

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING ON TUESDAY, NOVEMBER 17, 2015

The November 17, 2015 Regular Board Meeting was called to order at 7:02 PM by Village President Ronald J. Gardiner who led the audience in the Pledge of Allegiance.

ROLL CALL: Upon Roll Call by the Village Clerk, Ernestine T. Dobbins, the following Trustees responded: **Beckman, Hopkins, Slaughter, Styles, Washington, Winston.**

ALSO IN ATTENDANCE: **Kevin Welsh**, Fire Chief; **David Shilling**, Village Engineer; **JoAnne Alexander**, Senior/Park Programs Director; **Demitrous Cook**, Police Chief; **Linda Brunette**, Finance Director, **Eric Swanson**, Glenwoodie; **Phillip Robbins**, Glenwoodie, **John Donahue**, Village Attorney.

PRESENTATION OF MINUTES: **Motion to approve the November 2, 2015 Regular Board Meeting Minutes.**

Trustee Styles: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

TREASURER'S REPORT: 1) **Motion to approve Bills Payable as presented by the Finance Director, Linda Brunette.**

Corporate Fund: \$119,239.58; **Water Account:** \$90,116.66; **TIF Industrial Park:** \$128,099.61; **TIF Main Street:** \$1,629.00; **TIF Industrial North:** \$5,955.10; **Glenwoodie Golf Course:** \$15,505.91.

TOTAL ALL FUNDS: \$360,545.86

Trustee Styles: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

2) Motion to approve Payroll as of the date November 13, 2015 as presented by the Finance Director, Linda Brunette.

Corporate: \$111,855.00; **Glenwoodie:** \$18,224.00; **Sewer & Water:** \$11,355.00; **Paid on Call Firefighters:** \$20,097.00

OVERTIME: Police: \$10,055.00 (\$2,009.00 of Police Overtime is reimbursable.), Sewer & Water: \$1,825.00

TOTAL PAYROLL: \$173,411.00

Trustee Hopkins: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: Trustee Styles commented on the Police Overtime and the budgeted amount; Chief Cook outlined the Overtimes and referred to staff and formula.

Upon Roll Call: Ayes: 6 Naes:: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

OPEN TO THE PUBLIC:

1) Howard Swacker (120 N. State) asked about and commented on the hiring of John Daly to assist in the search of a Village Administrator.

2) Dolly Stewart (251 N. Park) expressed concern about the offer with no incentives made to homeowners on Park.

3) Jean Pulliam (531 Blackstone) asked when, why and how was the search committee formed to find a Village Administrator.

4) Ray Schmetzer (22 S. Campbell) asked if the Board and audience are sticking to the agenda.

5) Melinda Plott (423 W. Arquilla) stated that she does not feel that the \$4,000.00 to be paid to John Daly is too much; stated that incentives offered by the prior administration to the Park Drive homeowners should be honored.

5) Anthony Plott (423 W. Arquilla) commented on prior process in the selection of a Village Administrator when he was a Village Board member; stated that everyone must work together and the person who is hired must be respected.

COMMUNICATIONS:

No Communications

MAYOR'S OFFICE:

1) Approval of an Ordinance amending the existing Ford Heights/Sauk Enterprise Zone by altering its boundaries and including additional units of local government, establishing new incentives and renaming the amended Enterprise Zone as the Lincoln & 394 Corridor Enterprise Zone.

Trustee Hopkins: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: Chief Welsh outlined the Ordinance and explained the purpose. Trustee Washington asked what businesses are currently in the Enterprise Zone, Zone Administration position, asked about oversight of the Zone, and asked how the Enterprise Zone works; the Village Attorney explained the Enterprise Zone comes from the State and outlined the incentives; the Village Attorney stated that all approvals must come before the Board; Trustee Hopkins made comments; Chief Welsh explained that the Zone is an expansion of the Ford Heights/Sauk Enterprise Zone.

