

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING ON TUESDAY, OCTOBER 6, 2015

The October 6, 2015 Regular Board Meeting was called to order at 7:05 PM by Village President Ronald J. Gardiner who led the audience in the Pledge of Allegiance.

UPON ROLL CALL: Upon Roll Call by Village Clerk Ernestine T. Dobbins, the following Trustees responded: **Beckman, Hopkins, Styles, Washington, Winston.**

ALSO IN ATTENDANCE: **Kevin Welsh**, Fire Chief; **Patrick McAnaney**, Public Works Director; **JoAnne Alexander**, Senior/Park Programs Director; **Demitrous Cook**, Police Chief; **Linda Brunette**, Finance Director; **Sandra Chandler**, HR; **Phillip Robbins**, Glenwoodie; **Eric Swanson**, Glenwoodie; **John Donahue**, Village Attorney.

A Public Hearing on the Proposed State Street TIF was held: The TIF Act was outlined; notices were sent to residents; the Village has complied to all requirements; the properties in the Glenwoodie TIF boundaries were identified along with proposed land usages; the TIF budget does not exceed spending amount; The budget does not obligate the Board to spend any money; comments were also given by the Village Attorney. No Public Comments or Written Public Comments were received. The Public Hearing closed at 7:15 PM.

PRESENTATION OF MINUTES: **Motion to approve the September 15, 2015 Regular Board Meeting Minutes.**

Trustee Styles: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

TREASURER'S REPORT: 1) **Motion to approve Bills Payable as presented by the Finance Director, Linda Brunette.**

Corporate Fund: \$169,745.77; **EDA Grant:** \$3,461.25; **Motor Fuel Tax (MFT):** \$13,069.67; **Water Account:** \$295,844.62; **TIF Industrial Park:** \$3,902.44; **TIF Industrial North:** \$14,568.00;

TIF Main Street: \$38,599.45; **TIF Holbrook Road:** \$3,944.00; **Glenwoodie Golf Course:** \$55,470.34.

TOTAL ALL FUNDS: \$598,605.54

Trustee Hopkins: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: Trustee Styles stated that the Glenwoodie bills seem high and the Finance Director stated that the bills were for three (3) weeks and there was nothing unusual.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

2a) Motion to approve Payroll as of the date September 18, 2015 as presented by the Finance Director, Linda Brunette.

Corporate: \$111,425.00; **Glenwoodie:** \$25,549.00; **Sewer & Water:** \$15,951.00

OVERTIME: Police: \$7,286.00 (\$1,957.00 of Police Overtime is reimbursable.)

TOTAL PAYROLL: \$160,211.00

Trustee Hopkins: Moved; **Second by Trustee Beckman** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

2b) Motion to approve Payroll as of the date October 2, 2015 as presented by the Finance Director, Linda Brunette.

Corporate: \$105,204.00; Glenwoodie: \$24,640.00; Sewer & Water: \$15,274.00; Elected Officials: \$8,500.00

OVERTIME: Police: \$7,897.00 (\$2,009.00 of Police Overtime is reimbursable.); Sewer & Water: \$1,414.00.

TOTAL PAYROLL: \$162,989.00

Trustee Styles: Moved; Second by Trustee Hopkins to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved; YES

OPEN TO THE PUBLIC:

Melinda Plott (423 W. Arquilla) asked if food was being paid for out of TIF and the Finance Director responded "NO"; commented on the short water bill payment period and stated it should be longer.

COMMUNICATIONS:

No Communications

MAYOR'S OFFICE:

1) Approval of an Ordinance amending Chapter 10 (Alcoholic Beverages) of the Village's Code of Ordinances to create a Class N Liquor License.

Trustee Winston: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: The Village Attorney explained that this is a caterer's license; Trustee Styles asked who applied for the license and the Village Attorney stated that Glenwood Oaks was the applicant.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

2a) Approval of an Ordinance amending the Village's Code of Ordinances to address Water Billing and Tampering with Water Meters and Buffalo Boxes (with amendments presented by Trustee Winston).

Trustee Winston: Moved; **Second by Trustee Beckman** to accept the Motion as amended.

Discussion: The Village Attorney gave an explanation; Trustee Hopkins asked if tampering with water meters has become a bigger issue; Trustee Winston stated that the Board should seriously consider removing the \$35.00 late fee and return to the 10% of water bill late fee.

Upon Roll Call: Ayes: 1 Naes: 4 Recues; 0 Absent: 1
Abstain: 0

Ayes: Winston

Naes: Beckman, Hopkins, Styles, Washington

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: NO

2b) Approval of an Ordinance amending the Village's Code of Ordinances to address Water Billing and Tampering with Water Meters and Buffalo Boxes (Original Motion).

