

**REGULAR BOARD OF TRUSTEES MEETING  
TUESDAY FEBRUARY 6, 2024  
7:00 P.M.  
AGENDA NO. 2024-01**

CALL TO ORDER BY

*Mayor Ronald J. Gardiner*

PLEDGE OF ALLEGIANCE

ROLL CALL BY DEPUTY CLERK

*Carolyn D. Williamson*

Join Zoom Meeting

Village of Glenwood is inviting you to a scheduled Zoom meeting.

Topic: Village of Glenwood Regular Board Meeting  
Time: Feb 6, 2024 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86129762182?pwd=JGurTv2Zy2EWaGBuCBfoPdnxM8ca2b.1>

Meeting ID: 861 2976 2182

Passcode: 345606

PRESENTATION OF MINUTES OF REGULAR BOARD MEETING OF  
**January 16, 2024**

**TREASURER'S REPORT**

Treasurer Toleda Hart

1. Bills Payables January 31, 2024– Corporate \$448,846.24, Sewer and Water \$531,496.06, Federal Forfeiture Fund \$7,000.00, Foreign Fire Insurance \$218.16, TIF Industrial Park \$6,880.00, Glenwoodie Golf Course \$6,434.54, TIF Halsted North \$55,474.00, TIF Halsted South \$507.52, **Total All Funds \$1,056,856.52**
  
2. Payroll as of the date January 26, 2024 – Corporate \$141,312.54, Sewer and Water \$22,633.22, Holiday Pay \$2,253.10, Paid on Call \$14,048.65, Elected Positions \$6,435.19, Glenwoodie Golf Course 10,430.77, Vendor Checks \$2,641.11  
**OVERTIME**: Police \$6,426.41, Reimbursable (\$343.75) Sewer & Water \$5,510.39, Public Works OT \$2,967.14, Fire Dept. Stiped \$461,52 **TOTAL PAYROLL \$214,775.59**

**OPEN TO PUBLIC**

**COMMUNICATIONS**  
**MAYOR'S OFFICE:**

Mayor Ronald J. Gardiner

**ATTORNEY'S REPORT**

*John F. Donahue*

Approval of an Subrecipient Agreement American Rescue Plan Act- State and Local Fiscal Recovery Funds (Assistance Listing Number 21.027).

**VILLAGE ADMINISTRATOR**

*Brian D. Mitchell*

1. Report
2. Update on Village I.T. Environment
3. Approval of Firewall Replacements for purpose of I.T. security.

**DEPARTMENTAL REPORTS**

*Glenwoodie Golf*

*Phil Robbins*

Seeking approval for two items as recommended by the Golf Committee:

1. Approval to sell fifty 2017 Yamaha Carts for \$1300 each totaling \$65,000.
2. Approval of equipment purchase: Two John Deere Greens Mowers and Three gators: Five-Year Seasonal municipal leases with \$1 buyout, \$5178.24 per month May-October 30 payments over five years totaling \$155,347.20.

**NEW BUSINESS**

**OLD BUSINESS**

**ADJOURNMENT**

Sincerely,

*Ronald J. Gardiner (CW)*

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Ronald J. Gardiner  
Village President

MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT VILLAGE HALL, **January 16, 2024**

The Board Meeting was called to order at 7:03PM by Mayor Ronald J. Gardiner. The audience was led in the Pledge of Allegiance.

**ROLL CALL:** Upon Roll Call by Village Deputy Clerk **Carolyn D. Williamson**, the following Trustees responded: **Clark, Lynch, Hart, Rolle, Taylor, Williams**

**REMOTE PARTICIPATION** The meeting was conducted at Village Hall; there was no request for remote participation.

**ALSO IN ATTENDANCE:** **Brian D. Mitchell**, Village Administrator; **John Donahue**, Village Attorney; **Chief Derek Peddycord, Police; Deputy Chief Kevin Welsh Jr, Fire/Building;** Phil Robbins, Glenwoodie Golf, **Joe Benoit** Deputy Director, Public Works, **Dave Shilling**, Village Engineer

**ABSENT:** **Fire Chief Kevin A. Welsh Sr.**

**\*\*SPECIAL ANNOUNCEMENT** **Mayor Gardiner** announced **Trustee Hart** has resigned from the Trustee Board and is now the Village Treasurer. **Toleda Hart** was sworn in as Treasurer by **Deputy Clerk Carolyn Williamson**.

**Village Clerk's Office:** Motion to Approve the **December 19, 2023**, Regular Board Meeting Minutes

**Trustee Taylor** made the motion to approve with noted corrections; **Trustee Rolle** second.

**Discussion: None**

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 0 Abstain: 1

**Ayes:** Clark, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** Lynch

**Motion Approved:** Yes

Motion to Approve the **January 2, 2024**, Regular Board Meeting Minutes

**Trustee Taylor** made the motion to approve with noted corrections; **Trustee Rolle** second.

**Discussion: None**

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 0 Abstain: 1

**Ayes:** Clark, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** Lynch

**Motion Approved:** Yes

**TREASURER'S REPORT:**

**1). Motion to Approve Bills Payable January 11, 2024, as presented by Treasurer Hart**

**Bills Payable Run 1 January 11, 2024 - Corporate \$326,944.53, Sewer and Water \$399,949.37, Glenwoodie Golf Course \$19,788.57, TIF Halsted North \$24, 371.21, TIF Halsted South \$65,404.15, TOTAL ALL FUNDS \$836,458.13**

**Trustee Taylor** made the motion to approve; **Trustee Clark** second motion.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: Abstain: 1

**Ayes:** Clark, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** Lynch

**Motion Approved:** Yes

**2). Motion to Approve Bills Payable January 11, 2024, as presented by Treasurer Hart**

**Bills Payable Run 2- January 11, 2024 - Corporate \$11,816.00, Sewer and Water \$651.70, TOTAL ALL FUNDS \$12,467.70**

**Trustee Clark** made the motion to approve; **Trustee Rolle** second motion.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 1

**Ayes:** Clark, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** Lynch

**Motion Approved:** Yes

**Motion to Approve Payroll as presented by Mayor Ronald Gardiner as of December 15, 2023**

**3). Payroll as of January 12, 2024** - Corporate \$141,502.96, Sewer and Water Account \$16,566.48; Holiday Pay 2,026.24, Paid On Call \$9,840.15, Elected Positions \$961.54, Glenwoondie Golf Course \$10,567.35; Vendor Checks \$2,600.40,

**OVERTIME:** Police \$12,581.03; Reimbursable \$(658.38) Sewer and Water \$786.48; Public Works \$423.49; Fire Stipend \$461.72  
**TOTAL PAYROLL \$197,659.21**

**Trustee Clark** made the motion to approve; **Trustee Taylor** second motion.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 0 Absent: 0 Abstain: 1

**Ayes:** Clark, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** Lynch

**Motion Approved:** Yes

**OPEN TO THE PUBLIC:**

**Edward Hadnott-** Mr. Hadnott states he sent a 7-page government document to Mayor Gardiner, the Trustees and Attorney John. He feels this is lacking in the Village's government. The examples he gave were regarding TIFs and RDAs. He feels these documents had errors and the Village gave out too much money. **Attorney John** explained the tax bills from Cook County were erroneous and the Village documents were correct.

**COMMUNICATIONS MAYORS OFFICE:**

1. **Motion to Table Appointments until the end of the board meeting**
2. **Motion to Designate** Chicago Southland Convention & Visitors Bureau to be the agency of record.

**Trustee Williams** made the motion. **Trustee Lynch** second the motion

**Discussion:** Mayor Gardiner explained this is the business bureau composed of many south suburban villages. There is a small fee, but the Village can decide to stay with this bureau or choose another bureau of record later.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 1

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

3. Approval of Request for Executive Closed Session under Section 2 (c ) (1) Personnel with action to be taken and with no reason to reconvene at the end of the meeting.

**Trustee Lynch** made the motion. **Trustee Taylor** second the motion

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

4. Approval of Request for Executive Closed Session under Section 2 (c ) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent with no reason to reconvene at the end of the meeting.

**Trustee Lynch** made the motion. **Trustee Taylor** second the motion

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

5. Approval of Request for Executive Closed Session under Section 2 (c ) (2) Collective negotiating matters between the public body and its employees or their representatives , or deliberations concerning salary schedules for one or more classes or employees with reason to reconvene at the end of the meeting.

**Trustee Lynch** made the motion. **Trustee Taylor** second the motion

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**ATTORNEY'S REPORT**

1. Approval of an Ordinance determining that the Cook County Paid Leave Ordinance (Ordinance Amendment 24-0583) is not applicable to the Village of Glenwood or its Employees.

**Discussion:** Trustee Lynch asked if the Village could adopt Cook County's Paid Leave Ordinance or is the Village's Ordinance sufficient. **Mayor Gardiner** states the South Suburban Mayor's and managers approved the Village of Glenwood's Ordinance. **Trustee Clark** asked if we could table until the Board look at the Ordinance? Trustee Lynch asked **V.A. Mitchell** if HR could send a copy of the Village's Paid Leave documents.

**Trustee Lynch** made the motion. **Trustee Rolle** second the motion

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Tabled

2. An Ordinance approving a plat of Subdivision and authorizing the Village to Close upon its sale of the newly created Lots pursuant to the Redevelopment Agreement Previously entered into by the Village.

**Discussion:** Attorney John explained this Ordinance is Phase II of the Original RDA already approved by the Board.

**Trustee Clark** made the motion. **Trustee Rolle** second the motion

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

## VILLAGE ADMINISTRATOR'S REPORT

### Village Administrator, B. Mitchell

1. Report

**VA Mitchell** thanks the Public Works **Deputy Director Joe Benoit** and the Public Works crew for their assistance with snow and ice removal and for their work on the Main Breaks which affected Village owned buildings. **VA Mitchell** also thanked the Fire and Police departments for their assistance as well. Lastly, VA Mitchell thanked the front counter for fielding calls and assisting residents during this time.

2. Approval of ECOM and SouthComm Public Safety Communications Joint Emergency Telephone System Intergovernmental Cooperation Agreement.

**Discussion:** **VA Mitchell** states this is a collaboration of the Board for ECOM SouthComm.

**Trustee Clark** made the motion. **Trustee Lynch** second the motion

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

3. Approval of a resolution authorizing and approving the appointment of a representative to the ECOM /SouthComm Joint Emergency Telephone System Board.

**Discussion:** **VA Mitchell** is requesting that the Trustee board approves the setting up of the SouthComm Telephone system Board. He is proposing that **Chief Kevin Welsh Sr.** be the appointed representative and **VA Brian Mitchell** be the alternate.

**Trustee Lynch** made the motion. **Trustee Clark** second the motion

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

4. Consideration of approval of an Agreement with Lexipol for Grant Assistance Services in the amount of \$10,000.

**Discussion:** Ana Graham was on zoom to field any questions.

Trustee Rolle asked the staff for feedback on the services. The Department heads gave positive feedback on the services.

Trustee Lynch made the motion. Trustee Rolle second the motion

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

5. Consideration of a request for the approval of a 2023 Dodge Durango including administrative out fitting package in an amount not to exceed \$55,000.

**Discussion:** VA Mitchell explained Deputy Chief Wilbanks's car had caught on fire. The Village will receive \$12,000.00 from the Insurance company, which will make the cost of the vehicle around \$43,000. Mayor Gardiner says the Village was going to hold off purchasing vehicles; however, this was an emergency.

Trustee Taylor made the motion. Trustee Rolle second the motion

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

6. Consideration of a request for the approval of a 2024 Chevrolet Tahoe in an amount not to exceed \$66,000.

**Discussion:** VA Mitchell states the vehicle situation in the Fire Department is much needed because all the vehicles are older. This new vehicle would go to the Deputy Chief and the Deputy Chief's vehicle would go to the Village Inspector.

**Trustee Clark** stated the Trustee's had voted not to buy a vehicle until next fiscal year. **VA Mitchell** stated the Village would just get on the list without any financial commitments. The Board decided if **VA Mitchell** could get on the list and start the process without any financial commitments until the next fiscal year in May, they would agree to the consideration. VA Mitchell will send a memo back to the Board once he confirms there are not financial commitments.

**Trustee Clark** made the motion. **Trustee Rolle** second the motion

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes, if there are no financial commitments or no issues getting out of the process, we can proceed with getting the vehicle for the next fiscal year.

7. Approval of an Ordinance authorizing the Sale or Disposal of Certain Surplus Personal Property.

**Discussion:** The vehicles are a red 2005 F350 and a black 2013 For Explorer.

**Trustee Taylor** made the motion. **Trustee Rolle** second the motion

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**OLD BUSINESS: NONE**

**NEW BUSINESS: NONE**

**Motion of Approval to go into Closed session at 7:56 p.m. Mayor Gardiner says the Board will be back after the three Closed Session items.**

**Returned from Closed Session at 9:07p.m.**

**Mayor Gardiner called the meeting back to order at 9:07 p.m.**

**Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0**

**Ayes: Clark, Lynch, Rolle, Taylor, Williams**

**Naes: 0**

**Recues: 0**

**Absent: 0**

**Abstain: 0**

**Motion Approved: Yes**

1. **Motion to go into an agreement with Public Works as presented in Closed Session  
Trustee Taylor moved the motion; Second by Trustee Lynch second the motion as read.**

**Discussion: None**

**Trustee Taylor made the motion. Trustee Lynch second the motion**

**Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0**

**Ayes: Clark, Lynch, Rolle, Taylor, Williams**

**Naes: 0**

**Recues: 0**

**Absent: 0**

**Abstain: 0**

**Motion Approved: Yes**

2. **Mayor Gardiner made a motion to appoint Felicia D. Brown as a Village Trustee. She will replace the former Trustee Toleda Hart. Deputy Clerk Wiliamson sworn in Felicia D. Brown as Village Trustee.**

**MOTION TO ADJOURN:**

Trustee Taylor moved the motion; **Second by Trustee Clark** second the motion as read.

**Upon Roll Call:** Ayes: 6 Naes 0: Recues:0 Absent: 0 Abstain: 0

**Ayes:** Brown, Clark, Lynch, Rolle, Taylor, Williams

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**ADJOURNMENT:** The January 16, 2024, Regular Board Meeting was adjourned @ 9:16PM.

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**Carolyn D. Williamson, Deputy Village Clerk**

ACS FINANCIAL  
01/31/2024 16:34:56

Transaction (G/L) Posting

VILLAGE OF GLENWOOD  
GL050S-V08.19 COVERPAGE  
GL308U

Report Selection:

RUN GROUP... MC0206 COMMENT... BOARD MEETING 02-06-2024

DATA-JE-ID DATA COMMENT  
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W-02062024-040 BOARD MEETING 02-06-2024

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

ACS FINANCIAL  
01/31/2024 16:35:02

Transaction (G/L) Posting

VILLAGE OF GLENWOOD  
GL060S-V08.19 RECAPPAGE  
GL308U

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
01	CORPORATE FUND	448,846.24
10	WATER ACCOUNT	531,496.06
12	FEDERAL FORFEITURE FUND	7,000.00
13	FOREIGN FIRE INSURANCE	218.16
60	TIF-INDUSTRIAL PARK	6,880.00
70	GLENWOODIE GOLF COURSE	6,434.54
72	TIF HALSTED NORTH	55,474.00
73	TIF HALSTED SOUTH	507.52
TOTAL ALL FUNDS		1,056,856.52

BANK RECAP:

BANK	NAME	DISBURSEMENTS
BLUE	CORPORATE	448,846.24
FED	FEDERAL FORFEITURE FUND	7,000.00
FFI	FOREIGN FIRE INSURANCE	218.16
GREN	WATER	531,496.06
RED	GLENWOODIE GOLF COURSE	6,434.54
TIF	TAX INCREMENT FINANCE FUND	6,880.00
TIFN	TIF HALSTED NORTH	55,474.00
TIFS	TIF HALSTED SOUTH	507.52
TOTAL ALL BANKS		1,056,856.52

ACS FINANCIAL  
01/31/2024 16:42:55 Paid Invoice Report by Vendor

VILLAGE OF GLENWOOD  
GL050S-V08.19 COVERPAGE  
GL861RM

Report Selection:

INCLUSIONS: (BLANKS FOR ALL)

Fund & Account.. thru  
Check Date..... thru  
Single Source Codes.....  
Journal Entry Dates..... 02/06/2024 thru 02/06/2024  
Journal Entry Ids..... 040 thru 040  
Check..... 000000 thru 000000  
Project..... thru  
Vendor..... thru  
Invoice..... thru  
Voucher..... thru  
Purchase Order..... thru  
Bank..... thru  
Class Code.....  
1099 VND (--Na,A=ALL,M=M,G=G,S=S,R=R,I=I,N=Nec) -  
1099 Trx (--Na,A=ALL,M=M,G=G,S=S,R=R,I=I,N=Nec) -  
Lower Dollars Limit.....  
Check Lower Dollars Against...  
Print Recap?..... N  
Print Index?..... N  
Sort by PAYOR Federal ID First N  
Create Excel Download File Y

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			Y	S	6	066	10			

Paid Invoice Report by Vendor

Vendor Name.....	Number	Name in Directory file.....	Class	Date	Bank Check	Description.....	Amount	P.O. F/P Fund and Account.....	Account Description.....1099	Invoice
ACUSHNET COMPANY	00067									NO
2/06/2024 RED	22817	HYDROLITE X JACKET				105.78	P 70.000.2010	ACCOUNTS PAYABLE		-
ACUSHNET COMPANY	00067					105.78	** Vendor Total			
ALTERNATIVE ENERGY SOLUT	00479	ALTERNATIVE ENERGY SOLUTIONS								NO
2/06/2024 BLUE	63056	FILTER				753.15	P 01.000.2010	ACCOUNTS PAYABLE		- 4126
2/06/2024 BLUE	63055	OIL FILTER				727.00	P 01.000.2010	ACCOUNTS PAYABLE		- 4128
2/06/2024 BLUE	63055	BATTERY & LABOR				242.86	P 01.000.2010	ACCOUNTS PAYABLE		- 4129
2/06/2024 BLUE	63055	FILTER				487.00	P 01.000.2010	ACCOUNTS PAYABLE		- 417
ALTERNATIVE ENERGY SOLUT	00479					2,210.01	** Vendor Total			
ANDRES MEDICAL BILLING	03230									NO
2/06/2024 BLUE	63056	APRIL 2023				3,034.84	P 01.000.2010	ACCOUNTS PAYABLE		- 052023GWIL
2/06/2024 BLUE	63056	AUGUST 2023				2,514.34	P 01.000.2010	ACCOUNTS PAYABLE		- 092023GWIL
2/06/2024 BLUE	63056	SEPTEMBER 2023				1,576.71	P 01.000.2010	ACCOUNTS PAYABLE		- 102023GWIL
2/06/2024 BLUE	63056	OCTOBER 2023				2,239.27	P 01.000.2010	ACCOUNTS PAYABLE		- 112023GWIL
2/06/2024 BLUE	63056	NOVEMBER 2023				2,223.18	P 01.000.2010	ACCOUNTS PAYABLE		- 122023GWIL
ANDRES MEDICAL BILLING	03230					11,588.34	** Vendor Total			
AT&T MOBILITY	03080									NO
2/06/2024 BLUE	63057	287314043334				506.52	P 01.000.2010	ACCOUNTS PAYABLE		- 43334-122523
AT&T MOBILITY	03080					506.52	** Vendor Total			
BLUE CROSS BLUE SHIELD	01290									NO
2/06/2024 BLUE	63058	02.01.2024-03.01.2024				106,602.31	P 01.000.2010	ACCOUNTS PAYABLE		- 01172024
BLUE CROSS BLUE SHIELD	01290					106,602.31	** Vendor Total			
BONNELL INDUSTRIES INC	03376									NO
2/06/2024 BLUE	63059	VEHICLE REPAIR PARTS				1,086.82	P 01.000.2010	ACCOUNTS PAYABLE		- 0213470-IN
2/06/2024 BLUE	63059	VEHICLE REPAIR PARTS				1,026.77	P 01.000.2010	ACCOUNTS PAYABLE		- 0213609-IN
BONNELL INDUSTRIES INC	03376					2,113.59	** Vendor Total			
BREAKTHRU BEVERAGE ILLIN	02754	BREAKTHRU BEVERAGE ILLINOIS LL								NO
2/06/2024 RED	22818	DELIVERY 01/26/2024				912.98	P 70.000.2010	ACCOUNTS PAYABLE		- 114124167
BREAKTHRU BEVERAGE ILLIN	02754					912.98	** Vendor Total			
C & M PIPE & SUPPLY CO.	01346									NO
2/06/2024 GREN	45393	PIPES				3,876.00	P 10.000.2010	ACCOUNTS PAYABLE		- 22649
2/06/2024 GREN	45393	PIPES				194.00	P 10.000.2010	ACCOUNTS PAYABLE		- 22687
C & M PIPE & SUPPLY CO.	01346					4,070.00	** Vendor Total			
C.O.P.S. TESTING SERVICE	01243	C.O.P.S. TESTING SERVICE, INC.								NO
2/06/2024 BLUE	63060	LAW ENFORCEMENT APPLICAT				1,500.00	P 01.000.2010	ACCOUNTS PAYABLE		- 108739
C.O.P.S. TESTING SERVICE	01243					1,500.00	** Vendor Total			

