

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT VILLAGE HALL October 18, 2022

Board Meeting was called to order at 7:03 PM by Mayor Ronald J. Gardiner. The audience was led in the Pledge of Allegiance.

ROLL CALL: Upon Roll Call by Village Clerk **Sandra M. Washington**, the following Trustees responded: **Clark, Dawson, Hadnott, Hart, Lynch, and Winston**

REMOTE PARTICIPATION The meeting was conducted at Village Hall; **Trustee Hart** made the motion to approve request for remote participation for Trustee Dawson **Trustee Winston** second the motion.

Upon Roll Call: Ayes: 4 Naes:0 Recues: 0 Absent: 0 Abstain:0

Ayes: Clark, Hadnott, Hart, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ALSO IN ATTENDANCE: **John Donahue**, Village Attorney; **Kevin Welsh** Fire/Building; **Chief Peddycord** Police, **Bill Manousopoulos**, Director of Public Works **Dave Shilling**, Village Engineer

ABSENT:

Village Clerk's Office: **Motion to approve October 4, 2022, Regular Board Minutes.**

Trustee Lynch made the motion to approve as read; **Trustee Clark** second.

Upon Roll Call: Ayes: 6 Naes:0 Recues: 0 Absent: 0 Abstain:1

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

TREASURER'S REPORT:

1). Motion to Approve Bills Payable as presented by Mayor Gardiner in the absence of Treasurer, Carmen Hopkins

Bills Payable Corporate in the amount of \$837,048.15, Sewer and Water Account \$139,328.26; Glenwoodie Golf Course \$30,811.40, TIF State Street \$97.50 Halsted North \$195.00; TIF South \$9,165

TOTAL ALL FUNDS \$1,044,789.99

Trustee Hart made the motion for approval; **Second by Trustee Winston** to accept the Motion as read.

Discussion: Treasurer, Carmen Hopkins noted omission of TIF Main Street \$28,28,144.68; ACH payment from Glenwoodie Golf Course in the amount of \$2,444.86; Corporate manual check in the amount of \$1,049.09

Trustee Winston inquired about payment to Elrod; Village Administrator clarified expenditure is ongoing until completion; .

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues:0

Absent: 0

Abstain: 0

Motion Approved: Yes

Motion to Approve Payroll as presented by Treasurer, Carmen Hopkins. Payroll as of the date October 7, 2022, Corporate in the amount of \$109,052.00, Sewer & Water \$11,804.00, Glenwoodie \$29,641.00; Elected Officials \$5,167

OVERTIME: Police \$12,900.00; Reimbursable \$2,271.00; Sewer & Water \$389.00, Public Works \$209.00

TOTAL PAYROLL \$191,938.00

Trustee Hart moved; **Second by Trustee Lynch** to accept the Motion as read.

Discussion: NONE

Upon Roll Call: Ayes:6 Naes:0 Recues: 0 Absent: 0 Abstain:

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

OPEN TO THE PUBLIC: NONE

COMMUNICATIONS MAYORS OFFICE:

Mayor Gardiner was saddened to announce the passing of Village Public Works Employee Hector Dondiego. A moment of silence was observed.

Finance Update from Sikich – Anthony Cervini

Anthony Cervini addressed the Board with an update of financial operations to date from Sikich. Budget; The Board was in consensus of the changes discussed during the special board meeting on Oct. 6th; **Trustee Hart** submitted minutes and recommended budget to Administration; **Trustee Hart** clarified to Finance Director that the changes noted during the meeting were inputted in the budget that was sent to Administration including TIFs and other properties; next steps, department heads will review Board recommended budget; any proposed changes from Administration will be sent to the Board in advance of the next board meeting. **Trustee Hart** noted preferably sent not on Friday or Monday before the board meeting.

