

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT VILLAGE HALL August 16, 2022

Board Meeting was called to order at 7:00 PM by Mayor Ronald J. Gardiner. The audience was led in the Pledge of Allegiance.

ROLL CALL: Upon Roll Call by Village Clerk, Sandra Washington, the following Trustees responded: **Clark, Dawson (phone) Hadnott, Hart, Lynch (phone) and Winston**

REMOTE PARTICIPATION The meeting was conducted at Village Hall; **Trustee Hadnott** moved the motion to approve remote participation for Trustee Dawson and Trustee Lynch; **Trustee Winston** second the motion.

Upon Roll Call: Ayes:4 Naes:0; Recues: 0 Absent: Abstain: 0

Ayes: Clark, Hadnott, Hart, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ALSO IN ATTENDANCE: **Brian D. Mitchell**, Village Administrator; **John Donahue**, Village Attorney; **Kevin Welsh** Fire/Building; **Chief Pettycord** Police, **Cynthia Smith**, Finance Director; Village Treasurer, **Carmen Hopkins**, **Bill Manousopolis**, Director, Public Works,

ABSENT: Phillip Robbins, Glenwoodie Golf Course

OFFICE OF VILLAGE CLERK **MOTION TO APPROVE SPECIAL BOARD MEETING MINUTES of July 28, 2022**

Trustee Hadnott made the motion to approve; **Trustee Winston** second the motion.

Upon Roll Call: Ayes:6 Naes:0; Recues: 0 Absent:2 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

MOTION TO APPROVE NATIONAL NIGHT OUT REGULAR BOARD MEETING MINUTES of August 2, 2022

Trustee Clark made the motion to approve; **Trustee Hadnott** second the motion.

Upon Roll Call: Ayes:6 Naes:0; Recues: 0 Absent:2 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

TREASURER'S REPORT

1) MOTION TO APPROVE BILLS PAYABLE AS PRESENTED BY TREASURER, CARMEN HOPKINS

Bills Payable Corporate in the amount of \$304,886.04, Sewer and Water \$166,284.00, TIF State Street \$97.50, Glenwoodie \$27,896.71, TIF Industrial Park \$438.75, TIF Main Street \$97.50, TIF Halsted South \$3,510.00
TOTAL ALL FUNDS \$502,674.25

Trustee Winston moved the motion; **Trustee Hadnott** second

Discussion: Treasurer Hopkins noted corrections to the Bills Payable; he indicated 4 items including 4 ACH from Corporate and Glenwoodie Golf Course should be added bringing new total to \$563,600.75.

Trustee Winston inquired about the ACH Glenwoodie payment; **Village Administrator, B. Mitchell** indicated he was notified after the ACH had been processed by the bank; he has addressed the issue with Phil Robbins and the matter has been resolved; these are not new vendors; Phil was not in attendance and unable to respond to why internal controls were not followed;

Trustee Hart noted that the July bills payable should be reconciled and corrected to reflect the 4 payments that were made for the month of July; August bills payable should not reflect these additions as presented by Treasurer Hart.

Motion was amended to approve Bills Payable total amount of \$552,681.00 excluding Glenwoodie ACH \$10,919.75

Upon Roll Call: Ayes: 5 Naes:1; Recues: 0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Lynch, Winston

Naes: Hart

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Trustee Winston also inquired about a payment to Mellon Bank; requested the Board be made aware of new vendors or highlight on report; **Village Administrator B. Mitchell** indicated the temp service agency uses Mellon Bank to receive payment; some hours were reduced in negotiation due to unsatisfactory performance. **Treasurer Hopkins** noted he tries to prepare for potential questions by the Board and proactively highlights to address during the Board meeting;

2) MOTION TO APPROVE PAYROLL AS PRESENTED BY TREASURER, CARMEN HOPKINS

Payroll as of the date August 12,2022, Corporate in the amount of \$111,267.00, Sewer & Water \$12,967.00, Glenwoodie \$38,134.00 Paid on Call \$23,465.00, Elected Positions \$333.00

OVERTIME: Police \$10,218.00, Sewer & Water \$507.00, Public Works \$273.00

TOTAL PAYROLL \$197,164.00

Trustee Winston made the motion; **Trustee Clark** second

Discussion: **Trustee Winston** inquired about the number of employees working at the Glenwoodie Golf Course; **Village Administrator, B. Mitchell** did not have exact numbers, indicating it fluctuates but he did note that payroll included Maintenance workers of the golf course as well.

