

MINUTES OF THE SPECIAL BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, SEPTEMBER 15, 2009

The meeting was called to order at 6:30 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Village Clerk Carmen Hopkins**. The following Trustees responded: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

ALSO IN ATTENDANCE: **John Donahue**, Village Attorney; **Brian Smith**, Police Chief; **Kevin Welsh**, Fire Chief & Building Department; **Linda Brunette**, Finance Director; **Janice Barry**, Treasurer; **Eric Wiederhold**, Village Administrator; **Ed Tunelius**, Robinson Engineering; **Patrick McAnaney**, Public Works

**PRESENTATION OF MINUTES OF
BOARD MEETING OF:**

Motion to approve the minutes of the board meeting of **September 1, 2009**.

Trustee Campbell moved, 2nd by Trustee Barry

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0 Abstain: 1

Ayes: Barry, Campbell, Nielsen, Plott, Thomas

Naes: 0

Absent: 0

Abstain: Freeman

Discussion: No Discussion

Motion Approved: Yes

BILLS PAYABLE: Motion to approve the bills payable as presented **Treasurer Janice Barry**.

Corporate Fund \$84,802.67; **Road and Bridge Fund** \$2,340.08;
Sewer and Water Fund \$13,299.41; **Holbrook TIF** \$21,969.75;
Glenwoodie Golf Course \$29,725.37; **Total All Funds:** \$152,137.28

Trustee Freeman moved, seconded by **Trustee Campbell** to accept the bills payable as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recuse: 0 Absent: 0

Ayes: Barry, Campbell, Nielsen, Plott, Thomas

Naes: 0

Recuse: **Trustee Nielsen** recuse on 1 item addressed to his company.
Remaining items are approved.

Absent: 0

Discussion: **Trustee Barry** question Fox coffee service on page 9. Police Chief indicated the service is just for the Police Department squad room.

Trustee Thomas question expense item on page 5. **Mayor Durkin** and **Linda Brunette** indicated one item was for farewell lunch, and the other item was lunch expense attended by **Mayor Durkin** and **Eric Wiederhold**.

Motion Approved: Yes

PAYROLL:

Motion to approve the payroll as presented by **Treasurer Janice Barry**.

Payroll as of September 11, 2009: **Glenwoodie**, in the amount of \$21,643.46; **Corporate** in the amount of \$126,829.87.

Trustee Nielsen moved, 2nd by **Trustee Freeman** to accept the payroll as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recuse: 1 Absent: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recuse: Campbell

Absent: 0

Discussion: No discussion

Motion Approved: Yes

TREASURER'S REPORT:

No report

OPEN TO PUBLIC:

Charles Plumber 100 N. Pine Ln - indicated that his home was vandalized twice. He noted that vandalism was also happening in Homewood. Mr. Plumber indicated that something should be done. Also, he noted that drugs were being peddled in the Forest park.

**COMMUNICATIONS
MAYOR'S OFFICE:**

Motion to appoint Ray Smelzer as part time Director of the Senior Center.

Trustee Nielsen moved, 2nd by **Trustee Plott** to appoint Ray Smelzer as part time Director of the Senior Center.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Discussion: No discussion.

Motion Approved: Yes

Mayor Durkin acknowledged a "Thank You" letter from St. John church for the assistance provided for the annual picnic.

Mayor Durkin requested an update on the Boker Property development on compliance for the following: BURM, lighting, asphalt, maintenance. Kevin Welsh noted that communication was forwarded regarding the construction debris, 7 day notice was forwarded; upkeep is in progress. Kevin Welsh will follow up on remaining items.

Mayor Durkin and **Trustee Plott** acknowledged Myron Newkirk for his service to the community for 5 years. Mr. Newkirk coaches football, basketball, and baseball.

Mayor Durkin spoke with the attorney regarding the lawsuit brought by the Cook County States Attorney against the Village of Glenwood and most of the board members. **Mayor Durkin** is requesting the end of the lawsuit by the Cook County States Attorney by requesting the States Attorney prepare a model ordinance for each of the remaining positions that will satisfy the lawsuit. If this is prepared, **Mayor Durkin** will present the ordinances to the board for approval. This will mark the conclusion of the lawsuit.

Mayor Durkin highlighted the Planning Commission. A significant number of citizens that are interested in being a part of the commission. **Mayor Durkin** will request the resignation of the current members of the Planning Commission, and replace them with the individuals interested in becoming part of the Planning Commission.

Chamber of Commerce luncheon with the Governor. There are seats available for any Trustee interested in attending.

ENGINEER'S REPORT:

Village Engineer presented updates on two projects:

- 1 - Golf Course on plans for the reconfiguration of the golf course cart paths. Plans should be finalized and ready for approval by the following week.
- 2 - Main Street improvement - Curb building is still needed, re-stripping, landscaping, and resurfacing. Project is scheduled for completion by mid October.

ATTORNEY'S REPORT:

Mayor Durkin, regarding the Golf Course Re-configuration, requested Village Attorney John Donahue, to have language added to include a percentage of jobs be allocated to Glenwood residents.

