

NOTICE OF REGULAR VILLAGE BOARD MEETING AND AGENDA

VILLAGE OF GLENWOOD

The Regular Meeting of the Board of Trustees of the Village of Glenwood will be conducted by telephone conference at 7:00 p.m. on Tuesday, May 19, 2020. Pursuant to Governor Pritzker's March 16, 2020 Executive Order 2020-07 which suspends the in-person requirements of the Open Meetings Act, this meeting is intended to be conducted by telephone conference utilizing the following:

Call-In Number: 1-312-626-6799 Meeting ID: 830 1174 8268 Password: 860667

Public Participation and Comments: Members of the public or media wishing to monitor and/or participate in the Regular Meeting may monitor and/or participate in the Meeting by the Call-In Number, Meeting ID and Password set forth above.

The Agenda for the Meeting is set forth on the following pages:

BOARD OF TRUSTEES MEETING
TUESDAY, MAY 19, 2020
7:00 P.M.
AGENDA NO. 2020-05-02

CALL TO ORDER BY *Mayor Ronald J. Gardiner*

PLEDGE OF ALLEGIANCE

ROLL CALL BY CLERK *Dion Lynch*

Consideration of and possible actions on any requests for remote participation in the meeting

PRESENTATION OF MINUTES OF BOARD MEETING APRIL 7, 2020
PRESENTATION OF MINUTES OF BOARD MEETING MAY 5, 2020

TREASURER'S REPORT *Toleda Hart*

1. Bills Payable Corporate in the amount of \$142,938.10, Sewer & Water \$109,878.54 Storm Sewer \$247.00, Glenwoodie Golf Course \$10,950.00, TIF Industrial Park \$1,365.00, TIF Halsted South \$103,254.73, TIF Industrial North \$146.25.
TOTAL ALL FUNDS \$368,779.62.
2. Payroll as of the date May 8, 2020, Corporate in the amount of \$114,142.00, Glenwoodie in the amount of \$13,744.00, Sewer & Water \$14,829.00, Police Weapons Pay \$8,000.00, Police Uniform Allowance \$33,450.00, Paid-on-Call Firefighters \$28,254.00, Elected Positions \$5,833.00.
OVERTIME: Police \$4,204.00 (\$0 of Police Overtime is reimbursable), Sewer & Water \$831.00, Public Works \$.449.00. **TOTAL PAYROLL \$223,736.00.**

OPEN TO PUBLIC (regarding items on the agenda this evening)

COMMUNICATIONS

MAYOR'S OFFICE:

1. Presentation – David Hoover regarding Electric Aggregation Program Proposal
2. Approval of 2020-21 Scavenger Business License for Midway Supply, South Holland, IL

ATTORNEY'S REPORT *John Donahue*

1. Approval of IT Services Contract with RWK IT Services
2. Approval of Transformer Access Agreement

VILLAGE ADMINISTRATOR *Brian Mitchell*

ENGINEER'S REPORT *David Shilling*
Grant Opportunities

DEPARTMENT REPORTS:

A. Finance *Linda Brunette*
Report

B. Police *Chief Derek Peddycord*
1. Approval to direct Village Attorney to prepare an Ordinance for Dog Fences
2. Report

C. Fire/Building *Chief Kevin Welsh*
1. Direction and authorization to proceed with upgrades on remaining Glenwood Plaza Building
2. Presentation of proposed Ordinance regulating food preparation and mobile vendors
3. Report

D. Public Works *Harrison Maddox*
Report

BOARD MEETING AGENDA

May 19, 2020

Page 2

E. Glenwoodie
Report

Phillip Robbins

F. Senior Programs/Park Programs
Report

JoAnne Alexander

NEW BUSINESS

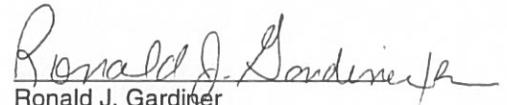
OLD BUSINESS

1. ProChamp – Property Foreclosures
2. Approval an Ordinance amending Chapter 2 “Administration” of Glenwood's Code of Ordinances to add new Articles VII and VIII addressing the Finance and Golf Committees

OPEN TO THE PUBLIC

ADJOURNMENT

Sincerely,


Ronald J. Gardiner
Village President

Posted and distributed 05/15/20

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE VILLAGE HALL APRIL 21, 2020

The April 21, 2020 Remote Participation Board Meeting was called to order at 7:00 PM by Village President Ronald J. Gardiner telephonically, who led the audience in the Pledge of Allegiance.

The April 21, 2020 Regular Board meeting was conducted telephonically due to the Covid-19 virus as well as the Governor J.B. Pritzker, stay at home order.

ROLL CALL: Upon Roll Call by Village Clerk **Dion Lynch**, the following Trustees responded: **Beckman, Clark, Dawson, Hadnott, Styles, Winston**

Trustee Clark called in at 7:16pm

ALSO IN ATTENDANCE: **Brian Mitchell**, Village Administrator; **John Donahue**, Village Attorney; **Chief Kevin Welsh** Fire/Building; Finance Director, **Linda Brunette**; **JoAnne Alexander**; Senior Center Park Programs; **Toleda Hart**, Village Treasurer; Police Chief **Derek Peddycord**; **Dave Shilling**, Village Engineer; **Phillip Robbins**, Glenwoodie;

PRESENTATION OF MINUTES: 1.) **Motion to Approve Regular Board Meeting Minutes of March 17, 2020**

Trustee: Styles moved; **Second by Trustee Hadnott** to accept the Motion as read.

Discussion: No Discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: Clark

Abstain: 0

Motion Approved: Yes

Motion Approved: Yes

2.) **Motion to Approve the Regular Board Meeting Minutes for April 7, 2020**

Trustee: Styles moved; **Second by Trustee Dawson** to accept the Motion as read

Discussion: Trustee Hadnott, asked for time sheets, not "tie" sheets. Lighting cost was \$207,000.00 not \$270,000.00.

Trustee Dawson stated, April 7th page 4 I was asking about my role as a Village Trustee not Public Works. Also, the

Order of Brian Beckman motion on page 8, came after our discussion.

Upon Roll Call: Ayes: 5 Naes: 1 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Dawson, Hadnott, Styles, Winston

Naes: Clark

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

TREASURER'S REPORT:

1). **Motion to Approve Bills Payable as presented by the Village Treasurer Toleda Hart.**

Corporate Fund: \$117,658.75; **Sewer & Water Account** \$22,979.23; **Glenwoodie Golf Course:** \$13,087.21; **TIF Halstead South** \$97,443.76

TOTAL ALL FUNDS: \$251,168.95

Trustee: Winston moved; **Second by Trustee Dawson** to accept the Motion as read.

Discussion: Trustee Winston stated, under Coball Solutions (Phone) in every Dept. what is that? Director Brunette replied, that's the monthly phone service, we break it out by Department. Trustee Winston then asked, Taxi under Senior Center for \$125.00 wasn't the Senior Center closed for the last month. Director Brunette replied those are the new ones for this current year. Trustee Winston then asked, I see a bill form Heritage for \$1,592.00 plus \$1,493.00. I want to exclude Heritage Technology payment. Face mask for \$240.00 under Corporate, who is using these masks? Chief Welsh stated, those were the reusable mask we got for Public Works and front office. Trustee Winston asked, how many was that? Chief Welsh replied, 24 I believe, I don't have the exact number in front of me. Trustee Hadnott asked, were you able to use the ones you could not use for Village Hall and Employees? Chief Welsh replied yes, but those could not be used in health care, I actually have some of those going to Harrison tomorrow.

Trustee Winston then asked, Menards digital smoker, what is that? Chief Welsh replied, that is under Fire Dept. That's a device where we can heat the N95 mask for re-use. Trustee Winston replied, under Public Works, there is a truck repair for \$3,300.00 is this the truck that been out of service at Harrisons house? Director Maddox replied, that is for our

M19 our sewer jack truck. **Trustee Winston**, under Administration I see all American Chemicals for Covid what was this for. **Director Brunette** replied, that was additional gallons of hand cleaner. **Trustee Dawson** asked, will this be used for dual purpose. **Chief Welsh** replied, it can be after its use for the Pandemic is over. I imagine we could auction it to the highest bidder. **Trustee Dawson** then asked, its used to reach a certain temperature, to disinfect the mask? **Chief Welsh** replied yes. **Winston**, motioned to amen his motion to exclude \$14,338.60 to Heritage Technology from April to June. **Trustee Dawson** asked, can we get an explanation of what those payments were for? **Trustee Winston** stated that's for services they provided from April through June for services they have not provided yet. **V.A. Mitchell** replied, that would be for their agreed contract service for that period. **Trustee Winston** stated, we don't have a contract we have a month to month. **Trustee Hadnott** asked, why we spent \$13,000.00 at Glenwoodie when it is closed. **Phil** replied, \$2,600.00 was food and beverage given back, Also, telephone, comcast cable. **Trustee Hadnott** then asked who is all working at the Golf Course now, **Phil** replied myself and **Sandy**. The grounds crew has two full timers and a part timer. We are working 40 hours at the Golf course. **Trustee Hadnott** stated I can't rationale 40 hours of work while the golf course is closed. I can not vote for the Golf course, bills payable nor can I vote for TIF Halstead South. We have no plan for the Plaza yet we continue to spend money.

Trustee Winston amended his motion to exclude \$14,338.00 to Heritage Technology. **Trustee Dawson** second the motion.

Upon Roll Call: Ayes: 5 Naes: 1 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Styles, Winston

Naes: Hadnott

Recues:0

Absent:0

Abstain: 0

Motion Approved: Yes

2) **Motion to Approve Payroll as of the date, April 10, 2020 as presented by Finance Treasurer Toleda Hart**

Corporate: \$111,120.00; **Glenwoodie:** \$10,856.00 **Sewer & Water:** \$13,322.00; **Paid-on-Call Firefighters** \$24,645.00

OVERTIME: **Police:** \$3,844.00 (\$330.00 of Police Overtime reimbursable); **Sewer & Water:** \$2,060.00; **Public Works**

\$1,109.00; Calvary Baptist Church \$0; Sewer and Water
\$145.00 TOTAL PAYROLL: \$167,477.00

Trustee: Styles moved; **Second by Trustee** Clark accept the Motion as presented.

Discussion: Trustee Hadnott stated, I never received the payroll or time cards from last meeting, nor have I received nay from this meeting. Seems we are spending an exorbitated amount of money when our income will be deeply affected. I've asked for a Special Meeting, COW meeting to discuss Personnel and our potential financial impact.

Upon Roll Call: Ayes: 4 Naes:3 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Winston

Naes: Hadnott

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

OPEN TO THE PUBLIC:

Tony Plott

Stated concern related to, if anyone has a question, that question needs to be answered by someone. There needs to be justification and a response given. **VA Mitchell**, replied. I apologize Mr. Plott that you did not hear the answer but both Phil and Mike responded to **Trustee** Hadnott question related to the Golf Course. He then reiterated both Phil's and Mike explanation.

Miriam Slaughter

She then asked, the Pro Shop is helping with grounds up keep? Mayor Gardiner replied, no. She then asked, the reason for the change in Developer. **Mayor** Gardiner replied, typically anytime a new business opens a new building the open a new LLC to develop, that's something that's always done. **Trustee** Winston then stated, nothing in the contract has been changed has it? **Attorney** Donahue replied no we added new entity in the contract. Miriam then asked, **VA Mitchell** how did he select Craig Koffman as selecting the next IT Company. I based my decision off his experience and years in the industry. Miriam then asked, did you go out to an RFP for that service? **VA Mitchell** replied no I did it under my authority as Village Administrator. She then asked Mr. Koffman, if he knew there was two Representatives came to a Board meeting and said that Village Employees were not able to connect into the server remotely? **VA Mitchell**

replied, Mr. Koffman was not available, he is not on the line. She then asked, if he was aware a hard drive was removed then replaced on a Village Company. She then asked if the proposed Company will have designated place. VA Mitchell stated, they will not have a stationary office in the Village Hall they will work directly in the area where an issue is. She also stated, she would like the Board to consider the reason for the RFP and most importantly do we want more of the same form Heritage, what about security issues found months ago and why Heritage is lower on their price now.

COMMUNICATIONS:

MAYOR'S OFFICE:

1) **Special Board Meeting for Fiscal Year End Bills Payable April 29,2020 at 6:00pm**

2.) **Approval of an Ordinance amending Chapter 10 (Alcoholic Beverages) of the Villages Code of Ordinances to create a Class D-2 Liquor License**

Trustee: Hadnott moved; **Second by Trustee** Beckman to accept the Motion as read.

Discussion: Trustee Hadnott stated, two years ago Trustee Winston, myself and Tony Plott was on a committee. We have to raise our Liquor License Fees. We have not raised them in over a decade. We need to get this on the agenda for the next meeting, to raise fees on liquor license. Mayor Gardiner asked **Trustee** Winston to send the Committee recommendations. **Trustee** Winston stated, it needs more discussion by the Board. **Mayor** Gardiner replied, I agree which is why I am asking you to send it to me. **Trustee** Winston also asked for a copy of the preliminary budget. **Mayor** Gardiner replied, they are working on that, due to the Covid situation the progress that had been made prior to the pandemic has now been eradicated. We will send out a first draft to all Trustees. **Trustee** Dawson stated I don't think the cost is as important right now, the Class D should be looked at a little bit more because it's a bit more expensive.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes:0

Recues:0

Absent:0

Abstain: 0

Motion Approved: Yes

ATTORNEY REPORT

Approval of a Redevelopment Agreement between Village of Glenwood and Bana Two Corp.

Trustee: Hadnott moved; **Second by Trustee** Winston to accept the Motion as read.

Discussion: Trustee Hadnott stated, can we put a closing date in that agreement? **Attorney** Donahue replied there is closing time frame sin there. They want to close as soon as possible.

Upon Roll Call: Ayes:6 Naes: 0Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 1

Abstain: 0

Motion Approved: Yes

VILLAGE ADMINISTRATOR:

VA Mitchell stated, we have received 60% of the Village has responded to the Census. Although Village Hall is closed to Residents. There is a Drop Box available for Water Bills, Village Stickers, and all other items that require processing. Staff is also available via phone to answer calls/concerns. also as we discussed, discount on the water bills, we need to realize our system does not allow us to give a percent off on the water bill. That would have to been done manually. We have roughly 2,700 accounts. The Village has already stated that there will not be any late fees nor will the water be disconnected. I would also recommend that we get input from the finance Committee before any action takes place. **Trustee** Hadnott stated, I think this issue needs to be tabled, until we get enough information as well as a comprehensive plan for water **Trustee** Winston then stated, I don't understand this whole notion of not being able to take off a percentage of the water bill, what is the reason why. It should be in writing and giving to the Board to discuss. **Trustee** Winston then asked, how many people have paid their water bills. **Director** Brunette then replied people have been paying their bills with the software we can take an amount off not a percentage. Trustee Winston stated, what I would suggest is that if people pay their bill on time, we would offer them a 10% bill to encourage them to continue to pay. Those that don't have the funds, I propose we remove the late fee completely. I do think we should incentivize for people who are paying their bill or time. I also think we should consider lowering the late fee to either 10% or \$35.00. Our Ordinance should also state, any money from

the water Dept. should used for something else should come back before the board.

Trustee Dawson stated, we need to discount everyone, if we can't discount everyone then we need not to discount anyone. We can't let people finances dictate whether they receive help or not. **Trustee** Clark stated, we have to pay for the water. We are buying the water form another entity, we can cut the late fee, we can help people on an individual basis whom have lost their job, but there is not much room to change things. **Trustee** Beckman stated, we are buying the water at a fixed cost, as **Trustee** Clark alluded to perhaps, we can look at waving some of the surcharges associated with the bills as opposed to cutting the bill in half. **Trustees** Hadnott and Dawson both agreed we need to wait on the numbers.

ENGINEER'S REPORT:

NO REPORT

FINANCE:

Director Brunette stated, everything can be done by mail and or the drop box at Village Hall. Sales for Vehicle stickers have significantly increased since even with the Village closed **VA** Mitchell and I have been attending several meetings with towns who are about our size are doing the same thing we are doing. Waving late fees, no water shut offs. **Trustee** Hadnott thanked Linda for putting the Fifth Third information on line. **Trustee** Dawson then asked, are we giving guidance to Dept Heads where they can make cuts yet. We are looking at everything but we have not gotten to that stage yet. **Trustee** Winston and Styles asked for copy of all expenses that came out of the water bill for the last 12 months.

POLICE:

Approval to renew two-year subscription for the tip411 Pro Application at a cost no to exceed \$7,350.00.

Trustee: Styles moved; **Second by Trustee** Dawson accept the Motion as presented.

Discussion: **Trustee** Hadnott stated, some people who have iPhone stated they are having trouble downloading the App. He then asked can we possibly ask about well-being emergency checks **Chief** Peddycord replied I will have the service look into that. We recommend people call our non-emergency number so that those calls are tracked. **Trustee** Dawson then asked can we use Tip411 to send notifications for the Census and Water Maine breaks? **Chief** Peddycord stated, yes, we can look into that. **Trustee** Winston stated, is there a way the Trustees can get weekly updates of what's happening in the Village. **Chief** Peddycord replied, I don't think that's the intention of the App. **Trustee** Dawson then asked, is there any way to determine how many people use this app? **Chief** Peddycord stated, there is a way I can get that information to you, I don't have it Infront of me.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues:0

Absent:0

Abstain: 0

Motion Approved: Yes

FIRE BUILDING:

Food truck Ordinance draft has been submitted to Attorney Donahue, hopefully it should come back to the Board by the first meeting in May. We had a large fire at the Condominium building, more people home, more people cooking. We have to be mindful of that. There is a Covid Public testing facility in Markham on 159th street at the Automobile Testing facility. There is also another testing facility open at Ingalls/University of Chicago Hospital. Property maintenance inspection has begun.

PUBLIC WORKS:

Director Maddox stated, all parkway restorations have been completed. Per request of Mayor I do have tentative arrival date of asphalt delivery for tentatively next week. We will also continue to work in the Plaza, we are making adjustments to make walking safe for the Public.

GLENWOODIE:

Phil stated we are looking at opening the Golf Course this Friday We have been in conversation with the PGA to discuss the requirements around that. We have rescheduled everything to mid-July. We are targeting May 1st. **Trustee Hadnott** asked, what be the requirements to open May 1st? **Phil** replied, it is the guidelines through the Governor's office. Wisconsin, Indiana, single cart riders only, no cash exchange. **Trustee Dawson** stated, if there is a reduction in service, I would like to see a reduction in payroll, as well as a plan in regards to advertising.

SENIOR/PARK PROGRAMS:

Director Alexander stated, we have cancelled all rentals. Refunds have been sent to our accounts. We have sent notices to Seniors to let them know where they can make vehicle sticker purchases. Lastly, we are also doing well being checks on our Residents.

NEW BUSINESS:

No new business

OLD BUSINESS:

Approval of IT Services to utilize RWK for IT Services.

Trustee: Dawson moved; **Second by Trustee Hadnott** accept the Motion as presented.

Discussion: Trustee stated I have asked, Brian Vaght form Glenwood/Lynwood Library to provide his experience with Heritage Technology. Brian explained they switched to RWK because they had numerous viruses, email and hard drive issues. We noticed all the issues, before Heritage noticed them. Where they should have noticed the issue and provided a solution. Our Public Wi-Fi was not locked down, they were able to see our assets. Some computer didn't have virus protection. They did not have any after hours, weekend support. Trustee Hadnott stated in fiscal year 2017-2018 we paid Heritage \$170,000.00 in fiscal 2018-2019 we paid Heritage \$162,000.00 we paid them double for the last two years. Trustee Beckman asked was the cost that Trustee Hadnott stated, was that cost for equipment i.e. Police Dept and Front office? VA Mitchell stated, yes that would be equipment as well, its also important to remember- I spoke with both Companies today. What we are quoted is what they see before us today, not future needs, i.e. computer and equipment cost. Trustee Beckman then asked are both Companies compatible with our current system. VA Mitchell replied, yes. I will add they are not certified to handle our current phone system; Heritage is not. Trustee Styles then asked, because Village Hall staff has no problem with Heritage, this should be a no brainer vote. The only people that has problem with Heritage is Winston. Trustee Hadnott asked, is VA Mitchell stating we spent \$80,000.00 in both 2017-2018 and & 80,000.00 in 2018-2019 on equipment? I am positive we did not spend \$160,000.00 on equipment. That could be computers, mainframes, things Chief Cook added in and for the Fire Department. VA Mitchell can you give the exact break down of expenses on equipment form Heritage? Trustee Dawson stated, we are losing sight of Public information and finances being exposed. Change is good but our Residents information was not safe.

