

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING ON MAY 21, 2019

The MAY 21, 2019 Regular Board Meeting was called to order at 7:00 PM by Village President Ronald J. Gardiner who led the audience in the Pledge of Allegiance.

ROLL CALL: Upon Roll Call by Deputy Village Clerk Linda Brunette, the following Trustees responded: Beckman, Clark, Dawson, Hadnott, Styles, Winston

ALSO IN ATTENDANCE: John Donahue, Village Attorney; David Shilling, Village Engineer; Sgt. Chris Sanchez; Police Department; Chief Kevin Welsh Fire/Building; Joanne Alexander; Senior Center Park Programs; Toleda Hart, Village Treasurer; Brian Mitchell; Village Administrator

PRESENTATION OF MINUTES: Motion to Approve the, March 7, 2019 Board Meeting Minutes.

Trustee Styles moved; Second by Trustee Clark to accept to motion as presented.

Discussion: No Discussion

Upon Roll Call: Ayes: 5 Naes:1 Recues: 0 Absent:0 Abstain:0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles

Naes: Winston

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

TREASURER'S REPORT: 1). Motion to Approve Bills Payable as presented by the Treasurer Hart.

Corporate Fund: \$125,466.23; MFT \$743.15; Storm Sewer Fund \$110.00; Water \$ 52,806.34; Capital Acquisition Fund \$1,404.85; Glenwoodie Golf Course: \$96,264.38; TIF Halsted South \$158,542.31; TIF Industrial Park \$2,945.52

TOTAL ALL FUNDS: \$438,282.81

Trustee: Hadnott moved; Second by Trustee Beckman to accept the Motion as read.

Discussion: Trustee Styles inquired about a check payable to Gallagher for \$155,000.00. what's that for? Director Brunette stated, that is the balance for construction payout Engineer Schilling stated there is still a hold on \$25,000.00 they have completed some work per request of the Board. Trustee Winston asked who made the decision to make that

payment. **Engineer** Schilling stated the repairs have been made. **Trustee** Hadnott amended motion to pay all bills except Gallagher, **Trustee** Beckman Second the motion. **Trustee** Dawson inquired about the \$7,600.00 for police certification. **Administrator** Mitchell started, it's an annual charge, and cost of \$400.00 per officer.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

2) **Motion to Approve Payroll as of the date, May 10, 2019 as presented by the Treasurer Hart**

Corporate: \$112,872.00; **Vacation Village** \$22,367.00; **Glenwoodie:** \$9,356.00 **Sewer & Water:** \$15,388.00; **Paid-on-Call Firefighters** \$24,214.00; **Weapons** \$ 7,600.00; **Uniform Allowance**\$ 32,050.00

OVERTIME: Police: \$5,894.00 (\$0 of Police Overtime reimbursable); **Sewer & Water:** \$ \$2,005.00; **Public Works**\$1,080.00

TOTAL PAYROLL: \$257,456.00

Trustee: Styles moved; **Second by Trustee** Clark to accept the Motion as presented.

Discussion: **Trustee** Winston inquired about Uniform Allowance.? **Administrator** Mitchell replied, its annually as well as in their union contract.

Upon Roll Call: Ayes6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

OPEN TO THE PUBLIC:

Motion Approved: Yes

Miriam Slaughter

Made note of corrections that should be addressed in the minutes. Stated Comcast did not agree to pay for park benches. Inquired about vacation payouts. She also inquired about what the changes would be for the liquor license under item one of the Mayors report. Inquired about the duties of the Treasurer. She then asked, who recommended the increase of salary? She concluded the Village is like Oprah" everyone gets a raise" because they are doing the job they were hired to do. She then polled all Trustees if they have seen the "Lease agreement". She then polled all the Trustees if they requested item number four to be drafted under Mayors office. Trustee Dawson gave his reason as to why he requested to have the Ordinance adopted. Related to a career opportunity that he had received from NASA, she then asked, why is the grass cutting back on the agenda, and that she would like to recommend Elmore grass cutting contract.

