

MINUTES OF THE BOARD MEETING  
OF THE PRESIDENT AND BOARD OF  
TRUSTEES OF THE VILLAGE OF  
GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT THE MUNICIPAL BUILDING  
ON TUESDAY, NOVEMBER 16, 2010

The meeting was called to order at 7:07 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

**UPON ROLL CALL:** by **Village Clerk Carmen Hopkins**. The following Trustees responded:  
Barry, Freeman, Nielsen, Plott, Thomas

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0 Absent: Campbell

**ALSO IN ATTENDANCE:** **Brian Smith**, Police Chief; **Linda Brunette**, Finance Director;  
**Janice Barry**, Treasurer; **Ed Tunelius**, Robinson Engineering;  
**Patrick McAnaney**, Public Works Director; **Kevin Welsh**, Fire Chief;  
**John Donahue**, Attorney, **Donna Gayden**, Village Administrator

**PUBLIC HEARING - HALSTED  
REDEVELOPMENT PROJECT AREA:**

A presentation, by Nancy Hill of Ehlers and Associates, on the requirements for the creation of a Tax Increment Financing (TIF) district. Specifically for the proposed Halsted Street Redevelopment area. The presentation included the proposed boundaries for the TIF district (the railroad to the North, Park and Pool to the South, Halsted street to the East, and the Glenwood School to the West); the definition of a TIF; how a TIF district is established; and the qualifications for a TIF. At the conclusion of the presentation, the meeting was opened for questions. Several residents and local business owners within the proposed TIF district addressed the Mayor and Board of Trustees with their questions and concerns. The public hearing concluded at 8:01 PM.

**PRESENTATION OF MINUTES OF  
BOARD MEETING OF:**

**Motion to approve the minutes of the November 2, 2010 Regular Board meeting.**

**Trustee Barry** moved, 2nd by **Trustee Plott** to accept the minutes as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 1 Abstain: 1

Ayes: Barry, Freeman, Plott, Nielsen

Naes: 0

Absent: Campbell

Abstain: Thomas

Discussion: No discussion

**Motion Approved: Yes**

**BILLS PAYABLE:** **Motion to approve the bills payable as presented by Treasurer Janice Barry.**

**Corporate Fund** \$195,738.05; **Road and Bridge Fund** \$16,702.04;  
**Motor Fuel Tax Fund** \$1,640.10; **Sewer and Water Fund** \$17,333.98;  
**State Forfeiture Fund** \$530.00; **2010 Project Fund BAB** \$5,790.50;  
**TIF Industrial Park** \$8,725.11; **TIF Main Street** \$1,526.25;  
**TIF Holbrook Road** \$10,000.00; **Glenwoodie TIF Account** \$123.75;  
**Glenwoodie Golf Course** \$4,967.50.

**Total All Funds: \$263,077.28**

**Trustee Freeman** moved, seconded by **Trustee Barry** to accept the bills

payable as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Absent: Campbell

Recues: Nielsen (on one item paid to his company in the amount of \$6.29)

Discussion: **Trustee Freeman** question one item for the Police in the amount of \$4,000.00 for the repair of a Ford Interceptor. Police Chief Smith answered the repair was the result of a rear end accident.

**Motion Approved: Yes**

**PAYROLL:**

Payroll as of November 5, 2010: **Glenwoodie** in the amount of \$15,974.44; **Corporate** in the amount of \$126,227.16.

**Motion to approve the payroll as presented by Treasurer Janice Barry.**

**Trustee Nielsen** moved, 2nd by **Trustee Plott** to accept the payroll as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: No discussion.

**Motion Approved: Yes**

**TREASURER'S REPORT:**

No report.

**OPEN TO PUBLIC:**

No one approached the Board.

**COMMUNICATIONS**

**MAYOR'S OFFICE:**

**Motion to approve the distribution of the donations from the Glenwoodie Golf Outing split equally among Glenwood Baseball, Glenwood Hawks Basketball, Glenwood Cougars Football/ Cheerleading, and Glenwood Youth Golf.**

**Trustee Barry** moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: **Trustee Freeman** question where the funds were going. **Mayor Durkin** indicated the funds will be split equally between Glenwoodie Youth Golf, Glenwood Baseball, Glenwood Hawks Basketball, and Glenwood Cougars Football/Cheerleading.

**Motion Approved: Yes**

**ATTORNEY'S REPORT:**

No report.

**VILLAGE**

**ADMINISTRATOR:**

**Motion for approval for the new proposed insurance rates of \$549,871.00 from Marks and Company for the period of December 1, 2010 to November 30, 2011.**

**Trustee Barry** moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: John Marks, of Marks and Company, addressed the Board and briefly discussed how the insurance rates were determined. The reduction is due in part to the Village following the ICRMT program, and the claims in workers comp and liability are down.

**Motion Approved: Yes**

**ENGINEER'S REPORT:** Ed Tunelius, Village Engineer with Robinson Engineering, updated the Board on status of the street resurfacing. Alpha Construction has completed most of the street resurfacing. Some of the project is still ongoing. This includes some striping and landscaping.

**FINANCE:** Finance Director Linda Brunette briefed the Board on the status of the audit. A draft of the audit was received by the Village. The draft was reviewed by Donna Gayden and Linda Brunette. The Auditors will present the draft audit to the Finance committee on December 7, 2010. Finance Director also noted a review of the vendor list is under way. The vendor list is reviewed and updated annually to make sure the list remains current.