Upon Roll Call: Ayes: 4 Naes: 1 Recues: 0 Absent: 0 Abstain: 1

Ayes: Beckman, Dawson, Hadnott, Winston

Naes: Styles

Recues:0

Absent:0

Abstain: Clark

Motion Approved: Yes

OPEN TO THE PUBLIC:

Octavia Altheimer

Thanked the Mayor for the assistance they provided. She then stated, she does not feel the Village is not doing enough Working in Healthcare, knowing numbers. We are not being proactive; we need to be able to balance that out. Looking at the numbers, Glenwood is not exempt. We need to make hard decisions, we are trying to save jobs, yet give discounts. We have an active payroll, Dept heads should be looking at Employees we should be running lean. She then thanked Public Works for fixing her streets, and inquired when they will finish it. **Director Maddox** replied, I don't have a schedule in front of me of when it will be completed, we are also waiting for asphalt companies to open back up.

Tony Plott

How many people do we have working in the water billing area? Mayor Gardiner replied, one person. Mr. Plott, then stated, I want everyone to keep in mind how many staff members we have vs the different facets required to run the Village and water Dept. We have to be mindful of the complex jobs that most other places have several people doing where as we have just one. I caution you all to be mindful of adding additional work to an already stretched staff.

Miriam Slaughter

When I was on the Board Heritage wanted to extend their contract. They stated they wanted to be our phone provided, which would be one bill. She then asked, are we paying any other vendor quarterly? **Mayor Gardiner** replied, Heritage was the only Company we were paying for IT. **Trustee Hadnott** asked, since we just voted in RWK Can we only pay them for April? **Mayor Gardiner** replied, we have to give them a certain amount of notice. **Trustee Dawson** asked, will the 30-day notice be done by the Board or in house. **Mayor Gardiner** replied, in house

MOTION TO ADJOURN

Trustee: Styles moved; **Second by Trustee Beckman** to accept the Motion as presented.

Discussion: No

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ADJOURNMENT: The April 21, 2020 Board Meeting adjourned at 9:00 PM.

Dion Lynch, Village Clerk

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE VILLAGE HALL MAY 5, 2020

The May 5, 2020 Remote Participation Board Meeting was called to order at 7:00 PM by Village President Ronald J. Gardiner telephonically, who led the audience in the Pledge of Allegiance.

The May 5, 2020 Regular Board meeting was conducted telephonically due to the Covid-19 virus as well as the Governor J.B. Pritzker, stay at home order.

ROLL CALL: Upon Roll Call by Village Clerk **Dion Lynch**, the following Trustees responded: **Beckman, Clark, Dawson, Hadnott, Styles, Winston**

ALSO IN ATTENDANCE: **Brian Mitchell**, Village Administrator; **John Donahue**, Village Attorney; **Chief Kevin Welsh** Fire/Building; Finance Director, **Linda Brunette**; **JoAnne Alexander**; Senior Center Park Programs; **Toleda Hart**, Village Treasurer; Police Chief **Derek Peddycord**; **Dave Shilling**, Village Engineer; **Phillip Robbins**, Glenwoodie; **Harrison Maddox**, Director Public Works

OPEN TO THE PUBLIC: **No Public Comments**

COMMUNICATIONS:

MAYOR'S OFFICE:

1) **Presentation- David Hoover** regarding **Electric Aggregation Program Proposal**

*Mr. Hoover was not present, there for Electric Aggregation proposal was not provided. He will be asked, to come back and present at the next meeting.

2.) **Approval of 2020-21 Scavenger Business Licenses.**

Trustee: Hadnott moved; **Second by Trustee Beckman** to accept the Motion as read.

Upon Roll Call: Ayes:1 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Winston

Naes: 0

Recues: 0

Absent: Styles

Abstain: 0

Motion Approved: Yes

ATTORNEY REPORT

No Report

Trustee Hadnott asked, can you tell the Board when the Committee Ordinances would be coming back to the Board? **Attorney Donahue** replied, I've finished that, it just needs to go before the Board.

VILLAGE ADMINISTRATOR:

VA Mitchell Attempted to provide an update. However, due to audio technical difficulties with Cisco Webex. His comments, as well the remainder of the Board Meeting could not be heard.

ENGINEER'S REPORT:

No Report

FINANCE:

No Report

POLICE:

Approval of an Ordinance amending Section 102-423 of the Village of Glenwood Code of Ordinance

Trustee: Dawson moved; **Second by Trustee** Clark accept the Motion as presented.

Discussion: Trustee Winston asked, how did this come to the Board? I did not realize this was a concern. **Chief** Peddycord replied, this was not a major priority prior to the Pandemic. However, since the stay at home order there are many people depending on their mail for prescriptions money and valuable packages. Parking places are now being taken up which, individuals are now also parking Infront of mailboxes, preventing mail delivery. We want to ensure Postal Carriers are able to gain unrestricted access to mailboxes, we have received several complaints. **Trustee** Dawson stated, I am not opposed to the Ordinance, but there is so much information wrapped into one. How are we going to get this out to the Residents? **Chief** Peddycord, parking in front of hydrants, and crosswalks. Those already exist, I am simply only adding the unrestricted access to mailboxes to the Ordinance. **Chief** Peddycord stated, we will do social media awareness, then ticket warnings and from that point began strict enforcement. **Trustee** Hadnott stated, I agree we need to get this on the website, tip411, social media to make Residents aware.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Winston

Naes: 0

Recues: 0

Absent: Styles

Abstain: 0

Motion Approved: Yes

FIRE BUILDING:

Approval of a Resolution approving an intergovernmental Agreement between the Village of Flossmoor, Illinois and the Village of Glenwood, Hazel Crest, Homewood, Matteson, Park Forest, Riverdale, South Holland and Thornton for the provision of Fire Station Alerting Equipment and Associated Software a Grant from the U.S. Department of Homeland Security through the Federal Emergency Management Agency.

Trustee: Beckman moved; **Second by Trustee** Hadnott accept the Motion as presented.

Discussion: Trustee Dawson stated, I was not able to hear anything. **Chief,** Welsh repeated his comments. Trustee Dawson asked, this is what we have in our packets correct? **Chief** Welsh replied yes.

Upon Roll Call: Ayes:1 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott

Naes: 0

Recues: 0

Absent: Styles, Winston

Abstain: 0

Motion Approved: Yes

PUBLIC WORKS:

Report could not be provided, due to audio technical difficulties with Cisco Webex

GLENWOODIE:

Report could not be provided, due to audio technical difficulties with Cisco Webex

SENIOR/PARK PROGRAMS:

No Report

NEW BUSINESS:

Trustee Dawson stated, I think we would be better off doing a web-based program such as Zoom or Teams to avoid this issue. We need to be sure everyone has wired headphones; we can mute people individual

OLD BUSINESS:

No Report

OPEN TO THE PUBLIC:

No Comments were made

MOTION TO ADJOURN

Trustee: Dawson moved; **Second by Trustee Beckman** to accept the Motion as presented.

Discussion: No

Upon Roll Call: Ayes:4 Naes:0 Recues:0 Absent: 2 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott

Naes: 0

Recues: 0

Absent: Styles, Winston

Abstain: 0

Motion Approved: Yes

ADJOURNMENT:

The May 5, 2020 Board Meeting adjourned at 7:30 PM.

Dion Lynch, Village Clerk

ACS FINANCIAL 10:54:14 Schedule of Bills by (Fnd/Dpt) VILLAGE OF GLENWOOD
05/14/2020 GL050S-V08.11 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 051920 COMMENT... BOARD MEETING 05/19/2020

DATA-JE-ID DATA COMMENT

W-05192020-964 BOARD MEETING 05/19/2020

Run Instructions: Copies Form Printer Hold Space LPI Lines CPI CP SP RT
Jobq Banner 01 L N S 6 066 10

Schedule of Bills by (Fnd/Dpt)
BY FUND & DPT (DET APPV ST)A/P

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
CORPORATE FUND	*****					
BALANCE SHEET					
COLONIAL LIFE COOPER/PERRY	257.42	VOLUNTARY EMPLOYEE DED P 01.000.2119	197400	44786240410459		P 964 00052
COMCAST 8771 40 050 0018256	2.11	PREPAID EXPENSES	01.000.1611	197334 04/28/2020		P 964 00069
8771 40 050 0163276	59.18	PREPAID EXPENSES	01.000.1611	197337 04/12/2020		P 964 00065
8771 40 050 0180817	77.90	PREPAID EXPENSES	01.000.1611	197466 04/27/20		P 964 00067
	139.19	*VENDOR TOTAL				
FIDELITY SECURITY LIFE MAY 2020	423.62	VOLUNTARY EMPLOYEE DED P 01.000.2119	197403	164313940		P 964 00097
JANET DIGGINS ESCROW RETURN	800.00	BUILDING REPAIR ESCROW	01.000.2132	197498 05/13/2020		P 964 00118
LICENSES & PERMITS	1,620.23				
SUSAN O'KEEFE PURCHASED IN ERROR	40.00	VEHICLE STICKERS	01.082.8230	197452 05/06/2020		P 964 00179
OTHER INCOME	40.00				
ANIVA WHITE REFUND - HICKORY 6/6/20	150.00	FACILITY RENT	01.089.8740	197501 05/14/2020		P 964 00007
BERNITA CURTIS REFUND BLAKEY 06/07/20	75.00	FACILITY RENT	01.089.8740	197472 05/12/2020		P 964 00022
ADMINISTRATION	225.00				
AZAVAR AUDIT	130.69	UTILITY CONSULTING	01.100.9178	197428 149956		P 964 00021
UTILITY AUDIT	30.26	UTILITY CONSULTING	01.100.9178	197429 149954		P 964 00019
UTILITY AUDIT	17.60	UTILITY CONSULTING	01.100.9178	197430 149955		P 964 00020
UTILITY AUDIT	7.39	UTILITY CONSULTING	01.100.9178	197431 149953		P 964 00018
	185.94	*VENDOR TOTAL				
CLERKS OFFICE-PETTY CASH	20.00	COMPUTER-PROGRAMS & EQUI	01.100.9634	197499 APRIL PETTY		P 964 00037
STOCK FOOTAGE FOR CENSUS	39.00	COMPUTER-PROGRAMS & EQUI	01.100.9634	197499 APRIL PETTY		P 964 00038

Schedule of Bills by (Fnd/Dpt)
BY FUND & DPT (DET APPV ST)A/P

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
CORPORATE FUND	*****					
ADMINISTRATION					
CLERKS OFFICE-PETTY CASH GRAHAM HOOTON - CONTEST UTENSILS FOR OFFICE	25.00 13.44 97.44	DONATIONS/MEMORIALS MISCELLANEOUS *VENDOR TOTAL	01.100.9187 01.100.9891	197499 APRIL PETTY 197499 APRIL PETTY		P 964 00043 P 964 00044
COEO SOLUTIONS LLC MAY 2020	104.31	TELEPHONE	01.100.9120	197474 1033714		P 964 00047
COMCAST 8771 40 050 0018256	2.11	COMPUTER-PROGRAMS & EQUI	01.100.9634	197334 04/28/2020		P 964 00068
DAILY SOUTHTOWN ANNUAL SUBSCRIPTION	204.58	DUES SUBSCRIPT. MEMBERSH	01.100.9140	197477 04/26/2020		P 964 00081
DONAHUE & ROSE PC LEGAL SERVICES	11,651.25	LEGAL SERVICES	01.100.9151	197435 75		P 964 00084
EXPERT CHEMICAL & SUPPLY SUPPLIES	268.25	COVID 19	01.100.9342	197402 852148		P 964 00095
FUSION CLOUD SERVICES, L BACKUP SERVER	212.86	TELEPHONE	01.100.9120	197479 27730252		P 964 00101
GARVEY'S OFFICE PRODUCTS PENS AND ORGANIZER	16.41	OFFICE SUPPLIES	01.100.9111	197404 PINV1907785		P 964 00102
GBJ SALES LLC HAND SANITIZER	259.40	COVID 19	01.100.9342	197405 3001		P 964 00103
HERITAGE TECHNOLOGY SOLU WINDOWS 7 ESU ANNUAL BILLING 2020-2021 ALLWORX MAY 2020 JUNE 2020 ALLWORX	1,863.00 49.00 250.00 250.00 2,412.00	COMPUTER-PROGRAMS & EQUI COMPUTER-PROGRAMS & EQUI COMPUTER-PROGRAMS & EQUI COMPUTER-PROGRAMS & EQUI *VENDOR TOTAL	01.100.9634 01.100.9634 01.100.9634 01.100.9634	197408 214684 197409 213712 197410 213701 197444 214235		P 964 00113 P 964 00111 P 964 00110 P 964 00112
HOMWOOD DISPOSAL SERVIC APRIL 2020	51,359.23	HOMWOOD DISPOSAL	01.100.9888	197460 6961299		P 964 00115
KURTZ AMBULANCE SERVICE EMS SERVICE AGREEMENT	5,094.48	COVID 19	01.100.9342	197446 10528		P 964 00122
LANER MUCHIN APRIL 2020 RETAINER	2,750.00	LEGAL SERVICES	01.100.9151	197368 582360		P 964 00124

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
CORPORATE FUND	*****					
ADMINISTRATION					
LANER MUCHIN MAY 2020 RETAINER	2,987.26 5,737.26	LEGAL SERVICES *VENDOR TOTAL	01.100.9151	197412 583732		P 964 00125
MARTIN WHALEN OFFICE SOL MONTHLY CONTRACT	202.72	COMPUTER-PROGRAMS & EQUI	01.100.9634	197484 IN2328518		P 964 00127
MONTHLY CONTRACT	202.72	COMPUTER-PROGRAMS & EQUI	01.100.9634	197485 IN2368337		P 964 00129
	405.44	*VENDOR TOTAL				
MENARDS SUPPLIES	11.88	COVID 19	01.100.9342	197448 84229		P 964 00133
MONARCH AUTO SUPPLY INC. VEHICLE SUPPLIES	119.94	COVID 19	01.100.9342	197415 6981-492025		P 964 00142
PETERSON, JOHNSON & MURR TORY BRIDGEFORTH	451.50	LIABILITY INSURANCE	01.100.9171	197424 131180		P 964 00161
PIONEER OFFICE FORMS, IN #10 ENVELOPES	457.39	OFFICE SUPPLIES	01.100.9111	197489 94229		P 964 00162
SHARK SHREDDING, INC. SHREDDING	30.00	OFFICE SUPPLIES	01.100.9111	197491 46088		P 964 00172
VERIZON WIRELESS 387115072 0001	840.90	TELEPHONE	01.100.9120	197355 9852517498		P 964 00185
387115072 0001	252.07	COMPUTER-PROGRAMS & EQUI	01.100.9634	197355 9852517498		P 964 00187
	1,092.97	*VENDOR TOTAL				
	80,174.64				
PUBLIC WORKS					
ACTION FIRE EQUIPMENT IN FIRE EXTINGUISHERS	1,308.00	REPAIR/MAINT MUNICIPAL B	01.300.9430	197391 78913		P 964 00001
AL WARREN OIL CO. INC. FUEL	406.04	GAS AND OIL	01.300.9210	197454 W1308119		P 964 00005
CENTRAL STATES AUTOMATIC WORK ORDER 100274	1,584.00	REPAIR/MAINT MUNICIPAL B	01.300.9430	197457 25856		P 964 00028
CINTAS SUPPLIES	69.49	PURCHASE-GENERAL TOOLS/E	01.300.9550	197356 5016845547		P 964 00031

Schedule of Bills by (Fnd/Dpt)
BY FUND & DPT (DET APPV ST)A/P

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
CORPORATE FUND	*****					
PUBLIC WORKS					
CLARKE'S GARDEN CENTER						
MULCH	350.00	MAINT - MUNICIPAL GROUND	01.300.9441	197357 04/27/20		P 964 00034
MULCH	420.00	MAINT - MUNICIPAL GROUND	01.300.9441	197358 04/27/20		P 964 00035
MULCH	420.00	MAINT - MUNICIPAL GROUND	01.300.9441	197359 04/27/20		P 964 00036
	1,190.00	*VENDOR TOTAL				
COM ED						
19241139007	22.36	ENERGY STREET LIGHTING	01.300.9221	197338 04/20/2020		P 964 00056
0612091031	837.86	ENERGY STREET LIGHTING	01.300.9221	197398 04/30/2020	1	P 964 00059
0283059209	680.63	ENERGY STREET LIGHTING	01.300.9221	197468 05/01/2020	1	P 964 00063
0283059209	136.13	ENERGY STREET LIGHTING	01.300.9221	197469 04/30/2020	1	P 964 00060
0603011043	55.08	ENERGY STREET LIGHTING	01.300.9221	197494 04/07/2020	1	P 964 00053
	1,732.06	*VENDOR TOTAL				
COMCAST						
8771 40 050 0163276	59.17	UTILITIES	01.300.9180	197337 04/12/2020		P 964 00064
8771 40 050 0136801	245.15	UTILITIES	01.300.9180	197397 05/04/2020		P 964 00072
	304.32	*VENDOR TOTAL				
DACAV INDUSTRIES						
DECALS	50.00	REPAIR & MAINTENANCE-VEH	01.300.9420	197476 10060		P 964 00080
DMC SECURITY SERVICES IN						
QUARTERLY MONITORING	75.00	CONTRACT SERVICES	01.300.9020	197365 247998		P 964 00082
ELMER & SONS LOCKSMITHS,						
KEY	45.00	REPAIR/MAINT MUNICIPAL B	01.300.9430	197401 380571		P 964 00089
ELMORE'S LAWN CARE SERVI						
GRASS CUTTING 04/20/2020	2,142.54	LAWN CARE SERVICES	01.300.9021	197367 373		P 964 00090
EXPERT CHEMICAL & SUPPLY						
SUPPLIES	518.11	CLEANING SUPPLIES	01.300.9115	197478 852231		P 964 00096
LANSING ON RIDGE CURRENC						
LICENSE PLATE	160.00	REPAIR & MAINTENANCE-VEH	01.300.9420	197416 04/30/2020		P 964 00126
MENARDS						
PAINT SUPPLIES	12.51	PURCHASE-GENERAL TOOLS/E	01.300.9550	197347 83593		P 964 00131
SUPPLIES	38.86	PURCHASE-GENERAL TOOLS/E	01.300.9550	197348 83789		P 964 00132
	51.37	*VENDOR TOTAL				
MINER ELECTRONICS CORP.						
IGNITION SWITCH	215.00	REPAIR & MAINTENANCE-VEH	01.300.9420	197462 15448		P 964 00136

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
CORPORATE FUND	*****					
PUBLIC WORKS					
MONARCH AUTO SUPPLY INC.						
PARTS	12.60	REPAIR & MAINTENANCE-VEH	01.300.9420	197361 6981-491600		P 964 00138
PARTS	12.60	REPAIR & MAINTENANCE-VEH	01.300.9420	197362 6981-491601		P 964 00139
OIL	55.68	REPAIR & MAINTENANCE-VEH	01.300.9420	197414 6981-492253		P 964 00144
	80.88	*VENDOR TOTAL				
MONROE TRUCK EQUIPMENT, TRAILER	8,836.00	PURCHASE-GENERAL TOOLS/E	01.300.9550	197500 77633		P 964 00147
R&R MAINTENANCE FIRE & F 2017 FORD F-250	60.00	REPAIR & MAINTENANCE-VEH	01.300.9420	197385 12220		P 964 00164
STATE INDUSTRIAL PRODUCT DRAIN MAINTENANCE PROG. DRAIN MAINT. PROGRAM	216.67 216.67 433.34	REPAIR/MAINT MUNICIPAL B REPAIR/MAINT MUNICIPAL B *VENDOR TOTAL	01.300.9430 01.300.9430	197352 901480005 197496 901434207		P 964 00176 P 964 00174
STATE TREASURER TRAFFIC SIGNALS	2,619.06	REPAIR/MAINT TRAFFIC SIG	01.300.9424	197411 58983		P 964 00177
VERIZON WIRELESS 387115072 0001 387115072 0001	110.03 426.43 536.46	COMPUTER-PROGRAMS & EQUI TELEPHONE *VENDOR TOTAL	01.300.9634 01.300.9120	197355 9852517498 197355 9852517498		P 964 00189 P 964 00190
WALLY'S TREE SERVICE STUMP GRINDING	950.00	MAINT - MUNICIPAL GROUND	01.300.9441	197465 05/08/2020		P 964 00194
WINKLER'S TREE SERVICE TREE REMOVAL	10,663.59 34,030.26	TREE TRIMMING	01.300.9648	197497 118912		P 964 00196
PARKS					
COM ED 1044646005	25.42	UTILITIES	01.400.9180	197339 04/30/2020		P 964 00058
DMC SECURITY SERVICES IN FOREST FIELD HOUSE	60.00 85.42	REPAIR/MAINT MUNICIPAL B	01.400.9430	197366 287997		P 964 00083
POLICE					
AL WARREN OIL CO. INC.						

