

MINUTES OF THE SPECIAL BOARD MEETING  
OF THE PRESIDENT AND BOARD OF  
TRUSTEES OF THE VILLAGE OF  
GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT THE MUNICIPAL BUILDING ON  
FEBRUARY 12, 2013

The February 12, 2013 Special Board Meeting was called to order at 7:05 PM by Mayor Kerry Durkin who led the audience in the Pledge of Allegiance.

- UPON ROLL CALL:** by Clerk Ernestine Dobbins, the following Trustees responded: Freeman, Hopkins, Nielsen, Plott.
- ALSO IN ATTENDANCE:** Kevin Welsh Jr., Fire Department; Demitrous Cook, Police Chief; Patrick McAneney, Public Works; Ed Tunelius, Engineer; JoAnne Alexander, Senior/Park Programs; Linda Brunette, Finance Director; Donna Gayden, Village Administrator; Toleda Hart, Treasurer; John Donahue, Village Attorney.
- PRESENTATION OF MINUTES:** Motion to approve the January 15, 2013 Regular Board Minutes.
- Trustee Plott: Moved; Second by Trustee Hopkins to accept the Motion as presented.
- Discussion: No discussion.
- Upon Roll Call: Ayes: 4 Naes: 0 Recues: 1 Absent: 2 Abstain: 0
- Ayes: Hopkins, Nielsen, Plott, Mayor Durkin
- Naes: 0
- Recues: Trustee Freeman
- Absent: Trustee Campbell, Trustee Thomas
- Abstain: 0
- Motion Approved: Yes
- TREASURER'S REPORT:** 1) Motion to approve Bills Payable by Toleda Hart, Treasurer.
- Corporate Fund: \$372,399.78; Road & Bridge Fund: \$14,241.67; Motor Fuel Tax Fund: \$23,810.27; Sewer & Water Fund: \$131,045.06; 2010 Project Fund BAB: \$52,163.38; TIF Industrial Park: \$20,231.11; TIF Main Street: \$9,766.25; TIF Holbrook Road: \$13,627.06; TIF Industrial North: \$975.00; Glenwoodie Golf Course: \$25,430.38
- Total All Funds: \$663,689.96
- Trustee Freeman: Moved; Second by Trustee Hopkins to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 1 Absent: 2  
Abstain: 0

**Ayes:** Freeman, Hopkins, Plott, Mayor Durkin

**Naes:** 0

**Recues:** Trustee Nielsen (on the items that refer to his business)

**Absent:** Trustee Campbell, Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

2) Payroll as of January 25, 2013: **Glenwoodie** in the amount of \$14,031.36; **Corporate** in the amount of \$128,284.40.

**Trustee Nielsen:** Moved; **Second by Trustee Freeman** to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
Abstain: 0

**Ayes:** Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Campbell, Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

3) Payroll as of February 9, 2013: **Glenwoodie** in the amount of \$15,546.58; **Corporate** in the amount of \$153,765.03.

**Trustee Nielsen:** Moved: **Second by Trustee Freeman** to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
Abstain: 0

**Ayes:** Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues: 0**

**Absent: Trustee Campbell, Trustee Thomas**

**Abstain: 0**

**Motion Approved: Yes**

**OPEN TO PUBLIC:**

No one approached the Board regarding items on the agenda.

**COMMUNICATIONS:**

Mayor Durkin read communication from Mr. Terry Ooms announcing his retirement from the Glenwood Fire Department as he begins a new position with the State. Mr. Ooms thanked the Village for its continuous support. Congratulations to Mr. Terry Ooms.