Paid Invoice Report by Vendor

Vendor Name.....	Number	Name in Directory file.....	Class						
Date	Bank Check	Description.....	Amount	P.O. F/P	Fund and Account.....	Account Description.....	1099	Invoice	
CALDERONE ENTERPRISES IN	02761	CALDERONE ENTERPRISES INC							NO
2/06/2024	TIF 2252	ROOF REPAIR	880.00		P 60.000.2010	ACCOUNTS PAYABLE	-		
CALDERONE ENTERPRISES IN	02761		880.00	** Vendor Total					
CAMM'S FAMILY OF AUTOMOT	03270	CAMM'S FAMILY OF AUTOMOTIVE							NO
2/06/2024	BLUE 63061	VEHICLE MAINTENANCE	1,231.98		P 01.000.2010	ACCOUNTS PAYABLE	-	50513	
CAMM'S FAMILY OF AUTOMOT	03270		1,231.98	** Vendor Total					
CENTRAL POLYGRAPH SERVIC	03392	CENTRAL POLYGRAPH SERVICE LTD.							NO
2/06/2024	BLUE 63062	DIAN MITCHELL POLYGRAPH	210.00		P 01.000.2010	ACCOUNTS PAYABLE	-	23650	
CENTRAL POLYGRAPH SERVIC	03392		210.00	** Vendor Total					
CENTRAL STATES AUTOMATIC	01992								NO
2/06/2024	GREEN 45394	SPRINKLER SYSTEM	940.00		P 10.000.2010	ACCOUNTS PAYABLE	-	33516	
CENTRAL STATES AUTOMATIC	01992		940.00	** Vendor Total					
CINTAS	03041								NO
2/06/2024	BLUE 63063	POLICE CABINET	37.57		P 01.000.2010	ACCOUNTS PAYABLE	-	5191185744	
2/06/2024	BLUE 63063	VILLAGE HALL	41.95		P 01.000.2010	ACCOUNTS PAYABLE	-	5195179041	
CINTAS	03041		79.52	** Vendor Total					
CITY OF CHICAGO HEIGHTS	00766								NO
2/06/2024	GREEN 45395	0701003004-01 METER 2	242,778.00		P 10.000.2010	ACCOUNTS PAYABLE	-	3004-01212024	
2/06/2024	GREEN 45395	0701003005-01 METER1	264,777.60		P 10.000.2010	ACCOUNTS PAYABLE	-	3005-01212024	
CITY OF CHICAGO HEIGHTS	00766		507,555.60	** Vendor Total					
COM ED	00210								NO
2/06/2024	BLUE 63064	1629813011	142.72		P 01.000.2010	ACCOUNTS PAYABLE	-	13011-01182024	
2/06/2024	BLUE 63064	1924139007	50.95		P 01.000.2010	ACCOUNTS PAYABLE	-	39007-01172024	
2/06/2024	BLUE 63064	4693040027	117.92		P 01.000.2010	ACCOUNTS PAYABLE	-	40027-01182024	
2/06/2024	BLUE 63064	2049042008	202.93		P 01.000.2010	ACCOUNTS PAYABLE	-	42008-01182024	
2/06/2024	BLUE 63064	3323042023	335.70		P 01.000.2010	ACCOUNTS PAYABLE	-	42023-01182024	
2/06/2024	BLUE 63064	1044645008	355.48		P 01.000.2010	ACCOUNTS PAYABLE	-	45008-01172024	
2/06/2024	BLUE 63064	2049042008	49.85		P 01.000.2010	ACCOUNTS PAYABLE	-	46005-01192024	
2/06/2024	BLUE 63064	9957046006	2.26		P 01.000.2010	ACCOUNTS PAYABLE	-	46006-011624	
2/06/2024	BLUE 63064	2133451002	125.47		P 01.000.2010	ACCOUNTS PAYABLE	-	51002-01182024	
2/06/2024	BLUE 63064	0283059209	1,261.03		P 01.000.2010	ACCOUNTS PAYABLE	-	59209-010524	
2/06/2024	GREEN 45396	7059133039	0.93		P 10.000.2010	ACCOUNTS PAYABLE	-	33039-011924	
2/06/2024	GREEN 45396	0553143114	12.29		P 10.000.2010	ACCOUNTS PAYABLE	-	43114-01192024	
2/06/2024	GREEN 45396	2133346015	277.22		P 10.000.2010	ACCOUNTS PAYABLE	-	46015-011624	
2/06/2024	RED 22819	3619096019	63.70		P 70.000.2010	ACCOUNTS PAYABLE	-	96019-01182024	
2/06/2024	TIFS 1311	0708225049	507.52		P 73.000.2010	ACCOUNTS PAYABLE	-	25049-01192024	
COM ED	00210		3,505.97	** Vendor Total					
COMCAST	01964								NO
2/06/2024	BLUE 63065	8771 40 050 0018256	31.41		P 01.000.2010	ACCOUNTS PAYABLE	-	18256-0121204	
2/06/2024	BLUE 63065	8771 40 050 0038247	512.28		P 01.000.2010	ACCOUNTS PAYABLE	-	38247-010924	
2/06/2024	RED 22820	8771 40 050 0150208	39.86		P 70.000.2010	ACCOUNTS PAYABLE	-	50208-01092024	
COMCAST	01964		583.55	** Vendor Total					

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Vendor Name.....	Number	Name in Directory file.....	Class	Account Description.....	1099	Invoice
Date	Bank Check	Description.....	Amount	P.O. F/P Fund and Account.....		
COMMUNITY FIREFIGHTERS	02772				NO	
2/06/2024 FFI	1048	ASSESSMENT	146.16	P 13.130.9891	-	
2/06/2024 FFI	1048	ASSESSMENT	72.00	P 13.130.9891	-	853
COMMUNITY FIREFIGHTERS	02772		218.16	** Vendor Total		
COOK COUNTY SHERIFF'S PO	03303	COOK COUNTY SHERIFF'S POLICE			NO	
2/06/2024 BLUE	63066	RECRUIT TUITION FEE	3,250.00	P 01.000.2010	-	24-2-G-1
COOK COUNTY SHERIFF'S PO	03303		3,250.00	** Vendor Total		
CORE & MAIN	00466				NO	
2/06/2024 GREN	45397	MISC MATERIALS	4,398.42	P 10.000.2010	-	U072480
CORE & MAIN	00466		4,398.42	** Vendor Total		
CURRIE MOTORS	01012				NO	
2/06/2024 BLUE	63067	2020FORD EXPLORER	996.90	P 01.000.2010	-	628765
CURRIE MOTORS	01012		996.90	** Vendor Total		
DASH MEDICAL GLOVES	01777				NO	
2/06/2024 BLUE	63068	NITRILE EXAM GLOVES	113.84	P 01.000.2010	-	INV-1301479
DASH MEDICAL GLOVES	01777		113.84	** Vendor Total		
DELTA RENT A FENCE	03356				NO	
2/06/2024 TIFN	10160	PANELS, SANDBAGS, WINDSC	1,999.00	P 72.000.2010	-	15986UH
DELTA RENT A FENCE	03356		1,999.00	** Vendor Total		
E-COM	01065				NO	
2/06/2024 BLUE	63069	FEB 24-MAR24-APR 24	63,970.15	P 01.000.2010	-	1083
E-COM	01065		63,970.15	** Vendor Total		
ECOLAB	03015				NO	
2/06/2024 RED	22821	MPPA	175.00	P 70.000.2010	-	6342468931
ECOLAB	03015		175.00	** Vendor Total		
ELIZABETH RHEAMS	03398				NO	
2/06/2024 RED	22822	REPAST SHORTENED WATERBR	650.00	P 70.000.2010	-	01302024
ELIZABETH RHEAMS	03398		650.00	** Vendor Total		
ELMER & SONS LOCKSMITHS, INC	00235	ELMER & SONS LOCKSMITHS, INC			NO	
2/06/2024 BLUE	63070	BATTERY PACK	320.50	P 01.000.2010	-	413329
ELMER & SONS LOCKSMITHS, INC	00235		320.50	** Vendor Total		
ESO SOLUTIONS, INC	03206				NO	
2/06/2024 BLUE	63071	EHR INEGRATION	8,142.42	P 01.000.2010	-	ESO-128661
ESO SOLUTIONS, INC	03206		8,142.42	** Vendor Total		

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Vendor Name.....	Number	Name in Directory file.....	Class	Account Description.....	1099	Invoice
Date	Bank Check	Description.....	Amount	P.O. F/P Fund and Account.....		
FIRESTONE		01524			NO	
2/06/2024	BLUE 63072	2021 FORD INTERCEPTOR	302.92	P 01.000.2010	-	
FIRESTONE		01524	302.92	** Vendor Total		
FLAMUR SADIKU		03400			NO	
2/06/2024	BLUE 10027	ASSET FORTERITURE	7,000.00	P 12.000.2010	-	02012024
FLAMUR SADIKU		03400	7,000.00	** Vendor Total		
GALLAGHER ASPHALT CORP		00285			NO	
2/06/2024	BLUE 63073	2020 CDBG ST RESURFACING	9,457.05	P 01.000.2010	-	22243GE 02
GALLAGHER ASPHALT CORP		00285	9,457.05	** Vendor Total		
GLENWOOD FIRE DEPARTMENT		02826			NO	
2/06/2024	RED 22823	BLAKEY CTR INSP. FEE	120.00	P 70.000.2010	-	01/01/2025
GLENWOOD FIRE DEPARTMENT		02826	120.00	** Vendor Total		
GRANDVIEW CAPITAL		03393			NO	
2/06/2024	BLUE 63074	RETURN OF ESCROW	4,000.00	P 01.000.2010	-	01252024
GRANDVIEW CAPITAL		03393	4,000.00	** Vendor Total		
GRAYSON FARLEY		03394			NO	
2/06/2024	BLUE 63075	MILLAGE	4,644.90	P 01.000.2010	-	01172024
GRAYSON FARLEY		03394	4,644.90	** Vendor Total		
HAWKINS INC		02769			NO	
2/06/2024	GREEN 45398	CHLORINE CYLINDERS	70.00	P 10.000.2010	-	6666191
HAWKINS INC		02769	70.00	** Vendor Total		
HELSEL-JEPPERSON		00385			NO	
2/06/2024	BLUE 63076	PARTS	194.02	P 01.000.2010	-	932187
2/06/2024	BLUE 63076	PARTS	91.96	P 01.000.2010	-	932188
HELSEL-JEPPERSON		00385	285.98	** Vendor Total		
HERITAGE TECHNOLOGY SOLU		02486			NO	
2/06/2024	BLUE 63077	QTRLY DEC 2023-DEC 2024	29,160.00	P 01.000.2010	-	237993
2/06/2024	BLUE 63077	BDR SERVER LICENSE	1,965.00	P 01.000.2010	-	237994
2/06/2024	BLUE 63077	4MP DOME LOWLIGHT MICIP	689.87	P 01.000.2010	-	238064
2/06/2024	BLUE 63077	AGREEMENT IT PARTNER AYC	360.00	P 01.000.2010	-	238080
2/06/2024	BLUE 63077	TWO YEAR CARE PLUS	54.00	P 01.000.2010	-	238218
2/06/2024	BLUE 63077	BDR SERVER	1,965.00	P 01.000.2010	-	239543
2/06/2024	BLUE 63077	QTRLY MARCH-MAY 2024	29,520.00	P 01.000.2010	-	239544
2/06/2024	BLUE 63077	ETHERNET SMART SWITCH	201.92	P 01.000.2010	-	240353
2/06/2024	BLUE 63077	VIRTUAL IT PARTNER AYCE	360.00	P 01.000.2010	-	240394
HERITAGE TECHNOLOGY SOLU		02486	64,275.79	** Vendor Total		

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Vendor Name.....	Number	Name in Directory file.....	Class	Account Description.....	1099	Invoice
Date	Bank Check	Description.....	Amount	P.O. F/P Fund and Account.....		
HOMEWOOD DISPOSAL SERVIC	01277	HOMEWOOD DISPOSAL SERVICE, INC.			NO	
2/06/2024	BLUE 63078	RESTROOM EVENT	200.00	P 01.000.2010	-	
2/06/2024	BLUE 63078	GARBAGE TONS	766.33	P 01.000.2010	-	8662606
HOMEWOOD DISPOSAL SERVIC	01277		966.33	** Vendor Total		
ILLINOIS DEPT OF TRANS.	01151				NO	
2/06/2024	BLUE 63079		18,750.67	P 01.000.2010	-	07
ILLINOIS DEPT OF TRANS.	01151		18,750.67	** Vendor Total		
ILLINOIS PUBLIC RISK FUN	02633	ILLINOIS PUBLIC RISK FUND			NO	
2/06/2024	BLUE 63080	MARCH WOKER COMP/ ADM FE	19,723.00	P 01.000.2010	-	87706
ILLINOIS PUBLIC RISK FUN	02633		19,723.00	** Vendor Total		
ILLINOIS STATE POLICE	00191				NO	
2/06/2024	BLUE 63081	POLICE AND FIRE	84.75	P 01.000.2010	-	202231104461
ILLINOIS STATE POLICE	00191		84.75	** Vendor Total		
JULIE, INC.	00134				NO	
2/06/2024	GREN 45399	ANNUAL FAX TRANSMISSION	1,904.52	P 10.000.2010	-	2024-0678
JULIE, INC.	00134		1,904.52	** Vendor Total		
JUMP TRANSPORTATION LLC	03180				NO	
2/06/2024	BLUE 63082	DECEMBER 2023	64.00	P 01.000.2010	-	1050245279
2/06/2024	BLUE 63082	JANUARY 2024	165.20	P 01.000.2010	-	1050245301
JUMP TRANSPORTATION LLC	03180		229.20	** Vendor Total		
LAKESHORE BEVERAGE	01240				NO	
2/06/2024	RED 22824	DELIVERY 01/25/2024	168.42	P 70.000.2010	-	209421
LAKESHORE BEVERAGE	01240		168.42	** Vendor Total		
LANSING ON RIDGE CURRENC	02044	LANSING ON RIDGE CURRENCY EXCH			NO	
2/06/2024	BLUE 63083	POLICE NEW VEHICLE REG	173.00	P 01.000.2010	-	01292024
LANSING ON RIDGE CURRENC	02044		173.00	** Vendor Total		
LAUTERBACH & AMEN, LLP	02722				NO	
2/06/2024	BLUE 63084	GASB	2,130.00	P 01.000.2010	-	85561
2/06/2024	BLUE 63084	PROFESSIONAL SERVICES	2,930.00	P 01.000.2010	-	85803
LAUTERBACH & AMEN, LLP	02722		5,060.00	** Vendor Total		
LAW OFFICES DENNIS GIAN	03347	LAW OFFICES DENNIS GIANOPOLUS			NO	
2/06/2024	BLUE 63085	DECEMBER 2023	175.00	P 01.000.2010	-	01182024
2/06/2024	BLUE 63085	DECEMBER 2023	350.00	P 01.000.2010	-	01182024
LAW OFFICES DENNIS GIAN	03347		525.00	** Vendor Total		
LEE ENTERPRISES ADK	03273				NO	
2/06/2024	BLUE 63086	AMPLIFIED AUDIENCE	5,000.00	P 01.000.2010	-	500018292
LEE ENTERPRISES ADK	03273		5,000.00	** Vendor Total		

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Vendor Name.....	Number	Name in Directory file.....	Class	Account Description.....	1099	Invoice
Date	Bank Check	Description.....	Amount	P.O. F/P Fund and Account.....		
LEXIPOL, LLC		02851			NO	
2/06/2024 BLUE	63087	ANNUAL FIRE PROC	5,291.28	P 01.000.2010	-	
LEXIPOL, LLC		02851	5,291.28	** Vendor Total		
LISA MEYERS		03397			NO	
2/06/2024 BLUE	63088	RETURN OF ESCROW	3,000.00	P 01.000.2010	-	01292024
LISA MEYERS		03397	3,000.00	** Vendor Total		
LOZICH MASONRY, LLC		03399			NO	
2/06/2024 TIFN	10161	GLENWOOD FIRE STATION #2	53,475.00	P 72.000.2010	-	01182024
LOZICH MASONRY, LLC		03399	53,475.00	** Vendor Total		
M.E. SIMPSON COMPANY, IN	01150	M.E. SIMPSON COMPANY, INC.			NO	
2/06/2024 GREN	45400	432 STRIEFF LANE	935.00	P 10.000.2010	-	41651
M.E. SIMPSON COMPANY, IN	01150		935.00	** Vendor Total		
MCKESSON MEDICAL SURGICA	03343	MCKESSON MEDICAL SURGICAL			NO	
2/06/2024 BLUE	63089	MISCELLANEOUS SUPPLIES	63.06	P 01.000.2010	-	21561830
MCKESSON MEDICAL SURGICA	03343		63.06	** Vendor Total		
MENARDS		01633			NO	
2/06/2024 BLUE	63090	SUPPLIES	41.95	P 01.000.2010	-	69929
2/06/2024 BLUE	63090	ANCH BOLT N&W	19.99	P 01.000.2010	-	70048
2/06/2024 BLUE	63090	SUPPLIES	134.93	P 01.000.2010	-	70141
2/06/2024 GREN	45401	SUPPLIES	64.81	P 10.000.2010	-	69922
2/06/2024 GREN	45401	SUPPLIES	74.71	P 10.000.2010	-	70266
2/06/2024 GREN	45401	SUPPLIES	70.69	P 10.000.2010	-	70276
2/06/2024 RED	22825	CLEANING SUPPLIES	40.22	P 70.000.2010	-	71011
MENARDS		01633	447.30	** Vendor Total		
MERTS HVAC		01568			NO	
2/06/2024 BLUE	63091	INSPECTION	340.50	P 01.000.2010	-	56596234
MERTS HVAC		01568	340.50	** Vendor Total		
MINER ELECTRONICS CORP.	00565				NO	
2/06/2024 BLUE	63092	MAINTENANCE	969.00	P 01.000.2010	-	349443
MINER ELECTRONICS CORP.	00565		969.00	** Vendor Total		
MINUTEMAN PRESS		02822			NO	
2/06/2024 BLUE	63093	ENVELOPES	166.69	P 01.000.2010	-	11935
MINUTEMAN PRESS		02822	166.69	** Vendor Total		
MONARCH AUTO SUPPLY INC.	00566				NO	
2/06/2024 BLUE	63094	DIESEL EXHAUST FLUID	51.96	P 01.000.2010	-	6981-614614
2/06/2024 RED	22826	CAR PARTS	152.60	P 70.000.2010	-	6981-614249
2/06/2024 RED	22826	CAR PARTS	229.82	P 70.000.2010	-	6981-614409
MONARCH AUTO SUPPLY INC.	00566		434.38	** Vendor Total		

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Vendor Name.....	Number	Name in Directory file.....	Class							
Date	Bank Check	Description.....	Amount	P.O.	F/P	Fund and Account.....	Account Description.....	1099	Invoice	
NICOR GAS		00664								NO
2/06/2024	BLUE 63095	74-66-15-1000-3	209.72		P	01.000.2010	ACCOUNTS PAYABLE	-		
2/06/2024	GREN 45402	31-35-27-1000-3	181.10		P	10.000.2010	ACCOUNTS PAYABLE	-	710003-012524	
2/06/2024	RED 22827	20-54-67-1809 7	1,072.67		P	70.000.2010	ACCOUNTS PAYABLE	-	18097-012424	
2/06/2024	RED 22827	00-25-20-2968-1	249.83		P	70.000.2010	ACCOUNTS PAYABLE	-	29681-012324	
NICOR GAS		00664	1,713.32		**	Vendor Total				
OTIS ELEVATOR COMPANY		02516								NO
2/06/2024	BLUE 63096	2/1/2024 - 2/28/2024	213.93		P	01.000.2010	ACCOUNTS PAYABLE	-	100401430715	
OTIS ELEVATOR COMPANY		02516	213.93		**	Vendor Total				
PIONEER OFFICE FORMS, IN 01564		PIONEER OFFICE FORMS, INC.								NO
2/06/2024	BLUE 63097	#10 WINDOW ENVELOPES	647.88		P	01.000.2010	ACCOUNTS PAYABLE	-	96239	
2/06/2024	BLUE 63097	BUSINESS CARDS	105.27		P	01.000.2010	ACCOUNTS PAYABLE	-	96253	
2/06/2024	GREN 45403	PRINTS	428.20		P	10.000.2010	ACCOUNTS PAYABLE	-	96254	
PIONEER OFFICE FORMS, IN 01564			1,181.35		**	Vendor Total				
PRAIRIE STATE COLLEGE		02411								NO
2/06/2024	BLUE 63098	FALL 2018	32.00		P	01.000.2010	ACCOUNTS PAYABLE	-	4970	
2/06/2024	BLUE 63098	SPRING 2020	5,747.80		P	01.000.2010	ACCOUNTS PAYABLE	-	5245	
2/06/2024	BLUE 63098	FALL 2020	11,587.25		P	01.000.2010	ACCOUNTS PAYABLE	-	5343	
2/06/2024	BLUE 63098	SPRING 2022	3,461.00		P	01.000.2010	ACCOUNTS PAYABLE	-	5567	
PRAIRIE STATE COLLEGE		02411	20,828.05		**	Vendor Total				
PRASANNA RAGHAVAN		03391								NO
2/06/2024	BLUE 63099	RETURN OF ESCROW	2,000.00		P	01.000.2010	ACCOUNTS PAYABLE	-	01162024	
PRASANNA RAGHAVAN		03391	2,000.00		**	Vendor Total				
PREMIER OCCUPATIONAL MED 03271		PREMIER OCCUPATIONAL MEDICINE								NO
2/06/2024	BLUE 63100	PHYSICAL LEWIS, DEONDRE	694.50		P	01.000.2010	ACCOUNTS PAYABLE	-	EM000501	
2/06/2024	BLUE 63100	PHYSICAL GIBLIN, ROISIN	694.50		P	01.000.2010	ACCOUNTS PAYABLE	-	EM000660	
2/06/2024	BLUE 63100	POLICE PHYSICAL EXAM	534.60		P	01.000.2010	ACCOUNTS PAYABLE	-	EM000850	
PREMIER OCCUPATIONAL MED 03271			1,923.60		**	Vendor Total				
PTS		03064								NO
2/06/2024	BLUE 63101	02/01/2024-02/28/2024	78.00		P	01.000.2010	ACCOUNTS PAYABLE	-	2117282	
PTS		03064	78.00		**	Vendor Total				
R&R MAINTENANCE FIRE & F 02014		R&R MAINTENANCE FIRE & FLEET								NO
2/06/2024	BLUE 63102	2009 FORD	1,443.78		P	01.000.2010	ACCOUNTS PAYABLE	-	14101	
2/06/2024	BLUE 63102	2009 FORD	1,024.98		P	01.000.2010	ACCOUNTS PAYABLE	-	14141	
2/06/2024	BLUE 63102	2009 FORD	1,699.78		P	01.000.2010	ACCOUNTS PAYABLE	-	14160	
2/06/2024	BLUE 63102	2015 HME	2,257.46		P	01.000.2010	ACCOUNTS PAYABLE	-	14163	
2/06/2024	BLUE 63102	FORD 2021	1,769.91		P	01.000.2010	ACCOUNTS PAYABLE	-	14173	
2/06/2024	BLUE 63102	2021 FORD	1,012.87		P	01.000.2010	ACCOUNTS PAYABLE	-	14181	
2/06/2024	BLUE 63102	2009 FORD E350	484.33		P	01.000.2010	ACCOUNTS PAYABLE	-	14184	
2/06/2024	BLUE 63102	2020 FORD	365.38		P	01.000.2010	ACCOUNTS PAYABLE	-	14187	
2/06/2024	BLUE 63102	2009 FORD	1,185.83		P	01.000.2010	ACCOUNTS PAYABLE	-	14188	