Upon Roll Call: Ayes:6 Naes:0; Recues: 0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

Treasurer Hopkins made the Board aware that **Sikich** has not submitted invoice for services provided for their accounting services to date; the bill will be significant and wanted to make everyone aware;

OPEN TO THE PUBLIC:

Lola Anderson – 30 Nugent Square

Ms. Anderson expressed concerns regarding violation of the Village's Noise Ordinance; noted observing patron using the bathroom outside; littering; filth and debris around the property and patio area; hard to find parking late evenings in private parking and handicap parking; safety concerns with recent shooting; she pays \$1500 monthly rent and should not have to put up with these conditions. Chief Pettycord responded that 2 noise complaints were received over the weekend; no violations when officers patrolled the area; one arrest has been made in connection with the shooting.

Shalanda Terrell – Little Scholars DayCare

Ms. Terrell informed the Board that a Back to School carnival is planned in the Main Street plaza parking lot for students on August 21, 2022; last year's goal was 600; goal this year is to accommodate 1,000 students; Food, petting zoo, carnival rides have been paid out of pocket from owners for the past 7 years; this is the first time seeking donations from the Village.

Motion to approve \$1,500 financial donation to Little Scholars, the other remaining Homeowner Associations, excluding Glenwood Estates; \$5,000 each for Glenwood Cougar Football and Glenwood Baseball to provide equity with Glenwood Hawks Basketball Youth organization

Trustee Hart made the motion; Trustee Hadnott second.

Upon Roll Call: Ayes 6 Naes: 0; Recues: 0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

COMMUNICATIONS MAYORS OFFICE:

Motion to Approve Request for Executive Closed Session under Section 2 (c) (1) Personnel with action to be taken and no reason to reconvene at the end of the meeting.

Trustee Hadnott motioned for approval; **Trustee Hart** second the motion

Upon Roll Call: Ayes 6 Naes: 0; Recues: 0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

VILLAGE ADMINISTRATOR

Village Administrator, B. Mitchell is working on a transition plan with Sikich and Cynthia Smith, Village Finance Director; Finance Director is reviewing policies and procedures; any recommended changes will be presented to the Board; Chug A Lug parking and signage is being monitored; meetings conducted with Nicor and ComEd.

Village Administrator, B. Mitchell anticipates 60-75 days for transition plan from Sikich to Village Finance Director. At such time; the Board can determine when to end agreement for providing services; Audit and Budget are priorities in transition.

Trustee Winston inquired on status of prior FOIA requests; B. Mitchell asked to send any open requests to his attention as he did not know of any open requests. Budget discussions have not happened to date therefore those questions cannot be responded to at this time.

Chief Welsh provided, the Board a detailed update on the economic development projects currently underway in the Village of Glenwood. A few noted highlights; Wingstop with OM Glenwood was approved by the Board this evening; 3 other businesses are being considered for this Redevelopment Agreement. Morrison Container has completed addition and is having a grand opening on September 16, 2022; working on demolition projects, Hair Salon and San Frantellos; Tuscan Gardens, Glenwood Oaks Restaurant;

PUBLIC WORKS DEPARTMENT

(1) Motion to Approve Commercial Flat Contract with M&M Home Remodeling Services in the amount of \$86,460

Trustee Winston made the motion for approval; **Trustee Hart** second

Upon Roll Call: Ayes 6 Naes: 0; Recues: 0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

**(2) Motion to Approve Concrete Overlay in the Village of
Glenwood with Gallagher Aspahl in the amount of
\$721,413.00**