Trustee Styles: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: Trustee Hopkins made comments and stated that that repeal will be reviewed; Trustee Winston stated that the \$35.00 late fee is punitive; Trustee Washington stated the Board has given residents extended time and the Board should wait to see if this will relieve the burden to the residents; Trustee Winston stated that he feels 10% is adequate; Trustee Styles commented that there are extra costs to the Village in late fees.

Upon Roll Call: Ayes: 4 Naes: 1 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington

Naes: Winston

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

3) Approval to form and select a committee for the selection of a Village Administrator This agenda item is for information purpose only; Village President Gardiner stated that the following will serve on the committee: Trustees Hopkins, Washington, Styles and Mr. Leon Moore (resident).

4) Approval of an Intergovernmental Agreement between the Village of Glenwood and Metropolitan Water Reclamation District of Greater Chicago for Construction and Perpetual Maintenance of a Levee along Thorn Creek at Arquilla Park (Motion amended to include Village Attorney, Village Engineer and Village Administrator.)

Trustee Hopkins: Moved; **Second by Trustee Winston** to accept the amended Motion.

Discussion: Chief Welsh explained the Agreement; Trustee Styles asked why changes are not made

prior to approval and Chief Welsh stated the timing is of essence; Trustee Washington asked Chief Welsh about communication to residents on Park on the status; Trustee Washington asked if something could be put together for the residents; Village President Gardiner stated that he personally talked with each homeowner; Chief Welsh stated that the goal is to get some of the houses sold before the end of the year; Trustee Winston asked what happens once houses have been purchased.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

5) Metra Resolution for Southeast service Corridor Expansion. (This agenda item is to show the support of Board of Trustees.)

Trustee Washington: Moved; **Second by Trustee Styles.**

Discussion: Village President Gardiner outlined and read the Resolution.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 5
Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Resolution Approved: YES

6) Approval of Request for Executive Closed Session under Sections 2(c)(1) Personnel, 2(c)(5) Real Estate and 2(c)(11) Litigation with action to be taken and reason to reconvene at the end of the meeting.

Trustee Styles: Moved; Second by Trustee Winston to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

ATTORNEY'S REPORT:

1) Approving of a Resolution approving: (1) a Contract for the purchase of the Real Estate known as 19449 Glenwood-Chicago Heights Road (PIN: 32-09-102-016-0000); (2) the Village's closing upon and taking Title to said Property; (3) the funding of the Village's purchase with Tax Increment Funds; (4) the Approval of a Real Estate Sales Contract and Redevelopment Agreement to transfer the same property to the Tuffli Family Foundation and (5) the Village's closing upon the transfer to the Tuffli Family Foundation. (Village Attorney stated that Board should review items in Executive Closed Session prior to vote.)

2) Approval of a Real Estate Contract. (This agenda item –discussed in Executive Closed Session.)

ACTING VILLAGE ADMINISTRATOR:

Park Drive Flood Project Update and Updates on Projects were given.

ENGINEER'S REPORT:

Emergency Motion for Approval of Contract with Gallagher at a cost not to exceed \$24,292.75 for removal of soil and clay. (Acting Village Administrator Welsh presented the information, outlined the scope of work and answered questions.)

Trustee Styles: Moved; Second by Trustee Hopkins to accept the Emergency Motion as presented.

Discussion: Trustee Winston asked if the clay and soil could be used for a future project and Acting Village Administrator Kevin Welsh stated that the finding is that it is not good soil. Trustee Winston stated that he didn't see anything under ENGINEER for vote and it was explained that this is an emergency item.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved; YES

FINANCE:

1) Motion TO TABLE (until next Regular Board Meeting) Approval to award Contract to Martin Whalen to lease two (2) color copiers at a cost not to exceed \$890.92 per month.

Trustee Washington: Moved; Second by Trustee Styles to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

2) The Finance Director updated the residents on Aggregation Companies and invited anyone with questions or concerns to call the Village Hall.

POLICE:

1) **Approval of Policy for notification during major incidents.**

Trustee Winston: Moved; **Second by Trustee Washington** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

2) Chief Cook gave updates on Grants, Body and Dash Cameras, Servers and upcoming Active Shooter training.

FIRE/BUILDING:

Chief Welsh announced that the blessing of the new fire truck will be done at the next Regular Board Meeting and announced an upcoming Open House and Pancake Breakfast.