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R&R MAINTENANCE FIRE & F 02014		R&R MAINTENANCE FIRE & FLEET			NO	
2/06/2024	BLUE 63102	2022 FORD	1,595.34	P 01.000.2010	-	
2/06/2024	BLUE 63102	2009 FORD	475.33	P 01.000.2010	-	14205
2/06/2024	BLUE 63102	2015 HME PUMPER DIESEL	725.00	P 01.000.2010	-	14206
2/06/2024	BLUE 63102	2009 FORD	3,409.25	P 01.000.2010	-	2014
R&R MAINTENANCE FIRE & F 02014			17,449.24	** Vendor Total		
RAINBOW AUTO GLASS INC 00040					NO	
2/06/2024	BLUE 63103	FRONT DOOR	100.00	P 01.000.2010	-	MP14634
RAINBOW AUTO GLASS INC 00040			100.00	** Vendor Total		
RAY O'HERRON CO., INC. 01408					NO	
2/06/2024	BLUE 63104	FREIGHT	7,049.00	P 01.000.2010	-	3188111
RAY O'HERRON CO., INC. 01408			7,049.00	** Vendor Total		
REINDERS, INC. 01519					NO	
2/06/2024	RED 22828	PARTS	838.75	P 70.000.2010	-	6045693-00
REINDERS, INC. 01519			838.75	** Vendor Total		
ROBINSON ENGINEERING, LTD 01274		ROBINSON ENGINEERING, LTD 1			NO	
2/06/2024	BLUE 63105	DECEMBER 2023	23,438.34	P 01.000.2010	-	24010349
ROBINSON ENGINEERING, LTD 01274			23,438.34	** Vendor Total		
ROEDA SIGNS & SCREEN TEC 01826		ROEDA SIGNS & SCREEN TECH			NO	
2/06/2024	BLUE 63106	SIGNS	167.72	P 01.000.2010	-	151000
ROEDA SIGNS & SCREEN TEC 01826			167.72	** Vendor Total		
ROTARY CLUB OF HOMEWOOD 02879					NO	
2/06/2024	BLUE 63107	OCT-DEC 2023	60.00	P 01.000.2010	-	0000116
ROTARY CLUB OF HOMEWOOD 02879			60.00	** Vendor Total		
RUNCO OFFICE SUPPLY 03177					NO	
2/06/2024	BLUE 63108	SUPPLIES	137.94	P 01.000.2010	-	923654-0
2/06/2024	BLUE 63108	SUPPLIES	63.13	P 01.000.2010	-	926742-0
2/06/2024	BLUE 63108	OFFICE SUPPLIES	35.28	P 01.000.2010	-	926901-0
2/06/2024	BLUE 63108	SUPPLIES	86.94	P 01.000.2010	-	927831-0
RUNCO OFFICE SUPPLY 03177			323.29	** Vendor Total		
SAAHIL H. GILANI 03077					NO	
2/06/2024	BLUE 63109	REIMBURSEMENT	1,500.00	P 01.000.2010	-	01122024
SAAHIL H. GILANI 03077			1,500.00	** Vendor Total		
SHARK SHREDDING, INC. 02681					NO	
2/06/2024	BLUE 63110	OFFICE SUPPLIES	995.50	P 01.000.2010	-	65630
SHARK SHREDDING, INC. 02681			995.50	** Vendor Total		

Paid Invoice Report by Vendor

Vendor Name	Number	Name in Directory	file	Class	Account Description	1099	Invoice
Date	Bank Check	Description	Amount	P.O. F/P Fund and Account			
SOUTH SUBURBAN MAJOR CRI	03223	SOUTH SUBURBAN MAJOR CRIMES				NO	
2/06/2024	BLUE 63111	2024 ASSESSMENT	2,000.00	P 01.000.2010	ACCOUNTS PAYABLE	-	
SOUTH SUBURBAN MAJOR CRI	03223		2,000.00	** Vendor Total			
T & T BUSINESS SYSTEMS I	01617	T & T BUSINESS SYSTEMS INC				NO	
2/06/2024	BLUE 63112	10/11/2023-01/10/2024	200.32	P 01.000.2010	ACCOUNTS PAYABLE	-	117219
T & T BUSINESS SYSTEMS I	01617		200.32	** Vendor Total			
T & T MAINTENANCE	02141					(N01)	
2/06/2024	BLUE 63113	JANUARY SERVICES	800.00	P 01.000.2010	ACCOUNTS PAYABLE	N01	0064
T & T MAINTENANCE	02141		800.00	** Vendor Total			
TARGETSOLUTIONS	02996					NO	
2/06/2024	BLUE 63114	ANNUAL MEMBERSHIP	3,490.40	P 01.000.2010	ACCOUNTS PAYABLE	-	INV88493
TARGETSOLUTIONS	02996		3,490.40	** Vendor Total			
THE EAGLE UNIFORM CO	03118					NO	
2/06/2024	BLUE 63115	POLICE UNIFORM ZELENKA	2,306.75	P 01.000.2010	ACCOUNTS PAYABLE	-	INV-19828
THE EAGLE UNIFORM CO	03118		2,306.75	** Vendor Total			
THE HUNTINGTON NATIONAL	03085	THE HUNTINGTON NATIONAL BANK				NO	
2/06/2024	RED 22829	TORO GROUNDMASTER	619.91	P 70.000.2010	ACCOUNTS PAYABLE	-	8713562
THE HUNTINGTON NATIONAL	03085		619.91	** Vendor Total			
THORNCREEK MATERIAL	03058					NO	
2/06/2024	GREN 45404	TONS	1,420.84	P 10.000.2010	ACCOUNTS PAYABLE	-	26141
2/06/2024	GREN 45404	BACKFILL	1,301.73	P 10.000.2010	ACCOUNTS PAYABLE	-	26572
2/06/2024	GREN 45404	BACKFILL	1,889.80	P 10.000.2010	ACCOUNTS PAYABLE	-	26577
2/06/2024	GREN 45404	BACKFILL	1,760.90	P 10.000.2010	ACCOUNTS PAYABLE	-	26602
2/06/2024	GREN 45404	TONS	1,162.49	P 10.000.2010	ACCOUNTS PAYABLE	-	26609
2/06/2024	GREN 45404	TONS	2,976.81	P 10.000.2010	ACCOUNTS PAYABLE	-	26614
THORNCREEK MATERIAL	03058		10,512.57	** Vendor Total			
TOWN SQUARE PUBLICATIONS	03395					NO	
2/06/2024	RED 22830	LANCING CHAMBER COM.	995.00	P 70.000.2010	ACCOUNTS PAYABLE	-	257695
TOWN SQUARE PUBLICATIONS	03395		995.00	** Vendor Total			
TRAINING CONCEPTS	02232					NO	
2/06/2024	BLUE 63116	RENEWAL	50.00	P 01.000.2010	ACCOUNTS PAYABLE	-	58330
2/06/2024	BLUE 63116	CPR/AED ECARDS	240.00	P 01.000.2010	ACCOUNTS PAYABLE	-	58478
2/06/2024	BLUE 63116	RENEWAL	50.00	P 01.000.2010	ACCOUNTS PAYABLE	-	58590
TRAINING CONCEPTS	02232		340.00	** Vendor Total			
TROPHIES & AWARDS PLUS,	00896	TROPHIES & AWARDS PLUS, INC				NO	
2/06/2024	BLUE 63117	TOLEDA HART NAME PLATES	124.00	P 01.000.2010	ACCOUNTS PAYABLE	-	847
TROPHIES & AWARDS PLUS,	00896		124.00	** Vendor Total			

Paid Invoice Report by Vendor

Vendor Name.....	Number	Name in Directory file.....	Class	Account Description.....	1099	Invoice
Date	Bank Check	Description.....	Amount	P.O. F/P Fund and Account.....		
UNIFIRST CORPORATION	02873				NO	
2/06/2024 BLUE	63118	MATS	190.53	P 01.000.2010	-	
2/06/2024 BLUE	63118	MATS	188.80	P 01.000.2010	-	1651054513
UNIFIRST CORPORATION	02873		379.33	** Vendor Total		
UNITED RENTALS NORTHWEST	03062	UNITED RENTALS NORTHWEST, INC			NO	
2/06/2024 BLUE	63119	SHOP SUPPLIES	1,478.08	P 01.000.2010	-	228997693-001
2/06/2024 BLUE	63119	SHOP SUPPLIES	3,878.42	P 01.000.2010	-	229359312-001
2/06/2024 BLUE	63119	SHOP SUPPLIES	1,646.07	P 01.000.2010	-	229646625-001
UNITED RENTALS NORTHWEST	03062		7,002.57	** Vendor Total		
US GAS	03214				NO	
2/06/2024 BLUE	63120	OXYGEN COMPRESSED	144.00	P 01.000.2010	-	422344
US GAS	03214		144.00	** Vendor Total		
VILLAGE OF HOMEWOOD	00927				NO	
2/06/2024 BLUE	63121	NETWORK 3	3,000.00	P 01.000.2010	-	11525
VILLAGE OF HOMEWOOD	00927		3,000.00	** Vendor Total		
WESTSIDE TRANSPORT LLC	03172				NO	
2/06/2024 TIF	2253	DIRT PILE STORAGE	6,000.00	P 60.000.2010	-	GLEN010324
WESTSIDE TRANSPORT LLC	03172		6,000.00	** Vendor Total		
XEROX FINANCIAL SERVICES	03205				NO	
2/06/2024 BLUE	63122	COPIERS	2,325.30	P 01.000.2010	-	5333560
XEROX FINANCIAL SERVICES	03205		2,325.30	** Vendor Total		
ZONE TRANSPORTATION LLC	03181				NO	
2/06/2024 BLUE	63123	NOVEMBER 2023	62.00	P 01.000.2010	-	1050145259
ZONE TRANSPORTATION LLC	03181		62.00	** Vendor Total		

ACS FINANCIAL  
1/31/2024 16:42:56

Paid Invoice Report by Vendor

VILLAGE OF GLENWOOD  
GL861R-V08.19 PAGE 11

Vendor Name.....	Number	Name in Directory file.....	Class						
Date	Bank Check	Description.....	Amount	P.O.	F/P	Fund and Account.....	Account Description.....	1099	Invoice

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Report Totals: 1,056,856.52

VENDORS PRINTED: 92

RECORDS PROCESSED: 176

**Village of Glenwood Account Balance as of 1/31/2024**

Acc#	Name	Closing Avail
94300	Tax Increment Financ	\$3,829,150.03
52607	TIF State Street	\$1,614,152.95
47700	Glenwoodie Checking	\$1,389,003.06
02500	Sewer and Water	\$1,210,753.25
19127	American Rescue Plan Act	\$1,184,751.79
31700	TIF - Holbrook Road	\$1,163,174.65
79469	SEWER ACCOUNT	\$737,746.36
02100	Motor Fuel Tax	\$507,871.99
01368	TIF Industrial No.	\$497,868.45
60316	Fire/Ambi Reimbursement	\$356,443.89
01700	Corporate - Checking	\$325,227.57
24473	V OF G RESERVE FUND	\$273,558.70
19530	Hazardous Mitigation	\$265,455.68
71620	TIF SOUTH	\$220,719.51
32700	TIF - Main Street	\$205,652.57
75776	LOCAL FUEL TAX	\$196,128.52
02700	IMRF - INT Checking	\$142,497.66
18301	Federal Forfeiture	\$107,328.03
05700	St Forfeiture Fd1505	\$106,402.91
18716	FOREIGN FIRE INSUR	\$99,118.66
00906	2010 BOND PAYMENT	\$78,880.42
18627	CAPITAL ACQUISITIO	\$77,253.16
69960	TIF NORTH	\$39,122.08
06700	State Forfeiture 150	\$28,842.26
21091	Flexible Spending	\$1,726.63
60308	Unrestricted General	\$41.59
14900	Payroll	\$0.00
<b>Fifth Third Total</b>		<b><u>\$14,658,872.37</u></b>
	21130 Epay Clearing	\$3,992,281.78
	21882 Motor Fuel	\$1,131,229.88
	21932 General Fund	\$215,833.70
	32715 Sewer & Water	\$2,156,412.89
<b>Illinois Fund Total</b>		<b><u>\$7,495,758.25</u></b>
	11112	\$101,929.53
	19712	\$101,889.79
<b>First American Bank Total</b>		<b><u>\$203,819.32</u></b>
<b>Grand Total</b>		<b><u>\$22,358,449.94</u></b>

**00 Board Report**  
 Village of Glenwood (194627)

Check Date: 01/26/2024  
 Process: 2024012601  
 Pay Period: 01/15/2024 to 01/28/2024

<b>Payroll Summary</b>		<b>1/26/2024</b>
<b>Village</b>		
Corp		\$141,312.54
Sewer & Water		\$22,633.22
Holiday Pay		\$2,253.10
Weapons Proficiency		\$0.00
Uniform Allowance		\$0.00
<b>Overtime</b>		
Police OT		\$6,426.41
Reimbursable		(\$343.75)
Sewer & Water OT		\$5,510.39
Public Works OT		2967.14
Fire Dept OT		\$0.00
Fire Dept Stiped		\$461.52
<b>Paid On Call</b>		14,048.65
<b>Elected Positions</b>		6,435.19
<b>Glenwoodie Golf</b>		\$10,430.07
<b>Total</b>		\$212,134.48
<b>Vendor Checks</b>		\$2,641.11
<b>Grand Total</b>		\$214,775.59



Department	Branch	Last Name	First Name	Earnings Totals	Employer Liabilities
100 Village	Sewer & Water	Kolosh	Garrett	2,140.34	229.20
100 Village	Sewer & Water	Benoit	Joseph	1,820.00	194.68
100 Village	Sewer & Water	Strobel Mrs.	Olivia	2,333.66	257.88
100 Village	Sewer & Water	Shomo	William	1,899.92	180.44
100 Village	Sewer & Water	Giles	Kevin	1,511.13	166.69
100 Village	Sewer & Water	Garrett	Janet	1,998.71	214.64
100 Village	Sewer & Water	Stack	Kyle	1,791.06	184.37
100 Village	Sewer & Water	Regalado	Thomas	1,860.14	179.24
100 Village	Sewer & Water	Yuknis	Larry	2,000.31	203.78
100 Village	Sewer & Water	Royals	George	3,134.60	332.43
	<b>Sewer &amp; Water Total</b>			<b>20,489.87</b>	<b>2,143.35</b>
100 Village	Admin Mayor	Gardiner	Ronald	961.54	106.25
	<b>Admin Mayor Total</b>			<b>961.54</b>	<b>106.25</b>
100 Village	Admin Trustee	Hart	Toleda	666.66	73.67
100 Village	Admin Trustee	Clark	Ronald	666.66	73.67
100 Village	Admin Trustee	Lynch	Dion	666.66	73.67
100 Village	Admin Trustee	Williams	Larry	666.66	73.67
100 Village	Admin Trustee	Taylor	Linnetta	666.66	73.67
100 Village	Admin Trustee	Rolle	Camille	666.66	73.67
	<b>Admin Trustee Total</b>			<b>3,999.96</b>	<b>442.02</b>
100 Village	Admin Village	Washington	Sandra	833.34	92.08
	<b>Admin Village Total</b>			<b>833.34</b>	<b>92.08</b>
100 Village	Admin Adminis	Mitchell	Brian	4,989.68	526.99
	<b>Admin Adminis Total</b>			<b>4,989.68</b>	<b>526.99</b>
100 Village	Admin Fulltim	Maxwell	Maria	3,250.00	348.21
100 Village	Admin Fulltim	Williamson	Carolyn	3,575.81	369.50
	<b>Admin Fulltim Total</b>			<b>6,825.81</b>	<b>717.71</b>
100 Village	Admin Parttim	Metz	Adam	1,880.00	207.74
	<b>Admin Parttim Total</b>			<b>1,880.00</b>	<b>207.74</b>
100 Village	Police Chief	Peddycord	Derek	4,731.28	484.92
	<b>Police Chief Total</b>			<b>4,731.28</b>	<b>484.92</b>
100 Village	FT Police Off	Gilani	Saahil	3,864.06	331.81
100 Village	FT Police Off	Gonzalez	Adrian	2,768.80	297.74
100 Village	FT Police Off	Ver Hagen	Brent	2,768.81	277.87
100 Village	FT Police Off	Mancusi	Lauren	1,520.78	156.32
100 Village	FT Police Off	Hausier	Ann Marie	1,492.78	153.35
100 Village	FT Police Off	Farley	Grayson	2,281.26	236.85
100 Village	FT Police Off	Cunningham-Robbins	Xavier	2,281.27	244.06
100 Village	FT Police Off	Webb	Anthony	2,281.26	252.08
100 Village	FT Police Off	Zelenika	Devin	2,388.21	235.60
100 Village	FT Police Off	Mitchell	Dian	2,281.26	252.08
100 Village	FT Police Off	Willett	Joseph	4,210.37	455.19
100 Village	FT Police Off	Allen	Corey	3,713.80	367.44
100 Village	FT Police Off	Schmidt	Paul	4,883.18	521.85
100 Village	FT Police Off	Fisher	Daniel	3,713.80	398.02
100 Village	FT Police Off	Burke	Christopher	4,176.35	434.26
100 Village	FT Police Off	Hudspeth	Kelli	2,488.30	264.00
100 Village	FT Police Off	Oldenburg	Carolyn	3,660.23	385.08
100 Village	FT Police Off	Perry	Curtis	4,520.13	447.76
100 Village	FT Police Off	Conner	Tyrone	4,463.75	458.52
100 Village	FT Police Off	Owens	Patrick	4,176.35	429.59
100 Village	FT Police Off	Miller	Nathaniel	4,061.99	434.10
100 Village	FT Police Off	Stone	Donald	4,550.25	417.08
100 Village	FT Police Off	Wilbanks	Kyle	4,240.00	433.07
100 Village	FT Police Off	Morache	Thomas	5,007.33	438.95
100 Village	FT Police Off	Gossage	Jeffrey	3,695.56	405.94
100 Village	FT Police Off	Smith	Matthew	5,032.91	546.88
100 Village	FT Police Off	Cotton	Zachary	4,237.47	434.60
	<b>FT Police Off Total</b>			<b>94,760.26</b>	<b>9,710.09</b>
100 Village	Police Parttime	Nelson	Shirley	499.52	55.19
	<b>Police Parttime Total</b>			<b>499.52</b>	<b>55.19</b>
100 Village	Parttime Police	Kiousis	Nick	621.12	68.65
	<b>Parttime Police Total</b>			<b>621.12</b>	<b>68.65</b>
100 Village	Fire Chief	Welsh	Kevin	5,191.24	563.41
	<b>Fire Chief Total</b>			<b>5,191.24</b>	<b>563.41</b>
100 Village	Fulltime Fire	Welsh Jr	Kevin	4,290.00	432.23
100 Village	Fulltime Fire	Woods	Charles	5,248.16	571.09
	<b>Fulltime Fire Total</b>			<b>9,538.16</b>	<b>1,003.32</b>
100 Village	Parttime Fire	Eriks	Cynthia	392.78	43.40
	<b>Parttime Fire Total</b>			<b>392.78</b>	<b>43.40</b>
100 Village	Fire Secretary	Mathies-Moore	Tiffany	3,004.51	322.85
	<b>Fire Secretary Total</b>			<b>3,004.51</b>	<b>322.85</b>
100 Village	On Call Fire	Sloop	Jon	337.60	37.31
100 Village	On Call Fire	Toppen	Cody	401.72	44.39
100 Village	On Call Fire	Tuftedal	Noah	386.40	42.70
100 Village	On Call Fire	Stahnke	Grace	1,505.52	166.36
100 Village	On Call Fire	Serviss	Phillip	1,310.40	144.79
100 Village	On Call Fire	Siroky	Dylan	813.68	89.92
100 Village	On Call Fire	George	Erik	1,374.00	151.83
100 Village	On Call Fire	Pickett	James	56.08	6.20
100 Village	On Call Fire	Bennett	Joel	56.08	6.20
100 Village	On Call Fire	Ramer	Nathan	1,003.44	110.88
100 Village	On Call Fire	Stone	Tyler	42.06	4.65

100 Village	On Call Fire	Velasquez	Avianna	592.08	65.43
100 Village	On Call Fire	Lewis	Deondre	196.28	21.69
100 Village	On Call Fire	Reyes	Melissa	142.80	15.78
100 Village	On Call Fire	Giblin	Roisin	238.34	26.34
100 Village	On Call Fire	Tuftedal	Erik	955.64	105.60
100 Village	On Call Fire	Pelc	Steven	205.68	22.72
100 Village	On Call Fire	Kramer	Allen	1,675.56	185.15
100 Village	On Call Fire	McKinney	Jeremy	1,104.16	122.01
100 Village	On Call Fire	Prim	Dillon	253.20	27.98
	<b>On Call Fire Total</b>			<b>12,650.72</b>	<b>1,397.93</b>
100 Village	Public Work	Kolosh	Garrett	1,152.48	123.40
100 Village	Public Work	Benoit	Joseph	980.00	104.83
100 Village	Public Work	Strobel Mrs.	Olivia	1,256.59	138.85
100 Village	Public Work	Shomo	William	1,023.15	97.16
100 Village	Public Work	Giles	Kevin	813.44	89.74
100 Village	Public Work	Garrett	Janet	1,076.23	115.59
100 Village	Public Work	Stack	Kyle	964.43	99.27
100 Village	Public Work	Regalado	Thomas	1,001.35	96.49
100 Village	Public Work	Yuknis	Larry	1,076.91	109.72
100 Village	Public Work	Royals	George	1,687.17	178.93
	<b>Public Work Total</b>			<b>11,031.75</b>	<b>1,153.98</b>
100 Village	SR Center Part	Cameron	Richard	236.83	26.16
	<b>SR Center Part Total</b>			<b>236.83</b>	<b>26.16</b>
<b>100 Village Total</b>				<b>182,638.37</b>	<b>19,066.04</b>
<b>Grand Total</b>				<b>182,638.37</b>	<b>19,066.04</b>
200 Glenwoodie Golf	Fulltime Main	Rodriguez	Jose	3,202.46	314.43
	<b>Fulltime Main Total</b>			<b>3,202.46</b>	<b>314.43</b>
200 Glenwoodie Golf	Maintenance P	Martinez Herrera	Margarito	1,520.00	167.96
	<b>Maintenance P Total</b>			<b>1,520.00</b>	<b>167.96</b>
200 Glenwoodie Golf	Glenwoodie Ad	Robbins	Phillip	3,530.47	280.42
	<b>Glenwoodie Ad Total</b>			<b>3,530.47</b>	<b>280.42</b>
200 Glenwoodie Golf	Glenwoodie Ad.	Kluck	Scott	120.56	13.32
200 Glenwoodie Golf	Glenwoodie Ad.	Kennedy	Michael	441.00	48.72
200 Glenwoodie Golf	Glenwoodie Ad.	Davis	Michael	94.50	10.44
	<b>Glenwoodie Ad. Total</b>			<b>656.06</b>	<b>72.48</b>
200 Glenwoodie Golf	Food & Beverage.	Jones	Clearolie	36.34	4.02
200 Glenwoodie Golf	Food & Beverage.	Bonic	Brian	105.41	11.65
200 Glenwoodie Golf	Food & Beverage.	Hankins	Pricilla	185.10	20.45
200 Glenwoodie Golf	Food & Beverage.	Kullman	Laurel	290.70	32.12
	<b>Food &amp; Beverage. Total</b>			<b>617.55</b>	<b>68.24</b>
<b>200 Glenwoodie Golf Total</b>				<b>9,526.54</b>	<b>903.53</b>
<b>Grand Total</b>				<b>9,526.54</b>	<b>903.53</b>