Leon Moore

Addressed the salary increase related to the Village Treasurer. Our Finance staff is extremely minimum compared to surrounding municipalities Therefore conversations were had of how we could right this situation we. We use to being in an outside accounting firm. We believed the amount that was being paid was in access to what the proposed increase salary of the Treasurer too. We entertained the idea of amending the Treasurers job description to be comparable to assisting the Finance Director relative to accounting requirements. We re-wrote the job description to support somewhat of an increase. I should add it is certainly lees than what we paid out of an Ad-Hoc basis to the accounting firm as well as what it would take to get someone in here with comparable skills. He concluded by asking for support of the Board of the increase of salary for the Treasurer. Trustee Hadnott asked, can you provide what we would be saving as a Village by giving the increase. Trustee Winston asked, how did this come about? additionally he inquired about when will the Trustees receive the revised job description. Treasurer Hart explained the reasoning behind the need for the increase as well as the services that are needed versus the services that she provides.

Miriam Slaughter

Stated her concern was that the Audit company was the same Company doing the extra work. That was a big concern stating back from 2016. She then stated we still need to change, my understanding the Treasurer will sign off on the Audit and budget? Mayor Gardiner replied no; it comes to the Board for approval.

Natalie Newman

Congratulated Trustee Dawson on his opportunity, and inquired about how it will transpire as well as communication, and participation potential disconnect. Trustee Dawson replied; it would be some type of live interaction between Board and Public. I also asked if I could reimburse the Village for any cost incurred, He then stated it's a contract position for 12 weeks for testing.

COMMUNICATIONS:

MAYOR'S OFFICE:

1. Approval of an Ordinance Amending Chapter 10 (Alcoholic Beverages) to allow a Class A License to be issued to a Contract Purchaser of a Business that has a Class A License

Trustee: Dawson moved; **Second by Trustee Clark** to accept the Motion as presented.

Discussion: Terry Jarosky approached and explained why he is requesting the liquor license related to his soon to be purchase of Glenwood Oaks. He explained why having the license is necessary in order to receive funding from the bank. Trustee Winston stated, what will you turn the business into? he replied it will remain Glenwood Oaks with minor changes. Trustee Hadnott asked, Glenwood Oaks has an A license as well as an N license, they both will be transferred? Terry replied, yes. Trustee Winston asked when will you be taking over. Terry replied we were planning May 31 but it will now be June 10 because of license issue. Trustee Dawson asked will this be a one-time thing? Or will this be adopted permanently. Attorney Donahue replied, it's a permanent amendment to Ordinance.

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

2. Heritage Technology

Chuck Cole, a representative from Heritage Technology stated the Company has been working with the Village for 5 years. Trustee Winston stated he has concerns about technology and security. Trustee Winston asked several questions about security that systems aren't being

compromised and or any vulnerabilities? Mr. Cole stated you can never be to secure, there can always be improvements. There are always levels of risks to doing business. Mr. Cole stated we can put together some concerns that can be addressed. Trustee Winston asked, how safe is our network? Mr. Cole replied, you are less secure than a lot of banks we take care of and more secure than a lot of libraries that we take care of. There are more controls that are available to the Board for fire walls, which can be discussed at the RFP meeting. Every quarter we have a meeting with Linda, VA we go over possible upgrades, options etc. however its always a budget discussion. You can be as secure as the Pentagon but there is a cost associated with it. The systems are backed up every day, actually every hour. Trustee Winston asked when changes to hard drives are made, do you notice that on your end? Mr. Cole replied, on a desk top we usually are alerted by the Organization first because they can't do their work, when a server has an issue, we receive direct notification. Trustee Winston inquired about the investigation into the hard drive. Mr. Cole replied, we had a call that said one of the PC were not accessing the camera system, we checked into it remotely. It looked like the hard drive had been reset to factory settings.

3. Approval of an Ordinance Amending Chapter 2 (Administration) Division (Treasurer) Section 2-121 (Compensation) of the Village of Glenwood Code of Ordinance

Trustee: Beckman moved to table; **Second by Trustee** Hadnott to accept the Motion as presented.

Discussion: Trustee Beckman motioned to table until we receive updated job description of the Treasurers responsibilities. Trustee Winston inquired about the current Ordinance as is written, he also stated he would like to see the appointment done every two years.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

4. Approval of a Resolution for the Governmental Lease-Purchase Agreement No 008-0764148-300 dated as April 24, 2019

Trustee: Winston moved; **Second** by Trustee Dawson to accept the Motion as presented.

