
Gas and Oil for Vehicles	\$	20,000
Energy for Pumping Water	\$	75,000
Chemical for Water Treatment	\$	25,000
Repair and Maintenance of Water System	\$	200,000
Repair and Maintenance of Motor Vehicles	\$	50,000
Repair and Maintenance of Tools and Equipment	\$	2,000
Purchase of Safety Equipment and Uniforms	\$	7,500
Personnel Training	\$	2,000
Travel Lodging and Meals	\$	1,500
Dues, Subscriptions and Memberships	\$	1,500
Public Information Programs	\$	2,500
Repair and Maintenance of Municipal Buildings	\$	200,000
Repair and Maintenance of Municipal Grounds	\$	75,000
Repair and Maintenance of Sanitary Sewer Systems	\$	150,000
Purchase of General Tools and Equipment	\$	5,000
Repair Maintenance Storm Sewer	\$	350,000
SCADA System Maintenance	\$	5,000
SSWWA Contracted fee	\$	32,000
Engineering for Water Systems	\$	125,000
Water Purchase from Chicago Heights	\$	1,400,000
Miscellaneous Contingent Expenses	\$	2,500
Printing and Advertising	\$	3,500
IEPA Loan Payment Expense	\$	35,040
Physicals	\$	500
Lawn Care Services	\$	30,000

Department of Sewer and Water (Continued)

Expense for New Water Meter Program	\$	80,000
Bond Expense	\$	200,000
Contract Services	\$	110,000
Computer Programs and Equipment	\$	65,000
Water Main Replacement	\$	300,000
Total	\$	4,175,790

Glenwoodie Golf Course Fund

Salary of Pro Shop Supervisor	\$	77,935
Salary of Golf Course Superintendent	\$	76,500
Salary of Food and Beverage Full Time Employees	\$	53,040
Salary of Full Time Maintenance Employees	\$	130,000
Salary of Part Time Maintenance Employees	\$	72,000
Salary of Part Time General Administration Employees	\$	100,000
Salary of Part Time Food/Beverage Employees/Banquet Employees	\$	75,000
Golf Instruction	\$	5,000
Liability Insurance	\$	35,000
Office Supplies Golf Course Maintenance	\$	100
Office Supplies Glenwoodie Pro Shop	\$	1,500
Printing and Advertising Pro Shop	\$	3,000
Dues, Subscriptions and Memberships	\$	5,000
Group Insurance	\$	75,800
Postage Expense	\$	1,000
Telephone Expense	\$	6,500
Personnel Training	\$	2,000
Traveling Expenses	\$	1,000
Purchase of Uniforms for Golf Course Maintenance Employees	\$	1,000
Purchase of Uniforms Food and Beverage Employees	\$	1,000
Purchase of Uniforms Pro Shop Employees	\$	1,000
Expense for Marketing and Business Development	\$	5,500
Utility Expense	\$	55,000
Health Savings Account Employer Contribution	\$	2,500
Legal Services Expense	\$	500
Gas and Oil for Vehicles and Equipment	\$	25,000
Repair/Maintenance Vehicles	\$	500
Repair/Maintenance Golf Carts	\$	2,000
Repair/Maintenance General Tools and Equipment	\$	10,000
Purchase of General Tools and Equipment	\$	2,000
Purchase of Safety Equipment	\$	300
Root Card Discount Expense	\$	10,000
Repair/Maintenance Turf Equipment	\$	20,000
Repair/Maintenance Golf Course Buildings	\$	30,000
Equipment Rental	\$	6,000
Expense of Managers Buy and Promotions	\$	8,500
Purchase of Golf Course/Range and Shop Supplies	\$	9,000
Miscellaneous Bank Service Fees	\$	40,000
Cost of Goods Sold/Golf Merchandise	\$	20,000
Cost of Goods Sold/Food and Beverage	\$	100,000
Licenses and Permits	\$	900

Glenwoodie Golf Course (Continued)

Purchase of Miscellaneous Food Supplies	\$	10,000
Purchase of Chemicals for Golf Course	\$	65,000
Repair/Maintenance Irrigation System	\$	5,000
Purchase of Golf Course Range Equipment	\$	3,000
Landscaping Expense	\$	15,000
Equipment Lease Payments	\$	15,000
Golf Car Lease Payments	\$	65,000
Purchase of Fertilizer	\$	25,000
Managers Buy/Bar Buy Expense	\$	8,000
Cleaning Services Expense	\$	18,000
Bond Expense	\$	100,000
Unemployment Insurance Expense	\$	10,000
Golf Course Capital Improvements	\$	20,000
Expense for Capital Purchases	\$	35,000
Expense for Linen Service	\$	25,000
Purchase of Computer Programs and Equipment	\$	30,000
Cost of Goods Sold/Special Orders	\$	6,000
Banquet Catering	\$	100,000
Purchase of Kitchen/Bar Equipment	\$	3,000
Miscellaneous Contingent Expense	\$	5,000
TOTAL	\$	<u>1,634,075</u>

Tax Increment Financing Fund Industrial Park

New Redevelopment Agreements	\$	500,000
TIF District Expenses	\$	125,000
Legal Services	\$	15,000
Streets, Sidewalks and Roadways	\$	500,000
NALCO/Crossbow Redevelopment Agreement	\$	500,000
	\$	<u>1,640,000</u>