**MAYOR'S OFFICE:**

**1) Approval of recommendation from the Economic Development Committee for Morrison Container Handling Solutions (435 W. 194<sup>th</sup> Street).**

**Trustee Nielsen: Moved; Second by Trustee Freeman to accept the Motion as presented.**

**Discussion: No discussion.**

**Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0**

**Ayes: Freeman, Hopkins, Nielsen, Plott**

**Naes: 0**

**Recues: 0**

**Absent: Trustee Campbell, Trustee Thomas**

**Abstain: 0**

**Motion Approved: Yes**

**2) Approval of recommendation from the Economic Development Committee for West Side Transport, Inc. (425 W. 194<sup>th</sup> Street).**

**Trustee Plott: Moved; Second by Trustee Freeman to accept the Motion as presented.**

**Discussion: No discussion.**

**Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0**

**Ayes: Freeman, Hopkins, Nielsen, Plott**

**Naes: 0**

**Recues:** 0

**Absent:** Trustee Campbell, Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**3) Approval of recommendation from the Economic Development Committee for Glenwood Oaks Restaurant (108 N. Main Street).**

**Trustee Plott:** Moved; Second by Truatee Freeman to accept the Motion as presented

**Discussion:** Village Administrator Gayden explained that this approval will be for the purchase of a digital sign at the cost of \$9,938.00 which is 20% of the Redevelopment cost. Trustee Hopkins asked where the sign would be placed and the Mayor stated near the carry-out of the restaurant.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
**Abstain:** 0

**Ayes:** Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Campbell, Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**4) Mayor Durkin gave information and updates on the Cellular site on Village property at the Glenwood Oaks Restaurant, stated that once the work is completed, land-line telephone costs for the Village could be eliminated and the possible time table for the completion will be this year.**

**5) Approval of Declaration of Surplus Vehicle namely surplus fire truck to be deeded to the City of Gary, Indiana for use by the Gary Fire Department.**

**Trustee Plott:** Moved; Second by Trustee Hopkins to accept the Motion as presented.

**Discussion:** Mayor Durkin reminded the Board that the surplus fire truck has been on loan to the Gary Fire Department since a request for assistance had been received.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
**Abstain:** 0

**Ayes:** Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Campbell, Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**ATTORNEY'S REPORT:**

1) Approval of a Resolution Authorizing Notice to the Cook County Assessor, the Cook County Collector and the Cook County Clerk of the Village's Acquisition (Annie Lee Property) of PIN 32-03-336-157-0000 by Tax Deed.

**Trustee Nielsen:** Moved; **Second** by Trustee Plott to accept the Motion as presented.

**Discussion:** An explanation and background information were given by the Village Attorney and the Mayor.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
Abstain: 0

**Ayes:** Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Campbell, Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

2) Update on Ballot Dispute: The Village Attorney stated that the next court date is Thursday, February 14, 2013 at which time the Village will file for dismissal.

**VILLAGE ADMINISTRATOR:**

1) Approval of revised Line of Credit with Wells Fargo Bank.

**Trustee Nielsen:** Moved; **Second** by Trustee Plott to accept the Motion as preented.

**Discussion:** Village Administrator Gayden explained the reason for the revised Line of Credit agreement. She stated that this Line of Credit would only be used in emergency situations and that the Village will define emergency situations. She also stated that these funds can only be used upon approval of the Board.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
Abstain: 0

**Ayes:** Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Campbell, Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**2) Approval of Village sign to be placed at 187<sup>th</sup> Halsted (Christmas tree location).**

**Trustee Nielsen:** Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

**Discussion:** Village Administrator Gayden provided information on the Village signs. The two proposed locations for the placement of the signs will be on Halsted and at the railroad track. The Village Administrator stated that as funds become available, signs will be installed.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
**Abstain:** 0

**Ayes:** Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Campbell, Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**3) Approval of Request for Executive Closed Session at the end of the meeting under Section 2(c)(5) Property Acquisition with action to be taken and reason to reconvene.**

**Trustee Plott:** Moved; **Second by Trustee Freeman** to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
**Abstain:** 0

**Ayes:** Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Campbell, Trustee Thomas  
**Abstain:** 0

**Motion Approved:** Yes

**ENGINEER'S REPORT:**

**1) Approval of Jurisdictional Transfer Agreement between State of Illinois and Glenwood for the section of Glenwood-Chicago Heights Road just south of Holbrook Road.**

**Trustee Nielsen:** Moved; **Second by Trustee Freeman** to accept the Motion as presented.

**Discussion:** Village Engineer gave explanation on the Agreement.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
**Abstain:** 0

**Ayes:** Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Campbell, Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**2) Approval of an Ordinance Providing for the addition of Chicago Heights Road from the South Edge of Pavement to approximately 300 lineal feet to the South (Village of Glenwood's Corporate), in its entirety, to the Municipal Street System of the Village of Glenwood, Cook County, Illinois.**

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
**Abstain:** 0

**Ayes:** Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Campbell, Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**FINANCE:**

No Report

**POLICE:**

**Chief Cook** stated that the Field Training Program is in the

5<sup>th</sup> week, the Glenwood officer for the Federal Task Force has been assigned, interviews for Detective position have taken place and selections have been made and the Department has an intern from Governor State University.