Discussion: Trustee Winston asked for more clarity of the lease because we originally considered purchasing. Eric Swanson replied what we originally discussed was that we would put that \$30,000.00 down and lease the rest.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

5. Approval to authorize the Village Attorney to draw up an Ordinance permitting Board members to participate in Board Meetings remotely.

Trustee: Hadnott moved; **Second** by Trustee Styles to accept the Motion as presented.

Discussion: Trustee Styles stated he would like to see an time line included in the Ordinance. Trustee Winston also included he would like to see all of our Ordinances updated. In addition to increasing our technology to be 21st Century ready.

Administrator Mitchell stated, of the Trustees would get with me and let me know what type of updates they would like to see I would be happy to answer any of those questions and investigate quotes. Trustee Winston stated I would like to review Heritage contract, additionally I would like some technology where an individual can call in and we can visibly see them.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Consideration of language for governing Finance Committee and Golf Committee.

Discussion: Trustee Winston stated; I would like to see language where a Resume is included. He would like language for committee to have elected liaisons. He also stated Finance committee should have a total of 9 members. Chair should require advice and consent of Board; appointments should take place every three years. There should be established dates for meetings. Minutes must be made available to the public. No elected Official should not serve on two Committees. All Committees should have same language. Trustee Hadnott commented he is in favor of every Trustee serving 6 months on each committee then rotating. so every Trustee understands each committee internally. Trustee Dawson stated; he would email his request.

6. Approval of Request for Executive Closed Session under Section 2 (c) (11) Litigation with action to be taken and reason to reconvene at the end of the meeting.

Trustee: Styles Moved; **Second by Trustee Dawson** to accept the Motion as presented.

Discussion: Trustee Hadnott. asked, in litigation is there actually a case? **Attorney Donahue** replied it could be eminent, which we will discuss in Closed Session.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

No Report-

ATTORNEY REPORT

VILLAGE ADMINISTRATOR:

Administrator Mitchell stated; we have been having meetings with Commissioner Donna Miller related to the Capitol Bill as well as Rep. Jones office on Capital Bill. We have completed registration for the Illinois Comptroller Debt Program enabling the Police Dept to go after debt through

taxes. We are looking at grant programs through the Illinois Municipal league, recently reviewed the ComEd load share report for the streets in the Village of Glenwood, setup a meeting with ComEd to address the concerns that I have with that. We have also Gathered articles for the release of the Newspaper We have also been working with staff to reorganize the beautification contest. Lastly, in regards to an in-depth notebook for the Trustees. One copy has been completed, ran into some issue of cost. The best cost I could get was \$180.00 So if we wanted to look at that notebook, we would need 9 if not I do have a recommendation which would be to take one note book, as Elected Officials come in they can essentially take turns reviewing and or requesting information out of it. **Trustee Winston** stated; I believe the Trustees all should have them. I requested two months ago; we didn't get them. **Trustee Hadnott** stated he spoken with V.A. Mitchell and is satisfied with the outcome of having one binder to review, **Trustee Dawson** also stated he is satisfied with one binder to review when necessary considering the size and cost to copy it does not make sense to distribute multiple copies. **Trustee Winston** stated; he would like to go out to BID for a new Technology Company. He also asked how are we doing with the Public Works Director. **Mayor Gardiner** replied we should have the vacancy filled by next meeting; I would like each Trustee to meet with the Individual. **Trustee Winston** also asked, the blue tarps that are on the field, I would like to find another solution. **Administrator Mitchell** replied, the company did come out and identified an issue, if that does not resolve I will bring back another resolution. **Trustee Dawson** asked, can we have the binder uploaded to the server? **VA Mitchell** replied I would have to talk to Heritage about that. Because the server cannot be remotely accessed.

ENGINEER'S REPORT:

Pickens and Clark project is stalled because it's so wet. We are hoping to have good weather the first of June and we can start at that time. **Trustee Hadnott** asked about cost of change orders. **Mayor Gardiner** replied we will get that too you. **Trustee Winston** stated, can we have a update of the project specifically the curbs. **Engineer Schilling** replied, I have not personally looked at the curbs, my Inspector informed me today they were completed. I will however take a look tomorrow.

