

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING ON TUESDAY, DECEMBER 3, 2013

The December 3, 2013 Regular Board Meeting was called to order at 7:30 PM by Mayor Kerry Durkin who led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by the Village Clerk Ernestine Dobbins, the following Trustees responded: Campbell, Gardiner, Hopkins, Nielsen, Styles.

ALSO IN ATTENDANCE: Donna Gayden, Village Administrator; Patrick McAneney, Public Works Director; David Shilling, Village Engineer; JoAnne Alexander, Senior/Park Programs Director; Demitrous Cook, Police Chief; Linda Brunette, Finance Director; John Donahue, Village Attorney.

PRESENTATION OF MINUTES: Motion to approve the November 19, 2013 Regular Board Meeting Minutes.

Trustee Hopkins: Moved; Second by Trustee Campbell to accept the Motion as presented.

Discussion: Mayor Durkin reminded Board that a better selection of words should be used when making comments for the record.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Styles

Naes: 0

Recues: 0

Absent: Trustee Plott

Abstain: 0

Motion Approved: Yes

TREASURER'S REPORT: Motion to approve the Bills Payable as presented by Finance Director Linda Brunette.

Trustee Gardiner: Moved; Second by Trustee Styles to accept the Motion as presented.

Corporate: \$99,086.34; **Sewer & Water Fund:** \$21,839.41; **State Forfeiture Fund:** \$1,548.18; **2010 Project Fund BAB:** \$16,937.50; **TIF Industrial Park:** \$900.00; **Glenwood Youth Sports:** \$1,220.00; **Glenwoodie Golf Course:** \$23,512.69

Total All Funds: \$165,044.12

Discussion: Questions were asked regarding Earnest Money, the \$1,220.00 and Advantage expenditures; the Mayor responded to all questions.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Styles

Naes: 0

Recues: 0

Absent: Trustee Plott

Abstain: 0

Motion Approved: Yes

PAYROLL:

Motion to approve Payroll as of November 27, 2013 as presented by the Finance Director. Glenwoodie Golf Course in the amount of \$24,156.59; Corporate in the amount of \$134,136.22.

Trustee Nielsen: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Styles

Naes: 0

Recues: 0

Absent: Trustee Plott

Abstain: 0

Motion Approved: Yes

OPEN TO PUBLIC:

- 1) Ray Schmetzer (22 South Campbell) approached Board regarding condition of facility after rentals and possible attitude of renters if there is a flat rental fee.
- 2) Elmer Bertic (805 Manor Court) approached Board regarding the Bolker property.

COMMUNICATIONS:

1. Thank You letter from Chicago District Golf Association (CDGA) for graciously hosting an Illinois State Amateur Qualifier at the Glenwoodie Golf Course.
- 2) Thank You letter from the Glenwood Cougars for the Mayor obtaining donations for the program to attend games in St. Louis, Missouri.
- 3) Invitation to the Thornton Township Christmas meeting to be held December 12, 2013.

MAYOR'S OFFICE:

The Mayor announced that a meeting will be held December 10, 2013 (6:30 PM) regarding Area Automotive & Towing Class 8 Renewal.

ATTORNEY'S REPORT:

1) Motion to extend for (1) week Approval of Feasibility Period Letter from the Tuffli Family Foundation for property at 537 W. 195th St. (Paintball Building) until survey is completed.

Trustee Nielsen: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: The Village Attorney stated that the survey is needed from the owner before approval and that it should be completed within a week.

Upon Roll Call: Ayes; 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Styles

Naes: 0

Recues: 0

Absent: Trustee Plott

Abstain: 0

Motion Approved: Yes

2) The Village Attorney reviewed the revision to the Villas of Glenwood Declaration and answered questions.

VILLAGE ADMINISTRATOR:

1) Approval to increase the Rental Fee for all Village Fieldhouses and Senior Center at a flat rate of \$150.00.

Trustee Styles: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: The Village Administrator explained the reason for the increase of rental fees and all questions were answered.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Styles

Naes: 0

Recues: 0

Absent: Trustee Plott

Abstain: 0

Motion Approved: Yes

2) Approval of Appraisals for Bolker Property.

Trustee Hopkins: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: Trustee Styles stated that he Seconds the Motion as long as the appraiser is certified; the Mayor asked that the Proof of Certification be placed on file.

