

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING ON JANUARY 21, 2020

The January 21, 2020 Regular Board Meeting was called to order at 7:00 PM by Village President Ronald J. Gardiner who led the audience in the Pledge of Allegiance.

ROLL CALL: Upon Roll Call by Village Clerk **Dion Lynch**, the following Trustees responded: **Beckman, Clark, Dawson, Hadnott, Styles, Winston**

Trustee Dawson attended the meeting virtually.

ALSO IN ATTENDANCE: **Brian Mitchell**, Village Administrator; **John Donahue**, Village Attorney; **Linda Brunette**, Finance Director; **Derek Peddycord**, Chief of Police; **Dave Shilling**, Village Engineer; **Toleda Hart**, Village Treasurer; **Phillip Robbins**, Glenwoodie; **JoAnne Alexander**, Senior Programs Park Programs

PRESENTATION OF MINUTES: **Motion to Approve the Regular Board Meeting Minutes of December 17, 2019**

Trustee Styles moved, **Second by Trustee Clark** to accept the motion as presented. **Trustee Clark** amended his motion to reflect the change necessary

Discussion: **Trustee Styles** stated, there is a section towards the bottom where it shows **Trustee Winston** voting twice.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Motion to Approve the Special Board Meeting Minutes of December 26, 2019

Trustee Styles moved, **Second by Trustee Beckman** to accept the motion as presented.

Discussion: No Discussion.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

TREASURER'S REPORT:

1). Motion to Approve Bills Payable as presented by the Treasurer Hart.

Corporate Fund: \$146,854.57; Sewer & Water \$128,090.71; MFT \$4,843.34; State Foreign Fire Insurance \$7,031.64; Capital Acquisition \$6,883.64; Glenwoodie Golf Course \$15,041.88; TIF Halsted South \$333.74

TOTAL ALL FUNDS: \$309,079.52

Trustee: Styles moved; Second by Trustee Clark to accept the Motion as read.

Discussion: Trustee No Discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

2) Motion to Approve Payroll as of the date, January 17, 2020 as presented by the Treasurer Hart

Corporate: \$115,137.00; Glenwoodie: \$14,511.00 Sewer & Water: \$16,524.00; Paid -on-Call Firefighters \$23,095.00;

OVERTIME: Police: \$5,566.00 (\$0 of Police Overtime reimbursable); Sewer & Water: \$2,671.00; Public Works \$1,438.00; **TOTAL PAYROLL: \$178,942.00.**

Trustee: Styles moved; Second by Trustee Clark to accept the Motion as presented.

Discussion: Trustee Styles asked, why are we now just paying Elmore's Lawn Care from June, September and November 2019? Director Brunette replied, she just turned those in.

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes:0

Recues: 0

Absent: 0

Abstain:0

Motion Approved: Yes

OPEN TO THE PUBLIC:

Brett Thompson

Inquired about Trustee Styles statement related to paying bills that are six months old. He then asked is there anything in the contract that states when they are supposed to submit the bill? Mayor Gardiner replied, the bills were for grass cutting, I am not however aware if there is anything in the contract but we will look into that.

Natalie Newman

As it relates to the resolution for Cannabis, when are we going to look at grow houses, warehouses, cross testing things like that? When will we look at those options? **Attorney Donahue** replied, this is really one of most importance now. The State, as far as I know has not issued any more grow licenses, those are more different types of styles and businesses for Industrial areas as opposed to a business district. I think we should deal with this one first then move on from there.

