

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE VILLAGE HALL JUNE 16, 2020

The JUNE 16, 2020 Regular Board Meeting was called to order at 7:00 PM who led the Pledge of Allegiance.

The Regular Board Meeting of Trustees of the Village of Glenwood will be conducted by telephone conference at 7:00pm on Tuesday, June 16, 2020. Pursuant to Governor Pritzker's March 16, 2020 Executive Order 2020-07 which suspends the in person requirements of the Open meeting Act. This meeting was conducted by telephone

ROLL CALL: Upon Roll Call by Village Clerk **Dion Lynch**, the following Trustees responded: **Beckman, Clark, Dawson, Hadnott, Styles, Winston**

ALSO IN ATTENDANCE: **Brian Mitchell**, Village Administrator; **John Donahue**, Village Attorney; **Chief Kevin Welsh** Fire/Building; Finance Director, **Linda Brunette**; **JoAnne Alexander**; Senior Center Park Programs; **Toleda Hart**, Village Treasurer; Police Chief **Derek Peddycord**; **Dave Shilling**, Village Engineer; **Phillip Robbins**, Glenwoodie; **Harrison Maddox**; Public Works Director.

CLERKS OFFICE: 1.) **Motion to Approve the Regular Board Meeting Minutes of June 2, 2020**

Trustee: Clark moved; **Second by Trustee Dawson** to accept the Motion as read

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

TREASURER'S REPORT: 1). **Motion to Approve Bills Payable as presented by the Treasurer Hart.-To exclude pay of \$5,180.50 to Robinson Engineering until Com-Ed has resolved the problem.**

Corporate Fund: \$122,750.89; **Sewer & Water Account** \$91,552.34; **MFT** \$1,063.90 **Glenwoodie Concert** \$250.00; **Glenwoodie Golf Course:** \$24,269.85; **TIF Industrial Park** \$48.75; **TIF Halsted South** \$105,755.82.
TOTAL ALL FUNDS: \$345,691.55

Trustee: Clark moved; **Second by Trustee Beckman** to accept the Motion as read.

Discussion: Trustee Hadnott stated, there is a bill for \$5,180.50 for Plaza lighting to Robinson Engineering. Can someone enlighten me? Eng. Shilling, that's six months' worth of time. I curtailed that building while we were at a in-pass with Com-Ed. I figured that, now that we have an answer from them, I wanted to get it out since you all are doing the bills for the fiscal year. Trustee Hadnott stated, can you tell me what the final solution is form ComEd? Eng. Shilling replied, I heard back from them on June 9th. They are supposed to send a "\$0" dollar contract which is typical, that the Village will sign, and then they can hook up. I followed up this morning and haven't heard back.

Trustee Hadnott stated, so by the end of the month it will be handled? Eng. Shilling, yea the Contractors are ready to go. But, they can't do anything until the meter is ready to go. If the Board wants to hold off another month until it's done, I don't have a problem with that. Trustee Dawson stated, I would like to hold off until it is resolved.

Upon Roll Call: Ayes: 4 Naes: 2 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Styles

Naes: Hadnott, Winston

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

2) Motion to Approve Payroll as of the date, June 5, 2020 as presented by the Treasurer Hart

Corporate: \$114,227.00; **Glenwoodie:** \$16,386.00 **Sewer & Water:** \$13,322.00. **OVERTIME: Police:** \$1,102.00 (\$0 of Police Overtime reimbursable); **Sewer & Water:** \$2,975.00; **Public Works** \$1,602.00; **Fire Department** \$88.00; **TOTAL PAYROLL:** \$182,917.00

Trustee: Clark moved; **Second by Trustee** Styles to accept the Motion as presented.

Discussion: Trustee Hadnott asked how additional overtime has affected our budget. V.A. Mitchell replied, there has been little to no affect as of now.

Upon Roll Call: Ayes: 6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

OPEN TO THE PUBLIC:

Miriam Slaughter

Thanked VA Mitchell, Trustees Winston, Hadnott, Dawson, and Styles for their response to Ms. Hadnott question. In open meeting Heritage Technology addressed, the elected official nor the Employee were able to log into the Village server, nor were they able to trace the missing hard drive. We need an IT Company that can fit our 21st Century needs.