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
CORPORATE FUND	*****					
POLICE					
AL WARREN OIL CO. INC. FUEL	2,072.71	GAS AND OIL	01.500.9210	197454 W1308119		P 964 00006
AT & T 708 753-2449 816 6	295.52	TELEPHONE	01.500.9120	197471 04/30/2020		P 964 00015
AT&T MOBILITY 287283789881	186.96	TELEPHONE	01.500.9120	197455 287283789881X		P 964 00016
CAVE ENTERPRISES BK#106 APRIL 2020	241.50	FOOD FOR PRISONERS	01.500.9226	197473 APRIL 2020		P 964 00027
CINTAS SUPPLIES	210.33	OFFICE SUPPLIES	01.500.9111	197363 5016845548		P 964 00032
COEO SOLUTIONS LLC MAY 2020	104.31	TELEPHONE	01.500.9120	197474 1033714		P 964 00048
FIRESTONE 0217 FORD INTERCEPTOR	1,067.42	REPAIR & MAINTENANCE-VEH	01.500.9420	197459 211886		P 964 00098
FIRESTONE 2015 POLICE INTERCEPTOR	577.16	REPAIR & MAINTENANCE-VEH	01.500.9420	197343 211636		P 964 00099
JIFFY LUBE 2017 POLICE INTERCEPTOR	46.97	REPAIR & MAINTENANCE-VEH	01.500.9420	197345 27018719		P 964 00119
MARTIN WHALEN OFFICE SOL MONTHLY CONTRACT MONTHLY CONTRACT	231.67 231.67 463.34	COMPUTER-PROGRAMS & EQUI COMPUTER-PROGRAMS & EQUI *VENDOR TOTAL	01.500.9634 01.500.9634	197484 IN2328518 197485 IN2368337		P 964 00128 P 964 00130
MONARCH AUTO SUPPLY INC. 2017 CHEVROLET TAHOE 2013 FORD INTERCEPTOR	263.31 17.98 281.29	REPAIR & MAINTENANCE-VEH REPAIR & MAINTENANCE-VEH *VENDOR TOTAL	01.500.9420 01.500.9420	197379 6981-491637 197380 6981-491305		P 964 00141 P 964 00137
PTS MONTHLY PHONE FEE GPD	70.20	TELEPHONE	01.500.9120	197383 2042891		P 964 00163
R&R MAINTENANCE FIRE & F 2017 CHEVY TAHOE 2015 FORD INTERCEPTOR	540.00 60.00 600.00	REPAIR & MAINTENANCE-VEH REPAIR & MAINTENANCE-VEH *VENDOR TOTAL	01.500.9420 01.500.9420	197369 12227 197463 12243		P 964 00168 P 964 00170

Schedule of Bills by (Fnd/Dpt)
BY FUND & DPT (DET APPV ST)A/P

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
CORPORATE FUND	*****					
POLICE					
SHARK SHREDDING, INC. SHREDDING	30.00	OFFICE SUPPLIES	01.500.9111	197491 46088		P 964 00173
UDOS CAR WASH MARCH 2020	70.00	REPAIR & MAINTENANCE-VEH	01.500.9420	197464 221		P 964 00183
VERIZON WIRELESS 387115072 0001 387115072 0001	84.80 144.04 228.84	TELEPHONE COMPUTER-PROGRAMS & EQUI *VENDOR TOTAL	01.500.9120 01.500.9634	197355 9852517498 197355 9852517498		P 964 00184 P 964 00186
FIRE	6,546.55				
AL WARREN OIL CO. INC. FUEL	1,008.25	GAS AND OIL	01.600.9210	197454 W1308119		P 964 00003
ASHLAND PROPANE, INC. CYLINDER REFILL	80.00	REPAIR/MAINT-GEN TOOLS/E	01.600.9425	197373 C172814		P 964 00009
AT & T 708 7532442 266 1	192.41	TELEPHONE	01.600.9120	197388 03/26/2020		P 964 00010
CHICAGO TRIBUNE ZONING BOARD	84.00	LEGAL FEES ZONING	01.600.9154	197394 04/30/2020		P 964 00030
CLERKS OFFICE-PETTY CASH FACE MASKS CONTROL KNOB PAPER TOWEL/TOILET PAPER	12.74 24.77 19.58 57.09	MISCELLANEOUS STATION SUPPLIES MISCELLANEOUS *VENDOR TOTAL	01.600.9891 01.600.9290 01.600.9891	197499 APRIL PETTY 197499 APRIL PETTY 197499 APRIL PETTY		P 964 00040 P 964 00045 P 964 00046
COEO SOLUTIONS LLC MAY 2020	104.31	TELEPHONE	01.600.9120	197474 1033714		P 964 00049
COMCAST 877140 050 0000973 8771 40 050 0000981 8771 40 050 0180817	50.62 50.62 77.90 179.14	MAINTENANCE-STATION #1 MAINTENANCE-STATION #2 MAINTENANCE-STATION #1 *VENDOR TOTAL	01.600.9431 01.600.9432 01.600.9431	197438 04/28/2020 1 197439 04/28/2020 2 197466 04/27/20		P 964 00070 P 964 00071 P 964 00066
DACAV INDUSTRIES YARD SIGNS	30.00	PLANNING AND ZONING	01.600.9106	197364 10038		P 964 00078

Schedule of Bills by (Fnd/Dpt)
BY FUND & DPT (DET APPV ST)A/P

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
CORPORATE FUND	*****					
FIRE					
DACAV INDUSTRIES YARD SIGN	30.00 60.00	PLANNING AND ZONING *VENDOR TOTAL	01.600.9106	197475 10050		P 964 00079
INGALLS OCCUPATIONAL HEA PHYSICAL - JON SLOOP	339.00	PHYSICALS	01.600.9186	197483 APRIL 2020		P 964 00117
KURTZ AMBULANCE SERVICE EMS SERVICE AGREEMENT	5,662.83	CONTRACT SERVICES	01.600.9020	197446 10528		P 964 00121
MENARDS SUPPLIES	198.71	REPAIR/MAINT-GEN TOOLS/E	01.600.9425	197461 84540		P 964 00134
MONARCH AUTO SUPPLY INC. UNIT #20 HOSE FITTING	357.92 68.72 426.64	REPAIR & MAINTENANCE-VEH REPAIR & MAINTENANCE-VEH *VENDOR TOTAL	01.600.9420	197378 6981-491618 197449 6981-492240		P 964 00140 P 964 00143
MUNICIPAL SYSTEMS, INC. APRIL 2020 APRIL 2020 APRIL 2020	541.67 200.00 70.00 811.67	BUILDING CODE HEARINGS BUILDING CODE HEARINGS BUILDING CODE HEARINGS *VENDOR TOTAL	01.600.9105	197486 18998 197487 18999 197488 19000		P 964 00150 P 964 00151 P 964 00152
R&P MAINTENANCE FIRE & F 2015HME PUMER DIESEL 1997 FORD E-350	600.00 240.00 840.00	REPAIR & MAINTENANCE-VEH REPAIR & MAINTENANCE-VEH *VENDOR TOTAL	01.600.9420	197370 12224 197371 12223		P 964 00167 P 964 00166
STATE INDUSTRIAL PRODUCT VEHICLE MAINTENANCE	240.02	REPAIR & MAINTENANCE-VEH	01.600.9420	197353 901475392		P 964 00175
THE COP FIRE SHOP UNIFORM JOHN SLOOP	143.00	UNIFORMS	01.600.9200	197354 200314		P 964 00181
VERIZON WIRELESS 387115072 0001	38.01	COMPUTER-PROGRAMS & EQUI	01.600.9634	197355 9852517498		P 964 00188
SENIOR CENTER FUND	10,465.08		
AT & T 708 753-2439 5248	98.61	TELEPHONE/INTERNET	01.800.9120	197389 03/26/2020 1		P 964 00011

VENDOR NAME DESCRIPTION	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
CORPORATE FUND	*****				
SENIOR CENTER FUND	*****				
CLERKS OFFICE-PETTY CASH					
QUILT OF VALOR 2020	19.92	01.800.9891	197499 APRIL PETTY		P 964 00039
QUILT OF VALOR 2020	44.87	01.800.9891	197499 APRIL PETTY		P 964 00041
QUILT OF VALOR 2020	54.34	01.800.9891	197499 APRIL PETTY		P 964 00042
	119.13		*VENDOR TOTAL		
NICOR GAS					
74-66-15-1000 3	148.18	01.800.9180	197417 04/30/2020		P 964 00159
ZIP TRANSPORTATION LLC					
APRIL 2020	49.00	01.800.9611	197427 762		P 964 00197
	414.92				
	133,602.10				
CORPORATE FUND	*****				

Schedule of Bills by (Fnd/Dpt)
BY FUND & DPT (DET APPV ST)A/P

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
STORM SEWER FUND	*****					
SEWER EXPENDITURES					
C & M PIPE & SUPPLY CO. PVC PIPING	247.00	REPAIR/MAINT - STORM SEW	06.610.9421	197336 13201		P 964 00024
	247.00				
STORM SEWER FUND	247.00	*****				

Schedule of Bills by (Fnd/Dpt)
BY FUND & DPT (DET APPV ST)A/P

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
WATER ACCOUNT	*****					
BALANCE SHEET					
EMMA MATHURIN REFUND	75.00	SEWER & WATER A/C RECEIV	10.000.1110	197381 04/30/2020		P 964 00092
OTHER INCOME	75.00				
EMMA MATHURIN REFUND	29.70	WATER USAGE	10.089.8915	197381 04/30/2020		P 964 00093
SEWER & WATER EXPENDITURES	29.70				
AIRGAS NORTH CENTRAL , I REFILLS	30.26	REPAIR/MAINT-GEN TOOLS/E	10.110.9425	197453 9970241013		P 964 00002
AL WARREN OIL CO. INC. FUEL	229.02	GAS AND OIL	10.110.9210	197454 W1308119		P 964 00004
AT & T 708 757-3861 848 7	93.82	TELEPHONE	10.110.9120	197333 04/16/2020		P 964 00013
C & M PIPE & SUPPLY CO. PAINT WAND/BOX REPAIR	333.24	REPAIR/MAINT - WATER SYS	10.110.9411	197456 13343		P 964 00025
CALUMET CITY PLUMBING 187TH ST. & PLEASANT DR	2,757.50	REPAIR/MAINT - SEWER SYS	10.110.9450	197396 40281		P 964 00026
CITY OF CHICAGO HEIGHTS MARCH 2020	50,711.04	WATER PURCHASES/CHGO HTS	10.110.9608	197437 03/21/2020		P 964 00033
COEO SOLUTIONS LLC MAY 2020	104.32	TELEPHONE	10.110.9120	197474 1033714		P 964 00050
COM ED 0831121030 0143096066	715.90	ENERGY FOR PUMPING	10.110.9223	197399 04/30/2020 2		P 964 00062
	96.85	UTILITIES	10.110.9180	197470 04/30/2020 1		P 964 00061
	812.75	*VENDOR TOTAL				
CONSERV FS PALLET	251.50	REPAIR/MAINT MUNICIPAL B	10.110.9430	197335 66036127		P 964 00075
CONSTELLATION NEW ENERGY 0691025055	1,420.29	ENERGY FOR PUMPING	10.110.9223	197458 04/30/2020		P 964 00076

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
WATER ACCOUNT	*****					
SEWER & WATER EXPENDITURES					
CORE & MAIN METERS	343.50	WATER METER PROGRAM	10.110.9637	197342 M220121		P 964 00077
EJ USA, INC. VALVES & SUPPLIES	5,980.00	REPAIR/MAINT - WATER SYS	10.110.9411	197443 110200025926		P 964 00088
ELMORE'S LAWN CARE SERVI GRASS CUTTING 04/20/2020	535.64	LAWN CARE SERVICES	10.110.9021	197367 373		P 964 00091
EXPERT CHEMICAL & SUPPLY FACE MASKS/GLOVES	286.80	PURCHASE-PERSONNEL EQUIP	10.110.9590	197360 852104		P 964 00094
FLOW-TECHNICS LABOR AND SUPPLIES	180.00	REPAIR/MAINT - SEWER SYS	10.110.9450	197495 INV000008019		P 964 00100
HAWKINS INC CHLORINE CYLINDER	879.63	CHEMICALS	10.110.9225	197344 2769		P 964 00107
ILLINOIS PUBLIC RISK FUN JUNE 2020	19,011.00	WORKERS COMP INSURANCE	10.110.9170	197445 60431		P 964 00116
METROPOLITAN INDUSTRIES, STATE AND MAIN	5,269.78	REPAIR/MAINT - SEWER SYS	10.110.9450	197447 INV015305		P 964 00135
MONARCH AUTO SUPPLY INC. 2010 FORD F-15005	186.99	REPAIR & MAINTENANCE-VEH	10.110.9420	197450 6981-492319		P 964 00145
2014 FORD F-150	27.39	REPAIR & MAINTENANCE-VEH	10.110.9420	197451 6981-492429		P 964 00146
	214.38	*VENDOR TOTAL				
MONROE TRUCK EQUIPMENT, TRAILER	16,410.00	PURCHASE-GENERAL TOOLS/E	10.110.9550	197500 77633		P 964 00148
MULCH MASTERS TOPSOIL	672.00	MAINT - MUNICIPAL GROUND	10.110.9441	197346 35585		P 964 00149
NICOR GAS 31-35-27-1000 3	214.01	UTILITIES	10.110.9180	197419 03/26/20		P 964 00155
24-77-37-1000 9	102.55	UTILITIES	10.110.9180	197420 03/29/2020		P 964 00158
	316.56	*VENDOR TOTAL				
R&P MAINTENANCE FIRE & F 2011 FORD RANGER	360.00	REPAIR & MAINTENANCE-VEH	10.110.9420	197386 12222		P 964 00165
2014 FORD F150	240.00	REPAIR & MAINTENANCE-VEH	10.110.9420	197490 12241		P 964 00169
	600.00	*VENDOR TOTAL				

ACS FINANCIAL
05/14/2020 10:54:14

Schedule of Bills by (Fnd/Dpt)
BY FUND & DPT (DET APPV ST)A/P

VILLAGE OF GLENWOOD
GL540R-V08.11 PAGE 13

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
WATER ACCOUNT	*****					
SEWER & WATER EXPENDITURES	*****					
RR LANDSCAPE SUPPLY	586.50	MAINT - MUNICIPAL GROUND	10.110.9441	197349 116621		P 964 00171
SOD PALLET						
SUBURBAN LABORATORIES, I	90.00	CONTRACT SERVICES	10.110.9020	197372 175921		P 964 00178
COLIFORM - IEPA						
THORNCREEK MATERIAL	1,654.31	MAINT - MUNICIPAL GROUND	10.110.9441	197425 24160		P 964 00182
BACKFILL						
	109,773.84	*****				
WATER ACCOUNT	109,878.54	*****				

ACS FINANCIAL
05/14/2020 10:54:14

Schedule of Bills by (Fnd/Dpt)
BY FUND & DPT (DET APPV ST)A/P

VILLAGE OF GLENWOOD
GL540R-V08.11 PAGE 14

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
TIF-INDUSTRIAL PARK	*****					
TIF INDUSTRIAL PARK					
DONAHUE & ROSE PC LEGAL SERVICES	1,365.00	LEGAL SERVICES	60.660.9151	197435 75		P 964 00085
	1,365.00				
TIF-INDUSTRIAL PARK	1,365.00	*****				

ACS FINANCIAL
05/14/2020 10:54:14

VILLAGE OF GLENWOOD
GL540R-V08.11 PAGE 15

Schedule of Bills by (Fnd/Dpt)
BY FUND & DPT (DET APPV ST)A/P

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
TIF INDUSTRIAL NORTH	*****					
TIF INDL NORTH					
DONAHUE & ROSE PC LEGAL SERVICES	146.25	LEGAL SERVICES VILLAGE A	65.650.9151	197435 75		P 964 00086
	146.25				
TIF INDUSTRIAL NORTH	146.25	*****				

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GLENWOODIE GOLF COURSE	*****					
GOLF COURSE MAINTENANCE					
ARTHUR CLESEN INC. FERTILIZER	628.50	FERTILIZER	70.771.9741	197432 350577		P 964 00008
BTSI WEED KILLER/HERBICIDES	3,259.00	CHEMICALS	70.771.9225	197374 63380		P 964 00023
CONSERV FS FUEL FUEL	261.20 203.14 464.34	GAS AND OIL GAS AND OIL *VENDOR TOTAL	70.771.9210 70.771.9210	197375 105007685 197376 105007684		P 964 00074 P 964 00073
HERITAGE TECHNOLOGY SOLU HOSTED EXCHANGE EMAIL	38.85	MISCELLANEOUS	70.771.9891	197377 214686		P 964 00114
NICOR GAS 00-25-20-2968 1	83.13	UTILITIES	70.771.9180	197382 03/25/2020 2		P 964 00154
TCF NATIONAL BANK TORO GROUNDMASTER	688.79	EQUIPMENT LEASE	70.771.9838	197436 6499528		P 964 00180
GENERAL & ADMINISTRATIVE	5,162.61				
AT & T 081 256-6909 0247 708 758-1233 897 7	136.11 122.81 258.92	TELEPHONE TELEPHONE *VENDOR TOTAL	70.773.9120 70.773.9120	197387 04/16/2020 1 197390 03/29/2020		P 964 00014 P 964 00012
AT&T MOBILITY 287283789881	76.46	TELEPHONE	70.773.9120	197455 287283789881X		P 964 00017
CHICAGO DISTRICT GOLF AS DUES	30.00	DUES SUBSCRIPT.	70.773.9140	197392 04/30/2020		P 964 00029
COEO SOLUTIONS LLC MAY 2020	104.32	TELEPHONE	70.773.9120	197474 1033714		P 964 00051
COM ED 0465144003	1,188.31	UTILITIES	70.773.9180	197395 04/22/2020		P 964 00057
NADLER GOLF CAR SALES IN REPAIR GOLF CART	580.66	REPAIR/MAINT GOLF CARS	70.773.9419	197422 3933073		P 964 00153

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
GLENWOODIE GOLF COURSE GENERAL & ADMINISTRATIVE	*****					
NICOR GAS 20-54-67-1809 7	528.34	UTILITIES	70.773.9180	197418 03/26/2020 2		P 964 00156
VERIZON WIRELESS 387115072 0001	36.01	COMPUTER-PROGRAMS & EQUI	70.773.9634	197355 9852517498		P 964 00191
387115072 0001	140.61	TELEPHONE	70.773.9120	197355 9852517498		P 964 00192
	176.62	*VENDOR TOTAL				
VILLAGE OF GLENWOOD WATE APRIL 2020	143.50	UTILITIES	70.773.9180	197493 04/27/2020		P 964 00193
	3,087.13				
FOOD AND BEVERAGE					
GORDON FOOD SERVICE MISC FOOD ITEMS	480.67	COGS-FOOD	70.775.9736	197406 202086592		P 964 00104
MISC FOOD ITEMS	33.35	COGS-NON-ALCOHOLIC BEV	70.775.9737	197406 202086592		P 964 00105
DELIVERY 5/8/2020	53.96	KITCHEN/BAR EQUIPMENT	70.775.9730	197480 766209521		P 964 00106
	567.98	*VENDOR TOTAL				
HELGET GAS PRODUCTS CO2 REFILLS	69.90	MISC-FOOD SUPPLIES	70.775.9739	197407 02088404		P 964 00109
REFILLS	108.75	REPAIR/MAINT-GEN TOOLS/E	70.775.9425	197481 01579246		P 964 00108
	178.65	*VENDOR TOTAL				
JTR SERVICE REPAIR	1,548.06	REPAIR/MAINT-GEN TOOLS/E	70.775.9425	197482 67103		P 964 00120
LAKESHORE BEVERAGE DELIVERY 4/30/20	209.27	COGS-ALCOHOLIC BEVERAGE	70.775.9738	197413 503594		P 964 00123
ORKIN EXTERMINATING MAY 2020	132.37	REPAIR/MAINT BUILDINGS	70.775.9430	197492 MAY 2020		P 964 00160
WILKENS FOODSERVICE, INC DELIVERY 04/28/20	63.93	COGS-FOOD	70.775.9736	197426 493379A		P 964 00195
	2,700.26				
GLENWOODIE GOLF COURSE	10,950.00	*****				

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT CLAIM	INVOICE	PO#	F/P ID LINE
TIF HALSTED SOUTH	*****					
TIF HALSTED SOUTH					
COM ED						
0708088108	441.02	TIF DISTRICT EXPENSES	73.730.9631	197340 04/16/2020		P 964 00055
0708225049	197.21	TIF DISTRICT EXPENSES	73.730.9631	197341 04/15/2020		P 964 00054
	638.23	*VENDOR TOTAL				
DONAHUE & ROSE PC LEGAL SERVICES	5,265.00	LEGAL SERVICES VILLAGE A	73.730.9151	197435 75		P 964 00087
NICOR GAS 85-76-12-5999 4	208.40	TIF DISTRICT EXPENSES	73.730.9631	197421 03/27/2020 1		P 964 00157
	6,111.63				
TIF HALSTED SOUTH	6,111.63	*****				

ACS FINANCIAL
05/14/2020 10:54:14

VILLAGE OF GLENWOOD
GL540R-V08.11 PAGE 19

Schedule of Bills by (Fnd/Dpt)
BY FUND & DPT (DET APPV ST)A/P

VENDOR NAME
DESCRIPTION

AMOUNT ACCOUNT NAME FUND & ACCOUNT CLAIM INVOICE PO# F/P ID LINE

REPORT TOTALS:

262,300.52

RECORDS PRINTED - 000197

ACS FINANCIAL
05/14/2020 10:54:15

Schedule of Bills by (Fnd/Dpt)

VILLAGE OF GLENWOOD
GL060S-V08.11 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	CORPORATE FUND	133,602.10
06	STORM SEWER FUND ✓	247.00
10	WATER ACCOUNT	109,878.54
60	TIF-INDUSTRIAL PARK	1,365.00
65	TIF INDUSTRIAL NORTH	146.25
70	GLENWOODIE GOLF COURSE	10,950.00
73	TIF HALSTED SOUTH	6,111.63
TOTAL ALL FUNDS		262,300.52

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BLUE	CORPORATE	133,602.10
GREEN	WATER	109,878.54
INDN	TIF INDUSTRIAL NORTH	146.25
PINK	STORM WATER	247.00
RED	GLENWOODIE GOLF COURSE	10,950.00
TIF	TAX INCREMENT FINANCE FUND	1,365.00
TIFS	TIF HALSTED SOUTH	6,111.63
TOTAL ALL BANKS		262,300.52

DATE APPROVED BY

.....