FINANCE:

ComEd released their pricing 6/2019-5/2022 their rate is 7.063 per kilowatt hour whereas our current Village aggregation rate is 7.443 per kilowatt hour, which would be a savings of about \$3.00 per month. A notice was placed on website, there is no charge to get out. The old community survey was sent out, I am working on making changes after which the VA will make approval.

POLICE:

Trustee Winston stated he would like us to look at a dangerous Dog Ordinance's replied, we do have a vicious Dog Ordinance.

FIRE BUILDING:

Approval of Fire Department Automatic Aid Agreement

Trustee: Winston moved; **Second** by **Trustee** Clark to accept the Motion as presented.

Discussion: **Trustee** Winston asked, what does the Board consist of with this, who is the point of contact? **Chief** Welsh replied, the municipality supplying that person. **Trustee** Hadnott, asked how many more calls a year do we do with MABAS ? **Chief** Welsh replied; we are the busiest division in the State of Illinois. MABAS receives around 157 calls, Glenwood involvement is around 33% calls per year. **Trustee** Dawson asked, if we don't agree to this, we don't receive help from surrounding communities? **Chief** Welsh replied yes. **Trustee** Beckman stated, most of the industries around here could not be supported by one Department. Especially where I work, we would need at least 7-8 departments.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

PUBLIC WORKS:

Administrator Mitchell stated; s currently out doing restoration. We ado lay Sod the Village waters it once or twice but we would ask Residents to continue that to improve chances of growth. **Trustee** Winston asked, can we have a proposal for trimming branches that are growing out of the fences at the parks. **Administrator** Mitchell explained the partnership Between Glenwood and Bloom Township youth summer programs, indicating he would follow up with more detailed information once he receives a call back from Bloom Township about the logistics.

GLENWOODIE:

Explained due to weather we have had to close the course a few times this month due to excess flooding. **Trustee** Hadnott asked how much are we down this month? Eric replied roughly 25% due to weather.

SENIOR/PARK PROGRAMS:

Director Alexander stated congratulated Trustee Dawson on his job. 36 Seniors at a luncheon on Friday Chief Peddycord and Rick and Dianne all presented presentation on Identify

theft. As far as Parks program we are in the process of getting notice out of for the summer yard contest. **Trustee** Winston stated, there is a community garage sale June 14th 15th 16th

NEW BUSINESS:

Trustee Winston asked, request for Technology company. **Trustee** Hadnott stated, I would like to see a line item on the agenda just for Trustees so we can have a little input **Trustee** Styles stated, Ray Organization is closing they will cease functions I believe we should rename or honorarily rename the street that Addie Miz lives on Addie Mix way. **Trustee** Styles asked for a motion, **Trustee** Winston second the motion. **Trustee** Styles then asked, we have a man here with a recording what happens to the tape.

OLD BUSINESS:

Trustee Winston asked, we had a motion to rescind at our last meeting and I don't see anything on the agenda. One was Rose Café. **Mayor** Gardiner replied that's under Closed Session

Grass Cutting Vacant Parcels

Trustee: Winston moved; **Second by Trustee** Hadnott to accept the Motion as presented.

Discussion: **Trustee** Styles stated; we have a Bid for \$10.50 less per lawn. **Trustee** Winston stated; one person came in extremely low seems as if it's not worth being considered. **Trustee** Dawson stated, I would like to see some type of guideline, my preference would be to table. Because I've seen multiple bids happen and we don't always go with the lower Bid. **Ms. Elmore (Elmores Lawn Care)** provided an explanation of her desire to increase in opportunity as well as her background for the proposal presented.

Upon Roll Call: Ayes: 6 Naes:0 Recues: 0 Absent:0 Abstain:0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: Or

Abstain: 0

Motion Approved: No

Natalie Newman

Requested to have all changes made to the code or Ordinances related to Oak Meadow Energy/Advanced Power receded dating back to November 2018. It would be in good faith to show this is really over. **Attorney Donahue** stated if it's the Board pleasure we would have to draft a Ordinance to rescind that particular Ordinance.