Natalie Newman

With the money that Glenwood has paid Heritage over the past three years, we should have the most advanced IT in the South Suburbs. It's my understanding even the most common IT area, you should have remote access, does the Village have remote access? **Mayor Gardiner** replied, yes. **Newman**, then stated, I am not confident Heritage can live up to the needs of the Village, I am concerned about my information. We paid them a lot of money but I don't feel the Residents information is safe. We received great testimony form when the Library switched over to RWK. It's suspicious that you all approved it but then didn't approve it. It's time for the Board to make a change.

Kathy Paxton

I agree 100% with the last caller. If the contract is \$80,000.00 how in the last three years is the Village billed, \$444,000.00 that \$204,000.00 more than the contract. We started the process In March of 2019. Here it is, 15 months later we still are having problems. I feel you all are not making the best decisions for the Residents of Glenwood. There is a history of taking forever to get things done in Glenwood. She then asked, last year when Police Chief was sworn in, why can't we meet there. We could practice social distancing, why can't we meet there? **Mayor Gardiner** replied, the Governor still has a maximum of 10 people in a location. Phase 4 would be 50 people. VA Mitchell stated, I know it may feel like it has taken a while to get an IT Company, but if you recall. It started with the Board giving me direction to bring a few Companies forward, at that time we didn't get anything out there. After that we decided to go forward, with a RFP process. The process started in

February which took us to March 24th. At that point it had to come back to the Board. The other thing with that was whatever Company the Board approved still had to complete a contract of authority. On April 21st I know there was some confusion that the Board approved it but they didn't. On April 21st what was approved was to table the motion for approval, because the Attorney had to see a new addition to the contract. Once we got through that and brought it back, after Attorney reviewed it we made a few small changes. Which was just language, not monetary. We brought it back at which point it died on the floor. This is a situation where the process takes tie.

Trustee Hadnott asked **VA Mitchell**, Do you or any other Dept. Head have any issue with switching to **RWK**? For me or the Dept. Head won't have an issue switching once a decision is made by the Board. Once that decision is made, it's up to me to ensure every Dep. Head is aligned with the decision.

COMMUNICATIONS:

MAYOR'S OFFICE:

1.) Discussion of Fee Schedule.

Mayor Gardiner stated, I know there has been conversation about a fee schedule. **Trustee Winston** headed that Committee. **Trustee Hadnott** stated it was myself, former Trustee Plot, Kathy Paxton, Trustee Winston and a few other people. I apologize we didn't get as far on that as we should have. But we did get to the licenses for alcohol. I think we should adopt some increase. We should not raise them now during the pandemic; anything that we do should be for next year. **Mayor Gardiner** replied we should have an ad-hoc committee led by **Trustee Winston** to review and make a presentation to the Board not only on the liquor license fee but all fees the Village charges. **Trustee Hadnott** stated, I would like a time frame placed on it, this is a good time to do it. **Trustee Winston** stated, we are ready to move forward. We can get together at the end of the week and have a discussion to start making some decisions. **Mayor Gardiner** replied I would 3-4 months is more than enough time? **Trustee Winston** stated by the November 1ST meeting we can bring it back to the Board.

Approval for Request for Executive Closed Session under Section 2(c) (1) Personnel with action to be taken and reason to reconvene at the end of the meeting

Trustee: Hadnott motion to table; **Second by Trustee Styles** to accept the Motion as read.

Discussion: Trustee Winston stated, we keep coming back to this thing, we need some type of preliminary information. What I don't want to happen is, last meeting I asked for insight into Personnel we got no details, my fear is we will go into a meeting like we do often with no pre-work or understanding and then come out and make a vote. If we are going table, we need some pre-package so we can respond. Trustee Dawson asked for some pre-executive package, I don't think we should take any action at this time with Personnel I think we should leave it alone. Mayor Gardiner, we are going to have a COW meeting regarding the budget. Trustee Hadnott asked when that will be?. Mayor Gardiner replied, once I find out the results from the Finance Committee we will schedule it. Trustee Hadnott also asked, is there any reason the Committee have not been meeting? Mayor Gardiner replied, it's been a little difficult during the pandemic. We understand the Governor is lifting restrictions and going to phase 4 which will allow 50 people in a room. It was a decision made by the Committees; it will be rectified coming up.