Eric Slaughter

Inquired if the Mayor is promising a Food Pantry to a Resident? **Mayor Gardiner** replied, it was a request from a Resident so it was put on the Agenda, this is a possibility but I don't know if it will pass or not. Mr. Slaughter then stated who will be paying for all this? **Trustee Styles** replied, the Village. Mr. Slaughter than asked so we are giving away a building and paying for it, is that correct? **Trustees Styles** stated we are also paying for the utilities. **Mayor Gardiner** replied, we have not finalized all of that, the Organization was abruptly dismissed from Glenwood Academy, they asked the Village for help in locating a location and I put it on the agenda for discussion, this is a temporary situation not long term. Mr. Slaughter stated, I would think quite a few Business Owners in the Village would want a free building as well, if we are paying for it out of our tax dollars, I want to understand the full ramifications of what I'm paying for. Insurance and liability. He then asked do we have estimated cost of what this would be for the Village? **V.A Mitchell** stated, he and the Public Works Director went to go survey the property to determine if it would accommodate

the Food Pantry needs and what we discovered is there would need to be an upgrade to the electric system to accommodate the amount of wattage necessary to power the refrigerators and freezers. Which would be a cost not to exceed \$1,500.00.

Miriam Slaughter

Asked, there is \$1,700.00 for two Park Benches. **Director Brunette** replied, those are for the Estates Park. Miriam then asked, those were donations correct? **VA Mitchell** stated, we had to pay out to get them ordered, although the two Companies committed to the donation. They had to go through their process to make sure the checks came back to us. To ensure, we got the benches before summer we went ahead and paid for them by having to committed letters from the Company. Miriam then asked, under Attorney, should the Zoning have gone to the Zoning Committee before it went to the Board? **Attorney Donahue** replied, that's what this is, authorization to send to the Zoning Committee for review.

COMMUNICATIONS:

MAYOR'S OFFICE:

Presentation -Brookwood School District 167 and Glenwood Lions Club Peace Poster.

Chairman Larry Williams stated, If I can have a couple days and speak to the Pastor in town to determine if they would help house the food pantry. He then stated, he had spoken to Ms. Prather, and recommended a spot outside of town, in South Holland. A couple of the Pastor expressed the need for food pantries, a lot of Residents children have come back home and when they came back, they bought their children with them. These are homeowners whom have retired, they thought their bills were done. It went from feeding two people to now feeding 7-8 people. A food pantry is needed in the area, if I can speak to one of the Pastors I hopefully we can see if one of them want to take on that burden.

Chairman Williams recognized, Mya Smith, Tyson Spencer, Natalie Zunager, Laniya Haslet, Juan Adobe for their Posters.

Glenwood Plaza

Trustee Hadnott stated, I would love to have a COW meeting. I would like to see us approach the Plaza in small bites rather than one entire deal. Let's do something with 24k sq. foot building, the Theatre parcel that way it won't be so overwhelming if we tackle it in pieces instead of all at once. **Trustee Winston** asked, there were projects in place when we cancelled the last proposal, have we reached out to see if he is still moving some of those projects alone? **Mayor Gardiner** replied, we did let them know, anything they could bring to us we would consider. **Trustee Hadnott** asked, are we advertising? Can we create a large Bill Board that will be visible to all directions indicating we want

developers etc. to come and inquire? **VA Mitchell** replied, if that's the pleasure of the Board. **Trustee Dawson** stated we need to get price for each PIN number for each property, we need to start sub diving each property so that we could sell and recoup some of the expense. **Trustee Winston** asked, we retracted the last agreement, why can't we just put a sign out for an opportunity to attract some business. **Trustee Styles** said, the sign should read Brokers and Sellers welcome, Tax incentive available? **Mayor Gardiner** replied, second Tuesday in February. **Trustee Hadnott** asked, do we want to have this go before the Economic Development Committee? **Mayor Gardiner** replied, we will have the entire discussion on during the COW meeting.

**Approval of authorization for Mayor to sign
Acknowledgement Letter designating Chicago Southland
Convention & Visitors Bureau as Agency of Record**

Trustee: Styles moved; **Second by Trustee Clark** to accept the Motion as read.

Discussion: No Discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Request from AMVETS/GLENWOOD Memorial Post 288

Trustee: Hadnott amended his motion; to give the AMVETS \$ 1,500.00 versus \$1,200.00 **Second by Trustee Clark** to accept the Motion as read.