Department	Earnings Totals	Employer Liabilities
100 Village	182,638.37	19,066.04
200 Glenwoodie Golf	9,526.54	903.53
<b>Grand Total</b>	<b>192,164.91</b>	<b>19,969.57</b>

Cash Requirements 1		185,944.42
Negotiable Checks		26,190.06
	Vendor Check	2,641.11
		214,775.59

# 00 Cash Requirements Report

Village of Glenwood (194627)

Check Date: 01/26/2024

Process: 2024012601

Pay Period: 01/15/2024 to 01/28/2024

## Payroll Totals

TOTAL ELECTRONIC FUNDS TRANSFER (EFT)		185,942.50	
TOTAL NEGOTIABLE CHECKS		2,641.11	
CASH REQUIRED FOR NEGOTIABLE CHECKS &/OR EFT		<b>188,583.61</b>	
TOTAL REMAINING DEDUCTIONS		26,190.06	
194627 - Village of Glenwood	<b>Total Payroll Liability</b>	<b>214,773.67</b>	<b>→ 214,773.67</b>

Payroll Checks	Check Type	Agency Type	Count	Net Check	Dir Dep Amount	Net Amount	
	Agency	Direct Agency Pay	2	675.06	0.00	675.06	
	Agency	EFSDU	1	0.00	774.97	774.97	
	Agency	HSA	5	0.00	812.81	812.81	
	Agency	Regular	8	2,641.11	0.00	2,641.11	
		Regular	90	0.00	120,406.31	120,406.31	
		Regular	3	3,570.57	0.00	3,570.57	
	<b>Totals</b>		<b>109</b>	<b>6,886.74</b>	<b>121,994.09</b>	<b>128,880.83</b>	<b>→ 128,880.83</b>
<b>194627 - Village of Glenwood - Total Net Payroll Liability</b>				<b>6,886.74</b>	<b>121,994.09</b>	<b>128,880.83</b>	<b>→ 128,880.83</b>

## Billing

Invoice	Date	Gross	Discount	Tax	Adjustment	Amount
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## Transfers

	Type	Date	Source Account	Amount
<b>194627 - Village of Glenwood</b>				
	Dir Dep	1/25/2024	130014900*	120,406.31
	Garnishment	1/26/2024	130014900*	21.93
	Tax	1/25/2024	130014900*	59,702.78
	<b>Company Total Transfers</b>			<b>180,131.02</b> → <b>180,131.02</b>

## Deduction Totals

Code	Description	Amount
401L Codes	401K Loans	71.63
457	Pretax	1,235.00
457RO	457 ROTH	420.00
ALFAC	Pre	184.41
CHLD1	Child Support 1	774.97
CLPOS	CL Post Tax	81.94
CLPRE	CL pre tax	37.36
DEPFS, FSA	Dependent FSA and Flex Spending Account	268.74
DNTL	Dental Ins	1,190.14



# 00 Cash Requirements Report

Check Date: 01/26/2024

Page 2 of 3

Village of Glenwood (194627)

Process: 2024012601

Pay Period: 01/15/2024 to 01/28/2024

FIREP	Fire Pension	895.41
GARN1	Garnishment I	21.93
GUN	Gun Reimb	-30.00
GUN3	Gun Reimb 3	-37.32
HSA	HSA	1.92
HSAEE	HSA EE Individual	31.15
HSAFM	HSA Family	781.66
IMRF	IMRF	2,735.47
LIFE, LIFEC, LIFES	Life Ins EE, Child, and Spouse	461.03
LOAN	Loan	100.76
LOANR	Loan Repayment	261.86
MDCL	Medical Ins	5,841.16
NCPER	NCPERS GRP Life	24.00
PEN	Pension	7,975.42
PENRE	Pension Repay	117.48
POLPE	Police Pension	452.14
SLEVY	State Levy	653.13
UDUES	Union Dues	495.00
UNPW	Union Dues PW	29.00
VIMRF	Voluntary IMRF	816.70
VISON	Vision	159.74
WDPW	Working Dues PW	138.23
<b>Totals</b>		<b>26,190.06</b>

## Tax Liability

### 194627 - Village of Glenwood

FITW and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Federal Income Tax	36-6009033		Semi-Weekly	167,531.92	167,531.92	17,336.51		
Medicare	36-6009033		Semi-Weekly	180,942.84	180,942.84	2,623.70		
Medicare - Employer	36-6009033		Semi-Weekly	180,942.84	180,942.84		2,623.67	
OASDI	36-6009033		Semi-Weekly	180,942.84	180,942.84	11,218.45		
OASDI - Employer	36-6009033		Semi-Weekly	180,942.84	180,942.84		11,218.46	
<b>Totals</b>						<b>31,178.66</b>	<b>13,842.13</b>	<b>→ 45,020.79</b>
IL and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SITW	36-6009033		Semi-Weekly	167,531.92	167,531.92	7,312.75		
<b>Totals</b>						<b>7,312.75</b>	<b>0.00</b>	<b>→ 7,312.75</b>
ILSUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Illinois SUI	0800808	0.034	Quarterly	178,207.90	178,207.90		6,059.07	
<b>Totals</b>						<b>0.00</b>	<b>6,059.07</b>	<b>→ 6,059.07</b>
IN and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EE Amount	ER Amount	
Indiana SITW	0140720405 001		Monthly 20th	25,810.91	25,810.91	867.94		



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Run on 1/24/2024 at 10:45 AM

# 00 Cash Requirements Report

Check Date: 01/26/2024

Page 3 of 3

Village of Glenwood (194627)

Process: 2024012601

Pay Period: 01/15/2024 to 01/28/2024

Lake County, IN (Res)	0140720405 001		Monthly 20th	22,923.85	22,923.85	373.86			
<b>Totals</b>						<b>1,241.80</b>	<b>0.00</b>	→	<b>1,241.80</b>
INSUI and Related Taxes	Tax Id	Rate	Frequency	Wage	Cap Wages	EF Amount	ER Amount		
Indiana SUI	APPLIED FOR	0.025	Quarterly	2,734.94	2,734.94		68.37		
<b>Totals</b>						<b>0.00</b>	<b>68.37</b>	→	<b>68.37</b>
<b>194627 - Village of Glenwood - Total Tax Liability</b>						<b>39,733.21</b>	<b>19,969.57</b>	→	<b>59,702.78</b>



**00 Agency and Vendor Totals**

Village of Glenwood (194627)

Check Date: 01/26/2024

Page 1 of 1

Process: 2024012601

Pay Period: 01/15/2024 to 01/28/2024

Agency / Vendor Name	Agency Case # / Vendor Account #	Check Date	Check #	This Period Check Amount
Aflac	vendor # G1940	01/26/2024	10070	184.41
Colonial Life	Vendor # E4478624	01/26/2024	10071	119.30
Construction & General Labors	Vendor # 099908	01/26/2024	10072	138.23
Delta Dental	Vendor # 11047 000 0001 00000	01/26/2024	10073	1190.14
Fidelity Security Life INS	Vendor # 9789991	01/26/2024	10074	461.03
Laborers Union Local #681		01/26/2024	10076	29.00
Metropolitan Alliance of Police		01/26/2024	10077	495.00
NCPERS Group Life INS		01/26/2024	10079	24.00
<b>Total:</b>				<b>2641.11</b>



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**SUBRECIPIENT AGREEMENT  
AMERICAN RESCUE PLAN ACT – STATE AND LOCAL FISCAL RECOVERY FUNDS  
(ASSISTANCE LISTING NUMBER 21.027)**

This Subrecipient Agreement ( “Agreement”) is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the County of Cook, a body politic and corporate of the State of Illinois (“County”), acting by and through its Bureau of Administration Department of Transportation and Highways (DOH), and VILLAGE OF GLENWOOD, an Illinois municipality, (“Subrecipient”) (collectively referred to as “the Parties” and individually as a “Party”) to establish an agreed upon protocol for the administration and management of the American Rescue Plan Act (ARPA) (Assistance Listing Number 21.027) – Stormwater Management Project Implementation Program subaward project described below. The County and VILLAGE OF GLENWOOD are organized and existing by virtue of the Constitution and/or laws of the State of Illinois.

**RECITALS**

**WHEREAS**, on March 13, 2020, the President of the United States (the “President”) issued a Proclamation, declaring a National Public Health Emergency, as a result of the Coronavirus (“COVID-19”) pandemic (the “Pandemic”); and

**WHEREAS**, on March 11, 2021, the President signed into law the American Rescue Plan Act, 2021, Section 9901, Coronavirus State and Local Fiscal Recovery Funds; and

**WHEREAS**, Section 9901 of Subtitle M of the Act established the Coronavirus State and Local Fiscal Recovery Funds Program (“SLFRF” or “Program”) aimed at providing support to State, territorial, local, and Tribal governments in responding to the economic and public health impacts of COVID-19 and in their efforts to contain impacts on their communities, residents, and businesses; and

**WHEREAS**, the Act authorizes the U.S. Department of Treasury (“Treasury”) to grant ARPA funds to eligible entities to address the negative health and economic impacts of the Pandemic on communities nationwide; and

**WHEREAS**, the County qualifies as an eligible unit of local government under the Act, and Treasury has granted \$1,000,372,385 in funds to the County (“ARPA Funds”); and

**WHEREAS**, the County has allocated approximately \$20,000,000 of the ARPA Funds for the purpose of administering and implementing stormwater management projects; and

**WHEREAS**, ARPA will further the mission of the County and serve the broader objective of protecting the health, safety, and welfare of the County by promoting completion of an increased number of stormwater management projects in underserved areas prone to flooding, ensuring a nexus to the negative health and economic impacts of Covid-19, and

**WHEREAS**, Treasury limits the obligation of ARPA funds to December 31, 2024, and expenditure of the Funds for eligible expenses to December 31, 2026, therefore the Parties recognize that time is of the essence; and

**WHEREAS**, the County achieves its mission through strategic collaborations and partnerships with states, local governments, community organizations, and others; and

**WHEREAS**, Subrecipient is an established municipal corporation, which has extensive experience and expertise in supporting and implementing successful stormwater management projects; and

**WHEREAS**, the County desires to award this grant to Subrecipient for the administration and management of stormwater management projects of the Program in Cook County as described herein; and

**WHEREAS**, VILLAGE OF GLENWOOD is able and willing to assist the County in the administration and management of the Program; and

**WHEREAS**, VILLAGE OF GLENWOOD is authorized by its governing body to enter into this Agreement with the County for the purposes described herein; and

**WHEREAS**, the Cook County Board of Commissioners authorized the County, through the DOTH, to enter into this Agreement with Subrecipient for the purposes described herein.

**NOW THEREFORE**, in consideration of the covenants and mutual agreements herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

### **1. INCORPORATION OF RECITALS**

The recitals set forth above, together with the information contained in the Exhibits attached hereto, constitute an integral part of this Agreement and are incorporated herein by this reference.

### **2. ELIGIBILITY FOR THE PROGRAM**

Subrecipient hereby certifies that it has the authority and approval from its governing body or officials to execute this Agreement and receive Program Funds for eligible uses specified under this Agreement. The VILLAGE OF GLENWOOD shall act as a subrecipient and, on behalf of the County, make Program Funds available to designated program participants within Cook County. Fund usage must fall into one of the following statutory categories:

- To respond to the COVID-19 public health emergency or its negative economic impacts;
- To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the recipient that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work;
- For the provision of government services, to the extent of the reduction in revenue of such recipient due to the COVID-19 public health emergency, relative to revenues collected in the most recent full fiscal year of the recipient prior to the emergency; or
- To make necessary investments in water, sewer, or broadband infrastructure.

### **3. GENERAL PROVISIONS**

3.1. **TERM.** This Agreement shall become effective as of the date on which it is fully executed by both Parties and will continue in full force and effect, until December 31, 2026, subject to earlier termination in accordance with its terms.

3.2. **OBLIGATIONS OF THE PARTIES.** Subrecipient agrees to administer the program on behalf of the County, as described herein and in the Scope of Services (the "Services"), set forth on **Exhibit A**, attached hereto and incorporated herein. The County agrees to provide up to Seventy-Five Thousand Dollars (\$75,000.00) in Program Funds to be made available to carry out the purposes of the Program. Payments will be made to the Subrecipient for eligible uses of the Program Funds,

hereunder, according to the criteria for the use of such funds and the schedule specified in Exhibit A. Invoice submission for Program Funds shall be in accordance with the provisions provided in **Exhibit C** under monitoring and fiscal reporting. Subrecipient understands any award of funds pursuant to this agreement must adhere to official federal guidance issued on what constitute a necessary expenditure and that the Subrecipient has reviewed the guidance established by U.S. Department of the Treasury. Any funds expended by the Subrecipient or its subcontractor(s) in any manner that does not adhere to official federal guidance will be returned by Subrecipient to Cook County.

- 3.3. **REPRESENTATIVES.** Each Party to this agreement shall designate one staff representative, who shall be the primary point of contact for that Party

VILLAGE OF GLENWOOD:

Brian D. Mitchell  
Village Administrator  
[bmitchell@villageofglenwood.com](mailto:bmitchell@villageofglenwood.com)

Cook County:

Jennifer 'Sis' Killen, P.E., PTOE  
Superintendent  
[Jennifer.killen@cookcountyil.gov](mailto:Jennifer.killen@cookcountyil.gov)

- 3.4. **FINANCIAL MANAGEMENT AND INTERNAL CONTROLS.** Subrecipient agrees to adhere to appropriate accounting principles and procedures, utilize adequate internal controls, and maintain necessary source documentation for all eligible expenses. Subrecipient and any of the subawards issued by the Subrecipient must comply with Uniform Guidance and establish and maintain effective internal controls that provide reasonable assurance that Subrecipient is administering Program Funds in compliance with Federal statutes and regulations, and the terms and conditions of the Program. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO). Management should consider the potential for fraud when identifying, analyzing, and responding to risks. Subrecipient's accounting system for recording expenditures must be established and maintained in accordance with generally accepted accounting principles.

- 3.5. **DUPLICATION OF BENEFITS.** Subrecipient shall not carry out any of the activities under this Agreement in a manner that results in a prohibited duplication of benefits as defined by Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155) (the "Stafford Act"), as amended by Section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115-254; 132 Stat. 3442), which amended section 312 of the Stafford Act. If Subrecipient receives duplicate benefits from another source, Subrecipient must refund the benefits provided by Cook County to Cook County. In order to mitigate against a duplication of benefits, the subrecipient will only apply costs that meet the following general criteria in order to be allowable under Federal awards:

- Not be included as a cost or used to meet cost sharing or matching requirements of any other federally-financed program in either the current or a prior period
- Are not paid by the Federal Government under another Federal award, except where the Federal statute authorizing a program specifically provides that Federal funds made available for such program can be applied to matching or cost sharing requirements of other Federal programs
- Are not included as contributions for any other Federal award

- 3.6. DOCUMENTATION AND RECORDKEEPING. As required by 2 C.F.R. 200.331(a)(5), Cook County, or any duly authorized representative of Cook County, shall have the right of access to any records, documents, financial statements, papers, or other records of Subrecipient that are pertinent to this Agreement, in order to comply with any audits pertaining to funds allocated to Subrecipient under this Agreement. The right of access also includes timely and reasonable access to Subrecipient's personnel for the purpose of interview and discussion related to such documents. The right of access is not limited to the required retention period but lasts as long as the records are retained by Subrecipient. The Subrecipient shall ensure the same access to documents from its subawards in accordance with 2 C.F.R. 200.331(a)(5).
- 3.7. MAINTENANCE AND INSPECTION OF RECORDS. Subrecipient and their sub awardees shall retain sufficient records including, without limitation, financial records, documents, statistical records, and all other records (collectively, "Records") pertinent to this Agreement to show compliance with the terms of this Agreement. Records shall be subject to the right of access, upon prior reasonable notice, by any duly authorized representative of the County or Treasury for the purposes of inspection, copying and auditing. The right of access also includes the County's timely and reasonable access to Subrecipient's personnel for the purpose of interview and discussion related to Records. The right of access is not limited to the required retention period but lasts as long as Records are retained by Subrecipient.
- 3.8. RECORD RETENTION. The Records shall be maintained by Subrecipient and any sub awardees for a period of five (5) years after the later of the following: (a) final payment is made using Program Funds; (b) completion of all close-out procedures respecting the Program, as determined by the County in its sole discretion; or (c) resolution of all litigation, claims, negotiations, audits, or other actions in relation to the Program. Record Retention under the Program is subject to the terms of the Treasury Memorandum.
- 3.9. CLOSE-OUT. Subrecipient's and the County's obligations under this Agreement shall not end until all Program close-out requirements are completed, as determined by the County in its sole discretion. Activities during the close-out period shall include but are not limited to making final payments, disposing of Program Funds, and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that Subrecipient has control over any Program Funding.

#### **4. MONITORING AND REPORTING**

- 4.1. Subrecipient agrees to provide the County access to all necessary data and documentation gathered for purposes of monitoring Program compliance. Subrecipient shall provide the County with information and dates, in sufficient detail, that indicate the use of the funds for the Program and the impact and outcome of the services provided as specified in this Agreement. Failure to submit proper documentation including, but not limited to, documentation verifying eligible expenses may result in termination of this Agreement and recoupment of funds provided to Subrecipient.
- 4.2. Subrecipient shall provide to the County reports, on a periodic basis as defined by the County. Such reports shall summarize Subrecipient's receipts and expenditures of the funds provided to Subrecipient under this Agreement as detailed in Exhibit C and specify the Program Metrics and Performance Goals outlined in Exhibit B, attached hereto and incorporated herein. In addition, Subrecipient will furnish to the County, with reasonable promptness, such interim reports or such additional information in connection with the Services, as the County may periodically request. Reporting under the Program is subject to the reporting requirements of subsection (d) of section

603 the Act and Treasury's Compliance and Reporting Guidance, set forth in **Exhibit B**, attached hereto and incorporated herein. Subrecipient shall ensure that any sub award agreement includes metric reporting and monitoring of the sub awardee by the Subrecipient.

## 5. TERMINATION

- 5.1. TERMINATION WITHOUT CAUSE. This Agreement may be terminated by either Party without cause or for convenience at any time by providing at least thirty (30) days written notice to the other Party.
- 5.2. COUNTY'S TERMINATION FOR CAUSE. The failure of Subrecipient to observe and perform the terms, covenants, promises, and agreements on its part to be observed and performed under this Agreement constitutes an "Event of Default" after the passage of any applicable notice and cure period. Subrecipient will have thirty (30) days from the date written notice of default is delivered or mailed to Subrecipient in which to cure the default provided, however, that if an Event of Default is not reasonably capable of being cured within thirty (30) days, Subrecipient shall have such additional time as is reasonably necessary, as determined by the County, so long as Subrecipient has commenced to cure within thirty (30) days and is proceeding diligently to effect a cure. If Subrecipient fails to cure such Event of Default within the applicable cure period, the County may terminate this Agreement for cause, in whole or in part, by giving written notice to Subrecipient of such termination and specifying the effective date thereof. In the event of such termination for cause, Subrecipient shall be compensated for that portion of the Services performed which have been fully and adequately completed and accepted by the County through the effective date of termination. In such case, the County shall have the right to take whatever steps it deems necessary to complete the Program and correct Subrecipient's deficiencies and charge the cost thereof to Subrecipient, which shall be liable for the full cost of the County's corrective action, including reasonable overhead and attorneys' fees. Subrecipient shall include a termination for cause provision in any sub award agreements.
- 5.3. FORCE MAJEURE. In the event that either Party is unable to perform any of its obligations under this Agreement because of natural disaster, actions or decrees of governmental bodies or communications failure not the fault of the affected party (referred to as a "Force Majeure Event"), the Party which has been so affected agrees to give immediate notice to the other Party and agrees to do everything possible to resume performance. Upon receipt of such notice, this Agreement shall be suspended immediately. If the period of nonperformance exceeds ten (10) days from the receipt of notice of the Force Majeure Event, the Party whose ability to perform has not been so affected may terminate this Agreement immediately by giving written notice to the other Party.
- 5.4. FUNDING AVAILABILITY//NON-APPROPRIATION. Funding for this Agreement is subject to availability of funds from the United States Government and appropriation by the County. In the event that no Program Funds or insufficient Program Funds are appropriated and budgeted for payments to be made under this Agreement, then the County shall promptly notify Subrecipient of such occurrence, and this Agreement shall terminate on the earlier of the last day of the month for which sufficient appropriation was made or when the funds appropriated for payment under this Agreement are exhausted.
- 5.5. DELIVERY OF INFORMATION. Subrecipient shall deliver to the County copies of all completed or partially completed information, programs, software (including source code), documentation or data (collectively, the "Documents") developed, created or invented in connection with the Services under this Agreement within fifteen (15) days after this Agreement is terminated or completed. The Subrecipient shall be entitled to receive just and equitable compensation for any authorized work which has been satisfactorily completed as of the termination date. Any advanced

funds not yet spent for authorized work by Subrecipient shall be promptly returned to the County within fifteen (15) days of termination.