Upon Roll Call: Ayes: 5 Naes: 0 Rescues: 0 Absent: 0
Abstain: 1

Ayes: Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: Beckman

Motion Approved: YES

2) Presentation given by Dan McDonald of Municipal Systems, Inc. (MSI) on Properties, Inspections and Property; handout which outlined the Company Overview, Features and Benefits of MSI Software and Software Overview was given to each member of the Board; the Village President asked if he had a break down of cost; Trustee Washington asked about additional costs and about process and timeline; Trustee Winston asked how data could be exported and what other communities are using this system; Mr. McDonald explained that the data belongs to the Village; Trustee Slaughter asked about savings for finances; Trustee Beckman asked about current system that is being used and Chief Welsh responded.

3a) Motion TO TABLE Approval of John Daly to assist in the search for Village Administrator.

Trustee Winston: Moved; Second by Trustee Slaughter to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 2 Naes: 4 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Winston

Naes: Hopkins, Slaughter, Styles, Washington

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: NO

3b) Approval of the hiring of John Daly to assist in the search for a Village Administrator.

Trustee Beckman: Moved; Second by Trustee Styles to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

4) Approval of Request for Executive Closed Session under Section 2(c)(5) Real Estate and Section 2(c)(11) Litigation with action to be taken and reason to reconvene at the end of the meeting.

Trustee Styles: Moved; Second by Trustee Slaughter to accept the Motion as presented.

Discussion: No discussion

**Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0**

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

ATTORNEY'S REPORT:

1) Approval of an Ordinance terminating the Glenwoodie Redevelopment Project Area.

Trustee Hopkins: Moved; Second by Trustee Styles to accept the Motion as presented.

Discussion: The Village Attorney presented the agenda item; Trustee Hopkins asked about the ability to create a new Ordinance.

**Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0**

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

2) Approval of a Resolution approving: (1) a Contract for the purchase of the real estate known as 19449 Glenwood Chicago Heights Road (PIN: 32-09-102-016-0000); (2) the Village's closing upon and taking Title to said property; (3) the funding of the Village's purchase with Tax Increment Funds; (4) the approval of a Real Estate Sales Contract and Redevelopment Agreement to transfer the same property to the Tuffli Family Foundation and (5) the Village's closing upon the transfer to the Tuffli Family Foundation.(Action was taken following Executive Closed Session.)

Trustee Winston: Moved; Second by Trustee Washington to accept the Motion as presented.

Discussion: The discussion took place during Executive Closed Session.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

3) Approval of an Ordinance amending the Village of Glenwood's Code of Ordinances to add new Section 94-268 and amend Sections 94-262, 94-263 and 94-267 in order to establish the Glenwood Foreign Fire Insurance Board.

Trustee Styles: Moved; Second by Trustee Hopkins to accept the Motion as presented.

Discussion: Trustee Washington asked about auditing and Chief Welsh and the Village Attorney responded.

Upon Roll Call: Ayes 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Absent: 0

Abstain: 0

Motion Approved: YES

4) Approval of an Ordinance amending Chapter 22 of the Village's Code of Ordinances to add new Article XIX addressing Vacant Buildings.

Trustee Winston: Moved; **Second by Trustee Washington** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

**(ACTING) VILLAGE
ADMINISTRATOR:**

Updates on the Microphone system at Glenwoodie banquet facility, consolidation of dispatch systems, Taco/Tortillo Plant grand Opening, Porkchop Restaurant, and the opening of the mid-mart grocery store were given by Kevin Welsh, Sr.

ENGINEER'S REPORT:

1) Approval for preliminary and construction engineering for the 2015 CDBG water main project.

Trustee Hopkins: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: Trustees Styles and Beckman asked questions.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

2) The Village Engineer reported that reimbursements have been received for CDBG Project and updated the Board on the bid process for the 187th Street Project.

FINANCE:

The Finance Director reported that Home Rule Sales Taxes have been received and announced that the auditors will be here on December 15, 2015.

