

MINUTES OF THE REGULAR MEETING  
OF THE PRESIDENT AND BOARD OF  
TRUSTEES OF THE VILLAGE OF  
GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT THE MUNICIPAL BUILDING  
ON TUESDAY, SEPTEMBER 2, 2008

The meeting was called to order at 6:30 p.m. Mayor Maggio led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by Clerk Frank, the following Trustees  
answered present: Barry, Durkin, Nielsen, Plott,  
Thomas

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

ALSO PRESENT: John Donahue, Village Attorney; Ed Tunelius, Village  
Engineer; Linda Frank, Village Clerk; Janice Barry,  
Treasurer; Brian Smith, Police Chief; Kevin Welsh,  
Fire Chief; Patrick McAneney, Public Works  
Director; Linda Brunette, Finance Director

MINUTES OF THE  
REGULAR VILLAGE  
BOARD MEETING HELD  
AUGUST 19, 2008

Trustee Durkin moved, seconded by Trustee  
Nielsen to approve minutes of the August 19, 2008  
Board meeting as presented with one reservation  
on page 7.

Trustee Durkin addressed the question to John Donahue, Village Attorney in  
regards to the Broker of Record being a Mayoral  
appointment or consent of the Board? John  
Donahue replied it would be Board action.

**Trustee Durkin moved, seconded by Trustee Nielsen amended approval  
to accept the minutes as presented**

Trustee Thomas asked that on page 3 to strike the statement, and noted she  
didn't know of anybody who had applied.

**Trustee Durkin moved, seconded by Trustee Nielsen amended approval  
of the minutes of August 19, 2008 to remove  
second line and the word applied as such**

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

BILLS PAYABLE: Trustee Thomas moved, seconded by  
Trustee Plott to accept the bills as  
presented by Treasurer Barry as follows:

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Corporate Fund \$65,204.91; Motor Fuel Tax Fund  
\$250.00; Sewer & Water Fund \$78,122.74; TIF-

Main Street \$14,537.75; Glenwoodie Golf Course \$36,416.99. Total all funds \$194,532.39.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

PAYROLL

Treasurer Barry stated payroll as of this date August 29, 2008, Glenwoodie in the amount of \$26,321.70, and Corporate in the amount of \$117,307.52.

**Trustee Nielsen moved, seconded by Trustee Barry approval of the Payroll as presented**

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

TREASURER'S REPORT: No report

OPEN TO PUBLIC: Ray Schmelzer, 22 S. Campbell in regards to adding another Co-Director for the Senior Center.

COMMUNICATIONS  
MAYOR'S OFFICE: No Report

ENGINEER'S REPORT: No Report

ATTORNEY'S REPORT No Report

DEPARTMENT REPORTS:

A. INTERIM VILLAGE  
ADMINSTRATOR

Chief Welsh addressed the Board seeking approval to purchase one Canon 3235i Copier from T & T Business Systems, Inc. in the amount of \$6800. He noted this copier will replace the old copier located in Village Hall. Chief Welsh explained by purchasing the copier we can start to alleviate storage space by scanning documents by address files with the program discussed in the staff meeting, and then work on the documents in storage which are estimated around \$60,000 to have converted, and noted this was a successful quote from three company's.

Mayor Maggio requested a motion to purchase one Canon 3235i Copier in the amount of \$6800.

**Trustee Plott moved, seconded by Trustee Nielsen approval to purchase one Canon 3235i**

**Copier from T & T Business Systems, Inc. in the amount of \$6800**

Trustee Durkin asked does the \$6800 include the maintenance agreement? Chief Welsh replied the ink and toner are included. He also explained the agreement on the OCE Copier, and the market value is about \$1800 and not worth purchasing, and noted if we go with this company they will bring a copier to the Fire Department whose copier has been out for 6 weeks for no charge with just maintenance and copying fees. He also noted the Police Department copier is out he his trying to deal with the IBM agreement. Trustee Durkin then asked what is the fee? Chief Welsh replied one cent per copy, and stated the other quotes were twelve cents up to seventeen cents per copy. Trustee Plott thanked Chief Welsh for buying a new copier.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Chief Welsh addressed the Board seeking approval to purchase one Custom Dell Poweredge 2900, and equipment software and training included from Synapse Technology in the amount of \$20,894.61. He stated Synapse is currently our provider and has examined our system, he noted the amount is in the budget. He also stated the need for this is to get us linked together in Village Hall, the licensing issues, and get the Fire and Police Department capability to access the address files, water files and vehicle sticker files. He also noted the other company that quoted this really was looking more towards selling more equipment, and the company we currently have is more interested in getting our equipment up and running in the proper fashion.