**Trustee Hart made the motion for approval; Trustee
Hadnottt second**

Upon Roll Call: Ayes 6 Naes: 0; Recues: 0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ATTORNEY'S REPORT

**(1) Motion to Approve Amended Redevelopment
Agreement for Opilka Enterprises II (Tuscan Gardens) to
extend time by 6 months for the completion of work**

**Trustee Winston made the motion for approval; Trustee
Hadnottt second**

**Discussion: Attorney John Donahue noted the time
extension of 6 months from 60 to 66 months but no other
changes made other than typos;**

Upon Roll Call: Ayes 6 Naes: 0; Recues: 0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

(2) Motion to Approve Ordinance Amending Section 102-396 and Appendix B of the Glenwood Village Code for the Permitting of Oversize and Overweight Vehicles

Trustee Hart made the motion for approval; **Trustee Dawson** second

Discussion: **Chief Pettycord** indicated this ordinance will allow the Village to capture fees for those overweight and oversized vehicle using Glenwood public roads; IDOT allows use of public roads but permits will be required with the ordinance to collect fees ; this will not apply to normal commercial trucks delivering furniture etc. **Trustee Dawson** inquired how fees were determined; how will this affect new development with potential distribution center; Deputy Police Chief Wilbourn noted the schedules mirror other surrounding communities.

Upon Roll Call: Ayes 6 Naes: 0; Recues: 0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

(3) Crime Free Housing Ordinance Revisions

Discussion: Trustee Hadnott is the Chair of the Crime Free Housing Committee; **Attorney John Donahue** reviewed the recommendations taken from input from **Chief Welch, Chief Pettycord; and Village Administrator, B. Mitchell**; some of the recommendations included the definition of ownership including family members residing in the property with owner; increase in application fee from \$100-\$150; other fee increases; mandatory annual landlord meeting with the village; new section addresses police departments sending reports to landlords of criminal charges though Chief Pettycord indicated this would be a challenge obtaining arrest or charges made outside of the Village.

Trustee Winston noted he was not in agreement with Section 26-814 mandatory meeting with the landlord. Chief Pettycord noted controlled substance in Illinois allows landlords to grow cannabis but it's a limited quantity according to the statute.

Trustee Hadnott will have a final meeting with the committee to review recommended changes to ordinances and bring back to the Board for adoption.

(4) Motion to Approve Redevelopment Agreement with OM Glenwood Realty, LLC.

Trustee Hadnott made the motion for approval; **Trustee Winston** second

Upon Roll Call: Ayes 6 Naes: 0; Recues: 0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

(5) Motion to TABLE Engaging Anthony Uzemack MAI to appraise the Village Owned Glenwood Plaza Lots for the Audit for the year ending April 30, 2022.

Trustee Clark made the motion for approval; **Trustee Lynch** second

Trustee Hadnott requested to have each lot appraised separately and recommended postponing vote until further discussion with the board.

Upon Roll Call: Ayes 6 Naes: 0; Recues: 0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

NEW BUSINESS

Trustee Dawson noted there is a need to have Board discussion on the Police/Fire Pension

OLD BUSINESS

None

Motion to move to Closed Executive Session at 9:05pm

Upon Roll Call: Ayes 6 Naes: 0; Recues: 0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

MOTION TO ADJOURN:

MOTION TO ADJOURN EXECUTIVE CLOSED SESSION

Upon Roll Call: Ayes 6 Naes: 0; Recues: 0 Absent:0 Abstain: 0

Ayes: Clark, Dawson, Hadnott, Hart, Lynch, Winston

Naes: 0

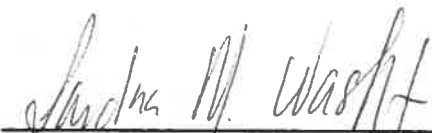
Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ADJOURNMENT: The August 16, 2022, Regular Board Meeting adjourned @ 9:05p



Sandra M. Washington, Village Clerk