## 6. NOTICES

All notices shall be delivered in writing and shall be communicated by electronic mail, U.S First Class Mail, fax or overnight courier to the Parties hereto at the addresses set forth below or at such other address as either Party may designate by written notice to the other:

To Subrecipient:

Brian D. Mitchell  
Village Administrator  
One Asselborn Way  
Glenwood, IL 60425

To Cook County:

Jennifer "Sis" Killen, P.E., PTOE  
Superintendent  
County of Cook, Illinois  
69 W. Washington Street, 24th Floor  
Chicago, IL 60602

Either Party may designate a different address by giving the other Party ten (10) days written notice.

## 7. INDEMNIFICATION

7.1. SUBRECIPIENT SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS THE COUNTY ITS OFFICERS, DIRECTORS, AGENTS, EMPLOYEES, SUCCESSORS AND ASSIGNS ("INDEMNIFIED COUNTY PARTIES") FROM AND AGAINST ALL CLAIMS AND LIABILITY DUE TO THE ACTIVITIES OF SUBRECIPIENT OR ANOTHER ENTITY OVER WHICH SUBRECIPIENT EXERCISES CONTROL, PERFORMED UNDER THIS AGREEMENT AND WHICH RESULT FROM ANY NEGLIGENT ACT, ERROR, OR OMISSION; INTENTIONAL TORT; INTELLECTUAL PROPERTY INFRINGEMENT; OR FAILURE TO PAY A SUBCONTRACTOR; COMMITTED BY SUBRECIPIENT OR ANOTHER ENTITY OVER WHICH SUBRECIPIENT EXERCISES CONTROL.

7.2. SUBRECIPIENT SHALL ALSO INDEMNIFY, DEFEND, AND HOLD HARMLESS THE COUNTY AND INDEMNIFIED COUNTY PARTIES FROM AND AGAINST ANY AND ALL EXPENSES, INCLUDING REASONABLE ATTORNEYS' FEES WHICH MIGHT BE INCURRED BY THE COUNTY, IN LITIGATION OR OTHERWISE RESISTING SAID CLAIMS OR LIABILITIES WHICH MIGHT BE IMPOSED ON THE COUNTY AS THE RESULT OF SUCH ACTIVITIES BY SUBRECIPIENT OR ANOTHER ENTITY OVER WHICH SUBRECIPIENT EXERCISES CONTROL.

## 8. GOVERNING LAW AND VENUES

This Agreement shall be governed by and construed under the laws of the State of Illinois. Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid under applicable law. Any claim, suit, action, or proceeding brought in connection with this Agreement shall be in the Circuit Court of Cook County and each party hereby irrevocably consents to the personal

and subject matter jurisdiction of such court and waives any claim that such court does not constitute a convenient and appropriate venue for such claims, suits, actions or proceedings.

## **9. SEVERABILITY**

In the event that any provision or clause of this Agreement conflicts with applicable law, such conflict shall not affect other provisions which can be given effect without the conflicting provision. To this end the provisions of this Agreement are declared to be severable.

## **10. COMPLIANCE WITH LAWS (Subrecipient shall ensure that the following provisions are applied to any sub awardee of the Subrecipient in any applicable sub award or contract,)**

10.1. COMPLIANCE WITH STATE AND LOCAL REQUIREMENTS. Subrecipient acknowledges that this Agreement is governed under Illinois law and that the Subrecipient shall comply with all applicable state and local orders, laws, regulations, rules, policies and certifications governing any activities undertaken during the performance of this Agreement, including but not limited to any compliance with prevailing wage laws. Any Subrecipient that is a not-for-profit organization must be registered with the Illinois Secretary of State to transact business in Illinois.

10.2. COMPLIANCE WITH FEDERAL REQUIREMENTS. Subrecipient understands that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act. The Agreement further requires compliance with certain provisions of Title 2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Subrecipient agrees to comply with all applicable provisions of Title 2 CFR Part 200 and all other applicable Federal laws, regulations, executive orders, Treasury policies, procedures, and directives, as well as state and local laws, regulations, and policies governing the funds provided under this Agreement. Note that subrecipients should refer to the Uniform Guidance for the most current information on applicable federal regulations referenced in this agreement. Subrecipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available. With respect to any conflict between such federal requirements and the terms of this Agreement and/or the provisions of state law and except as otherwise required under Federal law or regulation, the more stringent requirement shall control.

Subcontracts, if any, shall contain a provision making them subject to all of the provisions stipulated in this Agreement, including but not limited to 2 CFR 200.303, 2 CFR 200.331-333, 2 CFR Part 200, Subpart E, and 2 CFR Part 200 Subpart F.

During the performance of this Agreement, Subrecipient shall comply with all applicable federal laws and regulations including, but not limited to the following:

### 10.2.1. COST PRINCIPLES

Subrecipients should follow allowable cost guidance detailed in the federal regulations in 2 CFR Part 200, Subpart E. Subrecipients are responsible for effective management and administration of funds. Subrecipients should have strong internal controls and effective financial monitoring in place

in order to ensure compliance with the allowable costs. Allowable cost federal regulations which apply to ARPA include, but are not limited to:

- Program funds may be used for a “reasonably proportionate” share of the costs required for federal single audits performed in accordance with the Uniform Guidance, 2 CFR Part 200, Subpart F.
- Administrative costs - both direct and indirect - associated with program implementation are permitted. Pursuant to the SLFRF Award Terms and Conditions, recipients are permitted to charge both direct and indirect costs to their SLFRF award as administrative costs as long as they are accorded consistent treatment per 2 CFR 200.403 See Uniform Guidance, 2 CFR 200.412-200.414 for additional details.
- Per 2 CFR 200.303(a), the subrecipient must establish and maintain effective internal control over the award that provides reasonable assurance that the subrecipient is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with guidance in “Standards for Internal Control in the Federal Government” issued by the Comptroller General of the United States or the “Internal Control Integrated Framework”, issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- The subrecipient management policies must consider the types of fraud that can occur within the entity to provide a basis for identifying fraud risks. Types of fraud, as defined by COSO, are as follows:
  - Fraudulent financial reporting - Intentional misstatements or omissions of amounts or disclosures in financial statements to deceive financial statement users. This could include intentional alteration of accounting records, misrepresentation of transactions, or intentional misapplication of accounting principles.
  - Misappropriation of assets - Theft of an entity’s assets. This could include theft of property, embezzlement of receipts, or fraudulent payments.
  - Corruption - Bribery and other illegal act

In addition to fraud, the subrecipient must consider other forms of misconduct that can occur, such as waste and abuse. Waste is the act of using or expending resources carelessly, extravagantly, or to no purpose. Abuse involves behavior that is deficient or improper when compared with behavior that a prudent person would consider reasonable and necessary operational practice given the facts and circumstances. This includes the misuse of authority or position for personal gain or for the benefit of another. Waste and abuse do not necessarily involve fraud or illegal acts.

#### 10.2.2. CASH MANAGEMENT

SLFRF payments made to Subrecipient are not subject to the requirements of the Cash Management Improvement Act and Treasury’s implementing regulations at 31 CFR part 205 or 2 CFR 200.305(b)(8)-(9). Recipients can place funds in interest-bearing accounts, do not need to remit interest to Treasury, and are not limited to using that interest for eligible uses under the Program award.

#### 10.2.3. AUDIT REQUIREMENTS

Subrecipient will be subject to a single audit pursuant to 2 CFR 200.501(a) if Subrecipient expends \$750,000 or more in Federal awards during their fiscal year.

If subject to the single audit, the Subrecipient must:

- Procure or otherwise arrange for the audit required by this part in accordance with 2 CFR 200.509, and ensure it is properly performed and submitted when due in accordance with 2 CFR 200.512.
- Prepare appropriate financial statements, including the schedule of expenditures of Federal awards in accordance with 2 CFR 200.510.
- Promptly follow up and take corrective action on audit findings, including preparation of a summary schedule of prior audit findings and a corrective action plan in accordance with 2 CFR 200.511(b) and (c), respectively.
- Provide the auditor with access to personnel, accounts, books, records, supporting documentation, and other information as needed for the auditor to perform the audit required by this part.

#### 10.2.4. EQUIPMENT AND REAL PROPERTY MANAGEMENT

Any purchase of equipment or real property with SLFRF funds must be consistent with the Uniform Guidance at 2 CFR Part 200, Subpart D. Equipment and real property acquired under this program must be used for the originally authorized purpose. Consistent with 2 CFR 200.311 and 2 CFR 200.313, any equipment or real property acquired using SLFRF funds shall vest in the non-Federal entity. Any acquisition and maintenance of equipment or real property must also be in compliance with relevant laws and regulations.

#### 10.2.5. MANDATORY DISCLOSURES

In accordance with 2 CFR 200.113, the non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the County all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award including the term and condition outlined in appendix XII to this part are required to report certain civil, criminal, or administrative proceedings to SAM (currently FAPIIS). Failure to make required disclosures can result in any of the remedies described in 2 CFR 200.339.

#### 10.2.6. NON-DISCRIMINATION

Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following: (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance; (b) The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance; (d) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and (e) Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under

programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

Projects funded with SLRFR should advance shared interests and promote equitable delivery of government benefits and opportunities to underserved communities, as outlined in Executive Order 13985, On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government.

10.2.7. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of the Development Agreement, Subrecipient will be required to comply with Executive Order 11246, "Equal Employment Opportunity," as amended by EO 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

10.2.8. COPELAND ANTI-KICKBACK ACT

Subrecipient shall comply with 18 U.S.C. §874, 40 U.S.C. §3145, and the requirements of 29 CFR Part 3 as may be applicable, which are incorporated by reference into this contract.

10.2.9. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT.

(a) Overtime requirements: No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(b) Violation; liability for unpaid wages; liquidated damages: In the event of any violation of the clause set forth in paragraph 10.2.9(a) of this section, the Subrecipient, its contractor(s) or any subcontractor(s) responsible therefor shall be liable for the unpaid wages. In addition, any Subrecipient, and its subcontractor(s) shall be liable to the United States, for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth herein.

(c) Withholding for unpaid wages and liquidated damages: The County shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Subrecipient or its subcontractor(s) under any such contract or any other federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such Selected Respondent(s), contractor(s) or subcontractor(s) for unpaid wages and liquidated damages as provided herein.

(d) Subcontracts: The Subrecipients or its subcontractor(s) shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of 29 CFR 5.5, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The Subrecipient shall be responsible for compliance by any contractor or subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of 29 CFR §5.5. 6) Clean Air Act and Federal Water Pollution Control Act. The Subrecipient agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. §7401 et seq.

#### 10.2.10. DEBARMENT & SUSPENSION

This award is a covered transaction for purposes of 2 CFR Part 180 and 2 CFR Part 3000. As such, the Subrecipient is required to verify that none of its subrecipients or subcontractors (defined at 2 CFR §180.995) or its affiliates (defined at 2 CFR §180.905) are excluded (defined at 2 CFR §180.940) or disqualified (defined at 2 CFR §180.935). Subrecipient must comply with 2 CFR Part 180, subpart C and 2 CFR Part 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. This certification is a material representation of fact relied upon by the County. If it is later determined that the Subrecipient did not comply with 2 CFR Part 180, subpart C and 2 CFR Part 3000, subpart C, in addition to remedies available to the County, the federal government may pursue available remedies, including but not limited to, suspension and/or debarment. The Subrecipient agrees to comply with the requirements of 2 CFR Part 180, subpart C and 2 CFR Part 3000, subpart C, throughout the period of any contract that may arise from this Agreement.

#### 10.2.11. BYRD ANTI-LOBBYING AMENDMENT.

Subrecipient certifies that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. §1352. Subrecipients shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certifications to the awarding agency. If the Agreement exceeds \$100,000, the Subrecipient must certify compliance with the Byrd Anti-Lobbying Amendment. See, **Exhibit F**, Certification Regarding Lobbying.

#### 10.2.12. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR ACTS.

Subrecipient and any subcontractors must comply with 31 U.S.C. Chapter 38, Administrative Remedies for False Claims and Statements, which shall apply to the activities and actions of Subrecipient and subcontractors pertaining to any matter resulting from a contract.

#### 10.2.13. CONFLICTS OF INTEREST.

Subrecipient must disclose in writing to Treasury or the pass through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

#### 10.2.14. TRANSPARENCY ACT.

Reporting Subaward and Executive Compensation Information in compliance with 2 CFR Part 170.

#### 10.2.15. PUBLICATIONS.

Any publication produced with funds from this award must also display the following language:  
“This project is being supported, in whole or in part, by federal award number Assistance Listing Number (ALN – formerly known as the CFDA) 21.027 awarded to Cook County by the U.S. Department of the Treasury

#### 10.2.16. INCREASING SEAT BELT USE IN THE UNITED STATES.

Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Subrecipient is encouraged to adopt and enforce on-the-job seat belt policies and programs for your employees when operating company-owned, rented or personally owned vehicles.

10.2.17. REDUCING TEXT MESSAGING WHILE DRIVING.

Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Subrecipient is encouraged to adopt and enforce policies that ban text messaging while driving and establish workplace safety policies to decrease accidents caused by distracted drivers.

10.2.18. UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITIONS ACT.

Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulating apply to this Agreement, where applicable.

10.2.19. DISCLAIMER

The United States expressly disclaims any and all responsibility or liability to Subrecipient or third persons for the actions of Subrecipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of the federal award or any other losses resulting in any way from the performance of the federal award

or any contract, or subcontract under this award. By accepting this Agreement from the County, the Subrecipient does not in any way establish an agency relationship between the United States and Subrecipient.

10.2.20. CODE OF CONDUCT 2 CFR 200.318(c)(1).

The non-Federal entity (Subrecipient) must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts or subawards. However, non-Federal entities may set standards for situations in which the financial interest is not substantial, or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity. If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

**11. PROCUREMENT STANDARDS (Subrecipients shall ensure that the following provisions are applied to any sub awardee of the Subrecipient in any applicable sub award or contract,)**

Subrecipients are responsible for ensuring any procurement of goods or services using Program Funds is consistent with the procurement standards set forth in the Uniform Guidance at 2 CFR 200.317 through 2 CFR 200.327, as applicable. Subrecipient must have documented procurement procedures, consistent with State, local, and tribal laws and regulations and the standards of the federal Uniform Guidance, for the acquisition of property or services required under a Federal award or subaward.

**METHODS OF PROCUREMENT**

When the value of the procurement for property or services under a Federal award does not exceed the simplified acquisition threshold (SAT), as defined in 2 CFR 200.1, or a lower threshold established by Subrecipient, formal procurement methods are not required. The non-Federal entity may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:

**Informal Procurement Methods**

- Micro-purchases - The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold as defined in 2 CFR 200.1.
- Small Purchases - The acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources as determined appropriate by the non-Federal entity.

**Formal Procurement Methods**

When the value of the procurement for property or services under a Federal financial assistance award exceeds the SAT, or a lower threshold established by Subrecipient, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement can be used in accordance with 2 CFR 200.319.

The following formal methods of procurement are used for procurement of property or services above the simplified acquisition threshold or a value below the simplified acquisition threshold the non-Federal entity determines to be appropriate:

- Sealed Bids - A procurement method in which bids are publicly solicited and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bids method is the preferred method for procuring construction, if the appropriate conditions are present (see 2 CFR 200.320(b)(1)(i)).
- Proposals - A procurement method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids.

**Competition**

The Uniform Guidance requires all procurement transactions for property or services to be conducted in a manner providing full and open competition, consistent with standards outlined in

2 CFR 200.320. Non-competitive procurements are allowed only in circumstances where at least one of the following conditions is true:

- The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (see 2 CFR 200.320(a)(1) for more detail);
- The item is available only from a single source;
- The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;
- The Federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the Subrecipient; or
- After solicitation of a number of sources, competition is determined inadequate.

Subrecipient is required to have an infrastructure for competitive bidding and contractor oversight, including maintaining written standards of conduct and prohibitions on dealing with suspended or debarred parties.

## **12. PERSONALLY IDENTIFIABLE INFORMATION**

Subrecipient and any of the Subrecipient's sub awardees must comply with 2 CFR 200.303(e) and take reasonable measures to safeguard protected personally identifiable information, as defined in 2 CFR 200.82, and other information the County designates as sensitive or consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality including but not limited to compliance with the Illinois Personal Information Protection Act and other data privacy laws. See Exhibit E for additional guidelines and requirements regarding data privacy.

## **13. WORKERS' COMPENSATION**

Subrecipient shall provide Workers' Compensation Insurance coverage for all of its employees involved in the performance of this Agreement

## **14. AMENDMENTS**

This Agreement may be amended at any time only by a written instrument signed by both Parties. Such amendments shall not invalidate this Agreement, nor relieve or release either Party from its obligations under this Agreement. Cook County may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Parties.

## **15. INSURANCE**

Subrecipient shall provide and maintain, at Subrecipient's own expense, during the term of this Agreement and any time period following expiration if Subrecipient is required to return and perform any of the Services or Additional Services under this Agreement, sufficient insurance coverage to protect any funds provided to Subrecipient under this Agreement from loss due to theft, fraud and/or undue physical damage. Subrecipients that are self-insured shall maintain excess coverage over and above its self-insured retention limits.

**16. CONFLICT OF INTEREST**

Subrecipient warrants and represents to the County that it does not have nor shall it knowingly acquire any interest that would conflict in any manner with the performance of its obligations under this Agreement. Furthermore, Subrecipient warrants that no company or person, other than a bona fide employee, has been employed to solicit or secure this Agreement with the County, and that Subrecipient has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this provision, the County shall have the right to terminate this Agreement without liability.

**17. COUNTERPARTS**

This Agreement may be executed in counterparts, each of which shall be deemed an original.

**18. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the Parties and cannot be modified or amended except by mutual written agreement of both Parties.

**19. SEPARATE ENTITIES**

It is understood and agreed that nothing contained herein is intended or should be construed as in any way affecting the status of the Parties as separate, independent and distinct entities under Illinois or any other law. It is further understood and agreed that nothing herein is intended or should be construed as in any way creating or establishing the relationship of co-partners or joint ventures between the Parties hereto, or as constituting the Parties as representatives of each other for any purpose.

**20. NON-LIABILITY OF PUBLIC OFFICIALS**

No official, employee or agent of the County shall be charged personally by the Subrecipient or by an assignee or subcontractor with any liability or expenses of defense or be held personally liable under any term or provision of this Amendment, because of such County's execution of this Amendment or enforcement of the provisions herein.

**21. INTERPRETATION**

Any headings of this Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of any gender shall be deemed and construed to include correlative words of the other genders. Words importing the singular number shall include the plural number and vice versa, unless the context shall otherwise indicate. All references to any person or entity shall be deemed to include any person or entity succeeding to the rights duties, and obligations of such persons or entities in accordance with the terms and conditions of this Agreement.

**22. WAIVER**

Whenever, under this Agreement, a Party, by a proper authority, waives another Party's performance in any respect or waives a requirement or condition of another Party's performance, the waiver so granted, whether express or implied, shall only apply to the particular instance and shall not be deemed a waiver forever or for subsequent instances of the performance, requirement or condition. No such

waiver shall be construed as a modification of this Agreement regardless of the number of times a party may have waived the performance, requirement or condition.

### **23. EXHIBITS**

All Exhibits to this Agreement are incorporated as if set out fully. In the event of any inconsistencies or conflict between the language of this Agreement and the Exhibits, the language of the Exhibits shall control, but only to the extent of the conflict or inconsistency.

This Agreement contains the following attachments:

Exhibit A – Scope of Work/Technical Specifications

Exhibit B – Program Reporting Requirements

Exhibit C – Monitoring and Fiscal Reporting

Exhibit D – Request for Advance of Grant Funds

Exhibit E – Data Privacy Guidelines and Requirements

Exhibit F – Certification Regarding Lobbying

### **24. SIGNATURE AUTHORITY**

A duly authorized agent for the Subrecipient is required to sign this Agreement on behalf of the Subrecipient. If this Agreement is signed by a designee, a duly authenticated delegation of authority evidencing the signer's authority to execute the agreement for and on behalf of the Subrecipient must be attached to the Agreement for review by Cook County.

*(Remainder of Page Intentionally Left Blank)*

**IN WITNESS WHEREOF**, the Parties hereto have caused their duly authorized representatives to execute this Agreement on the dates hereafter set forth.

**VILLAGE OF GLENWOOD**

By: \_\_\_\_\_  
Brian D. Mitchell  
Village Administrator

Date: \_\_\_\_\_

**COUNTY OF COOK, ILLINOIS**

By: \_\_\_\_\_  
Jennifer "Sis" Killen, P.E., PTOE  
Superintendent

Date: \_\_\_\_\_

**EXHIBIT A**  
**SCOPE OF WORK**

A. PROGRAM DESCRIPTION AND OBJECTIVES

Background

Flood mitigation has been a significant focus for regional planning organizations in Cook County, but there continues to be barriers to the development and implementation of proposed projects. The causes and potential solutions for flooding are not always obvious. A lack of municipal expertise and capacity with respect to project identification, securing funding, and awarding and administering engineering and construction contracts can impede project progress. The ongoing maintenance and operational needs of stormwater infrastructure, coupled with the multijurisdictional nature of flooding issues also presents a hurdle for some municipalities. Climate change will only exacerbate flooding problems across the County as the intensity and frequency of large storm events increases. This is especially true in communities with historic disinvestment, which were disproportionately impacted by COVID19.

Approach:

This program seeks to provide additional funding to expand the reach of MWRD's existing stormwater management program. The use of County funds will build resiliency to climate events within more Cook County communities.

Types of Assistance:

Types of assistance will include financial assistance for implementing stormwater management projects from Cook County to VILLAGE OF GLENWOOD.

B. ROLES AND RESPONSIBILITIES

The Bureau of Administration by the direction of the DOTH will provide the program guidelines and funding to VILLAGE OF GLENWOOD to administer the implementation of a stormwater management project.

**VILLAGE OF GLENWOOD Staff**

The VILLAGE OF GLENWOOD's Public Works Department will provide project management, administration, and coordination with local stakeholders of the project identified to be overseen by VILLAGE OF GLENWOOD.

As the award subrecipient, VILLAGE OF GLENWOOD staff will:

- Manage and implement the selected project
  - Including studies, design engineering, and/or construction of the project
- Collect and provide data/metrics needed for upward reporting
- Updating reporting metrics on required timeline

- Meet with Cook County staff to ensure progress and compliance with ARPA guidelines
  - Including submission of required reports
- Reviewing and processing invoices, and submitting reimbursement requests

**Cook County Staff**

As the award recipient, the DOTH staff will include:

Program Lead and other Cook County Staff:

- Data reporting for certain denoted metrics
- Monitoring and oversight of subrecipient/program
- Submit reporting to Treasury
- Processing reimbursement requests
- Budget funds for program
- Regular check ins with the subrecipient to ensure progress and compliance

**C. ADMINISTRATOR**

As a subrecipient, the VILLAGE OF GLENWOOD is responsible for program administration, data collection, monitoring, and reporting in accordance to ARPA and Cook County guidelines. The Party will utilize funds to administer professional services and/or construction contracts to implement the project.