**POLICE:** Police Chief Brian Smith briefed the Board on the following:

- Glenwood Police participated in the FBI operation Cross Country. This was a 3 day sweep that netted the arrest of 39 adults, 6 pimps, and the rescue of 3 underage girls. This is the departments third year of participation.
- The October activity statistics are as follows: 432 citation issued; 52 misdemeanors; 0 felonies; and 11 vehicles towed.

**FIRE:** **Motion for authorization for the employment of Chris Pack as a full time firefighter/paramedic under the SAFER grant program guidelines effective immediately at a salary of \$43,000.00 per year.**

**Trustee Plott** moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

Discussion: **Trustee Barry** questioned Chief Welsh on the shift availability for the new fireman. Chief Welsh noted the shift will be based on the training schedule. Chief Welsh indicated the starting salary is \$43,000 per year of which the first 2 years would be covered by the grant.

**Motion Approved: Yes**

**PUBLIC WORKS:** Update by Patrick McAneney: Arquilla and 192nd street, painted stop bars will be applied. This will be beneficial to slow down traffic since the intersection is close to Longwood school.

**Mayor Durkin** requested an update on the sidewalk grant. Patrick McAneney noted he hasn't received an update on the grant. Also, Patrick noted that discussion with a contractor to repair the damaged planter at the corner of 187th and Halsted continue. Christmas decorations will be installed.

**BUILDING  
DEPARTMENT:**

**Motion for authorization to execute a contract for electrical service at the former Roll Services property at 19421 Forest Ave.**

**Trustee Plott** moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

**Discussion:**

**Motion Approved: Yes**

**Motion for approval of an expenditure "not to exceed" \$28,000.00 to Com Ed for the installation of electrical service at the former Roll Service property at 19421 Forest Ave.**

**Trustee Plott** moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: Campbell

**Discussion:**

**Motion Approved: Yes**

Update: Chief Welsh noted that a letter of no further remediation with the EPA will be prepared; the Village has received a lien release and waiver of fees in excess of \$500,000.00 for the clean-up of the site. Attorney John Donahue added the property deed was filed, tax exemption petition is on file, waiver notice is filed. By statute, all of the prior taxes will be cleared since the Village now own the property. Chief Welsh commented the acquisition and the rehab of the property is a T.I.F success story. **Mayor Durkin** concurred, noting that the property was a site of a EPA super hazardous material spill, rehabbing the property and returning it to the tax rolls. Chief Welsh also commented on the recent door to door flyer solcitations for lighted yard signs for sale. Chief Welsh stressed that residents should not purchase the signs due to the fact that the Village has purchased lighted address panels for every home in Glenwood, by way of grant. The distribution of the address panels is forthcoming. **Trustee Plott** requested an update on the code violations issued to the Glenwood Plaza. Chief Welsh noted that the owners have been to court on the citations, but the cases were continued. No fines have been collected on the citations.

**GLENWOODIE:**

**Motion to table approval of new rates and approval for electric golf carts at Glenwoodie until the next regular Board meeting.**

**Trustee Freeman** moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 3 Naes: 2 Absent: 1 Abstain: 0

Ayes: Freeman, Plott, Nielsen

Naes: Barry, Thomas

Recues: 0

Abstain: 0

Absent: Campbell

**Discussion:** No discussion

**Motion Approved: Yes**

Update: Glenwoodie provided free golf to veterans on Veterans Day. An estimate 120 veterans enjoyed a round of golf.

**PARKS PROGRAM:**

The annual Halloween party was a success. There were over 150 children that attended the event. Pictures of the event are displayed in the Village Hall.

There will be a Thanksgiving Craft workshop held on Saturday November 20, 2010 from 10:00 - 11:15 at the Blakey Center. Registrations are now being taken for the event. There is a \$2.00 craft fee for the event. Registration deadline for the event is Thursday November 18, 2010 at 5:00 PM.

**NEW BUSINESS:**

**Trustee Barry** question why the payroll record was removed from the Trustee Board packet. Trustee Barry received a memo indicating the payroll report will no longer be distributed. Linda Brunette, Finance Director, noted that the record can be viewed within the Village Hall. **Trustee Barry** commented that he isn't concerned about deductions, he uses the report to track overtime hours and sleep in pay. **Trustee Barry** asked if a report was available that has this information. Linda Brunette noted that a report of this nature isn't available. Donna Gayden, Village Administrator, commented that the information previously distributed should not be distributed from the Village Hall because the Village does not know how the information is disposed. The Village consulted with the Human Resource counsel on the issue. They advised that distribution of payroll information that notates an employee name should not be distributed. This is a privacy law issue. Donna Gayden noted that the information is available for viewing within the Village Hall by contacting the Human Resource department and see Brenda. **Mayor Durkin** requested **Trustee Barry** create a sheet of the information he needs from viewing the information available.

Trustee Nielsen updated the Board on the status of the Forest Park playground equipment. The equipment was delivered, and currently being installed. The light poles were received, but were incorrect. The poles are currently on backorder and will be delivered on November 22. The light heads were received and are the correct size.

**OLD BUSINESS:**

No old business.

**OPEN TO THE PUBLIC:**

James Frank Jones, 247 E. Rose Street - commented on the installation of a roof repair on his home by Raymond Remodeling. **Mayor Durkin** questioned if Raymond Remodeling was licensed to do business in the Village of Glenwood. Fire Chief Welsh indicated he would check to see if the contractor was licensed. **Mayor Durkin** asked Mr. Jones to forward the information to the Building Department for further investigation.

**ADJOURN :**

**Motion to adjourn at 8:46 PM.**

**Trustee Barry** moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Abstain: 0

Discussion: No discussion

**Motion Approved: Yes**



Carmen Hopkins, Village Clerk