

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING ON JULY 2, 2019

The July 2 2019 Regular Board Meeting was called to order at 7:00 PM by Village President Ronald J. Gardiner who led the audience in the Pledge of Allegiance.

ROLL CALL: Upon Roll Call by Village Clerk **Dion Lynch**, the following Trustees responded: **Beckman, Clark, Dawson, (via Telephone/Ipad) Hadnott, Styles, Winston**

ALSO IN ATTENDANCE: **John Donahue**, Village Attorney; **Chief Kevin Welsh** Fire/Building; **Joanne Alexander**, Senior Center Park Programs; **Toleda Hart**, Village Treasurer; Police Chief **Derek Peddycord**; **Dave Shilling**, Village Engineer

REMOTE MEETING **Motion to allow Trustee Harold Dawson to participate remotely in July 2, 2019 Regular Board meeting.**

Trustee Hadnott moved; **Second by Trustee Clark** to accept to motion as presented.

Discussion: No Discussion

Upon Roll Call: Ayes: 6 Naes:0 Recues: 0 Absent:0 Abstain:0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

PRESENTATION OF MINUTES: **Motion to Approve the, June 18, 2019 Board Meeting Minutes.**

Trustee Styles moved; **Second by Trustee Dawson** to accept to motion as presented.

Discussion: No Discussion

Upon Roll Call: Ayes: 5 Naes:1 Recues: 0 Absent:0 Abstain:0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles

Naes: Winston

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

TREASURER'S REPORT:

1). Motion to Approve Bills Payable as presented by the Treasurer Hart.

Corporate Fund: \$195,207.94; MFT \$2,826.71; Sewer & Water Account \$169,386.71; Capital Acquisition Fund \$1,404.85; Glenwoodie Concert \$500.00 Glenwoodie Golf Course: \$74,640.49; TIF State Street \$292.50; TIF Holbrook Road \$243.75; TIF Main Street \$1,170.00; TIF Halsted South \$5,096.92

TOTAL ALL FUNDS: \$450,131.02

Trustee: Clark moved; Second by Trustee Winston to accept the Motion as read.

Discussion: Trustee Winston asked, I noticed an increase in legal fees in every department, is there something going on we should know? Treasurer Hart replied, there were two invoices that were paid this month for the month of March and May, carry over from the two months.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

2) Motion to Approve Payroll as of the date, June 21, 2019 as presented by the Treasurer Hart

Corporate: \$111,449.00; Glenwoodie: \$31,270.00 Sewer & Water: \$13,919.00.

OVERTIME: Police: \$5,006.00 (\$460.00 of Police Overtime reimbursable); Sewer & Water: \$288.00; Public Works \$155.00.

TOTAL PAYROLL: \$162,087.00

Trustee: Beckman moved; Second by Trustee Winston to accept the Motion as presented.

Discussion: No Discussion

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

OPEN TO THE PUBLIC:

Eric Slaughter

Expressed dissatisfaction with the sound system and its lack of clarity.

COMMUNICATIONS:

MAYOR'S OFFICE:

1. Approval of Contractual Services Agreement between Village of Glenwood and The Holbrook Fire Protection District.

Trustee: Beckman moved; **Second by Trustee** Styles to accept the Motion as presented.

Discussion: Trustee Hadnott asked, when we provide service will the Residents of Holbrook receive a bill for service provided? Chief Welsh replied, no that's the advantage of the contract. If they take the contract it's an annual fee, and if they call for services, they don't get charged for fire service fee. However, if they get taken in an Ambulance, they receive a fee like anyone else. That's the advantage of them taking the contract, if not it's billed by individual property owner. Trustee Hadnott stated, it appears the Village of Holbrook is getting a better deal than we are. I estimated 2700 homes and about 300 businesses. When I divide your yearly budget by 3,000.00 people it \$488.00 per home slash business. They are going to get it for \$100.00 and have a free call seems very cheap. Also has there been an increase over the last couple years? Chief Welsh replied, I am not sure I would have to look it up, Trustee Hadnott stated, your budget increased by 8 ½ %. I would think we should pass that along to them. Trustee Dawson stated, I would like to see a breakdown of how it will not be in the TIF. Chief Welsh replied, it's not reimbursable, we make about \$10,000.00 on people who chose the contract, the amount of calls we respond to. We don't come close to the \$400.00 rate. We have maybe 10 calls a year

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

2. Approval of recommendation from the Finance Committee and the Economic Development Committee regarding Economic Incentive Agreement for Landauer.

Trustee: Styles moved; **Second by Trustee Clark** to accept the Motion as presented.

Trustee Hadnott motioned to table, motion dies for a lack of second.