**D. SELECTED PROJECT AND AWARD AMOUNT**

<b>Project Name</b>	<b>Location</b>	<b>Project Phase</b>	<b>Amount</b>
Brookwood Point Subdivision Outfall	VILLAGE OF GLENWOOD	Design Engineering	\$75,000

Upgrade outflow to creek in Forest Preserve to address upstream flooding within Brookwood Point Subdivision.

**E. WORKPLAN**

1. Project Implementation by VILLAGE OF GLENWOOD (February 2024 – November 2026\*)
  - a. Design engineering will be performed
2. Administration and compliance monitoring (February 2024 – November 2026)
  - a. Program administration and compliance monitoring will be performed by County and VILLAGE OF GLENWOOD staff throughout the life of the program.

\*All funds must be obligated by December 2024.

**F. BUDGET**

Issuance of Funding and Payment terms:

Cook County will provide VILLAGE OF GLENWOOD with reimbursements totaling up to \$75,000 of ARPA funds for services rendered through Fiscal Year 2026.

The approved budget for this project can be found below. This budget is liable to change based on project schedule.

Budget Category	2022	2023	2024	2025	2026	Total
Personnel	\$	\$	\$	\$	\$	\$
Administrative Costs	\$	\$	\$	\$	\$	\$
Supplies and Materials	\$	\$	\$	\$	\$	\$
Direct Programming Costs	\$	\$	\$	\$	\$	\$
Maintenance	\$	\$	\$	\$	\$	\$
Rental and Leasing	\$	\$	\$	\$	\$	\$
Contractual Services	\$	\$	\$75,000	\$	\$	\$
Capital Improvements and Construction	\$	\$	\$	\$	\$	\$
Other Costs	\$	\$	\$	\$	\$	\$
Indirect Costs	\$	\$	\$	\$	\$	\$
Total Cost	\$0	\$0	\$75,000	\$0	\$0	\$0

**G. MARKETING AND COMMUNICATION**

Subrecipient must acknowledge Cook County when describing projects or programs funded in whole or in part with Cook County funds. Subrecipient and any additional recipients shall promote the Program to participants within Cook County. Flyer, advertisement, press release, and other templates will be approved by the County before publication; the Subrecipient may draw from that approved language for additional communications as needed. The rights and obligations of Subrecipient to design and market the Program are not exclusive, and Cook County may advertise and promote the Program, at its sole cost, as it deems necessary or desirable. Cook County achieves its mission through partnerships with states, local governments, community organizations, and others. Communicating the role of Cook County support increases public understanding of how we work with community partners to achieve our mission to lead and promote equitable economic growth and community development. As such, we require Subrecipients to track and report on marketing and outreach activities. Reporting should include types of engagement and tactics used to share information about the programs.

Any publication produced with funds from this award must also display the following language: “This project is being supported, in whole or in part, by federal award number ALN 21.027 awarded to Cook County by the U.S. Department of the Treasury.

**EXHIBIT B**

**PROGRAM REPORTING REQUIREMENTS**

**Subrecipients shall include applicable program reporting requirements in any sub award agreement**

**A. U.S. TREASURY REPORTING REQUIREMENTS**

ARPA fund recipients are required to track specific performance indicators and programmatic data in order to comply with Program award reporting requirements, including a quarterly “Project and Expenditure” report, and an annual “Recovery Plan Performance Report.” VILLAGE OF GLENWOOD permits the County and auditors to have access to its records and financial statements as necessary for meeting federal requirements. Funding expenditure records must also be kept for five years after all funds have been expended or returned to Treasury.

Each SLFRF project must be aligned to a single Treasury Expenditure Category, as identified by Cook County, and will require specific reporting data based on that category.

Type	Metric	Collection Timeframe	Data Type	Data Owner	Additional Context
Treasury-required	Describe the approach, goals, and type of project. Given the broad eligible uses of funds and the specific needs of the jurisdiction, please also explain how the funds would support the communities, populations, or individuals in your jurisdiction.	Annual	Text	DOTH	No action required
Treasury-required	Funding used for planning and design in community areas specified in the proposal	Quarterly	Numeric	Subrecipient	Can indicate “0” if no expenditures are made for that quarter
Treasury-required	Funding used for equipment and equipment installation in community areas specified in the proposal	Quarterly	Numeric	Subrecipient	Can indicate “0” since not applicable
Treasury-required	Funding used for community outreach in community areas specified in the proposal	Quarterly	Numeric	Subrecipient	Can indicate “0” since not applicable

Treasury-required	Projected/actual construction start date (month/year)	Quarterly	Text	Subrecipient	Collect per project and as reporting tool is flushed out, a determination will need to be made on if reporting will be aggregated or per project
Treasury-required	Projected/actual initiation of operations date (month/year)	Quarterly	Text	Subrecipient	Collect per project and as reporting tool is flushed out, a determination will need to be made on if reporting will be aggregated or per project. Can use projected construction completion date.
Treasury-required	Location	Quarterly	Text	Subrecipient	Can indicate "0" if no progress is made for that quarter.
Treasury-required	Technology to be deployed	Quarterly	Text	Subrecipient	Can indicate "0" since not applicable
Treasury-required	National Pollutant Discharge Elimination System (NPDES) Permit Number	Quarterly	Numeric	Subrecipient	Can indicate "0" if no progress is made for that quarter. Otherwise, provide MS4 NPDES number for projects where applicable.
Treasury-required	Public Water System (PWS) ID number	Quarterly	Numeric	Subrecipient	Can indicate "0" since not applicable
Treasury-required	Median Household Income of service area	Quarterly	Numeric	Subrecipient	Use most recent Median Household Income for Cook County ( <a href="https://data.census.gov/cedsci/table?t=Income%20and%20Poverty&amp;g=0500000US17031&amp;y=2020">https://data.census.gov/cedsci/table?t=Income%20and%20Poverty&amp;g=0500000US17031&amp;y=2020</a> )

Treasury-required	Lowest Quintile Income of the service area	Quarterly	Numeric	Subrecipient	Use most recent Lowest Quintile Income for Cook County ( <a href="https://data.census.gov/cedsci/table?q=B19081%3A%20MEAN%20HOUSEHOLD%20INCOME%20OF%20QUINTILES&amp;t=Income%20and%20Poverty&amp;g=0500000US17031&amp;y=2020&amp;tid=ACSDT5Y2020.B19081">https://data.census.gov/cedsci/table?q=B19081%3A%20MEAN%20HOUSEHOLD%20INCOME%20OF%20QUINTILES&amp;t=Income%20and%20Poverty&amp;g=0500000US17031&amp;y=2020&amp;tid=ACSDT5Y2020.B19081</a> )
Treasury-required	Describe workforce practices on any infrastructure projects being pursued (EC 5). How are projects using strong labor standards to promote effective and efficient delivery of high-quality infrastructure projects while also supporting the economic recovery through strong employment opportunities for workers? For example, report whether any of the following practices are being utilized: project labor agreements, community benefits agreements, prevailing wage requirements, and local hiring.	Annual	Text	Subrecipient	If Subrecipient contracts include MPLAs and/or prevailing wage requirements, this should be stated in the reporting.
Treasury-required	<b>Labor Continuity:</b> # of employees of contractors and sub-contractors working on the project	Annual	Numeric	Subrecipient	This applies to both professional services and construction contracts.

Treasury- required	<b>Labor Continuity:</b> # of employees on the project hired directly and hired through a third party	Annual	Numeric	Subrecipient	Can indicate "0" since not applicable.
Treasury- required	<b>Labor Continuity:</b> Wages and benefits of workers on the project by classification and whether those wages are at rates less than those prevailing	Annual	Text	Subrecipient	Applies to construction contracts only, not professional services.
					<b>General note:</b> Depending upon the reporting tool, instead of "0" for metrics that are not applicable or where no progress has been made during the reporting period, this may instead be represented by "Not applicable" or something similar

**B. PERFORMANCE METRICS**

To determine whether the Party is meeting performance expectations, the County has set and will monitor performance goals, indicators, targets, and baseline data. The VILLAGE OF GLENWOOD is responsible for tracking their progress against these metrics and providing regular updates to the County on their status.

Type	Metric	Collection Timeframe	Data Type	Data Owner	Additional Context
Program-specific	# of projects designed	Monthly	Numeric	Subrecipient	Can indicate "0" if no progress is made for that month.
Program-specific	# of projects constructed	Monthly	Numeric	Subrecipient	Can indicate "0" if no progress is made for that month.
Program-specific	# of completed stormwater management projects in underserved areas prone to flooding	Monthly	Numeric	Subrecipient	"Underserved areas" are CMAP cohorts 3 & 4. Can indicate "0" if no progress is made for that month.
Program-specific	# of vendors with offices in Cook County providing goods or services and corresponding dollar amounts	Monthly	Numeric	Subrecipient	To be reported in the aggregate, but should be tracked by project. Can indicate "0" if no progress is made for that month.
Program-specific	# of residents impacted by projects	Annual	Numeric	Subrecipient	Numbers should be reported based on construction projects completed in the reporting year. "# of residents impacted by projects" to be estimated using geographic area. Number of residents impacted could consider impassable roadways. Can indicate "0" if no progress is made for that year.

					<b>General note: Depending upon the reporting tool, instead of "0" for metrics that are not applicable or where no progress has been made during the reporting period, this may instead be represented by "Not applicable" or something similar</b>
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**EXHIBIT C**  
**MONITORING AND FISCAL REPORTING**

**Subrecipients shall include applicable monitoring and fiscal reporting requirements in any sub award agreement**

Given the nature of the ARPA Program and the imperative to get assistance to County residents who are in need, significant monitoring and compliance controls have been built into the front-end management of the program to ensure financial integrity and accuracy. Embedded monitoring and compliance measures include but are not limited to:

- Establishing performance metrics and standardizing administrative reporting
- Establishing a clear program governance
- Managing and overseeing program cash flow
- Regular review and monitoring of expenditures to ensure compliance with Treasury parameters

In order to help ensure that Treasury Guidance and DOTH policy are being followed, DOTH will receive regular reporting from VILLAGE OF GLENWOOD (See Exhibit B for details). In addition, reviews of the Program will be performed, and regular contact with VILLAGE OF GLENWOOD will be maintained to both maximize the Program's coordination and adhere to federal guidelines.

The federal Uniform Guidance, 2 CFR 200.332(d), requires that pass-through entities "monitor the activities of the subrecipient as necessary to ensure that the subaward is used for authorized purposes, in compliance with federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals are achieved." As a direct recipient of federal funds for State and Local Fiscal Recovery, and as a pass-through entity providing federal funding to Subrecipients delivering the program, DOTH, as authorized by Cook County, is responsible for monitoring its subrecipients and their use of federal funds in a manner that conforms to ARPA spending rules.

- **RESPONSIBILITY**

DOTH or their designee will be responsible for arranging monitoring and compliance activities for the Stormwater Management Project Implementation Program. The Bureau of Administration will also conduct a formal review to satisfy County requirements and ensure compliance is being maintained.

- **FREQUENCY**

Monitoring the VILLAGE OF GLENWOOD and their activities shall be conducted at the discretion of DOTH. At a minimum, DOTH will perform periodic compliance monitoring reviews of VILLAGE OF GLENWOOD's activities. DOTH's designated representative can choose to perform sporadic monitoring if they deem it necessary, and can use the meetings for financial, programmatic or compliance review purposes. Irrespective of DOTH's official monitoring review, DOTH will supplement the basic monitoring activities with the monthly reporting requirements from VILLAGE OF GLENWOOD.

- **OBJECTIVE AND SCOPE**

DOTH will monitor the activities of VILLAGE OF GLENWOOD as necessary to ensure that the subaward is used for authorized purposes, in compliance with Federal statutes, regulations, and the

terms and conditions of the subaward; and that subaward performance goals are achieved. Pursuant to 2 CFR 200.332(d), the scope of monitoring of a subrecipient must include, but is not limited to:

1. Reviewing financial and performance reports
2. Following-up and ensuring that the subrecipient takes timely and appropriate action on all deficiencies pertaining to the Federal award provided to the VILLAGE OF GLENWOOD from DOTH detected through audits, on-site reviews, and written confirmation from VILLAGE OF GLENWOOD, highlighting the status of actions planned or taken to address Single Audit findings related to the particular subaward.
3. Issuing a management decision for applicable audit findings pertaining only to the Federal award provided to the VILLAGE OF GLENWOOD from DOTH as required by 2 CFR 200.521.
4. Resolving audit findings specifically related to the subaward. DOTH is not responsible for resolving crosscutting findings. If VILLAGE OF GLENWOOD has a current Single Audit report posted in the Federal Audit Clearinghouse and has not otherwise been excluded from receipt of Federal funding (e.g., has been debarred or suspended), the pass-through entity may rely on the subrecipient's cognizant audit agency or cognizant oversight agency to perform audit follow-up and make management decisions related to cross-cutting findings in accordance with section § 200.513(a)(3)(vii). Such reliance does not eliminate the responsibility of the pass-through entity to issue subawards that conform to agency and award-specific requirements, to manage risk through ongoing subaward monitoring, and to monitor the status of the findings that are specifically related to the subaward.

- METHODS

Cook County may employ, but is not limited to, the following monitoring tools:

Examples:

- *Evaluate the continued viability of project components and offer assistance and/or workout plans when necessary and feasible*
- *Provide VILLAGE OF GLENWOOD with training and technical assistance on program-related matters*
- *Perform on-site reviews of the VILLAGE OF GLENWOOD's program operations;*
- *Review administrative and financial management procedures, internal controls, and make recommendations where needed;*
- *Evaluate the accounting applications including, general ledgers, cash receipts/revenue, cash disbursements/expenses, payroll, financial reporting and property and equipment*

- REMEDIES FOR NONCOMPLIANCE

In the course of monitoring, if Cook County determines that VILLAGE OF GLENWOOD is noncompliant with the federal statutes, regulations, or the terms and conditions of the federal award, or with DOTH policies, DOTH may attempt to resolve issues of non-compliance by taking one or more of the following actions:

1. Recommending corrective actions,
2. Asking VILLAGE OF GLENWOOD to provide a "Corrective Action Plan" (CAP),
3. Providing technical assistance, or

4. Modifying the agreement to include requiring prior approval for certain activities, more frequent communication, or requiring new or additional reporting from VILLAGE OF GLENWOOD.

If Cook County determines that noncompliance cannot be remedied through these means, the County may take one or more of the following actions, subject to the applicable notice and cure periods stipulated in the Agreement:

- Temporarily withholding payments pending correction of the deficiency, or
- Requiring Subrecipient to reimburse costs deemed ineligible by DOTH.

If DOTH suspects instances of fraud or misconduct, or determines that the Subrecipient is unable or unwilling to undertake the corrective actions recommended (subject to Defaults, Remedies, Termination and other legal and equitable rights of the County stipulated in the Intergovernmental Agreements) DOTH may take one or more of the following actions, in consultation with Treasury, which may be dependent on the type of deficiency and the seriousness of the deficiency:

1. Disallow all or part of the cost of the activity or action not in compliance,
2. Wholly or partly suspend or terminate the federal funding,
3. Terminate administrative arrangement with Subrecipient, or
4. Take other remedies that may be legally available.

If DOTH deems the non-compliance event to be severe, they reserve the right to escalate a response to the County's Inspector General or the Office of Human Rights. Allegations of monetary or non-monetary offenses must receive a response within 30 days of the finding(s). Material damages resulting from a breach of contract are immediately recoverable by DOTH.

- EXPENSE TRACKING

As a Subrecipient, VILLAGE OF GLENWOOD will adhere to Cook County's grant policies with respect to the tracking of program expenditures and the transfer of funds. Cook County reserves the right to update and modify the process by which funds are delivered based on the subrecipient's risk profile and demonstrated ability to meet the program's goals, objectives, reporting, and compliance requirements.

Program funds are anticipated to be distributed to subrecipients on a reimbursement basis. The County, at its discretion, may elect to provide a Subrecipient with a portion of their funding as an advance in some cases.

A Subrecipient seeking reimbursement for non-payroll expenses incurred within the administration of the Stormwater Management Project Implementation Program should share the following items at the end of each month with DOTH for each expense item. If a subrecipient has received funding in advance, the Subrecipient shall share this information within one month of the expenditure.

*Table 1. - Expense Documentation Requirements*

<b>Documentation</b>	<b>Purpose</b>	<b>Example (s)</b>
<b>Original Invoice</b>	Proof of purchase	Expense receipt, invoice
<b>Date of Invoice</b>	Incurred during eligible period	Invoice, proof of payment
<b>Expense Description</b>	Eligibility review	Invoice, written description
<b>Vendor</b>	Source of purchase	Invoice, proof of payment
<b>Expense Amount</b>	Total request reimbursement	Total listed on invoice
<b>Proof of Payment</b>	Proof of payment by entity	Bank statement, check statement, general ledger, copy of check
<b>Budget Category</b>	Administrative	Administrative

In addition to an Excel summary of the expenses, all physical copies of monthly invoices should be incorporated into a single PDF document and all corresponding copies of their proof of payment should be incorporated in a separate PDF document. Subrecipients should highlight each expense they are seeking reimbursement for in an easily identifiable manner on the invoice and the proof of payment, respectively (i.e., highlights).

DOTH has the discretion to evaluate expenses and reject those that were incurred outside the eligible period, are not an eligible administrative expense, or that are not clearly connected to the execution of the Stormwater Management Project Implementation Program. Additionally, failure to provide the requisite expense documentation listed in the table above each month (or reasonable alternatives) may inhibit the Subrecipient from receiving reimbursement or may delay reimbursement.

Expenses that prompt a Subrecipient unexpectedly to exceed its projected budget will require an additional written explanation for why the expenses were necessary, how they were related to administering the Stormwater Management Project Implementation Program, and why they were not included in the original budget. DOTH will decide whether to reimburse such an expense.

- PAYROLL TIMEKEEPING

For Payroll reimbursement, VILLAGE OF GLENWOOD is responsible for tracking employees' working hours dedicated to the Stormwater Management Project Implementation Program. VILLAGE OF GLENWOOD will track the hours applied directly to the program and share their payroll reimbursement requests on a monthly basis. The required documentation for each employee is specified below:

- Employee name
- Employee title
- Hourly rate

- d. Number of hours worked, and
- e. Overview/Description of program activities

In addition to a document noting the items listed above, a formal payroll report from a Subrecipient's payroll system must be produced that covers the month duration for which the Subrecipient is seeking reimbursement.

Hours not directed to the Stormwater Management Project Implementation Program should not be included in the reimbursement request. DOTD shall seek repayment for any erroneous reimbursements.

- INVOICE SUBMISSION

The VILLAGE OF GLENWOOD must provide the following information to seek reimbursement for program costs (See the Appendix, Attachment A for Templates):

- Reimbursement Summary Form,
- Reimbursement Certification,
- Personnel Costs Form,
- Other Costs Form, and
- Invoices, receipts, proof of payment, and/or payroll registers.

These expenses (payroll and non-payroll) will be measured against each projected budget and evaluated for eligibility. Any errors will be annotated and returned to VILLAGE OF GLENWOOD for correction prior to reimbursement.


## Attachment A

### Required documents from subrecipients for expense reimbursement

*Sample Reimbursement Summary Form:*

CC ESP-01 10/23

### Expense Summary Report



The following form captures the Subrecipient's prior period's expense incurred details (expense noted in Subrecipient's Rate Agreement). This form must be submitted within 30 days of the month being reported here unless otherwise communicated. The report on Budget Category should align with the regulatory categories agreed upon between the County and the Subrecipient. This report does not absolve the Subrecipient from the requirement to maintain backup documentation (i) Subrecipient must retain and provide the backup documentation for a period consistent with County policy for required audits and the Treasury Memorandum's record retention requirements. Upon County request the Subrecipient agrees to share the backup documentation during the grant and the five subsequent years.

Subrecipient Information				
Project Title:				
Subrecipient Name:		Subrecipient Address:		
Unique Entry ID (Optional ID#s):		Agreement Term:		
Incurrence Period Covered:		Date Submitted:		
Budgetary Category	Approved Budget*	Activity Balance**	Expended Amount~	Residual Balance
Capital Improvements & Con:				
Select				
Select				
Select				
Select				
Select				
Select				
Select				
<b>Totals:</b>				

\*Total Budget: This should equal the same or all subrecipient submitted for this period unless a budget change is agreed upon.  
 \*\*Amount of funds not expended from their approved budget after the report. If this is a suspension action, balance should equal Approved Budget.  
 ~Expended Amount should only be expenditures of their incurrence period covered, not total expenditures to-date. This value should be less than or equal to the Expended Amount.

Advancement Drawdown Details (If Applicable)	
Total Advanced Funds Provided To-Date:	
Total Expenditures Reported To-Date (Inclusive of expenditures in this report):	
Total Outstanding Advance To-Date (Advance Provided minus Expenditures Reported):	

Subrecipient Certification	
I certify that the information contained herein is accurate and complete. All funds were only used in furtherance of this project and in compliance with approved budget, and that all other regulatory requirements have been provided to the County. I also certify that any additional documentation will be provided in the event of a County request.	
Chief Financial Officer (or equivalent) Name:	Date:
Chief Financial Officer Signature:	

County Program Lead Approvals			
Enter Program ID:	Enter Subrecipient's risk level:		Select
Subrecipient Submitted all <input type="checkbox"/> required docs			Select
County Department Name:	County Department ID#:		
Program Lead Name:	Program Lead Signature:	Date Signed:	
Dept. Fiscal Lead:	Dept. Fiscal Lead:	Date Signed:	

\* The following form must be submitted as a package along with the Payment Request and the Financial Review Report.

*Sample Personnel Costs Form:*






**EXHIBIT D**  
**Request for Advance of Grant Funds**

The following form affords organizations in need of an advance of funds to request them from the County to perform program activities. The information should be provided by the subrecipient and shared with the County Program Lead. The information below is required before an advance of funds can be initiated.