Trustee Winston stated, I have some issues with the numbers in the Budget. I asked how they came up with those numbers; I was told the Finance Committee made a recommendation. So how did they do that, if they were not meeting? Mayor Gardiner replied, they had a preliminary budget but this is what they will work on Thursday before it is sent to us.

Upon Roll Call: Ayes: 5 Naes: 1 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles

Naes: Winston

Recues: 0

Absent: 0

Abstain: 0

ATTORNEY REPORT

Approval of Ordinance Amending Article XIX of Chapter 22 of the Village of Glenwood Code of Ordinance entitled "Vacant Buildings" and replacing it, in its entirety with a new Article XIX entitled, "Registration of Foreclosure Mortgages and Vacant Property

Trustee: Dawson moved; **Second by Trustee Winston** to accept the Motion as read.

Discussion: Trustee Winston asked, why exactly are we doing this again? This is the changes to an Ordinance so that this business can operate in the Village of Glenwood.

Trustee Hadnott stated, I am concerned over the years we had many vacant buildings, for example Sanfratellos. The building on Main and East Main. Have those buildings ever had to register, if so; why or why not? **Chief Welsh** replied, I don't have those files in front of me. Sanfratellos has not been registered or returned anything. Is there a penalty for not registering no.? When they are unresponsive we do maintain grass cutting and minor maintenance. We track those cost and at closing we are very successful in collecting those fees.

Upon Roll Call: Ayes: 5 Naes:1 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles

Naes: Winston

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

2.) Approval of an Agreement between Village of Glenwood, Illinois and Property Registration Champions, LLC.

Trustee: Hadnott moved; **Second by Trustee Dawson** to accept the Motion as read.

Discussion: **Stan (Prochamps)** stated, our standard contract gives every municipality the option of opting out at any given time with a letter going to Corporate at Pro-Champs. I will add, since 2009 not one Municipality has opted out. We will provide a positive revenue stream to the Village, but we also have staff that finds owners for vacant property. **Trustee Hadnott** asked **VA Mitchell** will he provide information to the Trustees that has been provided by Prohamps? **VA Mitchell** stated as long as the Attorney doesn't identify any issue with this, then yes. **Trustee Clark** asked, we did change the fees we charged the bank correct? **Attorney Donahue** replied yes, the fee is \$300.00 twice a year.

Upon Roll Call: Ayes: 5 Naes:1 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles

Naes: Winston

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Approval of an Ordinance amending: (1) Section 26-803 of the Villages Code of Ordinances titled "Crime Free Housing Addendum" and (2) Section 26-812 of the Villages Code of Ordinances, titled "Nuisance Residential Rental Property"

Trustee: Styles moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: Trustee Hadnott stated I would like us to sit down and have a comprehensive look at this. I appreciate the change but, this is an older Ordinance. I've been a Landlord for 38 years. I would like to make our Ordinance being a little stronger. Trustee Dawson also stated he had some information from the Village of Dolton for their Ordinance that he feels could make our Ordinance stronger as well.

Upon Roll Call: Ayes: 6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

VILLAGE ADMINISTRATOR:

VA Mitchell stated, June 29th will be the anticipated date to go to phase four of the Governor's plan. I will continue to monitor and talk with Joanne and Sandy to monitor events as the number of individuals allowed, continues to increase. He then URGED Residents to complete the Census. **VA Mitchell** then stated the Village website has been updated with all businesses in the community; we requested information for their services so we could help market them. We want to remain good partners. **VA Mitchell** then asked, what direction the Board would like him to go with late fees for water bills. **Trustee Dawson** asked, what is the percentage of Residents paying their water bill on time? **VA Mitchell** stated, the percentage is low, I don't have those numbers, I can get them to you. **Trustee Dawson** stated I would be ok with keeping it the same. **Trustee Winston** asked, is this something we can look at more next month when we have more data? **VA Mitchell** then stated, we will have more information related to Vehicle sticker late fees.

I will send comparable from last year, to year to date. Trustee Dawson also asked to send a preliminary plan for helping people get back on track with bills. **VA Mitchell** thanked all Graduates who came out to the event. Lastly it was asked me to look at the movie screens. If we want to charge the cost would be \$7,500. If we don't want to charge the cost would be \$5,000.00. There are also charges that come in.