Discussion: **Commander Wager**, stated he sent a letter in to **Mayor Ron Gardiner** and the Village stating that the AMVETS will be having a 50th celebration in February honoring their service to the community at the Blakely Senior Center between 6am and 6pm The expenses for the celebration will cost between \$1,200.00 to \$1,500.00 dollars which is to be prorated to the individuals in attendance placed at \$25.00. It is requested that an individual proclamation of support be prepared and presented to the Organizations and also an amount of \$1,500.00 or an

amount determined by the Board, be provided to help to February 2020 celebration.

Trustee Hadnott motioned that we give the Organization \$1,200.00. **Trustee** Winston asked, let's just give them \$1,500.00, they will use it, they have been providing service for a number of years

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ATTORNEY REPORT:

Approval of a Resolution directing the Village to file an Application with the Zoning Board of Appeals to amend the Villages Zoning Code to allow Cannabis Dispensaries as a Special Use in the B-2 Zoning District.

Trustee: Styles moved; **Second** by **Trustee** Beckman to accept the Motion as read.

Discussion: **Trustee** Styles asked, the only B-2 district is over on Halsted? Mayor Gardiner replied, yes.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

VILLAGE ADMINISTRATOR:

Approval of a Resolution authorizing the use of the Forest Field House as a Food Pantry. By April 30th a lease or purchase has to be provided to the Village, exited by June 3rd

Trustee: Styles moved; **Second** by **Trustee** Beckman to accept the Motion as read.

Discussion: **Trustee Hadnott** asked, what is the total cost to the Village of Glenwood for six months? **VA Mitchell** replied, I can give you some of that, the hardest being loss of revenue, which is based on reservations, cost of utilities. I can get back to you on that, I do not expect that to be too high. Heating and cooling we would be keeping it at a minimum temperature. As far as water, other than people using the restroom I don't foresee a significant increase there. Again it's a avenue I can't predict. Insurance Company stated it would be covered under our general liability policy, if someone gets sick, they can name anyone. The only hard cost will can be not to exceed amount as suggested. **Trustee Hadnott** asked, did you discuss long term options or what she is prepared to do after her six months? **VA Mitchell** replied, after speaking with Ms. Prather she stated she would be applying for grants moving forward in that way. **Trustee Hadnott**, stated as of long term there is anything in place? **VA Mitchell** stated, as of last week there wasn't anything long term in place.

Trustee Dawson asked, what the total expense would be taking on this project. **VA Mitchell** Replied, the best answer I could have for you would be to not exceed \$1,500.00 on electrical cost. **Trustee Beckman** asked, what is the booking like at other field houses, that people would be able to use them in they could not use the Forest Field House. **Director Alexander** replied, from August to December, we were booked almost every weekend. **Trustee Winston** asked, have we spoken to the Homeowners Association? **VA Mitchell**, stated at this time if the Board moves forward we would have to reschedule their meetings for a different time and location. **Trustee Dawson** asked, Ms. Prather in your opinion would it be possible to share the space. **Ms. Prather** replied, yes we could, as long as we could trust the products would not be disturbed.

Ms. Prather stated, we started this Pantry because there was a need, not because we benefited. We have had Residents come and ask, for food, at this time in our society with families being cut back on stamps there is no food. Let's not be mistaken, these families are families in Glenwood, they are in need. I think that were passing the human part of this, what do we do sit in our chairs and say we won't help? Someone has to take care of these families, there are Seniors that don't get their checks but once a month. I am trying to help families that are in need, some of you may not be in need but there are others that may be in need. I am covered, fully covered with insurance since 2008. The Emerson act covers the food. **Trustee Winston** asked, can we see if Mr. Williams can find a location? **Ms. Prather** stated, we are doing this twice a week, Tuesday and Thursday I don't want to go into a Church where we would have to ask permission to go in when we needed. I want to be able to go unlock the doors and feed these families.