Mayor Maggio requested a motion to purchase one Custom Dell Poweredge 2900, and equipment software and training included in the amount of \$20,894.61 from Synapse Technology Group.

**Trustee Nielsen moved, seconded by Trustee Durkin approval to purchase one Custom Dell Poweredge 2900, and equipment software and training included from Synapse Technology Group in the amount of \$20,894.61**

Trustee Thomas asked Chief Welsh what account is that coming out of? Chief Welsh replied the water

amount in the budget. Chief Welsh replied it would be coming out of the water fund an eligible expense due to the majority of work being done on water billing, and then noted it is located under Computer Programs, Equipment and Server in the amount of \$26,029.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Chief Welsh addressed the Board with a couple of updates in regards to the Business Persons Breakfast, noted on the opening of the basketball Courts in regards to rules and monitors and new equipment for Hickory Glen and Arquilla Park, and noted working with Football and Baseball on a color for painting of the concession stands, and after football is over will work with Glenwoodie and Public Works on the fields for next year and new roofs for the dugouts, and on the Safety Handbook, front office reorganization. He stated the Fire Department Pancake Breakfast September 21, 2008, and Robinson Engineering won the softball game with only one injury, and the Fire Department is working with the Mutual Aid System. He then noted Golf Course Superintendent is working on saving the ash trees and may have a program to offer residents to purchase to do the same on their property with no guarantees. He also reminded the Trustees September 18, 2008 M.A.B.A.S. Showcase Dinner through the SSMMA at the Tinley Park Convention Center, and updated the storm damage to Fire Station #2 fence, and is working with Nextel on the repairs, and then requested a motion for Closed Session at the end of the meeting 2(c)(1)Personnel with no reason to reconvene.

**Trustee Durkin moved, seconded by Trustee Thomas for Closed Session for Personnel 2(c)(1) with action to be taken and reason to reconvene held immediately following the vote**

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Adjourn for Closed Session at 6:52pm.

Returned from Closed Session 7:30pm.

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

B. FINANCE

Linda Brunette addressed the Board seeking approval of an authorization of a Request for Proposal (RFP) for an Internal Controls and Accounting Policy Risk Management Program. She explained this is based on our audit, and worked with staff, current auditors and Attorney Donahue to make sure all requirements for the RFP have been met. She also explained the process on who to send the bids to by consulting the Illinois Government Financial Association, and noted there are five companies listed. The bids need to be returned by October 16, 2008 and noted bids will be opened October 16, 2008 at 2:00pm at Village Hall. This will give me time to prepare a brief summary for packets, and be presented for the November 4, 2008 meeting.

**Trustee Plott moved, seconded by Trustee Thomas approval of a Authorization of an "Request for Proposal" (RFP) for an Internal Controls and Accounting Policy Risk Management Program**

Trustee Durkin thanked Linda on all her hard work putting the RFP together.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

C. POLICE

Chief Smith addressed the Board in regards to the burglary located at Hickory Glen Park Concession Stand.

D. FIRE

Chief Welsh addressed the Board seeking approval to hire Joseph Harvey and Kelly Miller as paid-on-call Firefighters at a starting wage of \$7.75 per hour of call pending successful background and medical physical examinations.

**Trustee Durkin moved, seconded by Trustee Thomas approval to hire Joseph Harvey and Kelly Miller as Paid-on-Call Firefighters at a starting wage of \$7.75 per hour of call with no benefits and pending background and medical physical examinations**

Trustee Plott asked Chief Welsh how many total on call firemen do we have? Chief Welsh noted due to constant change, and Cadets being moved up, and after further discussion this would bring the count up to 39 and noted we are budgeted for 40.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

E. PUBLIC WORKS

No Report

F. BUILDING

Chief Welsh addressed the Board requesting a text amendment to Chapter 22 Building and Building Regulations of the Schedule of Fees of the Municipal Code. He noted that the code states if a homeowner or contractor is caught working without a permit the fee is tripled. He noted after discussing in the Fire Department Staff meeting and found that the homeowner or small contractors do not know the rules and regulations, and let the inspector on site instruct them to receive the proper permits. He recommends if caught again let the inspector give a citation and appear in local court for the adjudicator to determine the fine.

**Trustee Barry moved, seconded by Trustee Durkin approval of Request for text amendment to Chapter 22 Building and Building Regulations of the Schedule of Fees of the Municipal Code.**

Trustee Thomas asked Chief Welsh in regards to who pays the triple fines? Chief Welsh replied it all depends but most of the time the resident. Trustee Durkin also noted it is the residents not the contractors.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

G. GLENWOODIE

Eric Swanson addressed the Board seeking approval to purchase a Befco 15FT Rotary Rough in the amount of \$9,913. He stated this will replace two 15 FT mowers purchased in 2001.