.....

WE HAVE EXAMINED THE CLAIMS LISTED ON THE FOREGOING REGISTER OF CLAIMS, CONSISTING OF _____ PAGES, AND EXCEPT FOR CLAIMS NOT ALLOWED AS SHOWN ON THE REGISTER SUCH CLAIMS ARE HEREBY ALLOWED IN THE TOTAL AMOUNT OF _____ DATED THIS _____ DAY OF _____, 20__.

Schedule of Bills Recap
Board Meeting 05/19/2020

Corporate Schedule of Bills	\$ 133,602.10
T & T Maintenance (Manual check)	\$ 3,856.00
Omar Supplies Inc (Manual check)	\$ 5,480.00
Total Bills Payable 05/19/2020	\$ 142,938.10

TIF Halsted South	\$ 6,111.63
Fifth Third Loan Payment 05/15/20	\$ 97,143.10
Total Bills Payable 05/19/2020	\$ 103,254.73

Fund	Disbursements
Corporate	\$ 142,938.10
Sewer & Water	\$ 109,878.54
Storm Sewer	\$ 247.00
Glenwoodie Golf Course	\$ 10,950.00
TIF Industrial Park	\$ 1,365.00
TIF Halsted South	\$ 103,254.73
TIF Industrial North	\$ 146.25
Total All Funds	\$ 368,779.62

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT

DATE _____

APPROVED BY _____

FIFTH THIRD BANK

MD 1MOC2B - 3850 CINCINNATI, OH 45263

000415
000415



VILLAGE OF GLENWOOD
1 ASSELBORN WAY
GLENWOOD, IL 60425-1600



Please return this top portion with your check payable to:



FIFTH THIRD BANK, N. A.
P.O. BOX 630337
CINCINNATI, OH 45263-0337

COMMERCIAL LOAN STATEMENT

PAGE NUMBER	1
STATEMENT DATE	April 30, 2020
CUSTOMER NUMBER	0900150210-00018
INVOICE NUMBER	2010171445
OFFICER	23162 - Timothy Woloszyn
ASSIGNMENT UNIT	23162
PAYMENT DUE DATE	May 15, 2020
PRINCIPAL DUE	85,194.89
INTEREST DUE	11,948.21
ESCROW DUE	0.00
FEES DUE	0.00
TOTAL PAYMENT DUE	97,143.10

AMOUNT ENCLOSED \$ _____

⑆512260231⑆090015021000018⑈

FIFTH THIRD BANK

COMMERCIAL LOAN ACCOUNT NUMBER	INVOICE NUMBER	STATEMENT DATE	CURRENT PRINCIPAL BALANCE	CURRENT ESCROW BALANCE	CURRENT RATE	MATURITY DATE
0900150210-00018	2010171445	04/30/20	3,724,115.69	0.00	3.85000	09/15/23

TRANSACTION SUMMARY

DATE PROCESSED	EFFECTIVE DATE	DESCRIPTION	PRINCIPAL	INTEREST	ESCROW	FEES	TOTAL
04/15/20	04/15/20	Auto BillPayer PYMNT	0.00	12,608.53	0.00	0.00	12,608.53
04/15/20	04/15/20	Auto BillPayer PYMNT	84,534.57-	0.00	0.00	0.00	84,534.57-
		Note The above amount due will be deducted from your account by Auto BillPayer on the due date.					
PREVIOUS PAYMENT DUE	PAYMENTS	CURRENT PRINCIPAL DUE	CURRENT INTEREST DUE	CURRENT ESCROW DUE	CURRENT FEES DUE	TOTAL PAYMENT DUE	
97,143.10	97,143.10	85,194.89	11,948.21	0.00	0.00	97,143.10	

If you have any questions about your commercial account, please contact your Commercial Loan officer.

CXL002 / FTBW / 20200501 / 10N1 / 415

VILLAGE OF GLENWOOD

VENDOR 03143 OMAR SUPPLIES INC.

05/07/2020

Check 56475

FUND & ACCOUNT	P.O.#	INVOICE	DESCRIPTION	AMOUNT
01.100.9342		55672	FACE MASKS	5,480.00
			TOTAL	5,480.00

058248

FOR SECURITY PURPOSES THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND

VILLAGE OF GLENWOOD

CORPORATE ACCOUNT
 ONE ASSELBORN WAY
 GLENWOOD IL 60425
 FIFTH THIRD BANK
 GLENWOOD, ILLINOIS

BOARD MEETING 05/19/2020

CHECK NO. 56475

DATE	AMOUNT
05/07/2020	\$5,480.00

70-173/710

FIVE THOUSAND FOUR HUNDRED EIGHTY AND 00/100 DOLLARS

PAY
 TO THE
 ORDER
 OF

OMAR SUPPLIES INC.
 4601 S. COTTAGE GROVE
 #53452
 CHICAGO IL 60653

⑈056475⑈ ⑆071923909⑆ 130001700⑈

VILLAGE OF GLENWOOD

VENDOR 02141 T & T MAINTENANCE

05/11/2020

Check 56476

FUND & ACCOUNT	P.O.#	INVOICE	DESCRIPTION	AMOUNT
01.300.9020		0016		3,856.00
			TOTAL	3,856.00

058251

FOR SECURITY PURPOSES THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND

VILLAGE OF GLENWOOD

CORPORATE ACCOUNT
 ONE ASSELBORN WAY
 GLENWOOD IL 60425
 FIFTH THIRD BANK
 GLENWOOD, ILLINOIS

BOARD MEETING 05/19/2020

CHECK NO. 56476

DATE	AMOUNT
05/11/2020	\$3,856.00

70-173/710

THREE THOUSAND EIGHT HUNDRED FIFTY SIX AND 00/100 DOLLARS

PAY TO THE ORDER OF T & T MAINTENANCE
 P. O. BOX 368
 GLENWOD IL 60425

⑈056476⑈ ⑆071923909⑆ 130001700⑈

Electric Aggregation Program Renewal

Proposal:

The Village's current Municipal Aggregation program term expires in August. Because of the required lead times associated with a renewal, the board would need to accept a bid by mid-May to renew. The ComEd rate will be set June 1; analysts anticipate a range of 6.5¢ to 6.75¢. The base rate varies by +/- one half cent, thus the ComEd rate may range from 6.0 to 7.25¢ over the next year. The lowest *indicative* bid received for the Village's renewal is 6.8¢ per kWh.

The Village has two good options:

1. Renew the program with fixed rate contract (if savings available vs. new ComEd rate)
2. Renew the program with all ratepayers paying exactly the ComEd rate
 - Village may elect any portion of Green Energy (0% to 100% Renewable/Green Energy)
 - Village receives Civic Contribution up to \$55,000 per year (no restrictions as to use)
 - Residents have no savings, but also no rate risk
 - If a portion of green energy is selected, the Village will be designated an EPA Green Power Community; receives EPA street signage

Background:

Following the passage of a voter Referendum the Village has managed an aggregation program, largely driven by savings for residents. As the ComEd rate has declined, savings margins have narrowed.

A new option features a Civic Contribution. Pricing matches the ComEd rate exactly.

How the new, second option works:

- Every residential electric account establishes unique usage consumption patterns. Factors such as volume, time of day, single family vs. multi-family, and volume during ComEd peak periods form a unique consumption profile for each ratepayer.
- The cost to produce electricity is variable. Generators are required by law to ensure it is perpetually available in full, and on demand.
- Therefore, suppliers analyze the variable costs to serve each meter and price each ratepayer's individual rate.
- When suppliers analyze a community for a Civic Contribution + Green Energy, they calculate the price for each individual account and enroll only those for which power costs less than the ComEd rate. The remainder accounts that are costlier to serve will stay with ComEd. Net effect to residents is identical: all residents pay the same rate. If green option is chosen, all residents may claim, according to the EPA, that they have green power.

Profit margin on the lower cost accounts enables supplier to provide a Civic Contribution to the Village and Green Energy for all residents, including those served by ComEd. All residents receive notice of the Green Energy program. To learn how Renewable Energy works, view this 3+ minute [video](#) by the EPA.

Village of Glenwood

April 2020

ComEd rate, June 2020 - May 2021: 6.84¢ (Range: 6.34¢ to 7.34¢)

Supplier	Term (months): Price in ¢ per kWh	Ownership	Current IL Programs (# of A/Cs) served	No pass- through charges?
Standard Aggregation (12-36 mos)				
Constellation Energy Services	12: 6.863 24: 6.951 36: 6.948	Wholly owned by Exelon (NYSE: EXC)	34 (133,000)	Yes
Dynegy Energy	12: 6.969 24: 7.024 36: 6.915	Wholly owned by Vistra Energy Corp (NYSE: VST)	119 (800,000)	Yes
Eligo Energy	12: 6.783 24: 6.932 36: 7.209	Privately held by Eligo Energy, LLC, in energy space seven years	18 (34,000)	Yes
MC Squared Energy Services	12: 6.90 24: 6.90 36: 6.90	Wholly owned subsidiary of Wolverine Holdings	31 (80,000)	12-24 mos: Yes 36 mos: No

Green Aggregation with Annual Civic Contribution (12-36 mos)		
MC Squared Energy Services	Exactly at ComEd rate, guaranteed	100% green: \$36,000 50% green: \$46,000 0% green: \$56,000
Eligo Energy	Exactly at ComEd rate, guaranteed	100% green: \$28,000 50% green: \$31,000 0% green: \$34,000

Section 454.90 of the Public Utilities Act (220 ILCS 5/16 – 115C) requires all agents, brokers and consultants to disclose that if one of the above bids is accepted, NIMEC receives compensation from the winning electric supplier.





RWK IT SERVICES

We have prepared a quote for you

1091_VofGW: Full Service IT

Quote # AK000071
Version 1

Prepared for:

Village of Glenwood

Ronald J. Gardiner
rgardiner@villageofglenwood.com

Prepared by:

RWK IT Services

Ashley Konwerski
ashley.konwerski@rwnsolvesit.com

Thursday, May 14, 2020

Village of Glenwood
Ronald J. Gardiner
One Asselborn Way
Glenwood, IL 60425
rgardiner@villageofglenwood.com

To our friends at Village of Glenwood:

It is our honor and our privilege to have been given the opportunity to take a deep look at your organization and work within our team and yours to find a realistic roadmap to move you forward. It is our hope that we will not only maintain your IT needs but find ways to help the organization flourish for years to come. This proposal contains insightful information about our company, the philosophy behind our business, and a thorough answer to the immediate issues at hand.

RWK IT Services exists to empower organizations to do what they do better, bringing the experience of years of supporting information technology operations, cloud operations, and software development for businesses of all kinds. We partner with government, non-profit and private businesses alike.

I am proud to approve this proposal which will provide a glimpse into why we're the best choice to support your technology, and deliver a service that will amaze you, your staff and colleagues.

Ashley Konwerski

Ashley Konwerski
IT Sales Ninja
RWK IT Services

Master Agreement

Agreement

This Master Agreement ("Agreement") is made as of the date indicated in the signature block of the Work Order accompanying this Master Agreement, and if no date is indicated, then as of the date of the last party's signature ("Effective Date") by and between RWK Design, Inc. d/b/a RWK IT Services and RWK-V (RWK), with a principal business address of 9645 Lincolnway, Suite 101, Frankfort, Illinois, 60423, ("RWK") and the customer referenced in the signature block of the work order ("CUSTOMER").

WHEREAS, RWK offers various services, including those related to IT operations, application development, cloud solutions, and hosted solutions,

WHEREAS, CUSTOMER desires to obtain certain services offered by RWK, each as specified in one or more order forms hereto (each an "Order") and/or work orders hereto (each a "Work Order"),

AND WHEREAS, RWK is willing to provide those services specified in an Order and/or Work Order hereto on the terms and conditions stated in this Agreement, the relevant Order and/or Work Order, and any riders hereto for specific services (each a "Rider").

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. Services.

a. **Provision of Services.** Subject to the terms and conditions of this Agreement and any Rider(s) hereto, RWK shall provide to CUSTOMER those services related to IT operations, application development, cloud solutions, hosted solutions, and/or implementation services specified in an Order and/or Work Order hereto for the Term (as defined below), and on the additional terms and conditions, stated in such Order and/or Work Order ("Services").

2. Term and Termination.

a. **Term.** This Agreement shall commence on the Effective Date and shall continue until the latter of: (i) expiration of the last Order hereunder or (ii) completion of the Services to be provided under the last Work Order hereto ("Term"). The Term(s) of the Work Orders and Riders may be longer, shorter, or the same as other Work Orders and Riders executed hereunder.

b. **Termination by CUSTOMER.** CUSTOMER may terminate this Agreement (a) with respect to all, and not less than all, of the Services without liability (except for Fees due through the effective date of such termination) upon RWK's material breach of this Agreement and failure to cure such breach within thirty (30) days of RWK's receipt of CUSTOMER's written notice detailing the alleged breach ("CUSTOMER Termination") and RWK's failure to cure such breach within such time period; and (b) with respect to a single Work Order and Rider (or several Work Orders and Riders) or the full Agreement with all Work Orders and Riders, for an reason upon sixty (60) days notice, but an early termination fee may apply ("termination for convenience"). In the event of a CUSTOMER Termination, CUSTOMER shall (i) pay all outstanding amounts payable through the effective date of such termination, (ii) within thirty days of the effective date of such termination remove from RWK's premises all property owned by CUSTOMER at CUSTOMER's expense or, following expiration of said thirty-day period, pay all usual and customary storage charges levied by RWK, and (iii) return to RWK all hardware, software, access keys, and any other property provided to CUSTOMER by RWK under this Agreement within ten days of termination. Upon termination and prior to deletion from the RWK's network, RWK shall provide CUSTOMER a copy of its data in any then-reasonable medium. CUSTOMER shall pay any out-of-pocket costs reasonably incurred by RWK for providing a copy of CUSTOMER's data. CUSTOMER shall have thirty (30) days to confirm that such data copy is readable, at which time, RWK shall remove all of CUSTOMER's data from RWK's network. Additional transition services, if requested by CUSTOMER, will be billed at RWK's standard rates for such services.

c. **Termination by RWK.** RWK may terminate this Agreement (and all Riders, Orders, and Work Orders hereunder) for cause immediately and without any liability to CUSTOMER upon the occurrence of any of the following events (each a "RWK Termination"): (i) CUSTOMER's failure to pay any amount due hereunder, (ii) CUSTOMER's material breach or violation of any provision of this Agreement and failure to cure such a breach within thirty (30) days after, CUSTOMER's receipt of written notice from RWK describing the breach or violation, (iii) CUSTOMER ceasing to do business in the normal course, becoming or being declared insolvent or bankrupt, being the subject of any proceeding relating to liquidation or insolvency which is not dismissed within sixty (60) calendar days, or making an assignment for the benefit of its creditors, (iv) RWK's determination, in its sole but reasonable discretion, that CUSTOMER engages in any business or conduct which is unethical, illegal or could subject RWK to liability or embarrassment or could cause damage to RWK's business or reputation (v) CUSTOMER exhibiting abusive behavior towards RWK representatives via phone or online communication. Upon the effective date of a RWK Termination, RWK shall have no obligation to refund any Fees, Expenses, or other sums paid in advance by CUSTOMER. Notwithstanding the forgoing, RWK may suspend Services by written notice to CUSTOMER in the event of non-payment of fees for the Services.

d. **Survival.** Section that by their nature should survive termination of this Agreement shall survive termination, including, but not limited to: 2.b., 2.c., 3., 4., 5., 7., and 8.

3. Charges and Payments.

a. **Fees.** CUSTOMER shall pay all fees specified in each Rider, Order, and/or Work Order hereunder ("Fees"). Except as otherwise specified herein or in a Rider, Order, or Work Order hereto (i) Fees are quoted and payable in United States dollars, (ii) fees are based on Services purchased and not actual usage, (iii) payment obligations are non-cancelable, and (iv) the Services purchased cannot be decreased during the relevant term specified in the applicable Rider, Order, or Work Order.

b. **Expenses.** CUSTOMER shall reimburse RWK for all reasonable out-of-pocket expenses, including those for equipment, computer software, and other items purchased by RWK on behalf of CUSTOMER, that are incurred by RWK and further specified in a Work Order hereto ("Expenses"). Upon request, RWK shall submit to CUSTOMER receipts, vouchers, and other evidence supporting the Expenses.

c. **Invoicing and Payment.** RWK shall invoice CUSTOMER as specified in each Rider, Order, and/or Work Order hereunder. Unless otherwise stated in the relevant

Rider, Order, or Work Order, invoiced Fees and Expenses are due net 15 days from the invoice date. CUSTOMER shall be responsible for any fees or charges associated with CUSTOMER's payment other than those charged by RWK's bank.

d. **Overdue Payments.** If any payments are not received by RWK from CUSTOMER by the due date, then, at RWK's discretion, (i) interest shall accrue and be due and payable at the rate of 0.75% of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower, from the date such payment was due until the date paid and/or (ii) RWK may condition its provision of future Services on payment terms shorter than those specified in Section 3.c. (Invoicing and Payment).

e. **Taxes.** Unless otherwise stated, Fees do not include any taxes, levies, duties, or similar governmental assessments of any nature, including but not limited to value-added, sales, use, or withholding taxes, assessable by any local, state, provincial, federal, or foreign jurisdiction (individually and collectively, "Taxes"). CUSTOMER is responsible for paying all Taxes associated with its purchases hereunder. If RWK has the legal obligation to pay or collect Taxes for which CUSTOMER is responsible under this Section 3.g. (Taxes), the appropriate amount shall be invoiced to and paid by CUSTOMER, unless CUSTOMER provides RWK with a valid tax exemption certificate authorized by the appropriate taxing authority. For clarity, RWK is solely responsible for taxes assessable against it based on its income, property, and employees.