Trustee Hadnott stated, it's not an issue where we don't want to support you, the issue is it's a community building I want to hear from the Residents to understand their concerns. **Carla Prather** stated, were talking about a Tuesday or Thursday afternoon. What we are saying is give us some options if we have to store it somewhere else and distribute there that fine, we are open to options. What we are seeing is closed doors, especially when you see other Business that operate in Glenwood how many give back? I'm sure there are some but our focus is giving back to the community. I've been in the neighborhood for years; I have seen the need grow. Whatever the Village can do, we are open to it.

Trustee Hadnott asked, do you have a permanent location once the six months is up? **Carla** replied, we don't have that in our near future. Our last location was supposed to be permanent but at the last minute we were told we had to leave, thus us scrambling to get things in order. **Trustee Hadnott** stated, what I would like to see is something in the agreement that is a little more substantive. I'm fine with something temporary, but I don't want something temporary to become permanent. If we say yes tonight, then you produce by a certain day that you have a place to go by June. **Carla** replied that is fair. **Trustee Winston** stated, Mr. Mayor I feel you through us under the bus. This is a promise that you made some time ago, you kicked it down the road for years. Instead of saying it's not something you can do right now, you drop it down right on our plate which is unfair. **Mayor Gardiner** replied, that is not true, I got her placed inside of Glenwood Academy, they had a change of events there, which required them to have to relocate. **Trustee Beckman** stated, we have several Organizations in the Village that may be willing to be, that's what they are for. **Trustee Winston** asked, would it be too advantageous to offer them money instead as we did the AMVETS. **Mayor Gardiner** replied, their issue is they need a permanent place to stay.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ENGINEER REPORT:

No Report

FINANCE:

Director Brunette replied, we had 10 properties to sell. 8 exempt stamps, video gaming \$7,562.00 Video gaming income for Glenwoodie was \$2,266.00. Local fuel tax \$7,458.00; Vehicle Stickers we only sold 7, and only four FOIA in December.

POLICE:

Chief Peddycord stated, December the Police responded to 437 calls for service. Majority were Domestic and medical assist. Approval for Motorola Radios has allowed us to distribute the radios to the Officer. We are working with **Chief** Welsh for the Crime free Residential prevention Ordinance for the Village. Received notice from the Cook County Sheriff's Office that all agencies Radio will be TDMA, we are well on our way to be compliant. Newly hired Officer Juliana should be done with training relatively soon and out on his own.

Trustee Hadnott asked, what can we do to improve the lighting in Glenwood? **Chief** Peddycord replied, more lighting at ground level would help. After talking to our Detectives, it seems some of their plan was drive down Halsted, find a person leaving an ATM then follow them home. There are a number of circumstances, beware of surroundings, be alert

FIRE/BUILDING:

Chief Welsh stated, we recently completed all Teacher in Dist.167 trained and certified in CPR, First Aid and AED. Students coming out of 8th grade will also be CPR certified. There was a fire at 700 Holbrook. The former Owner of Busy Bee has made a decision to move on and invest in other things. He is under contract to sell it; we are working closely with them to ensure the packet is complete.

PUBLIC WORKS:

Director Maddox stated, the Dept. has been busy. We have had four snow events since our most recent Board meeting which required us to plow and or salt. The rain we received on January 11th and 12th required overtime of myself and staff. There will be additional information when I come back related to the lift station. We have had two water main breaks, both were done very well by staff. We are working on development for a snow plan, to better communicate to the Citizens. **Trustee** Winston asked, have we started to move those lights over to the Baseball field? **Director** Maddox replied, I am not familiar with that. When do we start with the maintenance of the Baseball field. **Director** Maddox replied when does the season start. **Trustee** Winston replied, I will get that to you.

GLENWOODIE:

Phil Robbins stated, November we hosted six events totaling \$ 54,607.00 Golf revenue totaling \$64,217.00 and which was 89% over our three-year average. December, we hosted 13 events \$40,157.00; Grand total \$55,036.00 in December. Audio Visual has been completed in the Banquet Hall. Carpet is being installed and finished Friday at the latest.