**FIRE:**

**Kevin Welsh, Jr.** gave report and stated that the next Blood Drive will be held on June 26, 2013 in conjunction with the Senior Center.

**PUBLIC WORKS:**

1) **Approval to contract with M.E. Simpson Co., Inc. to continue large meter testing and valve exercising at a cost not to exceed \$20,000.00.**

**Trustee Nielsen:** Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

**Discussion:** Trustee Plott asked if the company had done previous work for the Village and if this company is considered a good choice. The Director of Public Works answered "yes" to both questions.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
Abstain: 0

**Ayes:** Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Campbell, Trustee Thomas  
**Abstain:** 0

**Motion Approved:** Yes

2) The Director of Public Works, Patrick McAneney gave update on sewer repairs.

**BUILDING:**

**Approval of Easement for corner of 187<sup>th</sup> Street and Lee Court regarding traffic flow.**

**Discussion:** Village Attorney gave background information and explanation.

**Trustee Nielsen:** Moved; **Second by Trustee Plott** to accept the Motion as presented.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
Abstain: 0

**Ayes:** Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Campbell, Trustee Thomas

**Abstain: 0**

**Motion Approved: Yes**

**GLENWOODIE:**

Tim Donohoe read a letter from a parent whose son participated in the successful 2012 First Tee Program; there were 100 participants in 2012 and anticipating 250 participants for 2013.

**SENIOR/PARK PROGRAMS:**

JoAnne Alexander announced that the monthly Senior luncheon will be held Friday, February 15, 2013 and the coffee for the candidates for the 2<sup>nd</sup> Congressional District will be held Saturday, February 16, 2013. Thirteen candidates did RSVP.

**NEW BUSINESS:**

No New Business

**OLD BUSINESS:**

No Old Business

**OPEN TO PUBLIC:**

1) David Schoeneman (former resident of Glenwood), the owner of Shane's Pawn Shop (Chicago Heights) approached the Board regarding businesses that buy and sell gold and requested an Ordinance for said businesses. He was informed that the Village already has an Ordinance in place.

2) Rich Jorgensen (31 East Main Street) approached the Board regarding vacant properties along Main Street and the appearance of those properties and expressed concern on negative impact on property value.

**ADJOURN TO CLOSED SESSION:**

**Motion to adjourn into Executive Closed Session at 8:00 PM.**

**Trustee Nielsen: Moved; Second by Trustee Plott to accept the Motion as presented.**

**Discussion: No discussion**

**Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0**

**Ayes: Freeman, Hopkins, Nielsen, Plott**

**Naes: 0**

**Recues: 0**

**Absent: Trustee Campbell, Trustee Thomas**

**Abstain: 0**

**Motion Approved: 0**

**RECONVENE FROM  
CLOSED SESSION:**

**1) The following Trustees responded at 8:20 PM:  
Freeman, Hopkins, Nielsen, Plott.**

2) Approval of action taken in Executive Closed Session for Village Administrator to move forward in negotiating for property as discussed in Closed Session.  
Trustee Nielsen: Moved; Second by Trustee Hopkins to accept the Motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
Abstain: 0

Ayes: Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Campbell, Trustee Thomas

Abstain: 0

Motion Approved: Yes

**MOTION TO ADJOURN:**

Motion to adjourn the February 12, 2013 Special Board Meeting.

Trustee Freeman: Moved; Second by Trustee Nielsen to accept the Motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 2  
Abstain: 0

Ayes: Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Campbell, Trustee Thomas

Abstain: 0

Motion Approved: Yes

**ADJOURNMENT:**

The February 12, 2013 Special Board Meeting adjourned at 8:20 PM.



Ernestine T. Dobbins, Village Clerk