PUBLIC WORKS:

1) **Approval of Resolution to submit Subrecipient Agreement for 2015 Program Year Capital Improvements: Watermain Replacement.**

Trustee Hopkins: Moved; **Second by Trustee Beckman** to accept the Motion as presented.

Discussion: The street names will be corrected.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 5
Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

2) Approval to award Contract with J & J Newell Concrete for concrete restoration and sidewalk removal and replacement throughout the Village in an amount not to exceed \$45,700.00.

Trustee Styles: Moved; **Second by Trustee Washington** to accept the Motion as presented.

Discussion: Trustee Styles asked if the amount was \$25,000.00 and the Public Works Director responded.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

3) Approval to contract with Robinson Engineering for filing all associated documents to comply with the MWRD Watershed Management Ordinances in an amount not to exceed \$10,000.00.

Trustee Winston: Moved; **Second by Trustee Beckman** to accept the Motion as presented.

Discussion; The Public Works Director provided an explanation.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

4) Arquilla Park Field House Update was given by the Public Works Director and outlined the work to be done.

5) The Public Works Director announced that branch pick up will end this month and free leaf pick up will be on the following Tuesdays in November: November 10, 17, and 24. Leaves must be placed in paper landscape bags and no stickers are required.

GLENWOODIE:

No Report

SENIOR/PARK PROGRAMS:

An update of Calendar of Events was given by the Director, JoAnne Alexander.

NEW BUSINESS:

No New Business

OLD BUSINESS:

1) **Approval to award Contract for Street Light Base Replacement along Halsted Street to Meade Electric in an amount not to exceed \$14,500.00.**

Trustee Winston: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: Public Works Director updated Board.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Hopkins, Styles, Wshington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

2) **Approval of the Glenwoodie Golf Club Policies with Recommendations.**

Trustee Hopkins: Moved; **Second by Trustee Beckman** to accept the Motion as presented.

Discussion: Trustee Hopkins updated the Board and gave explanations that related to the Recommendations; Trustee Winston stated that the changes he recommended were sent to each member of the Board.

Upon Roll Call: Ayes: 4 Naes: 1 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Washington, Winston

Naes: Styles

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

3) Approval of an Ordinance amending the Village's Code of Ordinances to add New Sections addressing Non-Uniformity.

Trustee Winston: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

OPEN TO THE PUBLIC:

1) Russell Stegger (320 Dorchester) Thanked Trustee Winston for speaking against the \$35.00 Late fee and he feels that 10% is adequate; asked the requirements for Village Administrator and if the position has been posted and he was told that the position has been posted and resumes have been received; thanked Chief Cook for the purchase of the body and dashboard cameras.

2) Melinda Plott (423 W. Arquilla) asked when the water bill longer payment period will be effective.

3) Mary Commodore (1138 Iowa Street) asked if details about the State Street TIF have been posted and the Village President responded "yes."

**ADJOURN INTO EXECUTIVE
CLOSED SESSION:**

**Motion to adjourn into Executive Closed Session
at 8:29 PM.**

Trustee Styles: Moved; **Second by Trustee
Washington** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

**RECONVENE FROM EXECUTIVE
CLOSED SESSION:**

1) Upon Roll Call following Executive Closed Session
at 10:24 PM, the following Trustees responded:
Beckman, Hopkins, Styles, Washington, Winston.

**2) Motion to Approve the Compensation
adjustments for Glenwoodie Golf Course
Employees as discussed in Executive Closed
Session.**

Trustee Hopkins: Moved; **Second by Trustee Styles**
to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes; 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

3) Approval of a Resolution approving: (1) a Contract for the purchase of the Real Estate known as 19449 Glenwood-Chicago Heights Road (PIN: 32-09-102-016-0000); (2) the Village's closing upon and taking Title to said Property; (3) the funding of the Village's purchase with Tax Increment Funds; (4) the Approval of a Real Estate Sales Contract and Redevelopment Agreement to transfer the same property to the Tuffli Family Foundation and (5) the Village's closing upon the transfer to the Tuffli Family foundation. (agenda item #1 under Village Attorney)

Trustee Styles: Moved; Second by Trustee Winston to accept the Motion as presented.

Discussion: Discussion took place in Executive Closed Session.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

MOTION TO ADJOURN:

Motion to adjourn the October 6, 2015 Regular Board Meeting.

Trustee Styles: Moved; Second by Trustee Washington to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: Trustee Slaughter

Abstain: 0

Motion Approved: YES

ADJOURNMENT:

The October 6, 2015 Regular Board Meeting
adjourned at 10:25 PM.



Ernestine T. Dobbins, Village Clerk