Trustee Dawson asked, can we also look into the purchase of the equipment? I had a conversation with **Clerk Lynch** and he suggested, if we could reallocate the funds we use for fireworks to purchase that equipment, we would reinvest in entertainment that we would have had for the Fourth of July. **Hadnott** asked is there any other data from other town we can use. **VA Mitchell** replied I talked to a few other Villages; one concern was they didn't want to refund money if it rained. The biggest turn off is, if they want to stay for two movies, the price then goes up, but the patron only pays one time. It has to be a check and balance. **Trustee Beckman** asked, how many cars do we get for a firework show? **Chief Welsh** replied we are in the range of 300-350 **Trustee Clark** stated its better than seeing our money go up in smoke.

Attorney Donahue stated, US Bank agreed to settle a lean from 1996. They have agreed to pay the full amount of the lean which is \$35,000.00 **Trustee Dawson** stated, these funds along with allocation of fireworks can be used to purchase the theatre system which will generate revenue, especially with sales from Glenwoodie for beverages.

ENGINEER'S REPORT:

Eng. Shilling stated, all the streets are done with exception of striping. It came to about \$100,000.00 I savings form not doing Gay court. There is also soil boring going on in Arquilla Park. We have started on the design in detail. We need the survey for the foundation for the rest of the homes on the West side of Park. We need to be sure what we designed can protect that foundation. South Suburban Mayors and Managers had their transportation meeting, they do have reconstruction or Chicago Heights road that will be programmed for 2021. **Trustee Hadnott** stated, have you found any grants that might help with the rehabilitation for the Plaza. Is there anything to report there? **Eng. Shilling** replied, working on those, going to have those in by the end of the month.

FINANCE:

Dir Brunette stated, electric aggregation notices are going to be sent out tomorrow. Over view of the program will be on the Website tomorrow. I attended a local Government workshop put on by the Illinois Dept. of Revenue Via Web-ex, there are a few things that they suggested that we have already initiated, such as Indiana sales tax are based on origin not destination. Filing report form IDR refunds filed

but not paid during COVID will be \$120.40 which isn't bad for us.

POLICE:

Chief Peddycord stated, month of May we had 412 calls most were traffic and Domestic violence. We have had several incidents of smash and grabs throughout the community. For the month of June our training focus is use of force, civil rights and violating rights and liberties. All Officers are wearing Body wear cameras since 2018; hopefully as COVID lifts we will resume our interaction with the public and schools. **Trustee** Hadnott thanked Chief Peddycord for his comments at Calvary Baptist Church.

FIRE BUILDING:

Approval of the lowest responsive bidder for the roof replacement on 18419 thru 18411 Halsted Street.

Trustee: Beckman moved; **Second by Trustee** Winston to accept the Motion as presented.

Discussion: **Trustee** Hadnott stated, I looked at the estimate you gave us in closed session, as far as the entire building. The roof estimate is a little more consistent. Can you offer explanation as why one of the bids was so far out of line? **Chief** Welsh replied, I believe the question was asked several times what roof product were we specifying. My years of writing spec, I find it more beneficial to the municipality if you leave that specification open to the bidder. **Trustee** Dawson I think we are investing a sizeable amount into this Plaza; we certainly want to invest in our Tenants and give them a good space. Without direction we cannot move forward until we have a comprehensive plan of what this will accomplish. **Trustee** Dawson motioned to table until after the COW meeting for further discussion, motion dies for lack of second.

Upon Roll Call: Ayes: 5 Naes:1 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Hadnott, Styles, Winston

Naes: Dawson

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Authorization to seek quotes for miscellaneous brick work at 18419 thru 18411 Halstead Street.

Trustee: Styles moved; **Second by Trustee** Beckman to accept the Motion as presented.

Discussion: Trustee Hadnott asked, will the codes for that also include the wall on the far south side? Chief Welsh replied no; that would be inherit in the façade, it doesn't make practical sense. We did check for mold, there is no sign of mold. Trustee Dawson asked, are we going to have a COW meeting before we move forward with this? Mayor Gardiner replied you are correct; it would take us a few weeks before we get the bids anyway.