POLICE:

Chief Cook reported on the Federal Asset Forfeiture Fund, the State Asset Forfeiture Fund and the Illinois Local Debt Recovery Program and gave the total funds collected from tickets, fines, tows, and through the Illinois Local Debt Recovery Program. Chief Cook outlined and explained the Overtime procedure, workload procedure and the number of policemen and responsibility for Task Force participation.

FIRE/BUILDING:

No Report

PUBLIC WORKS:

No Report

GLENWOODIE:

The Board received an updated Banquet Flyer; a summary of Round and Review Report was given to the Board which included the schedule for upcoming banquets from December, 2015 through February, 2016; projects in the works were indicated on the report.

SENIOR/PARK PROGRAMS:

JoAnne Alexander reported on the Veteran's Luncheon which was held on Friday, November 13, 2015 and announced that the Holiday Market will be held at the Glenwoodie on Saturday, November 21, 2015 and Sunday, November 22, 2015.

NEW BUSINESS:

No New Business

OLD BUSINESS:

1) **Approval to enter into a Contract with Municipal Systems, Inc. (MSI) for Fire Department Inspection**

Services with review of the Village Attorney and the Village President.

Trustee Washington: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: Trustee Winston asked the final cost for three years; Trustee Hopkins referred to his notes and stated that the cost for Option B will be \$11,000.00 per year.

Upon Roll Call: Ayes: 5 Naes: 1 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington

Naes: Winston

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

2a) Motion TO TABLE Approval of Village of Glenwood Hiring Procedure.

Trustee Winston: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: Kevin Welsh, Sr., Acting Village Administrator explained.

Upon Roll Call: Ayes: 2 Naes: 4 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Winston

Naes: Hopkins, Slaughter, Styles, Washington

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: NO

2b) Approval of Village of Glenwood Hiring Procedure.

Trustee Styles: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 4 Naes: 2 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Styles, Washington, Village President
Ronald J. Gardiner

Naes: Beckman, Slaughter, Winston

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

**3) Approval TO TABLE Approval of Village of Glenwood
Personnel Policy.**

Trustee Slaughter: Moved; **Second by Trustee
Washington** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 1

Ayes: Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: Beckman

Motion Approved: YES

**4) Approval to award Contract to Martin Whalen to lease
two (2) color copiers at a cost not to exceed \$666.92 per
month, pending Village Attorney review of Contract.**

Trustee Hopkins: Moved; **Second by Trustee Beckman** to
accept the Motion as presented.

Discussion: Trustee Styles asked if the cost was for both
copiers and Trustees Slaughter and Washington had
questions about overages.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

OPEN TO THE PUBLIC:

Howard Swacker (120 N. State) stated that he feels that the Board is not suitable to select a Village Administrator and he withdraws his objection to hiring John Daly to assist in the search for a Village Administrator.

**ADJOURN INTO EXECUTIVE
CLOSED SESSION:**

Motion to adjourn into Executive Closed Session at 8:48 PM.

Trustee Styles: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

**RECONVENE FROM EXECUTIVE
CLOSED SESSION:**

1) Upon Roll Call, following Executive Closed Session at 9:42 PM, the following Trustees responded: **Beckman, Hopkins, Slaughter, Styles, Washington, Winston.**

2) **Approval of Settlement of Litigation Case in total amount not to exceed its self-Insured retention as discussed in Executive Closed Session.**

Trustee Styles: Moved; **Second by Slaughter** to accept the Motion as presented.

Discussion: Discussion took place in Executive Closed Session.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

3) Motion to Approve the Real Estate Sales Contract for 241 Park Drive.

Trustee Styles: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: Discussion took place in Executive Closed Session.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

4) Motion to approve the Real Estate Sales Contract for 229 Park Drive.

Trustee Styles: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: Discussion took place in Executive Closed Session.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

5) See #2 under Attorney's Report.

MOTION TO ADJOURN:

Motion to adjourn the November 17, 2015 Regular Board Meeting.

Trustee Styles: Moved; **Second by Trustee Washington** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

ADJOURNMENT:

The November 17, 2015 Regular Board Meeting adjourned at 9:45 PM.



Ernestine T. Dobbins, Village Clerk