*Sample Advance Form:*

CC ARF 01 2022



### Advancement Request Form

This form allows organizations in need to request an advance from the County. The information requested under this header section must be provided. This completed form is required before an advance can be made. Subrecipients must retain and protect the receipt documentation received and proof of payment received against this advance for a period of five (5) years beginning on the conclusion of the grant's subrecipient, consistent with County policy for required audits and the Treasury Memorandum's record retention requirements. Upon County request, the Subrecipient agrees to share its ongoing documentation during the grant and the five subsequent years.

Subrecipient Information			
Project Title:			
Subrecipient Name:	Unique Entity ID*		
Subrecipient Address:	Agreement Term <small>No advance may be made within 2 months of the end of Agreement Term</small>		
Amount Requested			
Amount Requested:			
Basis of Need Explanation			
Subrecipient Certification			
<small>I hereby certify this request is being made with full intent to expend funds consistent with ARF's and County policies and eligibility standards and the approved budget. I certify the funds will only be used for costs applicable to the program for which I am the primary or sole provider (including all staff of the organization I represent). I understand providing false information will subject my organization to a monetary penalty in addition to the above referenced program(s) and that there may be additional penalties, including but not limited to referral to the appropriate law enforcement agencies for filing of false charges. I understand that I will be making a financial statement to the County within the jurisdiction of the Federal agency. I understand and willfully make a financial statement or concealing a material fact could subject me to a fine or imprisonment of up to 5 years or both. I certify I have read Cook County's Policy on Advances, and I understand and accept the risks and responsibilities associated with this advance. Any misuse of funds could result in the termination of the Subrecipient Agreement and will require the organization to refund the County these amounts. Any advance made not requested by Subrecipients shall be presumed to be received by the County. A non-refundable 1% levy of termination.</small>			
Subrecipient Signature			
Chief Financial Officer (or equivalent) Name:		Date:	
Chief Financial Officer Signature:			
For Use by County Departments Only			
Enter Program ID:	Enter Subrecipient's risk level:		Select
Enter Subrecipient's Fiscal Year (FY) allocation:	% of FY allocation this request represents:		
Is amount requested within allowable parameters?	Select	What is the Subrecipient's Supplier Number?	
What number advance is this request?	Date of last advance:		
Aggregate amount of all prior advances:	Did Subrecipient signatory affirm fiscal responsibility?		
Subrecipient complied with expense sharing requirements and conditions prior to this request?			Select
County Department Name:		County Department A:	
Program Lead Name:	Program Lead Signature:		Date Signed:
Dept. Fiscal Lead Name:	Dept. Fiscal Lead Signature:		Date Signed:
For Use by Department of Budget and Management Only			
Budget Director Name:	Budget Dir. Signature:		Date Signed:
<input type="checkbox"/> Approve	Reviewed:		
<input type="checkbox"/> Deny			

**EXHIBIT E**  
**Data Privacy Guidelines and Requirements**

**Subrecipients shall include data privacy guidelines and requirements in any sub award agreement.**

Unauthorized access, use, or disclosure of personally identifiable information (“PII”) can seriously harm both individuals, by contributing to identity theft, blackmail, or embarrassment, and the organization, by reducing public trust in the organization or creating legal liability. PII includes any information that reveals or may reveal an individual’s identity such as: name, social security number, date and place of birth, mother’s maiden name, biometric records, or any other information linked or linkable to an individual, such as medical, educational, financial, and employment information or as otherwise defined in the Illinois Personal Information Privacy Act. The business practices of Cook County and its County Agencies as well as subrecipients must conform to with the necessary data privacy requirements, standards, and operational controls to ensure conformity with legal and regulatory requirements, county ordinances, and business requirements, including:

- Illinois Personal Information Protection Act (815 ILCS 530/)
- Illinois Biometric Information Privacy Act (740 ILCS 14/)
- CJIS—Criminal Justice Information Services Security Policy v5.7
- HIPAA—Health Insurance Portability and Accountability Act (164.308 Administrative Safeguards, 164.312 Technical Safeguards)
- NIST Special Publication 800-53r4 Security and Privacy Controls for Federal Information Systems and Organizations
- NIST Special Publication 800-122 Guide to Protecting the Confidentiality of Personally Identifiable Information
- NIST Special Publication 800-88, Revision 1: Guidelines for Media Sanitization
- 2 CFR § 200.303 - Internal controls.

Subrecipient shall develop and maintain standard operating procedures that meet the following criteria:

- Identify all PII residing within their organization or under the control of their organization through a third party to ensure all PII is protected.
- Document, review, and ensure that there are security measures implemented and maintained to protect data from unauthorized access, acquisition, destruction, use, modification, or disclosure.
- Implement measures to comply with breach notification requirements outlined in the Illinois Personal Information Protection Act.

**A. Fair Information Practices**

Privacy is much broader than just protecting the confidentiality of PII. The protection of PII and the overall privacy of information are concerns both for individuals whose personal information is at stake and for organizations that may be liable or have its reputation damaged should such PII be inappropriately accessed, used, or disclosed. To establish a comprehensive privacy program that addresses the range of privacy issues that Cook County may face, Subrecipient should take steps to establish policies and procedures that address all fair information practices.

- *Collection Limitation*—There should be limits to the collection of personal data by the Subrecipient and any such data should be obtained by lawful and fair means and, where appropriate, with the knowledge or consent of the data subject.
- *Data Quality*—Personal data should be relevant to the purposes for which they are to be used, and, to the extent necessary for those purposes, should be accurate, complete, and kept up to date.
- *Purpose Specification*—The purposes for which personal data are collected by the Subrecipient should be specified not later than at the time of data collection and the subsequent use limited to the fulfillment of those purposes or such others as are not incompatible with those purposes and as are specified on each occasion of change of purpose.
- *Use Limitation*—Personal data should not be disclosed, made available, or otherwise used for purposes other than those specified, except with the consent of the data subject or by the authority of law.
- *Security Safeguards*—Personal data should be protected by the Subrecipient through use of reasonable security safeguards against such risks as loss or unauthorized access, destruction, use, modification, or disclosure of data.
- *Openness*—The Subrecipient shall have a general policy of openness about developments, practices, and policies with respect to personal data. Means should be readily available of establishing the existence and nature of personal data, and the main purposes of their use, as well as the identity and usual residence of the data controller.
- *Individual Participation*—An individual should have the right: (a) to obtain from a data controller, or otherwise, confirmation of whether or not the data controller has data relating to him or her; (b) to have communicated to him or her, data relating to him or her within a reasonable time; at a charge, if any, that is not excessive; in a reasonable manner; and in a form that is readily intelligible to him or her; (c) to be given reasons if a request made under subparagraphs (a) and (b) is denied, and to be able to challenge such denial; and (d) to challenge data relating to him or her and, if the challenge is successful, to have the data erased, rectified, completed, or amended.
- *Accountability*—The Subrecipient shall utilize or name a data controller who will be accountable for complying with measures which give effect to the principles stated above.

## B. Accounting of Disclosures

1. The Subrecipient shall keep an accurate accounting of disclosures of information held in each system of records under its control, including:
  - a. Date, nature, and purpose of each disclosure of a record; and
  - b. Name and address of the person or agency to which the disclosure was made.
2. Subrecipient shall retain the accounting of disclosures for the life of the record and thereafter according to the Agreement record retention requirements; and

3. Subrecipient shall make the accounting of disclosures available to the person named in the record upon request.

#### C. Consent

1. Subrecipient shall provide means, where feasible and appropriate, for individuals to authorize the collection, use, maintaining, and sharing of PII prior to its collection; and
2. Subrecipient shall appropriate means for individuals to understand the consequences of decisions to approve or decline the authorization of the collection, use, dissemination, and retention of PII; and
3. Subrecipient shall obtain consent, where feasible and appropriate, from individuals prior to any new uses or disclosure of previously collected PII; and
4. Subrecipient shall ensure that individuals are aware of and, where feasible, consent to all uses of PII not initially described in the organization's public notice posted on its website or in its policies that was in effect at the time the organization collected the PII.

#### D. Privacy Notice

1. Subrecipient shall provide effective notice to the public and to individuals regarding:
  - a. Its activities that impact privacy, including its collection, use, sharing, safeguarding, maintenance, and disposal of personally identifiable information (PII); and
  - b. Authority for collecting PII; and
  - c. The choices, if any, individuals may have regarding how the organization uses PII and the consequences of exercising or not exercising those choices; and
  - d. The ability to access and have PII amended or corrected if necessary.
2. The Subrecipient shall describe:
  - a. The PII collected and the purpose(s) for which it collects that information; and
  - b. How the Subrecipient uses PII internally; and
  - c. Whether the County Agency shares PII with external entities, the categories of those entities, and the purposes for such sharing; and
  - d. Whether individuals have the ability to consent to specific uses or sharing of PII and how to exercise any such consent; and
  - e. How individuals may obtain access to PII; and how the PII will be protected.
3. The Subrecipient shall revise its public notices to reflect changes in practice or policy that affect PII or changes in its activities that impact privacy, before or as soon as practicable after the change.

#### E. Internal Use

The Subrecipient shall only use PII internally and only for purpose(s) authorized by the Illinois Personal Information Protection Act and the organization's public notices regarding data privacy.

#### F. Information Sharing with Third Parties

1. The Subrecipient may share PII externally, only for the authorized purposes identified in the Illinois Personal Information Protection Act and/or similar requirement compatible with those purposes and specifically enumerate the purposes for which the PII may be used; and
2. The Subrecipient shall monitor, audit, and train its staff on what, if any, PII is authorized to be shared with third parties and on the consequences of unauthorized use or sharing of PII; and
3. The Subrecipient shall evaluate any proposed new instances of PII to be shared with third parties to assess whether sharing is authorized and whether additional public notice concerning data privacy on its website or in its policies is required.

**EXHIBIT F**

**CERTIFICATION REGARDING LOBBYING**

**(This form is required for Subrecipient/Sub award funding of more than \$100,000)**

The undersigned certifies, to the best of their knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Subrecipient certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Ch. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

\_\_\_\_\_ Date: \_\_\_\_\_

Signature of Subrecipient's authorized official

\_\_\_\_\_  
Ronald J. Gardiner

\_\_\_\_\_  
Village President

**VILLAGE OF GLENWOOD**

**COOK COUNTY, ILLINOIS**

**RESOLUTION NO. 2024-001**

**A RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT WITH COOK COUNTY (AMERICAN RECUE PLAN ACT – STATE AND LOCAL FISCAL RECOVERY FUNDS – ASSISTANCE LISTING NUMBER 21.027)**

**ADOPTED BY THE PRESIDENT AND  
BOARD OF TRUSTEES OF THE  
VILLAGE OF GLENWOOD  
THIS 2ND DAY OF JANUARY, 2024**

**VILLAGE OF GLENWOOD**

**RESOLUTION NO. 2024-001**

**A RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT WITH COOK COUNTY (AMERICAN RESCUE PLAN ACT – STATE AND LOCAL FISCAL RECOVERY FUNDS – ASSISTANCE LISTING NUMBER 21.027)**

WHEREAS, Cook County, Illinois has been granted in excess of 1 billion dollars under the American Rescue Plan Act and has allocated approximately \$20,000,000 of these funds for the purpose of administering and implementing stormwater management projects;

WHEREAS, attached as Exhibit A is a Subrecipient Agreement between the Village of Glenwood and Cook County which will provide the Village with funds in the amount of \$75,000.00 for design engineering for the renovation of the Brookwood Point Subdivision stormwater outfall to Thorn Creek;

WHEREAS, the corporate authorities of the Village of Glenwood find and determine that it is in the best interests of the Village and its residents to approve the Subrecipient Agreement attached as Exhibit A to receive funding in the amount of \$75,000.00 for the completion of design engineering for the renovation of the Brookwood Point Subdivision stormwater outfall to Thorn Creek; and

NOW THEREFORE, be it RESOLVED by the President and Board of Trustees of the Village of Glenwood pursuant to its Home Rule powers as follows:

**Section 1. Recitals.**

The foregoing recitals are true, a material part of this Resolution, and are incorporated herein as if they were fully set forth in this section.

**Section 2. Approval of a Subrecipient Agreement.**

The Village herein approves the Subrecipient Agreement with Cook County that is attached as Exhibit A to this resolution and authorizes the Village President to execute same and the Village Clerk to attest to the President’s signature for and on behalf of the Village of Glenwood.

**Section 3. Home Rule.**

This Resolution, and each of its terms, shall be the effective legislative act of a home rule municipality without regard to whether this Resolution should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Glenwood that to the extent that the terms of this Resolution should be inconsistent with any non-preemptive state law, this Resolution shall supersede state law in that regard within its jurisdiction.

**Section 4. Effective Date.**

This Resolution shall be in full force and effect immediately from and after its passage and approval.

PASSED by roll call vote this 2nd day of January, 2024.

AYES: Clark, Hart, Lynch, Rolle, Taylor, Williams

NAYS: 0

ABSENT: 0

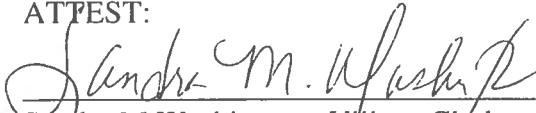
ABSTAIN: 0

APPROVED this 2<sup>nd</sup> day of January 2024.



Ronald J. Gardiner, Village President

ATTEST:

  
Sandra M. Washington, Village Clerk

**EXHIBIT A**

(Subrecipient Agreement between the Village of Glenwood and Cook County; American Rescue Plan Act – State And Local Fiscal Recovery Funds – Assistance Listing Number 21.027)

**CERTIFICATE**

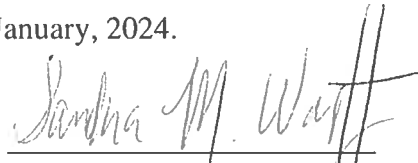
I, Sandra Washington, certify that I am the duly elected and acting municipal clerk of the Village of Glenwood, Cook County, Illinois.

I further certify that on January 2, 2024, the Corporate Authorities of the Village of Glenwood passed and approved the attached Resolution No. 2024-001 entitled,

**A RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT WITH COOK COUNTY (AMERICAN RECUE PLAN ACT – STATE AND LOCAL FISCAL RECOVERY FUNDS – ASSISTANCE LISTING NUMBER 21.027)**

a true and correct copy of which is attached hereto.

Dated at Glenwood, Illinois, this 2<sup>nd</sup> day of January, 2024.

  
Sandra M. Washington,  
Municipal Clerk





Heritage Technology Solutions

13600 S. Kenton Ave  
Crestwood, IL 60445  
Phone: (708) 597-5005 Fax: (708) 597-5091  
www.htspc.net

Your Sales Rep is Ron Valdez ron.valdez@htspc.net

## PROPOSAL

Number HTSQ4518  
Date 1/26/2024

### Village of Glenwood - Firewall Replacement EOL 2024

#### Term of Agreement

This Agreement between Village of Glenwood, herein referred to as Client, located at One Asselborn Way, Glenwood, IL 60425 and Heritage Technology Solutions, hereinafter referred to as Service Provider, is effective and shall remain in force for the period of performance required to complete the engagement.

HTS intends to undertake the responsibilities noted herein. We imply that these services will be performed in a time conscious and professional manner. Our intention and our objectives are to perform these services with the minimal inconvenience to yourself and your staff. HTS shall not be liable for any damages caused by the delay in furnishing services or other performance under this agreement. The sole and exclusive remedy for any breach of warranty, express or implied, including services furnished under this agreement and all other performance by HTS under or pursuant to this engagement shall be limited to the re-performance of any defective service provided by HTS and shall in no event include incidental or consequential damages.

The prices contained herein represent only the work that is clearly specified and outlined in the attached scope of work. If for any reason a work stoppage or delay is incurred due to unforeseen reason outside of this scope of work, the nature of the problem will be pointed out immediately. At that time, supplemental billing may be incurred outside of the scope of this agreement at the normal billing rate if special arrangements have not been made prior to the onset of this project.

For our objectives to be met, we request that **Village of Glenwood** provide adequate facilities (i.e. space, power outlets, etc.). Additionally, it is understood that **Village of Glenwood** is aware and acknowledge the following issues (*where applicable*):

- **Brian Mitchell** of **Village of Glenwood** will be the contact for the duration of this agreement. All installation, support, and problem-solving issues will be directed to HTS through this individual. If HTS is to provide other individuals ongoing information concerning the work/scheduling of HTS, it will be the customer's responsibility to provide HTS with the names of any additional individuals prior to HTS beginning the service call.
- The customer will allow authorized HTS employees to access all areas involved in the service call from 8:00 a.m. to 4:30 p.m. Monday through Friday or any other time or days needed as mutually agreed upon by both parties.
- Our engineering team will be given a temporary user account with administrator rights to all files, file directories and file subdirectories located throughout the network.
- The customer will have all furniture required for the placement of the workstations and/or LAN equipment (Hardware & Software) as specified in this proposal, on-site prior to the LAN services provided by HTS.



- All workstations will be able to support network client software.
  - Reliable, sufficient and recent full system backups must be present at all times.
  - Removal and disposal of current equipment is not included unless otherwise stated in Scope of Work.
  - Training is not included unless otherwise stated in Scope of Work.
- 
- Heritage Technology Solutions is not a certified compliance provider and does not offer certified compliance services of any kind -including but not limited to - assessments, audits, and consulting. This includes but is not limited to compliance related to the areas involving HIPAA, PCI, and GLBA. It is recommended that you engage with a 3rd party certified compliance provider for any of these needs.

**Taxes and Freight.** It is understood that any Federal, State or Local Taxes applicable shall be added to each invoice for services or materials rendered under this Agreement. Client shall pay any such taxes unless a valid exemption certificate is furnished to Service Provider for the state of use. Taxes and freight to be billed on final invoice.

**Cancellations/Returns.** All sales are considered final. Any order cancellations must be pre-approved by the manufacturer and/or the distributor and are subject to restock fees and any other fees associated with the cancellation. Any support services provided before or during the cancellation or returns are due immediately. Defective merchandise can be exchanged for identical product only.

**Master Services Agreement.** This agreement is incorporated as an addendum to the MSA. These are the additional clauses that are incorporated to that agreement and only items specifically stated here will supersede the MSA, all other terms of the MSA remain in effect.



**Services Delivered**

Qty	Description	Unit Price	Ext. Price
1	SonicWall NSA 2700 Network Security/Firewall Appliance - 16 Port - 10/100/1000Base-T, 10GBase-X - 10 Gigabit Ethernet - DES, 3DES, MD5, SHA-1, AES (128-bit), AES (192-bit), AES (256-bit) - 16 x RJ-45 - 3 Total Expansion Slots - 1 Year TotalSecure Advanced Edition - 1U - Rack-mountable - TAA Compliant Replaces end of life NSA 2600 in Village Hall 3/2024	\$5,765.00	\$5,765.00
1	SonicWall TZ470 Network Security/Firewall Appliance - 8 Port - 10/100/1000Base-T - 2.5 Gigabit Ethernet - DES, 3DES, MD5, SHA-1, AES (128-bit), AES (192-bit), AES (256-bit) - 8 x RJ-45 - 2 Total Expansion Slots - 1 Year TotalSecure Advanced Edition - Desktop, Rack-mountable - TAA Compliant Replaces End of Life TZ 300 in Glenwoodie 1/2024	\$2,400.00	\$2,400.00
1	Install Village hall and Glenwoodie Firewalls	\$858.00	\$858.00

Please contact me if I can be of further assistance.	<b>SubTotal</b>	\$9,023.00
<b>Monthly Recurring Services Cost: \$0.00</b>	<b>Total (less tax and freight)</b>	\$9,023.00
	<b>Lease Options</b>	

**Acceptance of Proposed Work/Services.** IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives as of the date set forth below.

Accepted by:

Authorized Signature	Village of Glenwood	Date
Authorized Signature	Heritage Technology Solutions	Date



# Base Plan

Plan Type: Business Review

**Village of Glenwood Baseline June 2021\_  
21720134555462**

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Base Plan

# Summary

## Business Review

Village of Glenwood Baseline June 2021\_21720134555462



### BASE PLAN SUMMARY

The results of each category of your base plan audit is summarized here using color coded boxes. Utilizing a weighted scoring system, the results were combined and averaged into an overall audit score. Individual category scores and details for each audit item are shown in subsequent pages. Your base monthly IT expense is shown as a range and has been converted into effective IT monthly expense based upon your audit score. This helps to level the playing field when comparing plans.

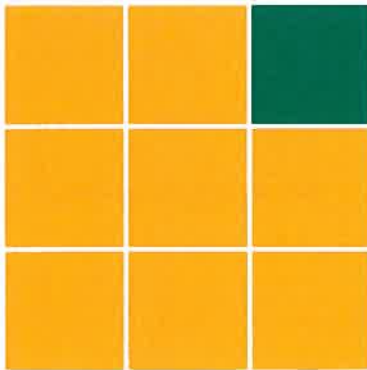
### INFRASTRUCTURE



### SECURITY



### MANAGED SUPPORT & SERVICES



Requires Immediate Attention    Needs Improvement    Satisfactory

### Audit Score

50



### Base Plan

Summary



# Audit Detail

## INFRASTRUCTURE

### INFRASTRUCTURE

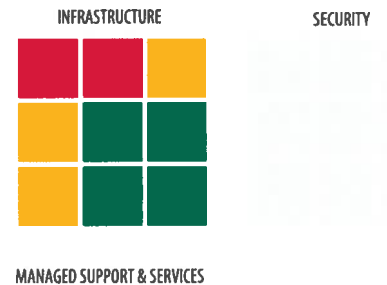
Infrastructure is the foundation upon which all of your technology rests. Just like with a house, it's extremely important to verify its integrity before you begin to build on top of it. Poor initial design decisions can lead to downtime, lost sales and ultimately drive up your total cost of ownership. This detailed analysis page represents an overview of the state of your Base Plan Infrastructure. Each audit item is summarized and color coded for easy identification and the results for this section are reflected in the Infrastructure audit score.