Upon Roll Call: Ayes: 4 Naes: 0 Recues: 1 Absent: 1
Abstain: 0

Ayes: Gardiner, Hopkins, Nielsen, Styles

Naes: 0

Recues: Trustee Campbell

Absent: Trustee Plott

Abstain: 0

Motion Approved: Yes

3) Approve Maintenance for Bolker Properties in such an amount not to exceed \$3,000.00 per property.

Trustee Styles: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 4 Naes: 0 Recues: 1 Absent: 1
Abstain: 0

Ayes: Gardiner, Hopkins, Nielsen, Styles

Naes: 0

Recues: Trustee Campbell

Absent: Trustee Plott

Abstain: 0

Motion Approved: Yes

4) Approval of Legal Fees for services as discussed in the 12/3/2013 Executive Closed Session.

Trustee Hopkins: Moved; **Second by Trustee Campbell** to accept the Motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Styles

Naes: 0

Recues: 0

Absent: Trustee Plott

Abstain: 0

Motion Approved: Yes

ENGINEER'S REPORT:

No Report

FINANCE:

The Finance Director announced that the Tax Levy will be on the agenda for the next Regular Board Meeting.

POLICE:

1) Approval of the purchase of an Electronic Traffic Control Sign at a cost not to exceed \$15,000.00.

Trustee Campbell: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: Chief Cook stated that the sign will have a dual purpose and there are pre-programmed messages as well as the ability to program messages.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Styles

Naes: 0

Recues: 0

Absent: Trustee Plott

Abstain: 0

Motion Approved: Yes

2) Chief Cook reported that (2) officers are currently injured and (1) officer is on Administrative Leave and this has caused an increase in Overtime hours for the Department. The Chief provided an update on the Glenwoodie camera. The Chief informed the Board of his elections as President and Vice President to Police Associations.

FIRE:

No Report

PUBLIC WORKS:

1) Approval of a Leak Survey on the Water Distribution System by M E Simpson not to exceed \$6,400.00.

Trustee Styles: Moved; **Second by Trustee Nielsen** to accept the Motion as presented.

Discussion: Trustee Hopkins asked when the last survey had been completed and the Public Works Director responded that it had been done (2) years ago; Trustee

Campbell asked if there is an emergency water issue, what number should residents call; the Mayor stated that the information will be placed in the next water bill.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Styles

Naes: 0

Recues: 0

Absent: Trustee Plott

Abstain: 0

Motion Approved: Yes

2) Hickory Glen Park Update was given: New lighting is in and work is being wrapped up for the winter; tennis and basketball courts will be done in the Spring; seeding will be done in the Spring; 70-75 per cent of the project is complete; the Public Works Director listed those projects which are to be completed.

3) Chief Cook announced that the Public Works and Police Departments have installed stop signs in Brookwood Point and positive feedback has been received from residents.

BUILDING:

No Report

GLENWOODIE:

Tim Donohoe reported that there is a 40% increase in food and beverage sales for the month of November and for December the Glenwoodie is solidly booked.

SENIOR/PARK PROGRAMS:

Jo Anne Alexander announced that Christmas InThe Park will be held Friday, December 6, 2013 (6:30 PM-8:00 PM) In Callahan-Strand Park and the Senior Christmas Luncheon will be held Friday, December 20, 2013.

NEW BUSINESS:

The Mayor announced upcoming Non-binding Resolution regarding Street Lighting and locations; the Mayor asked the Village Attorney and Village Engineer to get wording and language.

OLD BUSINESS:

Trustee Hopkins asked Chief Cook the status regarding Crossing Guards; Chief Cook stated that nothing has been received in writing from the School Board; The Mayor asked the Village Administrator to notify Crossing-Guards in writing of the change which will be effective Friday, December 6, 2013.

OPEN TO PUBLIC:

1) Elmer Bertic (805 Manor Court) approached the Board regarding the Bolker Property Declarations for the Villas of Glenwood.

2) Ray Schmetzer (22 South Campbell) asked when the rate increase for fieldhouse and Senior Center rentals would take place; the new rental fees will be effective January 1, 2014.

MOTION TO ADJOURN:

Motion to adjourn the December 3, 2013 Regular Board Meeting.

Trustee Styles: Moved; **Second by Trustee Nielsen** to accept the Motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Campbell, Gardiner, Hopkins, Nielsen, Styles

Naes: 0

Recues: 0

Absent: Trustee Plott

Abstain: 0

Motion Approved: Yes

ADJOURNMENT:

The December 3, 2013 Regular Board meeting adjourned at 8:15 PM.



Ernestine T. Dobbins, Village Clerk