Upon Roll Call: Ayes: 5 Naes:1 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Hadnott, Styles, Winston

Naes: Dawson

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

PUBLIC WORKS:

Approval of Wood Chip Giveaway

Trustee: Dawson moved; **Second by Trustee Hadnott** to accept the Motion as presented.

Discussion: No Discussion

Upon Roll Call: Ayes: 6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

GLENWOODIE:

Phil stated, weather has been terrific. We did 2300 rounds; we generated \$103,204.00 for the first half of June. That's pretty well considering no banquets or club house events it's all outdoors. We are looking forward to open club house for 50 people or less

SENIOR/PARK PROGRAMS:

Director Alexander stated, Senior Dept. has been making phone calls, driving by Residents homes. Doing well being checks. All Parks remain closed until phase four, in Village Hall we are doing maintenance. We are still selling vehicle

stickers. The taxi service, transportation has all been updated.

NEW BUSINESS:

Trustee Hadnott stated, the RFP for Audit Company. I would also like to remind you about your promise for the Appointees.

Trustee Winston stated on August 22nd at the park right across from the Station Bar and Grill. I will be hosting somewhat of a Village fair. I would hope Village gets behind me for support. It will be from 4pm to 9pm

OLD BUSINESS:

Motion to Approve RWK for IT Services

Trustee: Hadnott moved; **Second by Trustee Dawson** to accept the Motion as presented.

Discussion: **Trustee Hadnott** stated, I am a big believe of technology. I assume since we've had Heritage they are doing their best. I have no issue with Heritage. This is not about who is best, but rather who can do better. When I request information I sometimes have to wait weeks for information. I hoping we can try RWK for one year, see if they can do what they say they can do. If they can't we can move on.

Upon Roll Call: Ayes: 6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

OPEN TO THE PUBLIC:

Miriam Slaughter

Asked **Chief Welsh** about CPR classes from last meeting, you stated you got some grant money for free CPR classes for Residents. How was that communicated? **VA Mitchell** replied, Chief had to leave out on a call; I will get something out to you to tomorrow. She then asked, **Trustee Hadnott** requested we go to RFP for a new auditing Company. I thought would be on the agenda but it's not, just wanted to point that out. **VA Mitchell** stated we are still under agreement with the current Company. The current contract is a 5 year contract. **Slaughter** stated the contract is for five year pricing. **Treasurer Hart** replied, the contract is for services. **Trustee Winston** asked can we get that contract.

Slaughter stated, that's not how I read it. **Hadnott** replied, it was an agreement it was not a binding contract. Treasurer **Hart** replied, the Board approved the contract. **Hadnott** asked **Attorney Donahue** to review if it's a valid contract or a service for pricing for the next Board meeting? **Attorney Donahue** replied, yes. Trustee **Winston** also stated there should be a provision that we go out to bid every couple years. **Slaughter** then asked when the last time the Finance Committee met? **Mayor Gardiner** replied, they will be meeting Thursday, they have not met in Village Hall I don't believe. She then asked is the upcoming meeting posted? **Linda** replied the agenda went up today, but has not been placed on the website. Concluding comments from Ms. **Slaughter** were not recorded as her phone began having connection issues, her comments were inaudible.

Janet Hadnott

Thanked the Trustees for completing one item in a list of things that will move the Village forward. She also thanked Trustees **Winston, Dawson, Hadnott and Styles** and **VA Mitchell** for responding to her email. She then asked **Mayor Gardiner, Trustees Beckman, and Trustee Clark** if he received her email. Whom all responded yes and that they are working on a response. What I expressed in the email is my concern, however a lot of Residents agree with my concern which is why they were blind copied on the email. This will be the first of many letters coming from me and the Residents. If you haven't responded yet, please make sure to respond.

MOTION TO ADJOURN:

Motion to Adjourn

Trustee: **Styles** moved; **Second by Trustee Dawson** to accept the Motion as presented.

Discussion: No

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent: 0 Abstain: 0

Ayes: **Beckman, Clark, Dawson, Hadnott, Styles, Winston**

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ADJOURNMENT:

The June 16, 2020 Board Meeting adjourned at 8:55 PM.



Dion Lynch, Village Clerk