<p><b>Server</b></p> <p>Glenwoodie Milestone server is 2008 and was end of life Jan. 2020. All other servers using server 2012 and will be end of life in 2023.</p>	<p><b>Workstations</b></p> <p>9 PC's have Windows 7, which was end of life Jan. 2020.</p>	<p><b>Power Management (UPS)</b></p> <p>Server has UPS but critical workstations do not</p>
<p><b>Backup &amp; Disaster Recovery</b></p> <p>Files and image being backed up on and offsite, however no appliance onsite to act as temporary server in emergency.</p>	<p><b>Internet Service Provider</b></p> <p>No Changes Required</p>	<p><b>Hosted Exchange Email</b></p> <p>Email is outsourced to a 3rd party Hosted Exchange provider or to Office 365.</p>
<p><b>Remote Accessibility</b></p> <p>Sonicwall Global VPN Pre-Covid and since RWK was supporting during Covid, HTS was not informed on if staff worked remotely or need to work remotely</p>	<p><b>Switching</b></p> <p>I believe we have supplied switches in regard to their phone system and Firewalls which we provided</p>	<p><b>Cabling</b></p> <p>Satisfactory</p>

■ Requires Immediate Attention    
 ■ Needs Improvement    
 ■ Satisfactory

### Audit Score

**61**



Base Plan

Detail

# Audit Detail



## SECURITY

<b>Anti-SPAM and Virus Filter</b> There is a 3rd party Anti-SPAM and Virus filter that is integrated with the Hosted Exchange provider.	<b>Anti-Virus</b> Satisfactory	<b>Physical Security</b> The server(s) are in a locked room but there is no controlled access or auditing.
<b>Security Awareness Training</b> There is no baseline security phishing test nor an ongoing security awareness training program in place.	<b>Dark Web Monitoring</b> No dark web monitoring is in place and there are compromised credentials found on the Dark Web.	<b>Two Factor Authentication</b> Email does not have MFA
<b>Internet Security Appliance</b> All firewall licensing was allowed to expire Feb. 2021, which leaves the Village vulnerable to any cyberthreat that has been developed since that time	<b>Cyber Liability Insurance</b> Should be considered	<b>Next Generation Endpoint Protection</b> New technology coming in near future to better protect networks.

■ Requires Immediate Attention    
 ■ Needs Improvement    
 ■ Satisfactory

### Audit Score

**33**



### SECURITY

Security is arguably the most important section of your audit report. With so much riding on the security of your infrastructure, you can't afford to have any deficiencies. Fortunately, there's an abundance of security solutions available to help mitigate the risks and protect your data. This detailed analysis page represents an overview of the state of your Base Plan Security. Each audit item is summarized and color coded for easy identification and the results for this section are reflected in the Security audit score.

INFRASTRUCTURE

SECURITY



MANAGED SUPPORT & SERVICES

Base Plan

Detail



# Audit Detail



## MANAGED SUPPORT & SERVICES

### MANAGED SUPPORT & SERVICES

Managed Support & Services is the most efficient way to minimize reactive support and proactively manage your infrastructure. In exchange for a fixed monthly fee, outsourcing support helps improve operations while reducing your overall expense. This detailed analysis page represents an overview of the state of your Base Plan Managed Support & Services. Each audit item is summarized and color coded for easy identification and the results for this section are reflected in the Managed Support & Services audit score.

<b>Help Desk Support</b> Needs Improvement	<b>Onsite Support</b> Needs Improvement	<b>Network Documentation</b> Satisfactory
<b>Proactive Maintenance</b> Needs Improvement	<b>Vendor Management</b> Needs Improvement	<b>Virtual CIO Services</b> Needs Improvement
<b>Windows &amp; Application Updates</b> Needs Improvement	<b>Inventory &amp; Asset Management</b> Needs Improvement	<b>Line of Business Application(s)</b> Needs Improvement

■ Requires Immediate Attention    
 ■ Needs Improvement    
 ■ Satisfactory

**Audit Score**

**56**



INFRASTRUCTURE                      SECURITY

### MANAGED SUPPORT & SERVICES



Base Plan



Detail





# Comparison Plan

Plan Type: Business Review

**Village of Glenwood-2024.01.24-1651**

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Comparison Plan

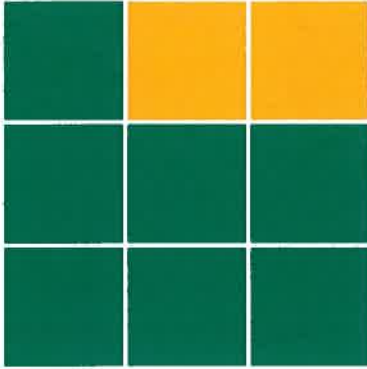
# Summary

## Business Review

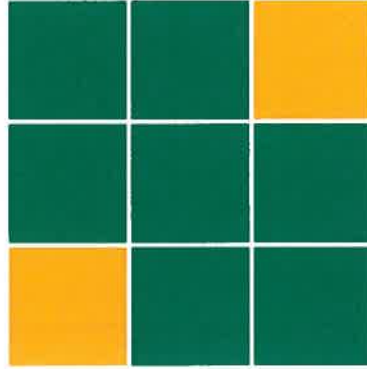
Village of Glenwood-2024.01.24-1651



### INFRASTRUCTURE



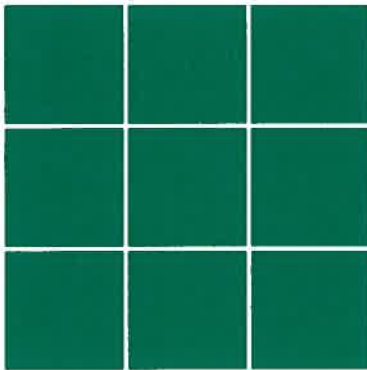
### SECURITY



### COMPARISON PLAN SUMMARY

The results of each category of your comparison plan audit is summarized here using color coded boxes. Utilizing a weighted scoring system, the results were combined and averaged into an overall audit score. Individual category scores and details for each audit item are shown in subsequent pages. Your base monthly IT expense is shown as a range and has been converted into effective IT monthly expense based upon your audit score. This helps to level the playing field when comparing plans.

### MANAGED SUPPORT & SERVICES



Requires Immediate Attention    Needs Improvement    Satisfactory

Audit Score

93



Comparison Plan

Summary



# Audit Detail



## INFRASTRUCTURE

Infrastructure is the foundation upon which all of your technology rests. Just like with a house, it's extremely important to verify its integrity before you begin to build on top of it. Poor initial design decisions can lead to downtime, lost sales and ultimately drive up your total cost of ownership. This detailed analysis page represents an overview of the state of your Base Plan Infrastructure. Each audit item is summarized and color coded for easy identification and the results for this section are reflected in the Infrastructure audit score.

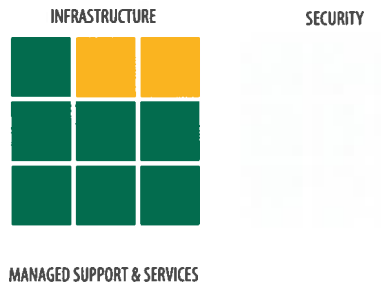
## INFRASTRUCTURE

<p><b>Server</b></p> <p>The server(s) is within 5 years old, under warranty and running a supported operating system.</p>	<p><b>Workstations</b></p> <p>2 skada to be replaced by 3rd party</p>	<p><b>Power Management (UPS)</b></p> <p>Server has UPS but critical workstations do not</p>
<p><b>Backup &amp; Disaster Recovery</b></p> <p>BDR appliance is backing up server(s) on a regular, automated basis with offsite, encrypted replication.</p>	<p><b>Internet Service Provider</b></p> <p>No Changes Required</p>	<p><b>Hosted Exchange Email</b></p> <p>Email is outsourced to a 3rd party Hosted Exchange provider or to Office 365.</p>
<p><b>Remote Accessibility</b></p> <p>Satisfactory</p>	<p><b>Switching</b></p> <p>I believe we have supplied switches in regard to their phone system and Firewalls which we provided</p>	<p><b>Cabling</b></p> <p>Satisfactory</p>

■ Requires Immediate Attention    
 ■ Needs Improvement    
 ■ Satisfactory

### Audit Score

**89**



Comparison Plan

Detail



# Audit Detail



## SECURITY

<b>Anti-SPAM and Virus Filter</b> There is a 3rd party Anti-SPAM and Virus filter that is separate from the Hosted or local Exchange provider.	<b>Anti-Virus</b> Satisfactory	<b>Physical Security</b> The server(s) are in a locked room but there is no controlled access or auditing.
<b>Security Awareness Training</b> Being Provided by HTS	<b>Dark Web Monitoring</b> Annual Scan provided by HTS	<b>Two Factor Authentication</b> Remaining employees scheduled to have 2FA
<b>Internet Security Appliance</b> 2 Firewalls are end of life 2024. 6 will be end of life in 2025. Firewalls will need to be replaced	<b>Cyber Liability Insurance</b> Has Cyber Insurance Policy	<b>Next Generation Endpoint Protection</b> Fortify being provided by HTS

■ Requires Immediate Attention    
 ■ Needs Improvement    
 ■ Satisfactory

### Audit Score

89



### SECURITY

Security is arguably the most important section of your audit report. With so much riding on the security of your infrastructure, you can't afford to have any deficiencies. Fortunately, there's an abundance of security solutions available to help mitigate the risks and protect your data. This detailed analysis page represents an overview of the state of your Base Plan Security. Each audit item is summarized and color coded for easy identification and the results for this section are reflected in the Security audit score.



MANAGED SUPPORT & SERVICES

Comparison Plan

Detail



## MANAGED SUPPORT & SERVICES

Managed Support & Services is the most efficient way to minimize reactive support and proactively manage your infrastructure. In exchange for a fixed monthly fee, outsourcing support helps improve operations while reducing your overall expense. This detailed analysis page represents an overview of the state of your Base Plan Managed Support & Services. Each audit item is summarized and color coded for easy identification and the results for this section are reflected in the Managed Support & Services audit score.

## MANAGED SUPPORT & SERVICES

<b>Help Desk Support</b> No Changes Required	<b>Onsite Support</b> No Changes Required	<b>Network Documentation</b> Satisfactory
<b>Proactive Maintenance</b> No Changes Required	<b>Vendor Management</b> No Changes Required	<b>Virtual CIO Services</b> No Changes Required
<b>Windows &amp; Application Updates</b> No Changes Required	<b>Inventory &amp; Asset Management</b> Satisfactory	<b>Line of Business Application(s)</b> No Changes Required

■ Requires Immediate Attention    
 ■ Needs Improvement    
 ■ Satisfactory

Audit Score

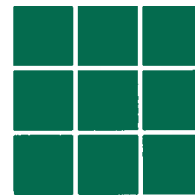
**100**



INFRASTRUCTURE

SECURITY

MANAGED SUPPORT & SERVICES



Comparison Plan

Detail

# Audit Summary

## COMPARATIVE ANALYSIS



### Base Plan



### Comparison Plan



Comparative Analysis



## PURCHASE AGREEMENT

### **BUYER:**

**Botero Carts LLC  
511 W Summit Ave  
Charlotte, NC 28203**

**AND**

### **SELLER:**

**Glenwoodie Golf Club  
19301 S State St.  
Glenwood, IL 60425**

1. **ASSET SALE:** This sale shall include all the assets listed and described in the attached Exhibit A (the "Assets"). The condition of all property transferred to Buyer pursuant to this Agreement is known to Buyer to be "AS IS."
2. **PURCHASE PRICE:** The purchase price shall be \$65,000 (50 golf carts), payable at closing in the form of a wire transfer.
3. **CONFIDENTIALITY:** The Buyer agrees that information shared by Seller related to this Agreement and the Assets is confidential, proprietary, and may not be used for any other purpose than to facilitate the transaction that is the subject of this Agreement. The Buyer agrees that any disclosure of the communications related to this Agreement may cause the Seller irreparable harm that will not be adequately redressed by damages alone.
4. **REPRESENTATIONS:**

#### **Seller represents and warrants that:**

- a. Seller is operating the business in compliance with all applicable laws and contracts. This sale will not violate any laws nor cause the breach of any contract. At closing, the Buyer shall take the Assets "**AS IS**".
- b. There are no claims, liens, or encumbrances related to the Assets being sold.
- c. Seller has the right to sell and deliver the Assets.
- d. Seller shall have no liability for the condition or performance of the Assets.
- e. All warranties for the Assets are the manufacturer's.
- f. Seller hereby disclaims all warranties, either express or implied whether the warranty of merchantability or fitness for a particular purpose or otherwise. This disclaimer by Seller in no way affects the terms of the manufacturer's warranty.

- g. Seller neither assumes nor authorizes any person to assume for it any liability in connection with the sale of the Assets.

**Buyer represents and warrants that:**

- a. Buyer will pay the agreed upon fee upon demand or no later than seven (7) days from the Effective Date.
- b. Buyer will not incur any obligations in the name of Seller.
- c. Buyer has the full authority to complete this transaction and in doing so will not violate any rule of law or contractual provision of any nature.

**Seller and Buyer warrant that these representations are true, shall be true as of date of closing, and shall survive.**

5. **TAXES AND EXPENSES:** Except as otherwise noted in this agreement, each party shall pay its own costs incurred during the consummation of the sale that is the subject of this Agreement and holds the other party harmless there from.
6. **ARBITRATION:** Any dispute relating to this agreement by any party shall be decided by binding arbitration in a city or jurisdiction of Seller's choice, and shall be governed by the laws of the State of North Carolina. In any suit or arbitration on this agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs.
7. **INDEMNITY:** Buyer shall indemnify Seller against any and all claims, demands, losses, and liabilities respecting the business or otherwise, including interest, penalties, and reasonable attorney's fees, that Seller shall incur by reason of Buyer's breach of any representation, warranty, covenant, promise, or agreement covered by this Agreement or in any Exhibit, schedule, or other instrument attached hereto or furnished, or to be furnished, by Seller under this Agreement.
8. **ACCEPTANCE:** The execution of this Agreement shall constitute acceptance of the offer subject only to the conditions hereof. Any later acceptance shall constitute a counteroffer, and shall be documented in a subsequent Agreement.
9. **COMPLETE AGREEMENT:** The entire agreement of the parties relating to the sale of the business is set forth in this agreement and can only be modified in writing. This agreement shall bind and benefit the parties and their legal successors.
10. **ACKNOWLEDGMENT AND GUARANTEE:** By signing below, Buyer and Seller acknowledge that they have read and understand this agreement and have received a copy of it. The undersigned warrant that their signatures are legally sufficient to bind the Buyer and Seller, respectively, and personally guarantee performance hereunder.

**Buyer: Botero Carts LLC**

**Seller: Glenwoodie Golf Club**

*Christopher Botero*

**Date: 01/11/2024**

**Date:**





**Customer:**

**Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.**

**A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.**

- Vendor: Deere & Company
- 2000 John Deere Run  
Cary, NC 27513
  
  - Signature on all LOIs and POs with a signature line
  - Contract name or number; or JD Quote ID
  - Sold to street address
  - Ship to street address (no PO box)
  - Bill to contact name and phone number
  - Bill to address
  - Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
  - Membership number if required by the contract

**For any questions, please contact:**

**Rick Uthe**

Revels Turf and Tractor, LLC  
180 Corporate Drive  
Elgin, IL 60123

Tel: 847-683-4653

Fax: 847-683-3978

Email: [ruthe@revelstractor.com](mailto:ruthe@revelstractor.com)

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
 2000 John Deere Run  
 Cary, NC 27513  
 FED ID: 36-2382580  
 UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Revels Turf and Tractor, LLC  
 180 Corporate Drive  
 Elgin, IL 60123  
 847-683-4653  
 revtrac@revelstractor.com

**Quote Summary****Prepared For:**

GLENWOODIE GOLF COURSE  
 19301 S STATE ST  
 GLENWOOD, IL 60425  
 Business: 708-758-1212

**Delivering Dealer:**

**Revels Turf and Tractor, LLC**  
 Rick Uthe  
 180 Corporate Drive  
 Elgin, IL 60123  
 Phone: 847-683-4653  
 ruthe@revelstractor.com

**Quote ID:** 29760049  
**Created On:** 09 October 2023  
**Last Modified On:** 11 January 2024  
**Expiration Date:** 31 January 2024

**Equipment Summary**

	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
JOHN DEERE 2400 PrecisionCut Triplex Mower (Model Year 2024) <b>Contract:</b> Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70) <b>Price Effective Date:</b> October 8, 2023	\$ 48,741.08 X	2 =	\$ 97,482.16
JOHN DEERE GATOR™TX Turf (Model Year 2024) <b>Contract:</b> Sourcewell Grounds Maintenance 031121-DAC (PG NB CG 70) <b>Price Effective Date:</b> October 8, 2023	\$ 11,348.88 X	3 =	\$ 34,046.64
<b>Equipment Total</b>			<b>\$ 131,528.80</b>

\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total	\$ 131,528.80
Trade In	
SubTotal	<b>\$ 131,528.80</b>
Est. Service Agreement Tax	\$ 0.00
Total	\$ 131,528.80
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 131,528.80</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



**JOHN DEERE**



---

**ALL PURCHASE ORDERS MUST BE MADE OUT  
TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT  
TO DELIVERING DEALER:**

Revels Turf and Tractor, LLC  
180 Corporate Drive  
Elgin, IL 60123  
847-683-4653  
revtrac@revelstractor.com

---

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

---

*Confidential*



**JOHN DEERE**



# Selling Equipment

Quote Id: 29760049

Customer Name: GLENWOODIE GOLF COURSE

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Revels Turf and Tractor, LLC  
180 Corporate Drive  
Elgin, IL 60123  
847-683-4653  
revtrac@revelstractor.com

## JOHN DEERE 2400 PrecisionCut Triplex Mower (Model Year 2024)

Hours:

Stock Number:

Contract: Sourcewell Grounds Maintenance 031121-DAC  
(PG NB CG 70)

Selling Price \*  
\$ 48,741.08

Price Effective Date: October 8, 2023

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
1274TC	2400 PrecisionCut Triplex Mower (Model Year 2024)	2	\$ 38,484.00	24.00	\$ 9,236.16	\$ 29,247.84	\$ 58,495.68
<b>Standard Options - Per Unit</b>							
001A	United States and Canada	2	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
183E	JDLink™ Modem	2	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
0443	All Other Countries (English / Spanish)	2	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
1024	Smooth Tires and Wheels (20x10.00-10, 4 ply)	2	\$ 745.00	24.00	\$ 178.80	\$ 566.20	\$ 1,132.40
1190	Two-Wheel Drive (2WD)	2	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
1214	Quick Adjust 5 (QA5) 14-blade Cutting Units	2	\$ 12,219.00	24.00	\$ 2,932.56	\$ 9,286.44	\$ 18,572.88
1300	50.8 mm (2-in.) Diameter Machined Grooved Solid Rollers with Solid Endcaps	2	\$ 784.00	24.00	\$ 188.16	\$ 595.84	\$ 1,191.68
1408	Cutting Unit and FTC / GTC ONLY Counterweights	2	\$ 297.00	24.00	\$ 71.28	\$ 225.72	\$ 451.44
1602	50.8 mm (2-in.) Diameter Wide Tube / Hollow Smooth Front Rollers	2	\$ 534.00	24.00	\$ 128.16	\$ 405.84	\$ 811.68
2009	Standard Seat	2	\$ 701.00	24.00	\$ 168.24	\$ 532.76	\$ 1,065.52
3200	Cutting Unit Attaching Yokes and Paddle Clip Style Molded One-Piece Grass Catchers	2	\$ 2,308.00	24.00	\$ 553.92	\$ 1,754.08	\$ 3,508.16
9742	Greens Tender Conditioner Shaft and Blades	2	\$ 1,350.00	24.00	\$ 324.00	\$ 1,026.00	\$ 2,052.00
9743	FTC / GTC / Front Rotary Brush Gear Drive	2	\$ 5,993.00	24.00	\$ 1,438.32	\$ 4,554.68	\$ 9,109.36



# Selling Equipment

Quote Id: 29760049      Customer Name: GLENWOODIE GOLF COURSE

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**  
 Deere & Company  
 2000 John Deere Run  
 Cary, NC 27513  
 FED ID: 36-2382580  
 UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**  
 Revels Turf and Tractor, LLC  
 180 Corporate Drive  
 Elgin, IL 60123  
 847-683-4653  
 revtrac@revelstractor.com

9766	LED Work Light Kit	2	\$ 718.00	24.00	\$ 172.32	\$ 545.68	\$ 1,091.36
	<b>Standard Options Total</b>		<b>\$ 25,649.00</b>		<b>\$ 6,155.76</b>	<b>\$ 19,493.24</b>	<b>\$ 38,986.48</b>
	<b>Value Added Services Total</b>		<b>\$ 0.00</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total Selling Price</b>			<b>\$ 64,133.00</b>		<b>\$ 15,391.92</b>	<b>\$ 48,741.08</b>	<b>\$ 97,482.16</b>

## JOHN DEERE GATOR™TX Turf (Model Year 2024)

**Equipment Notes:**

**Hours:**

**Stock Number:**

**Selling Price \***

**Contract:** Sourcewell Grounds Maintenance 031121-DAC  
 (PG NB CG 70)

**\$ 11,348.88**

**Price Effective Date:** October 8, 2023

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
559TM	GATOR™TX Turf (Model Year 2024)	3	\$ 14,299.00	24.00	\$ 3,431.76	\$ 10,867.24	\$ 32,601.72
<b>Standard Options - Per Unit</b>							
0202	United States	3	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build to Order	3	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
1015	Turf Tires	3	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
2016	Non Adjustable Seat	3	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
3003	Deluxe Cargo Box with Brake and Taillights and Spray-On Liner	3	\$ 573.00	24.00	\$ 137.52	\$ 435.48	\$ 1,306.44
3100	Cargo Box Manual Lift	3	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
4099	Less Front Protection Package	3	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
4199	Less Rear Protection Package	3	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
	<b>Standard Options Total</b>		<b>\$ 573.00</b>		<b>\$ 137.52</b>	<b>\$ 435.48</b>	<b>\$ 1,306.44</b>
<b>Dealer Attachments/Non-Contract/Open Market</b>							
BM23989	Drawbar/ ball mount for 1.25 in. receiver hitch	3	\$ 60.74	24.00	\$ 14.58	\$ 46.16	\$ 138.48
	<b>Dealer Attachments Total</b>		<b>\$ 60.74</b>		<b>\$ 14.58</b>	<b>\$ 46.16</b>	<b>\$ 138.48</b>



**JOHN DEERE**



# Selling Equipment

**Quote Id:** 29760049

**Customer Name:** GLENWOODIE GOLF COURSE

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Revels Turf and Tractor, LLC  
180 Corporate Drive  
Elgin, IL 60123  
847-683-4653  
revtrac@revelstractor.com

<b>Value Added Services</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Total</b>			
<b>Total Selling Price</b>	<b>\$ 14,932.74</b>	<b>\$ 3,583.86</b>	<b>\$ 11,348.88 \$ 34,046.64</b>