4. Proprietary Rights.

a. **Reservation of Rights.** Subject to the limited rights expressly granted hereunder or as otherwise expressly provided (and solely to the extent provided) in a Rider hereto, RWK, and its licensors, reserve all rights, title, and interest, including all related intellectual property rights, in and to, or arising from, the Services and any methodologies, procedures, processes, know-how, tools, utilities, techniques, various concepts, ideas, methods, models, templates, software, source code, object code, algorithms, the generalized features of the structure, sequence and organization of software, user interfaces and screen designs, general purpose consulting and software tools, hardware, networking equipment, utilities and routines, logic, coherence and methods of operation of systems and networks, and training methodology and materials that are provided or made accessible to CUSTOMER or used by RWK in connection with the Services (individually and collectively, "Deliverables"). For clarity, Deliverables do not include CUSTOMER Materials as defined below. No rights are granted to CUSTOMER hereunder other than as expressly set forth herein or in a Rider hereto.

b. **Restrictions.** Except as expressly permitted herein or in the applicable Rider, Order, or Work Order, CUSTOMER shall not (i) permit any third party to access the Services or any Deliverables, (ii) create derivative works based on the Services or the Deliverables, (iii) copy, frame, or mirror any part or content of the Services or Deliverables, other than copying or framing on CUSTOMER's own intranets or otherwise for CUSTOMER's own internal business purposes, (iv) reverse engineer the Services or the Deliverables, or (v) access the Services or the Deliverables in order to (A) build a competitive product or service or (B) copy any features, functions, or graphics of the Services or the Deliverables.

c. **Ownership of CUSTOMER Materials, Data, Hardware, and Other Content.** As between CUSTOMER and RWK, CUSTOMER and its licensors exclusively own all rights, title, and interest, including all related intellectual property rights, in and to all artwork, images, reports, content, documentation, computer programs, source code, object code, software, hardware, and electronic data or information provided by CUSTOMER to RWK in the course of RWK's provision of the Services or generated by CUSTOMER or its users in the course of using the Services (individually and collectively, "CUSTOMER Materials"). CUSTOMER grants to RWK and its subcontractors a limited, personal, non-transferable, non-exclusive license to use, reproduce, display, and distribute CUSTOMER Materials for the sole purpose, and solely as required, to provide the Services to, or on behalf of, CUSTOMER. Subject to the last sentence of this Section 4.c., RWK acknowledges and agrees that any hardware provided by CUSTOMER to RWK for the purposes of RWK providing the Services (the "CUSTOMER Hardware") is the property of CUSTOMER or CUSTOMER's lessors and shall be tagged and identified as CUSTOMER's property. Subject to the last sentence of this Section 4.c., RWK shall not pledge, hypothecate, or otherwise encumber the CUSTOMER Hardware in any way and, upon demand by CUSTOMER, shall surrender the CUSTOMER Hardware to CUSTOMER, unless CUSTOMER fails to remove such CUSTOMER Hardware as provided for hereinabove. Title to CUSTOMER Hardware purchased by RWK on CUSTOMER's behalf pursuant to a Rider or Work Order hereto shall pass from RWK to CUSTOMER only upon RWK's receipt of full payment for such CUSTOMER Hardware. As security for such payment, CUSTOMER hereby grants to RWK a security interest in and to any such hardware and the proceeds of the sale thereof.

d. **Suggestions.** RWK and its licensors shall have a royalty-free, worldwide, transferable, sublicenseable, irrevocable, perpetual license to use or incorporate into the Services any suggestions, enhancement requests, recommendations, or other feedback provided by CUSTOMER relating to the operation of the Services.

e. **Federal Government End Use Provisions.** RWK provides the Services and Deliverables, including related software and technology, for ultimate federal government end use solely in accordance with the following: Government technical data and software rights related to the Services and/or Deliverables include only those rights customarily provided to the public as defined in this Agreement. This customary commercial license is provided in accordance with FAR 12.211 (Technical Data) and FAR 12.212 (Software) and, for Department of Defense transactions, DFAR 252.227- 7015 (Technical Data - Commercial Items) and DFAR 227.7202-3 (Rights in Commercial Computer Software or Computer Software Documentation). If a government agency has a need for rights not conveyed under these terms, it must negotiate with RWK to determine if there are acceptable terms for transferring such rights, and a mutually acceptable written addendum specifically conveying such rights must be included in any applicable contract or agreement.

5. Confidentiality.

a. **Definition of Confidential Information.** As used herein, "Confidential Information" means all confidential information disclosed by a party hereto ("Disclosing Party") to the other party hereto ("Receiving Party"), whether electronically, orally, or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. CUSTOMER's Confidential Information shall include CUSTOMER Materials, RWK's Confidential Information shall include the Services and the Deliverables, and Confidential Information of each party shall include the terms and conditions of this Agreement and all Riders, Orders, and Work Orders, as well as business and marketing plans, technology and technical information, product plans and designs, and business processes disclosed by such party. However, Confidential Information (other than CUSTOMER Materials) shall not include any information that (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party, (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (iii) is received from a third party without breach of any obligation owed to the Disclosing Party, or (iv) was independently developed by the Receiving Party without reference to, or reliance upon, the Confidential Information of the Disclosing Party.

b. **Protection of Confidential Information.** Except as otherwise permitted in writing by the Disclosing Party, (i) the Receiving Party shall use the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but in no event less than reasonable care) not to disclose or use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement and (ii) the Receiving Party shall limit access to Confidential Information of the Disclosing Party to those of its employees, contractors, subcontractors, and agents who need such access for purposes consistent with this Agreement and who have signed confidentiality agreements with the Receiving Party containing protections no less stringent than those herein.

c. **Compelled Disclosure.** The Receiving Party may disclose Confidential Information of the Disclosing Party if it is compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure. If the Receiving Party is compelled by law to disclose the Disclosing Party's Confidential Information as part of a civil proceeding to which the Disclosing Party is a party (a third party lawsuit), and the Disclosing Party is not contesting the disclosure, the Disclosing Party will reimburse the Receiving Party for its reasonable cost of compiling and providing secure access to such Confidential Information. This does not apply to a lawsuit between solely RWK and Customer

6. **Indemnification.**

a. **Indemnification by RWK.** RWK indemnifies and agrees to protect, defend, and hold harmless CUSTOMER and its affiliates, directors, officers, employees, contractors, agents, and representatives ("**CUSTOMER Group**") from and against all costs, damages, expenses, and liabilities, including reasonable attorneys' fees, arising out of all third-party claims of any nature or kind brought against any of the CUSTOMER Group, based on any claim that the use of the Services as permitted hereunder or the Deliverables, or any portion thereof, infringes or misappropriates any patent, copyright, trademark, or other proprietary right of any third party. CUSTOMER shall notify RWK promptly in writing and cooperate with RWK, at RWK's expense, by providing such information and assistance as is reasonably necessary and appropriate for the handling of the defense of such claim. RWK shall provide CUSTOMER an opportunity to participate in the settlement of any such claim, and any such settlement shall require CUSTOMER's approval to be entered into, such approval not to be unreasonably withheld, conditioned, or delayed. If the Services or Deliverables become, or in RWK's opinion are likely to become, the subject of a claim subject to the indemnification, hold harmless, and defense obligations under this Section 6.a., RWK may, at RWK's option and expense, either (i) procure for CUSTOMER the right to continue using the allegedly infringing or misappropriated materials, (ii) replace or modify the same so that they become non-infringing, or (iii) terminate CUSTOMER's right to use all or part of the Services or Deliverables and give CUSTOMER a refund or credit (at RWK's discretion) for the fees actually paid by CUSTOMER to RWK for the impacted Services or Deliverables, less a reasonable allowance for the period of time CUSTOMER actually used the relevant Services or Deliverables. Notwithstanding the foregoing, RWK shall have no obligation of defense or indemnification or otherwise with respect to any claim or demand based upon (w) any use of the Services or Deliverables not in accordance with this Agreement and any documentation (including acceptable use policies) provided in connection with the provision of the Services and/or Deliverables, (x) third-party applications, hardware, equipment, or services, (y) any modification of the Services or the Deliverables made by any person other than RWK, or (z) CUSTOMER continuing the allegedly infringing activity or use of the allegedly infringing or misappropriated materials after being notified thereof and provided modifications, replacements, or other remedies that would have avoided the alleged infringement or misappropriation.

b. **Indemnification by CUSTOMER.** CUSTOMER indemnifies and agrees to protect, defend, and hold harmless RWK and its affiliates, directors, officers, employees, contractors, subcontractors, agents, and representatives ("**RWK Group**") from and against all costs, damages, expenses, and liabilities, including reasonable attorneys' fees, arising out of all third-party claims of any nature or kind brought against any of the RWK Group, based on any claim that the CUSTOMER Materials, or any portion thereof, or CUSTOMER's use of the Services or Deliverables in violation of this Agreement (including without limitation, any applicable acceptable use policies published by RWK), infringes or misappropriates any patent, copyright, trademark, or other proprietary right of any third party or violates applicable law. RWK shall notify CUSTOMER promptly in writing and cooperate with CUSTOMER, at CUSTOMER's expense, by providing such information and assistance as is reasonably necessary and appropriate for the handling of the defense of such claim. CUSTOMER shall provide RWK an opportunity to participate in the settlement of any such claim, and any such settlement shall require RWK's approval to be entered into, such approval not to be unreasonably withheld.

c. **Exclusive Remedy.** This Section 6 (Indemnification) states the indemnifying party's sole liability to, and the indemnified party's exclusive remedy against, the other party for any type of third-party claim for infringement, misappropriation, or otherwise.

7. **Hiring of RWK's Personnel.**

a. **Non-solicitation.** During the term of this Agreement and for a period of eighteen (18) months thereafter, CUSTOMER agrees that it shall not, on its own or on behalf of any other person or entity, (i) solicit any employee or independent contractor of RWK except through a general advertisement not directed at RWK's employees or independent contractors; (ii) attempt to influence or induce any employee or independent contractor of RWK to leave the employment of RWK; (iii) disclose to any person or entity any information obtained while receiving services from RWK concerning the names and addresses of RWK'S employees or independent contractors; or (iv) otherwise interfere with the relationship of RWK and its employees or independent contractors.

b. **Hiring Fee.** In the event that CUSTOMER hires any employee or independent contractor of RWK in contradiction of Section 7.a., CUSTOMER shall pay promptly to RWK an amount equal to seventy-five percent (75%) of the total first year compensation CUSTOMER pays such employee or independent contractor as a fee for the additional benefit obtained by CUSTOMER.

8. **Limitations of Liability and Disclaimers.**

a. **Exclusions and Limitations of Liability.** IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER, WHETHER IN CONTRACT OR IN TORT OR UNDER ANY OTHER LEGAL THEORY (INCLUDING, WITHOUT LIMITATION, STRICT LIABILITY AND NEGLIGENCE) FOR ANY INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR REVENUES, LOSS OR INTERRUPTION OF USE, LOST OR DAMAGED DATA, REPORTS, DOCUMENTATION OR SECURITY, OR SIMILAR ECONOMIC LOSS, ARISING OUT OF OR IN CONNECTION WITH THE PERFORMANCE OR NON-PERFORMANCE OF THIS AGREEMENT, OR FOR ANY CLAIM MADE AGAINST CUSTOMER BY ANY OTHER PARTY, EVEN IF THE OTHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH CLAIM. IN NO EVENT SHALL RWK'S AGGREGATE LIABILITY FOR ANY CLAIM UNDER THIS AGREEMENT EXCEED THE AMOUNT OF FEES PAID BY CUSTOMER FOR THE SERVICES GIVING RISE TO THE CLAIM IN THE SIX (6) MONTHS PRECEDING THE ACT OR OMISSION GIVING RISE TO THE CLAIM.

b. **Limitation on Claims.** NO ACTION, REGARDLESS OF FORM, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT MAY BE BROUGHT BY CUSTOMER MORE THAN ONE (1) YEAR AFTER THE FIRST TO OCCUR OF (I) THE TERMINATION OR EXPIRATION OF THIS AGREEMENT OR (II) THE EVENT GIVING RISE TO SUCH ACTION.

c. **Disclaimers.** CUSTOMER IS SOLELY RESPONSIBLE FOR SAFEGUARDING AND BACKING UP AND ARCHIVING ALL CUSTOMER MATERIALS, INCLUDING WITHOUT LIMITATION DATA, OWNED, CONTROLLED, OR TRANSMITTED BY CUSTOMER THROUGH THE SERVICES, UNLESS SPECIFICALLY PROVIDED FOR IN THE APPLICABLE ORDER. RWK PROVIDES THE SERVICES AND ALL DELIVERABLES "AS IS," WITHOUT WARRANTY OF ANY KIND, WHETHER EXPRESS OR IMPLIED, AND DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, AND/OR FITNESS FOR A PARTICULAR PURPOSE. CUSTOMER SHALL BE SOLELY RESPONSIBLE FOR THE SELECTION, USE, AND SUITABILITY OF THE SERVICES AND DELIVERABLES, AND RWK SHALL HAVE NO LIABILITY THEREFOR.

9. **Export Compliance.** Each party shall comply with the export laws and regulations of the United States and other applicable jurisdictions in providing and using the Services. Without limiting the foregoing, (i) each party represents that it is not named on any U.S. government list of persons or entities prohibited from receiving exports and (ii) CUSTOMER shall not permit any person to access or use the Services or Deliverables in violation of any U.S. export embargo, prohibition, or restriction.
10. **Relationship of Parties.** The relationship of RWK and CUSTOMER will at all times be one of independent contractors, and neither party will be, nor represent itself to be, an employee, agent, representative, partner or joint venturer of the other, nor will either party have the right or authority to assume or create any obligation on behalf of or in the name of the other or to otherwise act on behalf of the other.
11. **No Third-Party Beneficiaries.** This Agreement is for the benefit of the parties and their successors and permitted assigns and does not confer any rights or benefits on any third party, including any employee of a party, any client of a party, or any employee of a client of a party.
12. **Waiver and Cumulative Remedies.** No failure or delay by either party in exercising any right under this Agreement shall constitute a waiver of that right. Other than as expressly stated herein, the remedies provided herein are in addition to, and not exclusive of, any other remedies of a party at law or in equity.
13. **Severability.** If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the provision shall be modified by the court and interpreted so as best to accomplish the objectives of the original provision to the fullest extent permitted by law, and the remaining provisions of this Agreement shall remain in effect.
14. **Assignment.** Neither party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the prior written consent of the other party (not to be unreasonably withheld). Notwithstanding the foregoing, RWK may assign this Agreement in its entirety (including all Riders, Orders, and Work Orders), to its affiliate or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties, their respective successors and permitted assigns.
15. **Notices.** Except as otherwise specified in this Agreement or a Rider, Order, or Work Order hereto, all notices, permissions, and approvals hereunder shall be in writing and shall be deemed to have been given upon: (i) personal delivery, (ii) the third business day after mailing, (iii) the next business day after sending by confirmed facsimile, or (iv) except for notices of breach, termination, or a claim for indemnification ("Legal Notices"), the first business day after sending by email if sent after 5:00pm CST or if sent on a non-business day (i.e., weekend), otherwise, the same business day such email was sent if sent on or prior to 5:00pm CST on a business day.
16. **Force Majeure.** Neither party shall lose any rights hereunder or be liable to the other party for damages or losses on account of failure of performance by the defaulting party if the failure is occasioned by any occurrence or contingency beyond its reasonable control, including war, strike, fire, Act of God, earthquake, flood, embargo, governmental acts or orders or restrictions, failure of suppliers, or any other similar reason; provided that such non-performing party shall use commercially reasonable efforts to promptly mitigate any damages or losses.
17. **Governing Law, Jurisdiction, and Venue.** This Agreement (including all Riders, Orders, and Work Orders hereto) and any disputes arising out of or related to this Agreement (and all Riders, Orders, and Work Orders hereto) shall be governed exclusively by the internal laws of the State of Illinois, without regard to its conflicts of laws rules. The state and federal courts located in the State of Illinois shall have exclusive jurisdiction to adjudicate any dispute arising out of or relating to this Agreement (and all Riders, Orders, and Work Orders hereto). Each party hereby consents to the exclusive jurisdiction of such courts.
18. **Entire Agreement.** This Agreement, including all Riders, Orders, and Work Orders, constitutes the entire agreement between the parties and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification, amendment, or waiver of any provision of this Agreement shall be effective unless in writing and either signed or accepted electronically by the party against whom the modification, amendment, or waiver is to be asserted. However, to the extent of any conflict or inconsistency between the provisions in the body of this Agreement and any Rider, Order, or Work Order hereto, the terms of such Rider, Order, or Work Order shall prevail. Notwithstanding any language to the contrary therein, no terms or conditions stated in CUSTOMER's purchase order or other order documentation (excluding Orders and Work Orders) shall be incorporated into or form any part of this Agreement, and all such terms or conditions shall be null and void.

STRATEGIC TECHNOLOGY MANAGEMENT WORK ORDER AND RIDER

Service Terms

This document is a Work Order and Rider ("Technology Management Work Order") under the Master Agreement dated May, 14, 2020 between Village of Glenwood, herein referred to as "CUSTOMER", and RWK Design, Inc., dba RWK IT Services, herein referred to as RWK, ("Agreement") and is effective upon the date indicated in the signature block. Managed service will begin on July 1, 2020 and shall remain in force for Twelve (12) months, and will be reviewed periodically during Technical Business Review Meetings, to address any necessary adjustments or modifications. Should adjustments or modifications be required that affect the monthly fees paid for the Services rendered under this Technology Management Work Order, CUSTOMER will be informed, and these will be negotiated and agreed to by the CUSTOMER and RWK in writing.

- a. This Technology Management Work Order may be terminated by the CUSTOMER or RWK as specified in the Master Agreement.
- b. In the event of termination for convenience of this Technology Management Work Order, there shall be a termination fee which will be equal to (1) the lesser of twelve (12) months of fees under the Work Order and Rider or the remaining months of fees under the Work Order and Rider that is being terminated; (2) if a project with a flat fee, the fair market value of the services actually performed under the applicable Work Order and Rider or full Agreement as applicable; and (3) the remaining hourly fees to the date of termination for work actually performed if the Work Order and Rider provides for hourly services.
- c. This Technology Management Work Order automatically renews for a subsequent One (1) year renewal term beginning on the day immediately following the end of the Initial Term, unless either party gives the other thirty (30) day's prior written notice of its intent not to renew this Technology Management Work Order. The parties acknowledge that this is a business to business (not consumer) contract.

Payment Schedule

Fees for Managed Services will be \$8,166.96 per month plus applicable taxes, invoiced to CUSTOMER on a monthly basis, and will become due and payable as provided in the Agreement. The first payment is due upon commencement of services. Should counts of the individual Services shown under Managed Services change, monthly Services and fees will be adjusted accordingly.

Fees for the Project (including all equipment) for necessary technology upgrades will be \$8,566.96 plus applicable taxes.

Payment for 100% of the Equipment and 70% of the On-boarding services totaling \$6,116.87 is due upon signing of this Work Order and Rider. Refer to Items and Professional Services of this Technology Management Work Order for the equipment and Services covered under the Project.

It is understood that any and all Services requested by CUSTOMER that fall outside of the terms of this Technology Management Work Order will be considered Projects and will be quoted and billed as separate Services. Upon completion of the project, billing will begin effective immediately. Generally, work efforts for new technology additions to the environment or work efforts known to require four (4) hours or more of work effort constitute a Project.

Applicable Coverage

Remote help desk Service, on-site Service, and vendor management of CUSTOMER's IT networks, including Police Squad Car Technology, docking stations, laptops, wireless, and Security Cameras, will be provided to the CUSTOMER by RWK during RWK Ordinary Business Hours, currently 8:30 AM and 5:00 PM CST Monday through Friday, excluding public holidays. Network Monitoring Services will be provided 24/7/365. Remediation for devices covered by the Technology Management Work Order is included, subject to the other terms of this Technology Management Work Order.

Service Operations Disclaimer

CUSTOMER grants RWK authorization to view any data within the regular routine of the repair or system improvement. CUSTOMER also authorizes RWK to reasonably delete, change, and/or rewrite any necessary information to complete the system repair or improvement that is consistent with the standards and practices in the industry.

Additional Services - Support for Hardware and Software

RWK shall provide support and repair of all hardware and systems referenced in ITEMS, provided that all Software is Genuine, Currently Licensed, and Vendor-Supported. Should any hardware or systems fail to meet these provisions, they will be excluded from this Service Technology Management Work Order. Should 3rd Party Vendor Support Charges be required in order to resolve any issues, these will be passed on to the CUSTOMER after first receiving the CUSTOMER's authorization to incur them.

Monitoring Services Provided Under this Work Order and Rider

RWK will provide ongoing monitoring and security Services of all critical devices. RWK will document critical alerts, scans, and event resolutions. Should a problem be discovered during monitoring, RWK shall make every attempt to rectify the condition in a timely manner through remote or on-site means.