**DEPARTMENT REPORTS:
VILLAGE ADMINISTRATOR**

Motion to approve Robinson Engineering for engineering services for Stormwater, Inflow, & Infiltration Study at a cost not to exceed \$24,000.

Trustee Campbell moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recuse: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Absent: 0

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

Motion to award Genco Industries as contractor for the requested repairs to the 187th Street Lift Station (guide rails for pumps) not to exceed \$25,400.00.

Trustee Campbell moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Absent: 0

Discussion: **Trustee Freeman** questioned when the project was submitted, was it done in manner that minority contractors would be able to view the project for bid. Patrick McAneny responded No. Patrick solicited vendors he's familiar with. **Trustee Freeman** requested, for future projects, that the bid process be open and available for all interested parties, which would include minority business. **Trustee Thomas** question the detail listed on the quotes, if the work identified are identical. Patrick responded by indicating the identified work is identical on each quote. **Trustee Plott** commented on the issue of minority contractors being sought. **Trustee Nielsen** questioned if there were several companies available that did similar projects. Patrick noted there were not many. **Mayor Durkin** questioned if the bid contained sufficient compacity in the event of rain while the project is being completed. Patrick noted there will be sufficient capacity. **Trustee Thomas** questioned if the project will stop the vibration. Patrick noted the project will repair the vibration. **Trustee Plott** asked when the project was discovered. Patrick noted the repair project was discovered 3 weeks prior. **Mayor Durkin** suggested the use of the contact list that contained minority contractors.

Motion Approved: Yes

Motion to approve the hiring of Sandra Neely as part time Crossing Guard at \$9.34 per hour upon completion of successful background check and mandatory drug testing.

Trustee Nielsen moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Absent: 0

Naes: 0

Discussion: **Trustee Thomas** asked how was the position advertised. Police Chief Smith noted the position was advertised in the Village Hall.

Motion Approved: Yes

Motion to prepare an ordinance for Clear Wire tower for the Special Use Permit located at Skyline Pool.

Trustee Plott moved, 2nd by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Absent: 0

Discussion: No discussion

Motion Approved: Yes

Motion to approve Cost Share with Gabe's Restaurant from the main street TIF in amount not to exceed \$861.44 for the cost to maintain the municipal parking lot.

Trustee Plott moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Absent: 0

Discussion: **Mayor Durkin** asked that language be added for future reference for the cost share to maintain the parking lot.

Motion Approved: Yes

Halloween hours: Police Chief Smith recommend Halloween hours be between 3:00PM and 7:00PM on Saturday October 31, 2009.

FINANCE

E-Pay system is up and running. E-pay is connected to the website. Training is ongoing at the Police Department. The POS machines are installed. Property tax bills are going to be late. The earliest due date is November 16, 2009. **Trustee Thomas** asked why Visa isn't accepted. Finance Director Linda Brunette noted the charge imposed by Visa is too high. **Mayor Durkin** asked that a communication be submitted that details any shortages that may occur until the tax bills are received.

POLICE

Personnel completed the patrol rifle course. This is the last training of the year. **Trustee Freeman** asked if unmarked police cars are available to patrol the basketball courts at Hickory Glen park. Chief Smith noted that no unmarked cars available for this use.

FIRE

No report

PUBLIC WORKS No report.

BUILDING DEPARTMENT No report. **Trustee Plott** questioned the safety at the building, formerly known as the bowling alley, to installed barriers to seal of the area from children. Kevin Welsh noted, that due to the Village liability and pending legal action, the building department has chosen not initiate any action of this type.

GLENWOODIE RFP for the cart replacement should be available by the next meeting. The Glenwood Sports Golf Outing will be held on October 9, 2009. All of the proceeds go to the Glenwood Sports (Glenwood Cougars Football, Glenwood Hawks Basketball, Glenwood Baseball, and Glenwood Men's Basketball).

PARKS PROGRAM No report

NEW BUSINESS **Trustee Campbell** is seeking a revision to the parking ordinance for unattached equipment not to be left on the street. Mayor Durkin asked Village Administrator Eric Wiederhold to discuss the issue at the next staff meeting. **Village Clerk Hopkins** asked why the curbs are not painted the caution yellow around the fire hydrants. Kevin Welsh noted that the cost incurred to maintain this service is significant (man hours, paint etc.).

OLD BUSINESS No report

OPEN TO THE PUBLIC Howard Swacker 120 State. Responded to Trustee Campbell issue with unattached trailers on the street and to Village Clerk Hopkins comment on curb painting.

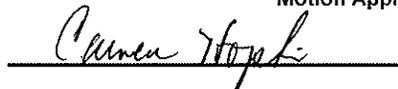
ADJOURNMENT: Mayor Durkin requested a motion to adjourn at 7:35 PM
Trustee Barry moved, seconded by **Trustee Plott**

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Motion Approved: Yes


Carmen Hopkins, Village Clerk