Trustee Hadnott asked, what are the top five revenue producers at the Golf Course. **Phil replied**, Golf Course, Banquet Hall, then Food and Beverage. **Trustee Hadnott** stated, is there something we can do differently? I am not seeing growth, everything is kind of the same, there is appears to be no growth in the number of rounds, root cards, etc. **Phil replied**, unfortunately Golf is weather driven, there is a limited number of Golfers we pull from which is on the decline. The Banquet hall has an increasing which is a good sign, AV or Carpet upgrades were looking at other ways to improve.

SENIOR/PARK PROGRAMS:

Director Alexander thanked Ray for taking charge of the Center while she was out sick. She then stated all the Baseball and Football dates are set on the calendar.

NEW BUSINESS:

Trustee Winston asked, we don't seem to be bringing back unfinished business. Is there something we can do to be more proactive in having items get back on the agenda? **Mayor Gardiner** replied, I will talk to staff tomorrow. He then stated, I am seeing more food trucks coming in, we need a food truck Ordinance. He concluded by asking what's going on with Fireworks? We need to check on that.

Trustee Hadnott stated, I would like to ask John if we can start annexing a couple of properties? One is on Cottage Grove, one right by TJ Meats and 20248 Cottage Grove. Which would bring more revenue. **Mayor Gardiner** replied, we are looking at a few places to annex, we do have to have them on three sides. We can force them, but we are looking at it, **Trustee Hadnott** asked, can you commit to filling spots on every committee. **Mayor Gardiner** replied, yes we will do that in February.

OLD BUSINESS:

Trustee Winston asked about the Dog Ordinance? Where are we with that? IT when will that come to the Board. **Mayor Gardiner** replied, IT will be at the next meeting. **Trustee Winston** then asked about Park Drive, the wall and pump. The Ordinances we drafted for the Committee when will those come back to the Board? When will the Audit come back to the Board? **Director Brunette** stated Audit will be available first week in February. He then asked, when will the Budget come back to the Board. **Trustee Winston** then asked about TJ Meats, how long does their liquor license approve. **Mayor Gardiner** stated, we will have to see if they applied with the State. How are we inspecting that they are doing anything? **Mayor Gardiner** replied, we will look into that.

Trustee Dawson asked, is Delta Sonic and Speedway expanding? If so what is their progress? **Mayor Gardiner** replied, they are interested, they purchased the Glenstead animal Hospital and at the current time they are looking to do drawings and things along that line. Speedway tore down

the garages, they can't start construction until spring.

OPEN TO THE PUBLIC:

Miriam Slaughter

What is the status of the Solar Power Plant? **Trustee** Hadnott stated, they have some regulatory issues. She then stated a couple months ago **Trustee** Styles inquired about bills payable to another Attorney service regarding an accusation towards a **Trustee**. **Mayor** Gardiner replied, that's a Personnel matter, I do not discuss Personnel matters under any circumstances. I don't want Employees to get in the habit of accusing Elected Officials of misconduct because they don't like the way an inquiry was made. She then asked, about the Village Logo. It's still up. **Mayor** Gardiner replied, I did go over and look, I will talk to John about it. Community survey, what is the status. **Mayor** Gardiner replied, we will have the survey at the end of February. **Miriam** then asked, the revenue you reported, is the net or gross. **Phil** replied, its gross, quarterly report will have profit and loss.

Melinda Plott

We will be starting registration next month; we will be asking the Village to assist us with our Parade the first week in May. We would like to have access to the concession stands, if we could have the product that's there relocated. Lights would be great, we could host some events at night **Trustee** Winston asked, did you get resolution to the storage issue you asked about. **VA Mitchell** stated, it was U-Haul and we are looking into that.

Motion to adjourn

ADJOURNMENT:

The January 21, 2020 Board Meeting adjourned at 9:08 PM.

Trustee: Styles moved; **Second by Trustee** Winston to accept the Motion as read.

Discussion: Trustee No Discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes



Dion Lynch, Village Clerk