**Trustee Nielsen moved, seconded by Trustee Barry approval to purchase a Befco 15 FT. Rotary Rough in the amount of \$9,914**

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Eric Swanson addressed the Board seeking approval to purchase a Foton #FT 404 40HP, 4WD. Tractor in the amount of \$8,999, and noted it will replace the 1979 tractor which they have tried to repair and Symetrics recommended to replace it due to the cost of repairs.

**Trustee Nielsen moved, seconded by Trustee Thomas approval to purchase a Foton #FT 404**

**40HP 4WD. Tractor in the amount of \$8,999**

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Nays: 0 Absent: 0

H. PARK PROGRAMS

Mayor Maggio announced the winners of the 2008 Summer Yard Judging Contest, 1st Place Winner L. Williams, 2nd Place Tom Maxwell, 3rd Place B. Jennings.

NEW BUSINESS:

Trustee Thomas asked questions in regards to number two under Old Business if it should be under new business? John Donahue replied it was brought up on the floor at the last meeting and we can vote to move it. Trustee Thomas replied no to leave it where it is. Trustee Durkin requested Chief Welsh to have for the next Committee of the Whole meeting a policy created that would come with a data access base for all mail received into the Village Hall be inventoried digitally for the Public and Officials of the Village.

OLD BUSINESS:

Mayor Maggio requested a motion for approval of an Ordinance Granting a Special Use Permit to allow Sprint to install three additional antennas on an existing monopole located at 19191 S. Halsted Street. Chief Welsh noted this was approved at the previous Board meeting, John Donahue prepared the ordinance on the recommendation of the Zoning Board, and noted the location is on the Bloom Township property located behind the Skyline Pool.

**Trustee Barry moved, seconded by Trustee Nielsen approval of an Ordinance Granting a Special Use Permit to Allow Sprint to Install Three Additional Antennas on an Existing Monopole (19191 S. Halsted, Bloom Township)**

Trustee Durkin asked Chief Welsh this is to be adding pods on an existing pole and not a new structure? Chief Welsh replied this is adding three antennas to the structure. John Donahue noted there are already 4 antennas on the existing pole. Chief Welsh also noted with this request he was able to find out the delay at Glenwoodie, and waiting for the new paperwork to be processed.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 0  
Abstain: 1

Ayes: Barry, Durkin, Nielsen, Plott,

Naes: 0 Absent: 0 Abstain: Thomas

Mayor Maggio requested a motion to hire Jesse Flowers as a Co-Director Senior Center.

Trustee Nielsen noted he was not making this motion to change anything in the Senior Center, and by hiring Jesse Flowers, a Senior and Vietnam Veteran, he will add new programs for the men in town, he also commented on a good job the ladies do, and that is in the form of a motion.

**Trustee Nielsen moved, seconded by Trustee Plott approval to hire Jesse Flowers Co-Director Senior Center**

Trustee Durkin and Trustee Plott both noted it would bring Vietnam Vets and more Senior Men out by adding new programs, and the other programs would stay the same.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Mayor Maggio addressed the Board in regards to there being 15 or 20 days left on the consideration of the appointment of Larry Williams to fill the position of the Vacant Trustee Position. Trustee Durkin asked John Donahue in regards to the statute on filling the position with advice and consent of the Board. John Donahue explained the statute with and without the advice and consent of the Board. Trustee Thomas noted this could have been handled today if the Board had received the requested qualifications and resumes asked at the previous Board meeting. Trustee Barry also questioned in regards to not receiving the information. Trustee Durkin then read a prepared statement in regards to the issue of the appointment of Larry Williams to the seat vacated by Leonard Hill's resignation along with the interpretation of the law on filling the position. Trustee Plott made a statement in regards to position of Village Administrator not being filled by the previous Board, and the consideration of the appointment of Larry Williams to the vacant seat. Mayor Maggio asked John Donahue on his viewpoint, and John stated Mr. Durkin stated the law correctly, but he would disagree with the intent, and the primary intent of the statute would be to fill the vacant seat.

OPEN TO PUBLIC:

Larry Williams, 345 Harper in regards to both previous Board, and present Board being with out an Administrator.

Mr. Jesse Flowers, in regards to new programs for the Senior Center.

Howard Swacker, 120 N. State St in regards to how mail is received and handled by Village

Administration.

Jesse Auron, Jean Maggio Senior Center, Co-Director in regards to advertising and programs and availability of the Senior Citizen.

ADJOURNMENT:

**Trustee Barry moved, seconded by Trustee Thomas approval to adjourn meeting at 8:10 pm.**

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Meeting adjourned at 8:10pm.

S E A L

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Linda Frank, Village Clerk