Angela Dixon

Currently President of Glenwood/Lynwood Library. We had Heritage as IT vendor for three years. Anyone driving down Stoney Island could access our WIFI. She encouraged the Village to consider looking at another Company. She also stated as Chairman of Economic Development we hear about a lot of companies that want assistance through Class 8, they don't live in Glenwood. With Barbara Elmore being a Resident why do we have to go through this process every three years.? She then asked about the Plaza, what is happening as it relates to follow ups and updates. She concluded by asking about MABAS as well as Heritage, did they have to be on the agenda to speak? Mayor Gardiner replied no, they just spoke. We did not take action.

Wade Hudson

New Resident, expressed concern about what he can do to help Glenwood. Asking for support for opening a Veteran Center, he provided a detailed explanation of his experience and service as a Veteran. Requested assistance for locating a building to host Veteran Center. **Trustee Hadnott** suggested that he speaks with the V.A. He also asked do we have a back-age sewer system, as well as if Ordinance's are available to view online. **Trustee Winston** asked what happened to us raising the road? Engineer Schilling said IDOT said they will not raise the roads unless we agree to maintenance here after. **Trustee Winston** asked where are we with the wall? **Chief Welsh** stated we are in negotiations with the last two homes. Engineer stated we don't want to design assuming all houses will be gone, then we come back and they won't be. **Mayor Gardiner** stated one of the problems if we don't have to do more than one design, we can't acquire one of those properties. Mr Hudson then stated he would like to have a home next to his cut where the grass is extremely cut.

Daniel Sealy

Requested that no action would be taken or voted without some type of dialogue so we know where we are with Lucky Rose. Cafe. He then asked once something is passed and new Trustees come in can you go back and change things. **Attorney Donahue** replied yes.

Brett Thompson

Inquired about how motions are place on the agenda? **Mayor** stated they are placed on by staff. When they request to have something placed on the agenda why aren't

they placed on there. He also asked about Committees, a number of them have several vacancies? **Mayor** Gardiner replied; we are working on that now. Mr. Thompson the stated there is not clear communication between the Board and Committees. **Mayor** Gardiner replied; we are creating ordinances for that reason. Mr. Thompson the stated "silence is agreement" everyone was elected. When Board members don't ask question you don't ask question, things happen down the line then people wonder how did that happen?

Miriam Slaughter

Ms. Newman asked, do you know if they withdrew their application for the state. She asked Attorney Donahue to check into that. She then stated, when she was a Trustee, she requested RFP which did not appear on the agenda and is requesting now as a Citizen to see it appear on the agenda. As it relates to binder when she came on board there was 3 binders can it be put on a CD. She concluded by inquiring about the committee that Trustee Washington requested for community survey

Eric Slaughter

Requested more patrol for stop signs, noticed more and more vehicles doing above 50 mph during the weekend and commute time. He then stated, he is blown away that his home system for wife and database is more secure than the Village. For someone to tell the Board that they can not remotely access the server is absurd, being able to remotely access systems should not be an issue.

MOTION TO ADJOURN:

Motion to adjourn into closed session 9:40PM

Trustee: Styles Moved; Second by Trustee Winston to accept the Motion as presented

Discussion: No

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Return form closed session 10:12PM

Upon Roll Call by Deputy Village Clerk Linda Brunette, the following Trustees responded: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Motion to direct the Attorney to prepare and Ordinance to repeal previous Ordinance to decrease liquor license from 4 to 3

Trustee: Hadnott moved; **Second** by Trustee Clark to accept the Motion as presented.

Discussion: No

Upon Roll Call: Ayes:4 Naes:2 Recues:0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott Winston

Naes: Beckman, Styles

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

MOTION TO ADJOURN

Motion to adjourn the May 21, 2019 Board Meeting

Trustee: Styles Moved; **Second** by Trustee Winston to accept the Motion as presented.

Discussion: No

Upon Roll Call: Ayes:6 Naes:0 Recues:0 Absent:0 Abstain: 0

Ayes: Beckman, Clark, Dawson, Hadnott, Styles, Winston

Naes: 0

Recues: 0

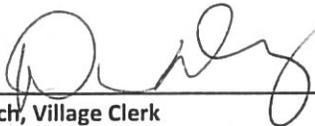
Absent: 0

Abstain: 0

Motion Approved: Yes

ADJOURNMENT:

The May 21, 2019 I Board Meeting adjourned at 10:20 PM.



Dion Lynch, Village Clerk