Existing Environment Suitability Requirements: Minimum Equipment Standards for Suitability

In order for CUSTOMER's existing environment to qualify for RWK Strategic Technology Management, the following requirements must be met:

- a. Devices and versions of software supported may be updated from time to time in RWK's discretion. RWK generally does not support devices and software for which support and updates are not available from the manufacturer or owner. All Server and Desktop Software must be Genuine, Licensed, and Vendor-Supported.
- b. The environment must have a currently licensed, up-to-date, RWK approved, and Vendor-Supported Managed Antivirus Solution protecting all Servers, Desktops, Notebooks/Laptops, and Email.
- c. The environment must have a currently licensed, RWK approved, Vendor-Supported Server-based Backup Solution that can be monitored as well as send out notification on job failures and successes. RWK reserves the right to charge its normal hourly rates for remediation and/or recovery services if CUSTOMER fails to purchase a backup solution or fails to maintain such solution.
- d. The environment must have a currently licensed, RWK approved, Vendor-Supported Hardware Firewall between the Internal Network and the Internet.
- e. All Wireless data traffic in the environment must be securely encrypted.
- f. PC's and Servers must be newer than four (4) years old, or if older than four (4) years, must have a valid vendor support agreement for the hardware repairs and replacement, unless specified in ITEMS as Included In-Plan for support.
- g. PC's and Servers older than four (4) years old, must have a plan for replacement with justification for its continued use, which is agreed upon by RWK and the CUSTOMER.
- h. CUSTOMER understands that technology and IT industry standards change, and that RWK reserves the right to modify these minimum requirements at any time upon written notice to CUSTOMER. Options to bring CUSTOMER's equipment, hardware, and/or software into compliance with minimum requirements will be discussed with CUSTOMER at such time.

Chronically Failing Equipment

CUSTOMER understands that RWK may recommend that equipment that repeatedly breaks down and consistently causes issues (Chronically Failing Equipment) be replaced during the engagement. CUSTOMER agrees to work constructively and positively with RWK to replace the equipment if this occurs.

Services Not Included Under Work Order and Rider

Services rendered under this Technology Management Work Order do not include the following:

- a. Parts, equipment, or software for CUSTOMER's telecommunications systems which are not specifically listed as part of an attached Sales Quote.
- b. The cost of any Software, Licensing, or Software Renewal or Upgrade Fees except specified in ITEMS
- c. The cost of any 3rd Party Vendor or Manufacturer Support or Incident Fees of any kind.
- d. The cost to bring CUSTOMER's environment up to a Minimum Equipment Standards for Suitability.

- e. Failure due to acts of God, building modifications, power failures, or other adverse environmental conditions or factors.
- f. Service and repair made necessary by the alteration or modification of equipment other than that authorized by RWK.
- g. Maintenance of Applications software packages, whether acquired from RWK, or any other source unless specified in ITEMS.
- h. Programming (modifications of software code) and program (software) maintenance.
- i. This Technology Management Work Order does not include replacement of or parts required for repairs on printers, screens, or peripherals (PDA's, Point of Sales Scanners, Digital Cameras, Cell Phones, nor any other specialized accessory, unless specified in ITEMS.
- j. Consumables such as printer maintenance kits, toner, ink, batteries, paper, etc. are not included or covered under this Technology Management Work Order and will be invoiced separately.

Acceptance of Terms and Conditions

This Technology Management Work Order covers those Services and equipment listed in Attached Sales Quote, or as modified with an addendum which may result in an adjustment to the CUSTOMER's monthly charges. Should CUSTOMER wish to acquire additional equipment or services and wants RWK to provide Services for such equipment, CUSTOMER must contact RWK for a quote and Work Order or Addendum for such services.

Items

Product Details	Qty
Seagate 8 TB Desktop Hard Drive - 3.5" External - USB 3.0 	2

Subtotal: \$400.00

Professional Services

Description	Price	Qty	Ext. Price
Professional Services, Infrastructure Project Scope of Work for On-boarding Project Initiation, Planning Execution Phase: Onboarding and Further Discovery of Village Environment/Prepare Quote for Win10 Upgrades 1 Administrative ID/PW reconciliation with VOGW/IT Vendor and validating accounts (ID/PW Check list) 2 VOGW Authorized user onboarding in to PSA 3 Auvik deployment / config / reporting / network discovery review with VOGW 4 Onboarding RMM tools on network (Servers and PCs) 5 Cyberhawk deployment / configuration / reporting (data collection to identify base recommendations for improvements) 6 Domain Administrative ID use / dependanacy review 7 Onboarding RMM tools off network devices (mobile or non-domain PCs) 8 Inventory reconciliation (network identified items plus off network devices - PD/FD/PW etc) 9 Reconcile Email accounts to users 10 SW inventory on Servers and PC footprints (Office, PD, FD, PW, etc) 11 Identification of typical PC build standards for (Office, PD, FD, PW, etc) 12 Identify all remote access methods for security review (RDP/VPN/Logmein-Goto-ChromeRmtDesktop) 13 WIFI heat map and secure access review 14 PD specific equipment review - Car and Body Cameras, in car laptops/Docks/tablets etc 15 FD specific equipment review - in car/truck equipment (special needs identification) Execution Phase: Go live 1 Base SOP review with VOGW 2 Change of PWs on administrative and remote access accounts & Remote Support accounts / VPNs	\$8,166.96	1	\$8,166.96

Professional Services

Description	Price	Qty	Ext. Price
3 Sign-off on the authorized users list (contact list in PSA)			
4 Inventory review - PSA Managed configurations			
Execution Phase: Business Continuity			
1 Configure local and cloud backup server software and repositories			
2 Setup backups local and remote and reporting			
Recurring Service Products Provisioning and Configuration			
1 Install/Configure MSSP-RMMAppCare-A from ConnectWise Automate or check with ITOps for inventory			
2 Install/Configure MSSP-AV-A from TrendMicro or check with ITOps for inventory			
3 Install/Configure MSSP-DNS-A from Cisco Umbrella or check with ITOps for inventory			
4 Install/Configure MSSP-Auvik-A from Auvik or check with ITOps for inventory			
5 Configure Dark Web Monitoring service, MSSP-IDAGENT at IDAgent website for domain names			
6 Configure Bull Phish service, MSSP-IDAGENT-BP-A at IDAgent website for email users			

Subtotal: \$8,166.96

Managed Services

Product Details	Qty
All Bases Covered & Professional Services	
24x7 Help Desk Phone Support State-Of-The-Art Trouble Ticketing System Support your entire Organization Remotely Remote Desktop Sharing Assistance Onsite Support as Needed 24x7x365 Network Monitoring and Crucial Services Alerting	Assured Operating System & 3rd Automated Disk Clean Ups Automated Restart of Services Automated Ticket Generation and Continuing Education Onsite Implementation Quarterly Technology Business Review
Managed Server	5
Managed Workstation	67
Business Continuity & Backup Monitoring	
Daily Backup Monitoring	1
RWK-V-S3 Cloud Backup Software License	4
RWK-V-S3, per-Gigabyte Storage, Cloud Data Backup, Enterprise	1
Veeam Backup Essentials Standard 2 socket bundle for Hyper-V	1
RWK-V-1TB, Cloud Data Backup Service	1

Managed Services

Product Details	Qty
Managed Security	
Remote Management and Monitoring with Application Care	73
Managed Anti-Virus	73
Managed Security Service Product - DNS Protection	73
Managed Network Probe	15
Managed Dark Web Business Monitoring	1
Security Awareness Service for Email Users	86

Monthly Subtotal: \$8,166.96

1091_VofGW: Full Service IT

Quote Information:
Quote #: AK000071

Version: 1

Delivery Date: 05/14/2020

Expiration Date: 05/31/2020

Prepared for:
Village of Glenwood

 One Asselborn Way
 Glenwood, IL 60425

 Ronald J. Gardiner
 (708) 753-2400

rgardiner@villageofglenwood.com

Prepared by:

RWK IT Services

 Ashley Konwerski
 (779) 254-2364

Fax 888.429.7751

ashley.konwerski@rwksolvesit.com

Quote Summary

Description	Amount
Items	\$400.00
Professional Services	\$8,166.96
Total:	\$8,566.96

Monthly Expenses Summary

Description	Amount
Managed Services	\$8,166.96
Monthly Total:	\$8,166.96

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

RWK IT Services
Village of Glenwood
Signature: Ashley Konwerski
Name: Ashley Konwerski
Title: IT Sales Ninja
Date: 05/14/2020
Signature: _____

Name: Ronald J. Gardiner
Date: _____

3.0 Maintenance: The Village of Glenwood shall be solely responsible for the repair maintenance and operation of the any and connections with the transformer and the maintenance and repair on the electric circuitry and conduits used to energize the Lincoln Crossing Drive street lighting.

4.0 Separate Metering/Electricity Cost: The Village of Glenwood, at its expense shall cause a separate electric meter to be installed to measure only the electricity serving the Lincoln Crossing Drive street lighting and shall pay all the electricity costs for the operation of the Lincoln Crossing Drive street lighting.

5.0 Indemnification: The Village of Glenwood shall indemnify, defend and hold harmless the Owner and its manager, members, officers, employees and agents (collectively referred to as "Indemnities") and each of them from and against all loss, cost, penalties, fines, damages, claims, expenses (including attorney's fees) or liabilities (collectively referred to as "Liabilities") by reason of any injury to or death of any person or damage to or destruction or loss of any property arising out of, resulting from, or in connection with the activities performed by the Village, ComEd or either of their approved agents and contractors in their performance of any activities pursuant to this Agreement which is, or is alleged to be, directly or indirectly caused, in whole or in part, by any act, omission, default or negligence (whether active or passive) of the Village, ComEd or either of their approved agents and contractors except to the extent such Liabilities is, or is alleged to be, caused in whole or part (whether joint, concurrent, or contributing) by any act, omission, default or negligence (whether active or passive) of the Indemnities.

6.0 Damage to Subject Property: Following any entry onto the Subject Property pursuant to the terms and purposes of this Agreement, the Village, at its expense, shall upon completion of any activities on the Subject Property, repair any damage to the Subject Property caused by their activities and return the any damaged portion of the Subject Property to the condition it was in prior to the entry thereupon or to a better condition. In the event the weather conditions preclude or prevent full restoration of any landscaping or plantings, such restoration shall begin and be completed when the weather permits.

7.0 Miscellaneous.

7.1 Entire Agreement: This Agreement sets forth all agreements, understandings and covenants between and among the Parties relative to the matters herein contained. This Agreement supersedes all prior written agreements, negotiations and understandings, written and oral, and shall be deemed a full integration of the entire agreement of the Parties.

7.2 Severability: If any provision, covenant, agreement or portion of this Agreement, or its application to any person, entity or property, is held invalid, such invalidity shall not affect the application or validity of any other provisions, covenants, agreements or portions of this Agreement and, to that end, all provisions, covenants, agreements or portions of this Agreement are declared to be severable.

7.3 Illinois Law: This Agreement shall be construed its accordance with the laws of the State of Illinois.

TRANSFORMER ACCESS AGREEMENT

WHEREAS, Lincoln Crossings 1, LLC. (the “Owner”) is the Owner of following described real estate situated in the Village of Glenwood:

LOT 3 OF THE LINCOLN CROSSINGS SUBDIVISION, BEING A RESUBDIVISION OF PART OF THE NORTHWEST ¼ OF SECTION 4 TOWNSHIP 35 NORTH RANGE 14 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, AS SHOWN ON DOCUMENT NUMBER 1824134092 RECORDED WITH THE COOK COUNTY RECORDER OF DEEDS ON AUGUST 29, 2018

PIN: 32-04-117-003-0000
(Hereinafter, the “Subject Property”)

WHEREAS, the Village of Glenwood (the “Village”) is the owner of a dedicated street and right of way located immediately adjacent to the eastern boundary of the Subject Property which is known as Lincoln Crossing Drive.

WHEREAS, the Subject Property is improved with an electrical transformer near the Subject Property’s shared boundary with Lincoln Crossings Drive.

WHEREAS, the transformer on the Subject Property was completed in anticipation that it would serve to energize the Village of Glenwood’s street lighting on Lincoln Crossings Drive and included existing wiring available for that purpose.

WHEREAS, the Owner desires to receive the benefits of street lighting illuminating Lincoln Crossings Drive and thereby agrees to allow the Village and ComEd the ability to have access to the transformer on the Subject Property for the sole purpose of energizing the street lighting on Lincoln Crossings Drive pursuant to the terms of this Agreement.

NOW THEREFORE, the Owner and the Village, in consideration of the mutual promises and benefits set forth herein, which are mutually deemed to be satisfactory, herein agree as follows:

1.0 Recitals: The Owner and the Village find that the foregoing recitals are true, correct and material to this Agreement and are incorporated into this section as if they were fully set forth herein.

2.0 Transformer Access: The Owner authorizes the Village of Glenwood, Commonwealth Edison and each of their approved agents and subcontractors the right to enter the Subject Property to: (1) to access the transformer located on the Subject Property for the limited purpose of supplying electric energy to the Village-owned and maintained street lighting within the Lincoln Crossings Drive right of way; and (2) for the limited purpose of connecting electric conduit and lines from the transformer to the Lincoln Crossing Drive street lighting electric circuit and for no other purposes. All the work to be performed on the Subject Property shall be at the sole costs of the Village of Glenwood.

7.4 Successors and Assigns: The agreements, undertakings, rights, benefits and privileges set forth in this Agreement shall be binding upon and inure to the benefit of the Owner and the Village and their respective successors, assigns and legal representatives (including successor Corporate Authorities).

7.5 Counterparts: This Agreement may be executed in one or more counterparts, all of which together shall be construed to constitute one in the same.

IN WITNESS WHEREOF, the Owner and the Village have duly executed this Agreement pursuant to all requisite authorizations as of the dates set forth below.

LINCOLN CROSSINGS 1, LLC.	VILLAGE OF GLENWOOD
By: _____ J. Wynsma, Manager	By: _____ Ronald J. Gardiner, Village President
Date: _____	Date: _____

CHAPTER 50

Health and Sanitation

Article III Mobile Food Vendors

Sec.	50-80	Definitions
Sec.	50-81	Application, permitting, inspection and licensure requirements
Sec.	50-82	Fire safety requirements
Sec.	50-83	Propane and natural gas requirements
Sec.	50-84	Commissary requirements
Sec.	50-85	Mobile food handler/preparer requirements
Sec.	50-86	Mobile food dispenser/vendor requirements
Sec.	50-87	Mobile food vendor and mobile frozen desserts vendor requirements

Sec. 50-80 Definitions

The following words, terms and phrases, when used in this article shall have the same meanings ascribed to them by this section except where the context clearly indicates a different meaning:

Commissary means any duly-licensed food establishment in which food, containers or supplies are stored, kept, handled, prepared, packaged and directly from which vending machines or other food dispensing operations are serviced.

Mobile food preparer is any person who, by traveling from place to place upon the public ways, prepares and serves food from a mobile food vehicle.

Mobile food dispenser/mobile food vendor means any person who by traveling from place to place upon the public ways, serve food or drink from a wheeled vehicle.

Mobile food vehicle is motorized vehicle registered as a commercial vehicle and shall not be used for any purposes other than a mobile food dispenser or mobile food preparer business.

Mobile frozen desserts vendor is a motor vehicle used by a mobile food dispenser for the sale, offering or display of frozen desserts.

Second-stage manufacturer refers to a person or business that modifies a vehicle after final manufacturer construction—common terms for a second-stage manufacturer include, but are not limited to “customizer” and “up-fitter.”

Sec. 50-81 Application, permitting, inspection and licensure requirements

- (A) Any person desiring for a mobile food vendor license to engage in mobile food preparing, or mobile food dispensing must submit:
- (1) A labeled blueprint (plan) for the vehicle along with specification sheets on all equipment.
 - a. Detailed photos may be substituted for a schematic.
 - b. If photos are used to substitute for a schematic, photos from the top and all sides of the vehicle are required.
 - (2) A current health department for the commissary or local health authority where the commissary is located, if the commissary is outside of Glenwood.

(3) A drawing of the commissary and a copy of the business license showing approval to operate as a food establishment, if the applicant is from outside Glenwood.

(B) In addition to the above requirements, applicants whose vehicle will have a fire suppression system will need to submit vehicle plans to the Glenwood Fire Department (GFD).

(C) In addition to the above requirements, applicants whose vehicles will use a generator, propane, compressed natural gas or have a fire suppression system must obtain a fire safety approval. Such approval can only be granted after: 1) the GFD has reviewed and approved the applicant's fire suppression system; 2) the vehicle has passed a joint GFD fire and health inspection.

The GFD shall review each complete fire safety approval application to determine whether the vehicle meets the fire safety specifications outlined in 50-82. All requirements of the ordinance must be met prior to licensure. The Fire Chief of the GFD shall have final authority to approve or deny mobile food vehicle fire safety applications and specify any amendments or revisions that may be necessary.

Sec. 50-82 Fire Safety Requirements

(A) The following will apply to mobile food vehicles with a generator, propane, compressed natural gas or a fire suppression system:

(1) Propane and natural gas tanks. Only U.S. DOT-approved models of propane and natural gas tanks (49 CFR 178) may be used on mobile food vehicles. Tanks must be properly labeled with prominent safety placards in accordance with U.S. DOT regulations (49 CFR 178). Tanks must be equipped with a regulator as prescribed by NFPA 58—6.23.4 and 5.2.15. No quick-connect devices (as defined in NFPA 58—7.2.2.5) are allowed, except on chassis-mounted tanks. Any such quick connect devices on chassis mounted tanks must be equipped with a manual shutoff.

(2) Manufacturer specifications. Mobile food vehicle operators must follow manufacturer specifications and best practices for their vehicle especially with respect to weight distribution of the vehicle.

(3) Mounting and placement of propane and natural gas tanks. The mounting of propane and natural gas tanks must withstand impact equal to four times the weight of the filled propane or natural gas container according to NFPA 58—6.23.3.4. Tanks must be secure (NFPA 58—5.2).

(4) Cooking equipment. All cooking appliances must be listed by Underwriters Laboratories or NSF International for mobile applications for the appropriate fuel and be clearly marked with the appropriate rating sticker. All fat fryers must have a lid over the oil vat that can be secured in order to prevent the spillage of cooking oil during transit. This lid must be secured at all times when the vehicle is in motion. Equipment shall conform to the International Mechanical (IMC 2015) section 917 cooking appliances.

(5) Propane and natural gas usage. Propane and natural gas tanks must be shut off while the mobile food vehicle is in motion, unless the tank is equipped with an impact detection shutoff device approved by the U.S. DOT. Propane and natural gas tanks must always be shut off while the vehicle is unattended and/or in overnight storage.

(6) Automatic and manual shutoffs. Each gas-fired appliance must be equipped with an automatic device designed to shut off the flow of gas to the main burner and pilot in the event the pilot flame is extinguished (modified from NFPA 58—5.20.7A). The main system shutoff valves located on or closest to the fuel tanks and sufficient to stop the supply of fuel from all fuel tanks must be clearly marked with the words “PROPANE AND NATURAL GAS SHUTOFF VALVE” permanently affixed to the outside of the vehicle in reflective decal material with letters 2” high at minimum.

(7) Fire suppression system and extinguishers. All mobile food vehicles must be equipped with a working R103 or K Class automatic fire suppression system according to NFPA 96—10.2.1 and 10.2.2, which is regularly maintained according to NFPA 96—11.2.1 for the lifetime of the vehicle. All vehicles must also be equipped with no less than one 10 BC-rated fire extinguisher, or, if a deep fryer is present in the vehicle, a Class K fire. Extinguishers must have current annual inspection tags as outlined by NFPA 10.

(8) Ventilation system. The truck must be equipped with a working ventilation system that meets the requirements of NFPA 96, Chapter 5. This ventilation system must be in operation at all times when the cooking equipment of the truck is being used. All fan systems in the cooking area of the truck must have minimum-combined cubic feet per minute rating equal to twice the volume of the interior of the truck as measured in cubic feet.

(9) Detection systems. All mobile food vehicles must be equipped with a working carbon monoxide detector that meets standards set forth in NFPA 1192—6.4.6. All cabinet mounted tanks must be equipped with a leak indicator according to NFPA 1192—6.4.8.

(10) Certificate of safety. All mobile food vehicles with a GWR of 8,000 pounds or greater must obtain and keep current a Certificate of Safety as issued by the Illinois Department of Transportation in accordance with state law (625 ILCS 5).

Sec. 50-83 Propane and natural gas requirements

In addition to the requirements set forth in 50-82, the following apply to vehicles using propane or natural gas:

(1) No mobile food vehicle may utilize more than 40 pounds of total propane. This standard will be judged by the rated capacity of propane tanks, and vehicles may utilize either one 40 pound tank or two 20 pound tanks. The same regulations apply for natural gas tanks.

(2) Propane and natural gas cylinder refilling or exchange must be performed in accordance with NFPA 58, Chapter 7, by personnel who have been trained in accordance with Section 4.4. Cylinder exchange and may be performed by only a licensed propane and natural gas company operator.