Discussion: Trustee Hadnott stated I am going on a tour I would like to table this as I am taking a tour tomorrow. Trustee Styles stated why? What will your tour reveal, related to the motion? Trustee Hadnott replied, I want to see for myself what is going on. He then asked Treasurer Hart if the cost benefit analysis was completed. Treasurer Hart replied, yes it was completed and submitted. Trustee Hadnott replied, I never saw it. Trustee Winston stated I see communication from the Liaison that drafted a letter what was the response from Committee Chair. Trustee Styles replied; the Finance committee recommended it. Director Brunette replied, there was a letter from the Chair included stating the Finance committee recommendation. Trustee Beckman stated, I would like to know more about the scope of what they are looking for, I know they are expanding but I don't know what they are expanding to. Trustee Dawson, stated I agree, I would like more information also related to their plans. Chief Welsh replied, Landauer has been in business here since the 1950's they were recently acquired by the "Fluke "Company. Fluke opened a new biomedical division, Landauer has been successful for many years in their monitoring for radiation, at this point they made a decision (Fluke/Laudauer) to stay in Glenwood they closed a plant in Ohio and have consolidated operations thus more Employees moved here to Glenwood. They will be looking to hire Glenwood residents. They are looking to do this in three phases; 1 is to rehabilitate building 3 and make it a shipping area; 2nd phase rehabilitation of HVAC to accommodate the properties. Lastly to construct 10 to 12 thousand square foot campus too. They have the option to pick up the land next to it (KLLM). Trustee Winston asked, how much did they pay in taxes last year? Trustee Hadnott replied, they paid \$109,000.00 Trustee Winston stated, Class 8 reduces that by; Chief Welsh replied, they are not asking for Class 8, Landauer is only asking for TIF incentive money.

Trustee Hadnott stated, if they generate \$109,000.00 a year. and it's only 7 years left in the TIF how is that a million 3? Chief Welsh replied that's their total project cost. Our percentage would be that \$56,000.00. Trustee Hadnott replied, I would be fine giving them that \$109,000.00 a year that they are generating. Chief Welsh stated, it's your pleasure however its written, but we have normally gone 60-70% of the \$109 so we remain keeping other monies in that TIF for other work we do.

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

3. Approval of recommendation from Finance Committee and Economic Development Committee regarding Class 8 for Ted Cattoni/TC Glenwood LLC

Trustee: Styles moved; **Second by Trustee Beckman** to accept the Motion as presented.

Discussion: Trustee Hadnott replied, this is the old "Angel Abatement" building. We gave of \$400,000.00 TIF and never saw a return to taxpayers. I agree to doing it, but I believe we need to establish a EAV that makes sense for the Village. Attorney Donahue replied, we don't assess the property or have control of the State equalizing factor. So we really don't have control over EAV. We could have them agree they won't appeal their EAV or assessment below a certain number. Trustee Dawson asked so we are voting on having that agreement drafted? Attorney Donahue replied, yes

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

4. Approval of Request for Executive Closed Session under and Section 2 (c) (11) Pending Litigation with action to be taken and reason to reconvene at the end of the meeting.

Trustee: Styles moved; **Second by Trustee Clark** to accept the Motion as presented.

Discussion: No Discussion

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

No Report

Trustee Hadnott asked, is it possible we can meet with Ralph Edgar to reexamine the redevelopment agreement? **Mayor Gardiner** replied, we are already doing that. **Trustee Winston** asked, when will we take another look at those updated Ordinances? **Mayor Gardiner** replied, they are done, we can send them out next week.

ATTORNEY REPORT

VILLAGE ADMINISTRATOR:

Absent

ENGINEER'S REPORT:

Work has started on Pickens and Clark drainage, water main and roadway project. Should take about 30 days or so to get everything in there. The Plaza lights are all up, we are awaiting ComEd connection to turn them on. At the next meeting I will have a nice long letter, memo and presentation on the flood wall.

Trustee Hadnott asked, who was the Project manager for the Plaza? **Eng Shilling** replied, I am the Project Manager, but the Resident Project Manager whom was always on site was RJ Tyson. **Trustee Hadnott** replied, I am still a little concerned with the contract from Gallagher Asphalt, I am seeing some things where we were paying rates as much as \$110.00hr when the contract calls for \$46.00 hr. I am still troubled by that. **Eng Shilling** replied, that is the prevailing wage that the Contractor has to pay Laborer. That's what they get in their pay check, Extra work is published by IDOT. That handles insurance, contribution to social security. All the overhead stuff this Contractor has for this Employees.

It's just like me, I get paid much less than what Robinson bills for my work. **Trustee Hadnott** stated they had the rate sheet in their contract. **Eng. Shilling** stated that's common, that's what they have to pay their labor. There is overhead and everything. **Trustee Hadnott** then asked when was the sanitary sewer installed. **Eng. Shilling** replied, I would have to go back and check, I can't say definitively right now. They were the very first thing to be done, roughly early 2018.