Tax Increment Financing Fund Main Street

New Redevelopment Agreements	\$	200,000
TIF District Expenses	\$	50,000
Legal Services	\$	10,000
IEPA Loan Payment	\$	125,000
Streets, Sidewalks and Roadways	\$	100,000
Engineering Services	\$	50,000
	\$	<u>535,000</u>

Tax Increment Financing Fund Holbrook

New Redevelopment Agreements	\$	100,000
TIF District Expenses	\$	100,000
Legal Services	\$	10,000
Streets, Sidewalks and Roadways	\$	50,000
Engineering Services	\$	25,000
	\$	<u>285,000</u>

Tax Increment Financing Fund Industrial North

TIF District Expenses	\$	50,000
Legal Services	\$	50,000
Engineering Services	\$	75,000
	\$	<u>175,000</u>

Tax Increment Financing Fund South Halsted Street

TIF District Expenses	\$	500,000
Interest Expense	\$	350,000
Legal Services	\$	50,000
Engineering Services	\$	50,000
	\$	<u>950,000</u>

Tax Increment Financing Fund North Halsted Street

TIF District Expenses	\$	500,000
Interest Expense	\$	350,000
Water, Sewer, Stormwater Infrastructure Expenses	\$	500,000
Legal Services	\$	50,000
Engineering Services	\$	50,000
	\$	<u>1,450,000</u>

Tax Increment Financing Fund State Street TIF

TIF District Expenses	\$	25,000
Legal Services	\$	5,000
Engineering Services	\$	5,000
	\$	<u>35,000</u>

Bond and Interest Accounts

\$9,230,000 General Obligation Bonds Series 2010A Build America Bonds Series 2010, for the year 2020, a tax sufficient to produce the sum of \$648,869 for interest	\$ 648,869
Estimated loss and cost of collecting appropriation for Bond and Interest Fund (5%)	\$ 32,443
	\$ 681,312
\$5,115,000 General Obligation Refunding Bonds Series 2010C for the year 2019, a tax sufficient to produce the sum of \$967,800 for principal and interest	\$ 1,018,600
Estimated loss and cost of collecting appropriation for Bond and Interest Fund (5%)	\$ 50,930
	\$ 1,069,530
Total Bond and Interest Accounts	\$ 1,750,842

Pension Funds

For Village's cost of participation in the Police Pension Fund as required by Illinois Compiled Statutes, Sec.40 ILCS 5/3-101 et.seq.	\$ 1,057,840
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For Village's cost of participation in the Firemen's Pension Fund as required by Illinois Compiled Statutes, Sec.40 ILCS 5/4-101 et.seq.	\$ 205,107
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<u>Social Security Expense</u>	\$ 312,700
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Illinois Municipal Retirement Fund

For the cost of participation in the Federal Old Age and Survivors Insurance System and the Illinois Municipal Retirement Fund for the 1995-1996 Fiscal Year as provided by Illinois Compiled Statutes Section 40 ILCS 5/7-171	\$ 95,100
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Recapitulation

General Corporate Purposes	\$ 9,708,753
Department of Motor Fuel Tax	\$ 640,000
Department of Sewer and Water	\$ 4,175,790
Glenwoodie Golf Course Fund	\$ 1,634,075
Tax Increment Finance Industrial Park	\$ 1,640,000
Tax Increment Finance Main Street	\$ 535,000
Tax Increment Finance Holbrook	\$ 285,000
Tax Increment Finance Industrial North	\$ 175,000
Tax Increment Finance South Halsted Street	\$ 950,000
Tax Increment Finance North Halsted Street	\$ 1,450,000
Tax Increment Finance State Street	\$ 35,000
Bond and Interest Accounts	\$ 1,750,842
Police Pension Fund	\$ 1,057,840
Fire Pension Fund	\$ 205,107
Social Security	\$ 312,700
Illinois Municipal Retirement Fund	\$ 95,100
TOTAL	\$ 24,650,207

Section 2. The corporate authorities at any time, however, by a two-thirds vote of all the members of the body, may make transfers within any department or other separate agency of the municipal government of sums of money appropriated for one corporate object or purpose to another corporate object or purpose, but no appropriation for any object or purpose shall thereby be reduced below an amount sufficient to cover all obligations incurred against the appropriation.

Section 3. This Appropriation Ordinance is adopted pursuant to procedures set forth in the Illinois Municipal Code. Except, any provision of this Ordinance which is in conflict with any portion of the Municipal Code has been adopted under the Village's home rule powers under the Illinois Constitution to the extent said home rule powers have not otherwise been preempted.

Section 4. Nothing contained in this ordinance is intended to create, nor shall it be deemed, a contractual obligation of the Village.

Section 5. This Ordinance shall be in full force and effect from and after its passage, approval, signing, recording and publication in pamphlet form as provided by law.

SIGNED and APPROVED this ____ day of July, 2020.

Village President

Ayes: _____

Nays: _____

Absent:

Passed: July ____, 2020

Recorded: July ____, 2020

PUBLISHED IN PAMPHLET FORM by Authority of the Board

Trustees: July ____, 2020

Village Clerk