Sec. 50-84 Commissary Requirements

(A) Applicants for a mobile food vendor license to engage in a mobile food dispenser or mobile food preparer business must operate from a commissary that meets the following minimal requirements:

- (1) The commissary must provide a source of potable water other than from a mop sink or other source which has the potential to contaminate the potable water. A hose connecting the water intake on the vehicle to the valve providing the water source within the commissary must be NSF 51 food-grade or other approved food grade hose and must have a backflow protection device. When not in use, the hose must be elevated and otherwise protected from contamination and must not be used for other purpose. A mobile food dispenser may use commercial bottled water to fill the potable tank if approved by the Department.
- (2) The commissary must provide a means to dispose of liquid waste. Liquid waste cannot be discharged onto the ground or directly into a storm drain. Instead, the liquid waste must be drained by gravity directly into a sanitary sewer or by another means provided it is approved by the Department.
- (3) The valve used to supply potable water and the drain for the waste water discharge must be separated by sufficient distance so as to avoid contamination of the potable water by the waste water.

- (4) The commissary must maintain a log that includes, at minimum, the name of the licensee, the name of the business (DBA), s-corporation or limited liability corporation (LLC) and the dates of service for at least the previous year. This log must be available for review by the GFD upon request.

(B) In addition to the above requirements and those requirements set forth in the Municipal Code of the Village of Glenwood, the commissary servicing a mobile food vehicle used to support a mobile food preparer business must meet the following requirements:

(1) The servicing area could be a permanent facility that is separate from the commissary, but part of the licensed premises, provided it has four walls, a floor and a ceiling. The walls and ceiling must be kept clean and in good repair, but need not be smooth, painted or finished in light color.

(2) All servicing activities, including providing potable water, draining the waste water retention tank, draining the potable water tank, and cleaning the interior of the truck, must be done under overhead protection or within the permanent facility.

(C) Applicants for a mobile food vendor license to engage in a mobile frozen desserts vendor or mobile prepared food vendor business must operate from a commissary that meets the following minimal requirements:

1. The commissary must provide a means to dispose of liquid waste. Liquid waste cannot be discharged onto the ground or directly into a storm drain. Instead, the liquid waste must be drained by gravity directly into a sanitary sewer or by another means provided it is approved by the Department.

2. The commissary must maintain a log that shall include, at a minimal, the name of the licensee, the name of the business (DBA), the date of service and the time servicing began. Such logs shall be kept by the commissary for a period of at least one year following the date of service and must be available for review by the Department upon request.

3. The commissary must have the equipment required for hot and cold holding of time temperature control for safety foods based on the menu of the mobile frozen desserts vendor or mobile prepared food vendor business.

(D) Any commissary not located in the Village of Glenwood in which the mobile food vehicle will be used, must have a current business license with that jurisdiction in such, that the business is classified as a commissary, and the most recent and passed fire and health inspections.

(E) No mobile food vehicle or mobile frozen desserts vendor shall park or store any vehicle within village limits between the hours of 10pm and 5am unless the commercial establishment is a Village approved commissary.

Sec. 50-85 Mobile food handler/preparer requirements

Any persons operating as a food handler must act in accordance with the ordinances of the Village of Glenwood and the regulations of the Illinois Department of Public Health. Any food handler working in Illinois, unless that person has a valid Certified Food Protection Manager (CFPM) certification shall have the required food handler training and certification. All food handlers on duty are required to maintain certification for the duration of employment in food service. All certifications shall be readily available upon inspection. Training, including certifications shall be American National Standards Institute (ANSI) approved. Proof of certification for all employees is required prior to issuance of business license by the Village of Glenwood. Preparing food and cooking outside of any restaurant or commissary building is strictly prohibited. All food preparation must be performed in a complete NSF accredited prep kitchen.

Sec. 50-86 Mobile food dispenser/vendor requirements

- (A) In addition to those requirements set forth in Municipal Code of the Village of Glenwood, the following requirements apply to the vehicles used to conduct a mobile food dispenser or mobile food vendor business and to the equipment used within the vehicle:
- (1) All mechanical refrigeration and heating equipment must be equipped with a thermometer.
 - (2) All windows, doors and other openings must be in good repair and be provided with screens or flaps to prevent the entrance of insects or other pests. Service windows and doors that open to the food preparation area must be protected with screens of a size no larger than 16 Mesh to the inch and must be tight-fitting and free of breaks. Service windows must be closed when not in use. All doors must be self-closing.
 - (3) The food preparation area must be physically separated from the driver's area with seats designated for the cook and all passengers located outside of the food preparation area.
 - (4) The potable water intake valve on the vehicle must be of different dimensions than the valve used to drain liquid waste from the retention tank, and the intake valve must be protected from contamination when not in use.
 - (5) All food storage, preparation and service must be contained within the mobile food vehicle. No trailers or other ancillary equipment for the storage, preparation or service of foods are allowed to be attached to the mobile food vehicle.
 - (6) The three-compartment sink must have a grease trap.
 - (7) Trailers that are non-motorized designed to be hauled or as used as an axillary attachment are not allowed to be licensed as or used at part of a mobile food vehicle.

(8) Food vendor vehicles are not allowed to park for any extended period of time. Vehicles must relocate each 24 hour period.

(B) In addition to the applicable requirements set forth set forth in the Municipal Code of the Village of Glenwood, the following requirements apply to mobile food vendor licensees engaged in a mobile food dispenser or mobile food preparer business:

- (1) No time/temperature control for safety foods are to be kept in the vehicle when the vehicle is in storage. If the vehicle is kept in storage and the vehicle equipment is on, running, or otherwise operational, no foods are to be kept in the vehicle when the vehicle is in storage. In addition, all of the vehicle's doors and windows shall be secured so as to prevent unlawful entry when the vehicle is in storage.
- (2) No food preparation can occur within the vehicle while the vehicle is in motion.
- (3) All windows and doors and any awnings or other overhangs that may be used to cover the servicing area must be closed and secured while the vehicle is in motion.
- (4) With the exception of a refuse receptacle, no signs, chairs, tables or other accessories are to be placed upon the public way while the vehicle is parked.
- (5) All equipment must be covered and secured properly while the vehicle is in motion.
- (6) The vehicle must report to the commissary at least once per day for servicing on the days the vehicle operates.
- (7) Service windows must be closed when not in use.

(C) In addition to the above requirements and to the requirements set forth in the Municipal Code of the Village of Glenwood, the following apply to the operations of a mobile food vehicle used to conduct a mobile food dispenser business:

- (1) Food may undergo one or more preparation steps on the mobile food dispenser vehicle provided that:
 - (a) The final preparation step(s) involves only the addition of non-time/temperature control for safety condiments to a previously prepared and packaged menu item.
 - (b) The final preparation step(s) are done immediately prior to service to a customer.

(c) Food service personnel shall wear gloves or use appropriate utensils during the preparation step(s). Bare hand contact with the menu item or condiment is not permitted.

(d) The service windows and doors that open to the preparation area are protected with screens of a size no larger than 16 mesh to the inch, are tight-fitting and free of breaks and holes.

(e) The non-time/temperature control for safety condiments are not processed, developed, cooked, or otherwise created in any way on the vehicle.

Sec. 50-87 Mobile frozen desserts vendor requirements

(A) It shall be unlawful for any mobile prepared food vendor or mobile frozen desserts vendor to engage in any of the following activities:

- (1) To equip the vendor's vehicle, pushcart, or handcart with an electronic sound amplifying device;
- (2) To conduct business activities at such in a manner that impedes the flow of vehicular or pedestrian traffic;
- (3) To use a portable generator or to connect the vendor's vehicle, pushcart or handcart to water, electrical or utility services of any type;
- (4) To dump or dispose of water or waste onto the public way, private property, or public property;
- (5) To obstruct or block any sidewalk, driveway, public way, parking zone, loading zone or drop-off zone at or in connection with the operation;
- (6) To display food items on the ground or in any area other than the designated vehicle, pushcart or handcart;
- (7) To use any open fire or flame at such vehicle, pushcart or handcart, other than Department of Health approved small self-contained chafing fTo fail to keep the area within 20 feet of the vehicle, pushcart or handcart location free of trash.

(B) In addition to the requirements set forth in the Food Code Rules and the Municipal Code of Village of Glenwood, the following requirements apply to the mobile prepared food vendors and mobile frozen desserts vendors:

- (1) Only pre-packaged individual portions of food that have been manufactured, prepared or wrapped in a licensed food establishment are offered.

(2) No person shall keep or offer for sale individual portions of time/temperature control for safety food products which have been re-wrapped or re-packaged or portions of which the identifying date on the wrapper has been altered, disfigured or changed in any manner.

(3) No foods can be kept in or on the vehicle, pushcart or handcart while in storage. All time/temperature control for safety hot foods held on the vehicle, pushcart or handcart shall be discarded at the end of each night. All other foods shall be stored properly at the commissary while the vehicle, pushcart or handcart is in storage.

(4) The vehicle, pushcart, or handcart is to be cleaned and sanitized as often as needed to be kept clean and sanitary.

(5) The vehicle, pushcart, or handcart must report to the commissary at least once per day for servicing on the days it operates.

(C) Mobile prepared food vendor vehicles, pushcarts, and handcarts shall also comply with the following:

(1) They must be on wheels and able to be pushed by the operator. Shopping and grocery carts are prohibited.

(2) The food service sections shall be insect and rodent proof.

(3) No axillary tables can be used in conjunction with the vehicle, pushcart or handcart.

(4) All food service equipment must be securely affixed, be durable, easily cleanable, and maintained in good repair.

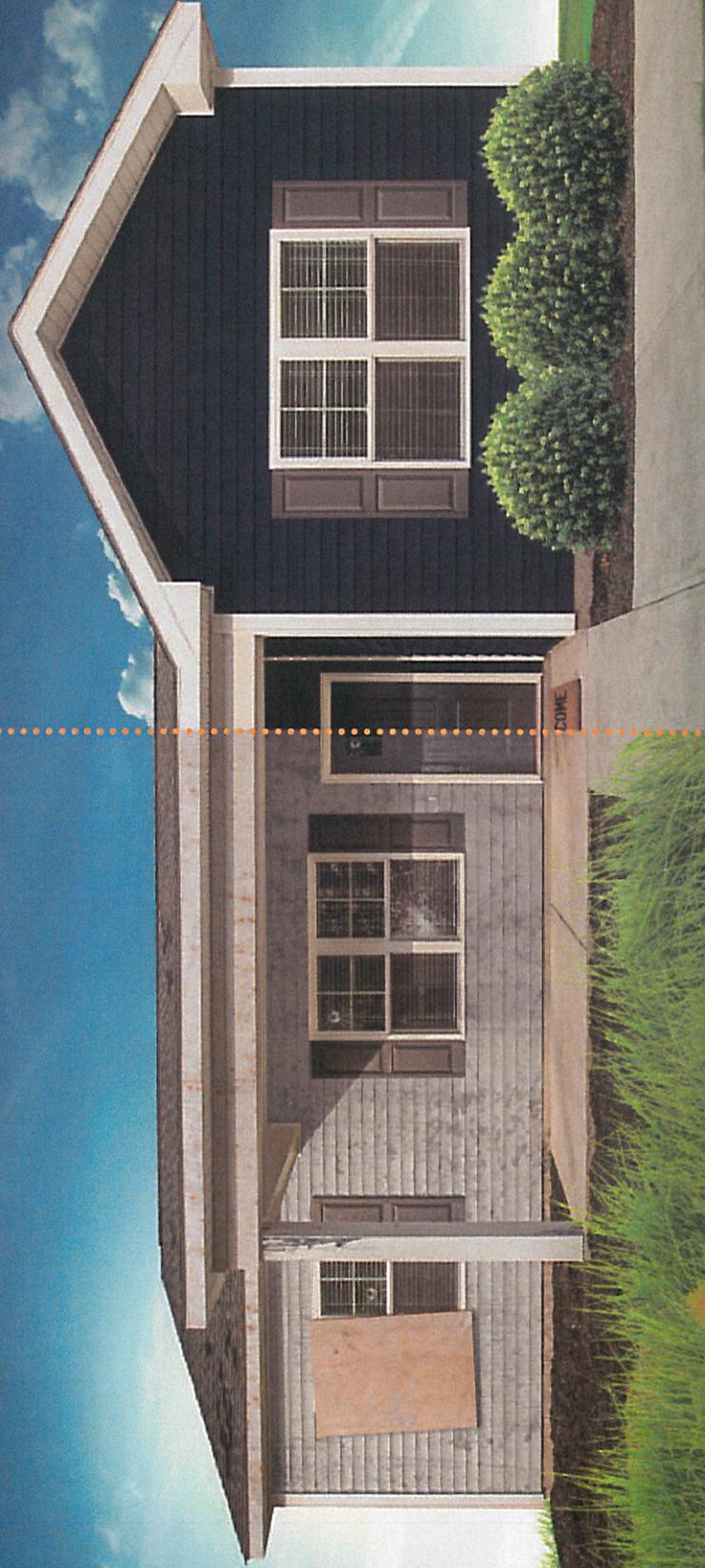
(5) Non-mechanical refrigeration and hot holding methods must hold the appropriate temperatures the entire time food is being held and served.



10 Benefits of Proactive Property Registration.

1. A proactive approach encourages and emphasizes the long-term benefits of early registration even before properties become vacant, abandoned or during initial stages of foreclosure. Knowing the size and scope of a problem better enables communities and local governments to develop cost-effective and time-sensitive responses to the problem.
2. Proactive property registration of vacant, abandoned and foreclosed properties assists local governments in identifying and monitoring these properties from a security and public safety standpoint, thus reducing the opportunity for fire, theft, vandalism and unauthorized occupation.
3. Early registration helps ensure that minimal standards of property maintenance are met. Maintenance issues left unchecked contribute to rapid deterioration of these properties, making it more difficult and costlier to return them to viable use and occupation.
4. Proactive property registration helps generate property registration fees and in some cases renewal fees related to abandoned, vacated and foreclosed properties. These fees help mitigate the costs to local governments for Code Enforcement, police and fire protection as they relate to the registration program.
5. Proactive registration has proven to be an effective tool in lowering crime rates in areas dealing with neighborhood blight triggered by growing numbers of properties that fall into these descriptions.
6. Yet another benefit of proactive rather than reactive property registration is its positive contribution to stabilizing the property values of surrounding and nearby properties and neighborhoods. Avoiding the “broken window” syndrome is a key to holding in check small issues which could easily become large issues if not monitored and dealt with in a timely fashion.
7. In addition to stabilizing the property values of adjacent homes, buildings and neighborhoods, proactive registration helps entire communities stabilize and maintain their overall property value tax bases. Scores of abandoned, vacated and foreclosed properties lose value each and every day they remain in that status, decreasing county and municipal property tax revenue collections and increasing the likelihood of future property tax increases to make up the difference in county and city budgets.
8. Early identification and proactive registration is critical to helping entire neighborhoods fight creeping neighborhood blight, slows potential decay of surrounding properties, and often spurs owners of adjacent properties to properly maintain their own residences and extend neighborhood life cycles while encouraging property renovation and rejuvenation.
9. Proactive property registration helps communities turn potential liabilities into realistic assets. Early registration, maintenance and code compliance speeds up the time frame for abandoned, vacated and foreclosed properties to become modified and reused in creative and innovative ways.
10. Lastly, proactive property registration can be a helpful tool for local neighborhood improvement and community development groups to attract investment, rehabilitate and turn vacant, abandoned and foreclosed properties into productive, tax producing structures

Fight Blight



proCHAMPS offers sound public policy to deal with neighborhood decay.



Visit us at www.prochamps.com

How does **proCHAMPS** help communities?



Requires banks to register, with points of contact and real people.



Creates a direct line of communication with property managers.



Team of dedicated professionals, assigned to your community, helping you to follow up with banks and getting you an answer.



No Out of Pocket Costs to the Community. Program is funded through registration fees.

proCHAMPS: 4 Easy Steps to Combat Foreclosure Blight

1

Community passes a model ordinance.

2

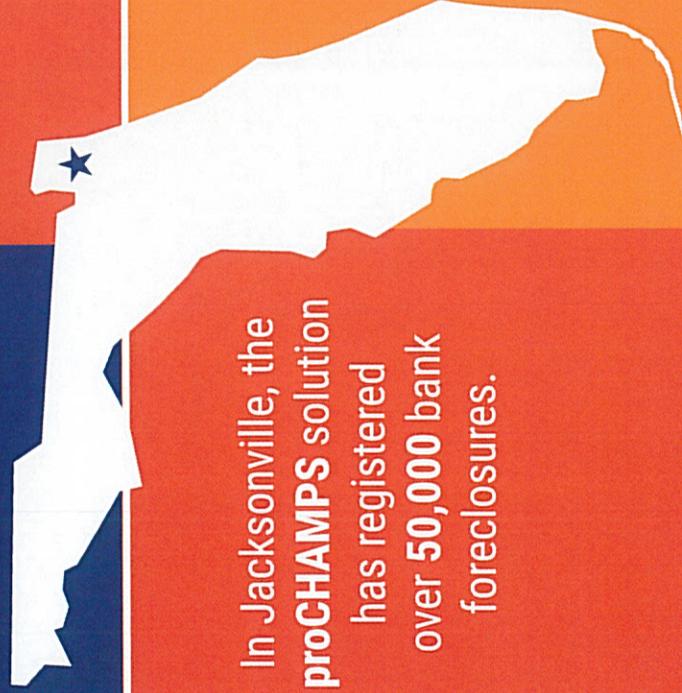
proCHAMPS staff researches/tracks properties, contacts banks, and gets them to register.

3

Community receives their share of the registration fees and information on responsible parties through a user-friendly and multi-functional database.

4

Code Officials can utilize our cutting edge, web-based interactive data platform to communicate directly with banks and our team will follow-up on your behalf.



In Jacksonville, the **proCHAMPS** solution has registered over **50,000** bank foreclosures.



Our company works diligently on behalf of over 100 communities every single day to register these properties and remedy the problems that arise from them. We are proud of our record of accomplishment and look forward to any opportunity to show you what we can do for your community.”

David Mulberry, President and CEO
Community Champions



proCHAMPS

A Proven Record of Success

More than 125 communities utilizing
proCHAMPS throughout the nation.

Over 1 million property registrations to-date.

Lasting Relationships – many of our
community partners have been utilizing our
program for 7 years or more.

proCHAMPS is a revenue neutral program.

proCHAMPS has doubled in size in the
last 2 years, making us the nationwide
industry standard.



proCHAMPS

Call us today for a free community assessment and demonstration of what **proCHAMPS** can do for you!