FINANCE:

We are shorthanded, Merry has been off sick. Hopefully she will be back on the 16th. We are trying to get year end stuff done, we had a preliminary Audit done. They are coming in on Monday, the following Monday will be the Official Audit. **Trustee Winston** asked, the last meeting we were supposed to get the Budget, do you know when that's coming? **Director Brunette** replied, we sent that to you, the very next do. **Trustee Winston** then stated; no do you know when it's coming back before the Board for action? **Director Brunette** replied, I believe **V.A. Mitchell** stated, on the 16th at the last meeting.

POLICE:

Chief Peddycord stated, distracted driving is now considered a moving violation. We were awarded the Edward Burn Memorial grant we were awarded \$17,000.00 for new Radios. **Officer Gossage** has been cleared and can return to full duty. We have implemented our Lexipol system. First Tuesday August is National Night Out.

FIRE BUILDING:

Chief Welsh stated signage has gone up for work to begin on the bridge on the 24th. We received a call that they were delayed because ComEd was working towards the storms. Fourth of July fireworks may be postponed if a storm or heavy rain comes. He also stated; fireworks are illegal in Illinois.

PUBLIC WORKS:

Chief Welsh stated restorations have been completed; we are aware of trees in the parkways. There is a list of trees to be cut. Priority is dead trees; we don't take down healthy/live trees. **Trustee Hadnott** stated, I have gotten a lot of complaints about grass. **Chief Welsh** stated; I believe we have a resolve. That was in part to us selecting a contractor but we are pretty much caught up. **Trustee Winston** asked, where are we with a Director, **Mayor Gardiner** replied, I selected the top two Candidates, I have one interview remaining next week.

GLENWOODIE:

Absent

SENIOR/PARK PROGRAMS:

Director Alexander stated, we put together a program for the Fourth of July. At 6pm until dusk we will be at Glenwoodie with several vendors, live music and fireworks show to conclude.

NEW BUSINESS:

Trustee Hadnott stated several Residents have expressed concern about the individual cigarettes being sold at the gas station, can we do something about that? Mayor Gardiner replied, we would first have to have an investigation, Chief Peddycord can organize that.

Trustee: Hadnott moved; Second by Trustee Winston to accept the Motion as presented.

Motion to have line item on the Agenda for Trustees

Discussion: No Discussion

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

OLD BUSINESS:

Review Ordinance amending Chapter 2 "Administration" of Glenwood's Code of Ordinance to add new Section 2-23 Addressing Remote Attendance at meetings

Trustee: Styles moved; Second by Trustee Winston to accept the Motion as presented.

Discussion: Trustee Winston stated, there were other items, including number of meetings that could be missed that was to be included, that number is placed in there we also discussed the language that relates to our pay being based on per meeting, shouldn't that change Attorney Donahue replied, well if you attend remotely then you are in attendance. But if the Board would like to revisit the salary requirements, we can revisit that. Trustee Styles stated there needs to be a limit, I propose no more than 6 meetings in a fiscal year. Trustee Dawson stated; we are required to vote on remote attendance every meeting.

Attorney Donahue stated motion as follows:

Approve Ordinance with changes as presented with the exception that Section 2 E will have blank space filled in with limitation on the number of remote attendance meetings equal to no more than 6 meetings each fiscal year.

Trustee: Styles moved; **Second by Trustee Winston** to accept the Motion as presented

Discussion: **Trustee Winston** asked, who keeps up with that number? The Clerk? **Clerk Lynch** replied, each meeting I have attendance sheets that are turned into Human Resource that tracks attendance.

Upon Roll Call: Ayes:4 Naes:3 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Styles, Mayor Gardiner

Naes: Dawson, Hadnott, Winston

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

OPEN TO THE PUBLIC:

Eric Slaughter

I know a few meetings ago we talked about going out to bid for communication system me all the more sitting back there. I hope we can do that soon; this is something that should be tested before we went live. **Trustee Styles** and **Winston** inquired about a time line but is there anything that states how many Trustees can be absent at any given time? **Attorney Donahue** stated, a quorum be physically present to hold a meeting which would be four (three Trustees and the Mayor)

Miriam Slaughter

Thanked **Trustee Styles** for putting in the additional information in the new Ordinance, she also stated when the Ordinance was requested, **Trustee Beckman** asked will it reflect the same statue as the State Law. At the last meeting, it wasn't stated how many consecutives meetings can be missed and the maximum meetings that can be missed per year. Is there a way to add consecutives meetings missed? **Attorney Donahue** stated, there is nothing in the statue that allows that, it's a political pressure that could potentially solve that with resignation. The budget will be at the next meeting? **Mayor Gardiner** stated, correct. She then asked who gives direction to vendors not to respond to the Trustees when it's email or phone call? **Mayor Gardiner** replied I would have to look into that.

MOTION TO ADJOURN:

Motion to adjourn into Closed Session with no need to reconvene

Trustee: Styles moved; **Second by Trustee Clark** to accept the Motion as presented.

Discussion: No

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ADJOURNMENT:

The July 2, 2019 Board Meeting adjourned at 8:00 PM.



Dion Lynch, Village Clerk