Trustee Winston inquired about the status of a payroll audit that has been previously discussed; Anthony provided status of management letter audit comments; **Trustee Hadnott** asked Anthony to address status of two transfers made to Glenwoodie in the amounts of \$200k and \$50k both made without Board approval; **Trustee Hart** noted the transfers were approved as 2020 budget line item; budgeted as anticipated loss to Glenwoodie due to pandemic; transfer was not made
Trustee Winston noted the transfers should have Board approval even if it was a budget line item; **Trustee Hart** confirmed that the transfers would be recaptured in the monthly statement. **Sikich** will investigate 2020 audit and report findings to the Board; **Phil Robbins** commented his understanding was that \$250k was budgeted for Glenwoodie in 2020 due to uncertainty with business during pandemic; Glenwoodie did not shut down and made a profit; no knowledge of Glenwoodie receiving the transfer.

Anthony discussed status of open 2021 audit; anticipate draft audit by year end; finalize early 2023; **Trustee Winston** inquired on scope of work provided by Sikich; Anthony noted modified scope with addition of Finance Director; priorities include finalizing current fiscal year budget; open audit 2021; prep audit 2022, future audit 2023; Village Administrator B. Mitchell indicates the Village will revisit expectations of use of Sikich; issues need to be addressed regarding communication at weekly status meetings and obtaining information when needed from Sikich; Anthony was not aware and did not agree with issues discussed; **Trustee Hart** reminded the Board that Sikich came in with 10 months of backlog of reconciliations to clear up; cautioned the Board of pointing fingers; keep moving forward; the Village is in a better position;

Board came to a consensus on a budget and it's in the Administration's hands now, closer to final approval; Anthony noted moving forward communications has to flow both ways; if the Village is not getting the content on the weekly status calls, they need to be made aware; **Trustee Winston** noted if the scope of work changes once approved, the Board should be informed.

Cynthia Smith, Finance Director stated her expectations of Sikich going forward would be to continue the audit work for the 2021 audit, 2022 audit prep; She would be responsible for the day-to-day operations of the department. **Trustee Hart** emphasized the Finance Director will require additional accounting support, e.g. Accountant; revisit Finance department staffing; request Finance Director provide the Board with a written assessment of her observations to date, what are the needs, challenges, and vision of the Finance Department beginning May 1st, of the new fiscal year; to be presented by the next Board meeting; Treasurer should provide the Board with monthly financial statements to the Board.

ATTORNEY'S REPORT - NONE

VILLAGE ADMINISTRATOR OFFICE

Fire Department Pancake Breakfast on Sunday was successful; currently updating HR Coordinator position; request for Executive Closed Session to update the Board on Warren Oil negotiations; number of railroad complaints have increased; Funeral Services for Village employee Hector Dondiego will be forthcoming. Nicor Gas Company grand opening is on October 26, 2022

NEW BUSINESS:

Discussion on traffic calming and speed bumps

Chief Peddycord provided Board packet information regarding the process for implementing traffic calming options, traffic radar signage or speed bumps. Residents on Rose Street gave public comments regarding traffic safety at the last Board meeting; traffic data will have to be collected to propose a targeted area for any of the measures to be implemented; 51% of the residents in the proposed area must sign a petition to initiate the process; 66% of residents must be in favor for implementation. Input from all stakeholders have to be considered, e.g. school bus routes, fire emergency vehicles, snow plows, etc. **Trustee Hadnott** noted other options should be considered and not one size fit all, e.g. cull de sac, one way streets on alternating streets, **Trustee Dawson** noted costs have to be considered; it was suggested to do a pilot on one street for a few months to collect data, make implementations. Center/Young was suggested as a priority area for analysis.

OLD BUSINESS:

Attorney John Donahue obtained authorization for appraisal for six lots @ \$500 per lot, total cost of \$3,000.

Trustee Hadnott requested Board of Trustees consider a special meeting to discuss **Covid 19 Fund** allocations.

MOTION TO ADJOURN: MOTION TO ADJOURN MEETING

Trustee Clark moved; **Second by Trustee Lynch**

Upon Roll Call: Ayes:6 Naes 0:Recues:0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

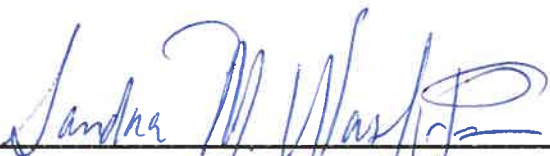
Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ADJOURNMENT: The October 18, 2022, Board Meeting adjourned @ 8:15pm.



Sandra M. Washington, Village Clerk