321.405.CODE

www.prochamps.com

proCHAMPS is a Community Champions program
Community Champions • 2725 Center Place, Melbourne, FL 32940



Illinois References

Village of Bolingbrook Mayor Roger C. Claar 630-226-8412 bbmayor@aol.com

Village of Dolton Dir. of Administrative Services Ms. Janice Johnson 708-201-3300 Jjohnson@vodolton.org

Village of Calumet Park Deputy Clerk Ms. Terri Raney 708-926-7405 Traney@calumetparkvillage.org

Village of Lynwood Clerk Ms. Karen Wingfield-Bond 708-75830-6101 Kwinbond@lynwoodil.us

City of West Chicago Comm. Dev. Dir. Mr. Tom Dabareiner 630-293-2200 Tdabareiner@westchicago.org

Village of South Holland Code Enforcement Officer Mr. Brian Smith 708-210-2915 Bsmith@southholland.org

Village of Justice Clerk Sue Small 708-458-2655 Ssmall@villageofjustice.org

Village of Robbins Mayor Tyrone Ward 708-828-1082 Tward@robbins-il.com

Village of Round Lake Beach Dir. of Neighborhood Services Ms. Lisa Pugliese 847-201-7229 Lpugliese@rlbeach.org

Village of Prospect Heights Dir. of Building and Dev. Mr. Don Peterson 398-6070 Dpeterson@prospect-heights.org

Village of Evergreen Park Deputy Clerk Ms. Kim Cericola 708-229-8223 kcericola@evpkadm.org

Village of Homewood Mayor Rich Hofeld 708-206-3377 Rhofeld@homesweethomewood.com

Village of Hanover Park Code Enforcement Supervisor Mr. Dan Hoffman 630-823-5565 Dhoffman@hpil.org

Village of Heyworth Director of Public Works Mr. David Shafer 309-473-2811 Engineer@heyworth-il.gov

Village of Steger Mayor Peterson 708-754-3395 Kpeterson@villageofsteger.org

Village of Chicago Ridge Clerk Harrison 708-425-7700 Bharrison@chicagoRidge.org

Village of Round Lake Director Ms. Parkhurst 847-546-5400 Ext.3017 Kparkhurst@eroundlake.com

Village of Countryside Assistant Administrator Ms. Peterson 708-485-2595 speterson@Countryside-IL.org

City of East Peoria Dir. of Comm. Dev. Mr. Ty Livingston 309-427-7623 Tylivingston@cityofeastpeoria.com

Village of Sauk Village Community & Economic Dev. Ms. Zatonya McCoy Tmccoy@saukvillage.org

Village of Crest Hill Economic Development Dir. Mr. Scott McMaster 815-741-5110 Smcmaster@cityofcresthill.com

Village of Orland Hills Administrator Mr. Conrad Kiebles 708-349-6666 conrad@orlandhills.com

City of Rockford Attorney Mr. Matthew Flores 779-348-7395 Matthew.Flores@Rockfordil.gov

Village of Homer Glen Chief Building Official Mr. Joseph Barber 708-301-0417 jbarber@homerglenil.org

Village of Tinley Park Community Development Dir. Ms Kim Clarke 708-444-5100 Kclarke@tinleypark.org

Village of Harwood Heights Building Department Ms. Natalie Mendel 708-867-7200 Mendeln@harwoodheights.org

City of Harvey City Administrator Mr. Timothy Williams 708-210-5300 Tpwilliams@cityofharvey.org

Village of Richton Park Comm.& Econ. Dev. Dir. Mr. Pete Saunders 708-481-8950 ext. 143 psaunders@richtonpark.org

City of West Peoria City Administrator Ms. Krider 309-674-1993 Administrator@cityofwestpeoria.com

City of Waukegan Building Commissioner Mr. Michael Purtell 847-625-6868 Michael.purtell@waukeganil.gov

Village of Midlothian Building Superintendent Mr. Nick Weinert 708-398-0200 Nweinert@villageofmidlothian.org



Illinois References

Village of Flossmoor Inspectional Services Administrator Mr. Scott Bugner 708-335-5490 Sbugner@flossmoor.org

City of Burbank Clerk Mr. Barry Szymczak 708-599-5500 Bszymczak@burbankil.gov

Village of Phoenix Trustee Harris 708-596-5515 EHarris@villageofpfoenix.org

City of Quincy Director of Inspection & Enforcement Mr. Michael Seaver 217-228-2288 Mseaver@quincyil.gov

City of Chicago Heights Chief of Staff Ms. Karen Zerante 708-821-0711 Kzerante@chicagoheights.net

Village of Oak Lawn Manager Mr. Larry Deetjen 708-499-7743 Ldeetjen@oaklawn-il.gov

Village of Beach Park Mr. Jerry Nellessen Director of Community Development 847-246-6007 Jerry.Nellessen@villageofbeachpark.com



Village of Glenwood Fact Sheet

Fact: Glenwood currently has 221 active foreclosures and 117 vacant properties and 607 rental units

Fact: Foreclosed Vacant and Abandoned properties present daunting challenges

Fact: Municipalities Do not have the resources to research, identify and register these properties

Fact: ProChamps has developed a proven step-by-step property registration program to assist municipalities become more effective and efficient regarding property maintenance issues

Fact: A NO COST PARTNERSHIP

REVENUE Fact: A Potential POSITIVE Annual Revenue Stream of \$133,000



- **ProChamps Established in 2009**
- **No Cost Property Registration Program**
- **Two Year No Cost Partnership**
- **30 Day Optout Clause**
- **Web Based Program**
- **No Server Space Required**
- **Provides Direct Contact Information of Mortgagee's & Property Managers, Names Addresses, Phone Numbers and Email Addresses**
- **Available Data Assists in Addressing Property Maintenance Issues**
- **Creates a Annual Positive Revenue Stream**
- **Increases Efficiency & Effectiveness in Code Enforcement Departments**
- **IPhone, IPad, Laptop and PC are all compatible**



Community Management

Press / to search

Stan Urban

Glenwood Village

Rental
607

Vacant
294

Foreclosure
221

Cook County (12987)

Contract: No Active Contracts

Community Size
Small | 2275 Housing Units

Strong Mayor
N/A

Branding Configurations
N/A
Community Exclusion
No

Relationship Manager
No RMs Assigned

Last Update
No Updates to report

0 Pending Changes
Community Links

CORE

SHARE

SHAREPOINT

RP LANDING

GOV ADMIN

Illinois

Governance:

Home Rule

FC Process:

Judicial

Exclude/Concern:

No

Tasks/Projects



Tasks

Rental	Vacant	Foreclosure
--------	--------	-------------

Estimated Vacant - Total

294

Estimated Vacant - Rental

60

Estimated Vacant - For Sale

106

Estimated Vacant - Seasonal

10

Estimated Vacant - Other

117

Vacant Density Map

Click Map to enable scroll wheel zooming

© Mapbox © OpenStreetMap



Interactions	RMs	Contracts	Remittance	People	Change Requests	Activity Log	Sales Cycles
--------------	-----	-----------	------------	--------	-----------------	--------------	--------------

Create Interaction



No interaction matched the given criteria.

Create Interaction

Community Management · © 2019 Prochamps - All Rights Reserved · v2.3.1



OTHER AVMA SITES

[National Pet Week](#)

[Animal Health SmartBrief](#)

[Membership](#) [News & Publications](#) [Professional Development](#) [Economics & Practice](#) [Advocacy](#) [Meetings & Events](#) [Ab](#)

You are here: [Home](#) | [Policy](#) | [Resources](#) | [Market Research Statistics](#)

[FAQs](#)

[Literature Reviews](#)

[Market Research Statistics](#)

[Reference Guides](#)

[Reports](#)

Pet Ownership Calculator

Estimate the number of pet owning households and number of pets in your community by entering the community population* in the box below.

See the formulas section for information on how these numbers are calculated.

What is your community population*?

8,880

Submit

	Number of Pet Owning Households	Pet Population
Dogs	1,247	1,995
Cats	1,038	2,179
Birds	106	242
Horses		

[Clear all data](#)

* Number of *people* in your community; not the number of households

VILLAGE OF GLENWOOD

COOK COUNTY, ILLINOIS

ORDINANCE NO. 202019-_____

**AN ORDINANCE AMENDING CHAPTER 2 “ADMINISTRATION” OF GLENWOOD’S
CODE OF ORDINANCES TO ADD NEW ARTICLES VII and VIII ADDRESSING THE
FINANCE AND GOLF COMMITTEES**

**ADOPTED BY THE PRESIDENT AND
BOARD OF TRUSTEES OF THE
VILLAGE OF GLENWOOD**

THIS 15TH DAY OF _____OCTOBER, 202019

Published in pamphlet form
by authority of the President
and Board of Trustees of the
Village of Glenwood, Cook
County, Illinois this 15TH day
Of October, 202019.

ORDINANCE NO. 202019 - _____

AN ORDINANCE AMENDING CHAPTER 2 “ADMINISTRATION” OF GLENWOOD’S CODE OF ORDINANCES TO ADD NEW ARTICLES VII and VIII ADDRESSING THE FINANCE AND GOLF COMMITTEES

WHEREAS, the Village of Glenwood is a Home Rule municipality under the Constitution of the State of Illinois;

WHEREAS, the Corporate Authorities find and determine that it is in the Village’s best interests to amend the Village Code to formalize provisions addressing the operations of the Finance and Golf Committees; and

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Glenwood, Cook County Illinois, pursuant to their home rule powers as follows:

SECTION 1: RECITALS.

The forgoing recitals are true, correct and are a material part of this Ordinance. The forgoing recitals are incorporated herein into Section as if they were fully set forth in this Section.

SECTION 2. FINANCE COMMITTEE.

Chapter 2 of the Village’s Code of Ordinances shall be amended to add a new Article VII which shall state in its entirety as follows:

**ARTICLE VII
(FINANCE COMMITTEE)**

Sec. 2-220 - Creation.

The Finance Committee that was previously established by Village custom and practice shall herein continue to exist as set forth in this Article.

Sec. 2-221 - Composition; appointments; qualifications.

(a) The Finance Committee shall consist of 6 members, which shall include the Village Administrator, Village Treasurer, the Village Finance Director, 2 members that shall be citizens of the Village (“Citizen Members”) and one (1) Village Trustee (“Trustee Member”). The 2 Citizen Members shall be appointed by the Village President and subject to the advice and consent of the Village Board of Trustees. The Citizen Members shall not hold any elected office in the Village and shall not serve on any other non-elected committee or non-elected Board. The Village President shall provide the Board of Trustees with any written information or resume received from a proposed Citizen Member. The Trustee Member serving on the Finance Committee shall be appointed by the Village President and also serve as the liaison to the Village’s Board of Trustees. The Trustee Member shall not serve on any other non-elected committee or non-elected Board. The appointment of the Citizen Members and the Trustee Member shall take into consideration any qualifications or expertise the appointee may have with respect to the duties of the Finance Committee.

(b) One of the Finance Committee Citizen Members shall be designated by the Village President, subject to the advice and consent of the Village Board of Trustees, as Chairperson of the Finance Committee. In the event of a vacancy in the position of Chairperson, the Village President, subject to the advice and consent of the Village Board of Trustees, shall appoint another Citizen Member to serve as the Chairperson.

(c) If the Village President attempts to appoint a Citizen Member to the Finance Committee that does not receive the advice and consent of the Village Board of Trustees, the Village President shall make a temporary appointment of a Citizen Member to the Finance Committee until such time that the temporary Citizen Member can be replaced by a Citizen Member that receives the advice and consent of the Village Board of Trustees after appointment by the Village President. If the Village President attempts to appoint a Chairperson of the Finance Committee that does not receive the advice and consent of the Village Board of Trustees, the Village President may make a temporary appointment of the Chairperson until such time that the temporary Chairperson can be replaced by a Chairperson that has received the advice and consent of the Village Board of Trustees after appointment by the Village President.

Sec. 2-222 - Terms of office; compensation.

(a) Citizen Members. The Citizen Members currently serving on the Finance Committee as of ~~May~~ June-1, 2019 shall continue to serve. In order to achieve staggered terms for the Citizen Members of the Finance Committee, the Village President, ~~on or about~~ prior to May 31, 2020 ~~September 1, 2019~~, shall, pursuant to Section 2-221, appoint (or reappoint) one (1) Citizen Member to the Finance Committee to serve for a term ending May 31, 2021 and appoint (or reappoint) one Citizen Members to the Finance Committee to serve for a term ending May 31, 2022. All appointments or reappointments of Citizen Members for terms beginning after May 31, 2021 shall then be for 3 year terms. A vacancy of a Citizen Member position of the Finance Committee shall occur upon: (1) the resignation or death of the Citizen Member before the expiration of their term; (2) the date that a Citizen Member is no longer a resident of the Village of Glenwood; or (3) the Board of Trustees' approval of the Village Presidents request that the Citizen Member be removed for cause. In the event of a vacancy in the number of Citizen Members, the Village President shall appoint a replacement to fill the unexpired vacant term pursuant to the requirements of Section 2-221. If a vacancy has not occurred, a Citizen Member of the Finance Committee shall continue to serve until the later of either the expiration of their term or the date their successor is appointed pursuant to Section 2-221 and sworn.

(b) Trustee Member. The Trustee Member of the Finance Committee as of ~~May~~ June-1, 2019 shall continue to serve for a term that expires May 31, 2020. All appointments of Trustee Members for terms beginning after May 31, 2020 shall be for a 1 year term. In order to rotate the service of Trustees on the Finance Committee, Trustee members appointed to terms beginning after May 31, 2020 shall not be reappointed to a new term that begins immediately after the expiration of a term in which they served as a Trustee Member. If a vacancy (as defined in the Illinois Municipal Code) occurs in the office of Trustee when that same Trustee was also serving as a Trustee Member of the Finance Committee, the Village President shall assign another Village Trustee to fill the unexpired Trustee Member vacancy for the unexpired term. If a vacancy has not occurred, a Trustee Member of the Finance Committee shall continue to serve until the later of either the expiration of their term or the date their successor is appointed and sworn.

(c) The Citizen Members and the Trustee Member shall not receive any compensation for their service on the Finance Committee.

Sec. 2-223 - Organization; records; reports.

(a) The members of the Finance Committee shall establish a regular meeting date and time each month and shall otherwise meet as often as deemed necessary upon the call of the Chairperson. A quorum of 4 members is necessary for the Finance Committee to meet. After a quorum is present, a vote of the majority of the members present shall be sufficient to approve any recommendation to the Village's Corporate Authorities. The members of the Finance Committee shall elect one of their own members to serve as the Secretary to the Finance Committee. The Secretary shall be responsible for taking minutes of any meetings. If the Secretary is absent, the Finance Committee shall appoint a temporary Secretary for the meeting. The Minutes of the meeting shall be filed with the Village Clerk or the Clerk's designee after they are approve by the Finance Committee. The Finance Committee shall comply with the

Illinois Open Meetings Act, including, but not limited to its requirements for the posting of a notice and agenda for each meeting. The minutes of meetings shall be provided to the Village's Corporate Authorities and made available to the public pursuant to the Open Meetings Act. The Finance Committee shall transmit its reports and recommendations to the Village President and Board of Trustees in writing or verbally at a meeting of the Board of Trustees.

Sec. 2-224. - Powers and duties

The Finance Committee shall review the Village's proposed budgets as prepared by staff and make recommendations on same to the Village Board. The Finance Committee shall also make recommendations on the Village's financial policies, internal controls, investment policies, investment of funds, accounting practices and on such other matters as may from time to time be requested of it by the Village's Board of Trustees or Village staff.

SECTION 3. GOLF COMMITTEE.

Chapter 2 of the Village's Code of Ordinances shall be amended to add a new Article VII which shall state in its entirety as follows:

ARTICLE VIII

GOLF COMMITTEE

Sec. 2-230 - Creation.

The Golf Committee that was previously established by Village custom and practice shall herein continue to exist as set forth in this Article.

Sec. 2-231 - Composition; appointments; qualifications.

(b) The Golf Committee shall consist of 6 members, which shall include the Director of Golf Course Operations, the Director of Golf Course Buildings and Grounds, the Banquet Manager, 2 members that shall be citizens of the Village ("Citizen Members") and one (1) Village Trustee ("Trustee Member"). The Citizen Members shall be appointed by the Village President and subject to the advice and consent of the Village Board of Trustees. The Citizen Members shall not hold any elected office in the Village and shall not serve on any other non-elected committee or non-elected Board. The Village President shall provide the Board of Trustees with any written information or resume received from a proposed Citizen appointee. The Trustee Member serving

on the Golf Committee shall be appointed by the Village President and also serve as liaisons to the Village's Board of Trustees. The Trustee Member shall not serve on any other non-elected committee or non-elected Board. The appointment of the Citizen Members and the Trustee Member shall take into consideration any qualifications or expertise the appointee may have with respect to the duties of the Golf Committee.-

(c) One of the Citizen Members shall be designated by the Village President, subject to the advice and consent of the Village Board of Trustees, as Chairperson of the Golf Committee. In the event of a vacancy in the position of Chairperson, the Village President, subject to the advice and consent of the Village Board of Trustees, shall appoint another Citizen Member to serve as the Chairperson.

(c) If the Village President attempts to appoint a Citizen Member to the Golf Committee that does not receive the advice and consent of the Village Board of Trustees, the Village President shall make a temporary appointment of a Citizen Member to the Golf Committee until such time that the temporary Citizen Member can be replaced by a Citizen Member that receives the advice and consent Village Board of Trustees after appointment by the Village President. If the Village President attempts to appoint a Chairperson of the Golf Committee that does not receive the advice and consent on of the Village Board of Trustees, the Village President may make a temporary appointment of the Chairperson until such time that the temporary Chairperson can be replaced by a Chairperson that has received the advice and consent of the Village Board of Trustees after appointment by the Village President.

Sec. 2-232 - Terms of office; compensation.

(a) Citizen Members. The Citizen Members currently serving on the Golf Committee as of May June 1, 2019 shall continue to serve. In order to achieve staggered terms for the Citizen Members of the Golf Committee, the Village President, ~~on or about~~ prior to May 31, 2020 September 1, 2019, shall, pursuant to Section 2-231, appoint (or reappoint) one (1) Citizen Members to serve for a term ending on May 31, 2021 and appoint (or reappoint) one (1) Citizen Members to serve for a term ending May 31, 2022. All appointments of Citizen Members for terms beginning after May 31, 2021 shall then be for 3 year terms. A vacancy of a Citizen Member position of the Golf Committee shall occur upon: (1) the resignation or death of the Citizen Member before the expiration of their term; (2) the date that a Citizen Member is no longer a resident of the Village of Glenwood; or (3) the Board of Trustees' approval of the Village Presidents request that the Citizen Member be removed for cause. In the event of a vacancy in the number of Citizen Members, the Village President shall appoint a replacement to fill the unexpired vacant term pursuant to the requirements of Section 2-231. If a vacancy has not occurred, a Citizen Member of the Golf Committee shall continue to serve until the later of either the expiration of their term or the date their successor is appointed pursuant to Section 2-231 and sworn.

(b) Trustee Member. The Trustee Member of the Golf Committee as of May June 1, 2019 shall continue to serve until May 31, 2020. All appointments of the Trustee Member for terms beginning after May 31, 2020 shall be for a 1 year term. The Trustee member appointed to a term beginning after May 31, 2020 shall not be reappointed to a new term that begins

immediately after the expiration of a term in which they served as a Trustee Member. If a vacancy (as defined in the Illinois Municipal Code) occurs in the office of Trustee when that same Trustee was also serving as a Trustee Member of the Golf Committee, the Village President shall assign another Village Trustee to fill the unexpired Trustee Member vacancy for the unexpired term. If a vacancy has not occurred, a Trustee Member of the Golf Committee shall continue to serve until the later of either the expiration of their term or the date their successor is appointed and sworn.

(c) The Citizen Members and the Trustee Member shall not receive any compensation for their service on the Golf Committee.

Sec. 2-233 - Organization; records; reports.

(a) The members of the Golf Committee shall establish a regular meeting date and time each month and shall otherwise meet as often as deemed necessary upon the call of the Chairperson. A quorum of 4 members is necessary for the Golf Committee to meet. After a quorum is present, a vote of the majority of the members present shall be sufficient to approve any recommendation to the Village's Corporate Authorities. The members of the Golf Committee shall elect one of their own members to serve as the Secretary to the Golf Committee. The Secretary shall be responsible for taking minutes of any meetings. If the Secretary is absent, the Golf Committee shall appoint a temporary Secretary for the meeting. The Minutes of the meeting shall be filed with the Village Clerk or the Clerk's designee after they are approved by the Golf Committee. The Golf Committee shall comply with the Illinois Open Meetings Act, including, but not limited to its requirements for the posting of a notice and agenda for each meeting. The minutes of meetings shall be provided to the Village's Corporate Authorities and made available to the public pursuant to the Open Meetings Act. The Golf shall transmit its reports and recommendations to the Village President and Board of Trustees in writing or verbally at a meeting of the Board of Trustees.

Sec. 2-234. - Powers and duties

The Golf Committee shall review and make recommendations on the Village's operations of the Glenwoodie Golf Course and its clubhouse including, but not limited to, fees and charges, expenditures, capital improvements, staffing levels and on such other matters as may from time to time be requested of it by the Village's Board of Trustees or Village staff.

SECTION 3: HOME RULE.

This Ordinance, and each of its terms, shall be the effective legislative act of a home rule

municipality without regard to whether such Ordinance should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Glenwood that to the extent that the terms of this Ordinance should be inconsistent with any non-preemptive state law, this Ordinance shall supersede state law in that regard within its jurisdiction.

SECTION 4: INVALIDITY.

In the event any portion of this ordinance is found to be invalid, the remaining portions of this ordinance shall be severable from any such invalid portion and enforced to the fullest extent possible.

SECTION 5: REPEALER.

The specific terms and conditions of this Ordinance shall prevail against other existing ordinances of the Village to the extent there may be any conflict. All existing ordinances of the Village which directly conflict with the terms of this Ordinance are herein repealed.

SECTION 6: EFFECTIVE DATE.

This Ordinance shall be in full force and effect from and after its passage and approval and shall thereafter be published in pamphlet form.

PASSED by roll call vote this 15 th day of October , 2020~~19~~.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this 15 th day of October , 2020~~19~~.

Ronald J. Gardiner, Village President

ATTEST:

Dion Lynch, Village Clerk

STATE OF ILLINOIS)
) ss.
COUNTY OF COOK)

CERTIFICATE

I, Dion Lynch, certify that I am the duly elected and acting municipal clerk of the Village of Glenwood, Cook County, Illinois.

I further certify that on October 15, 2019, the Corporate Authorities of the Village of Glenwood passed and approved Ordinance No. 202019 - _____, entitled,

AN ORDINANCE AMENDING CHAPTER 2 “ADMINISTRATION” OF GLENWOOD’S CODE OF ORDINANCES TO ADD NEW ARTICLES VII and VIII ADDRESSING THE FINANCE AND GOLF COMMITTEES

which provides by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 202019 - _____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the Village Hall, commencing on June 18, 202019, and continuing for at least 10 days thereafter. Copies of such ordinance were also available for public inspection upon request at the Village Hall. A true and correct copy of Ordinance No. 202019 - _____ is attached

Dated at Glenwood, Illinois, this 15th day of October, 202019.

Dion Lynch,
Municipal Clerk