

MINUTES OF THE BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, DECEMBER 15, 2009

The meeting was called to order at 6:30 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Village Clerk Carmen Hopkins**. The following Trustees responded: Barry, Campbell, Freeman, Nielsen, Plott
Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1
Ayes: Barry, Campbell, Freeman, Nielsen, Plott
Naes: 0 Absent: Thomas (arrived at 6:43 PM)

ALSO IN ATTENDANCE: **John Donahue**, Village Attorney; Police Chief **Brian Smith**; **Linda Brunette**, Finance Director; **Janice Barry**, Treasurer; **Kevin Welsh**, Fire Chief & Building Dept; **Eric Wiederhold**, Village Administrator; **Ed Tunelius**, Robinson Engineering; **Patrick McAnaney**, Public Works

BILLS PAYABLE: Motion to approve the bills payable as presented Treasurer **Janice Barry**.
Corporate Fund \$45,068.44; Road and Bridge Fund \$1,767.20; Sewer and Water Fund \$8,715.66; Glenwoodie Golf Course \$8,900.41; TIF Main Street \$31,595.91; Motor Fuel Tax \$72,725.55; Total All Funds: \$168,773.21

Trustee Plott moved, seconded by **Trustee Campbell** to accept the bills payable as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recuse:

Absent: Thomas

Discussion: No discussion.

Motion Approved: Yes

PAYROLL: Motion to approve the payroll as presented by Treasurer **Janice Barry**.

Payroll as of December 8, 2009, Police Holiday pay in the amount of of \$74,065.73

Trustee Nielsen moved, 2nd by **Trustee Plott** to accept the payroll as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recuse: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recuse: 0

Absent: Thomas

Discussion: **Mayor Durkin** indicated, per the police contract, the holiday pay is due to payout in the first payroll in December. **Trustee Barry** asked if the cost breakdown will change for the 10 holiday cost. **Mayor Durkin** indicated the cost is calculated by the staffing levels for the allocated holidays.

Motion Approved: Yes

TREASURER'S REPORT: Update: Finance committee to begin meeting in January 2010.

OPEN TO PUBLIC: No one wish to address the board.

**COMMUNICATIONS
MAYOR'S OFFICE:**

Awards announced for the 2009 Winter yard judging contest.
1st Place - E. Sanders at 511 Arizona; 2nd Place - D. Hall at 624 Cherry;
3rd Place - L. Kinney at 15 N. State.

Driveway snow plowing for Seniors is available. Seniors, 65 years of age, are encourage to sign up for the service. Currently, 11 Seniors have signed up for the service. The service will be completed by the Public Works department.

ENGINEER'S REPORT:

The project to install a traffic light at Glenwood/Chicago Heights Rd & Holbrook Rd. The project is 100% funded with federal stimulus monies. The project is currently tempered for the January 2010 letting with the Illinois Department of Transportation (IDOT). A letter request from NICOR regarding abandoning their driveway on the East side of the road at the intersection is needed. Currently, NICOR is reluctant to provide the letter. The project requires the following motions to move forward:

Motion to approve the joint agreement division of cost.

Trustee Barry moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recuse:0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recuse: 0

Absent: 0

Abstain: 0

Discussion: **Trustee Campbell** asked if the light will include a opticom system. Chief Welsh noted the project will include the opticom system.

Motion Approved: Yes

Motion to approve the construction engineering service agreement for the project.

Trustee Nielsen moved, 2nd by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recuse:0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recuse: 0

Absent: 0

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

ATTORNEY'S REPORT:

No report

DEPARTMENT REPORTS:

VILLAGE ADMINISTRATOR

Motion to approve an ordinance granting special use permit for microwave dish on an existing monopole.

Trustee Campbell moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recuse:0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recuse: 0

Absent: 0

Abstain: 0

Discussion: **Trustee Nielsen** asked if the Village receives any money from this. **Mayor Durkin** noted the Village will not receive any money from this agreement. **Trustee Plott** asked who receives the fines if charged. **Mayor**

Durkin noted the Village will receive any fines levied.

Motion Approved: Yes

Motion to approve the ordinance providing for 2009/2010 tax levy.

Trustee Plott moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recuse: 1 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recuse: Campbell

Absent: 0

Abstain: 0

Discussion: **Mayor Durkin** express concern regarding the police pension board as it relates to the tax levy. The police pension board has not provided a tax levy number to the Village Board. **Trustee Campbell** offered to assist the police pension board with the levy. Finance Director Linda Brunette indicated for audit purposes, contact was initiated in September 2009 with Tim Sharp with the Police Pension board regarding receipt of an actuarial report. Response from the Police Pension board regarding this issue has not been received by the Village Hall. **Trustee Thomas** noted that no levy numbers have been forwarded to the Village board since 2006. **Mayor Durkin** noted the total levy is in the amount of \$3,820,843.00. **Trustee Freeman** asked where the estimated other revenues of \$4,498,150 come from, and also asked if the budget was realistic considering the state of the economy. Finance Director Brunett explained the breakdown of the revenue budget. The revenue budget is revised to reflect the current trend in the economy and is a good estimate. **Mayor Durkin** confirmed with Village Administrator Eric Weiderhold, the \$4.5 million in Other Revenues is a fair assessment of where the Village will be at the close of this fiscal year. Eric Wiederhold confirmed.

Motion Approved: Yes

Motion to approve the memorandum of understanding.

Village Attorney John Donahue explained the follow up received from the Union regarding furlough day scheduling in this fiscal year. The Union added language that any furlough days that cannot be taken by April 30, 2010, the days must be scheduled by June 1, 2010.

Trustee Thomas moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recuse: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recuse: 0

Absent: 0

Abstain: 0

Discussion: **Trustee Plott** questioned the definition of "no prejudicial effect upon future bargaining". Village Attorney Donahue defined the expression as nothing prevents a party from raising legitimate bargaining issues during contract negotiations.

Motion Approved: Yes

Motion to approve Lease Addendum with Sprint to the amount of \$300 per dish for 2 dishes.

Trustee Barry moved, 2nd by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recuse: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recuse: 0

Absent: 0

Abstain: 0

Discussion: **Trustee Thomas** questioned if the motion was agreed, Sprint will not be required to appear in court. Chief Welsh noted that he would motion for them not appear.

Motion Approved: Yes

Motion to approve intergovernmental agreement between the Village of Glenwood and the Village of Homewood contingent upon the satisfaction of the conditions as indicated in the December 10, 2010 letter from Village Administrator Eric Wiederhold.

Trustee Plott moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recuse: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recuse: 0

Absent: 0

Abstain: 0

Discussion: **Trustee Plott** questioned the liability of Police Officers distributing medication to prisoners. **Mayor Durkin** noted that the agreement indicates that liability will be on Glenwood. Trustee Nielsen questioned the cost paid for a clerk to maintain the prisoner. **Mayor Durkin** indicated it cost the Village \$100,000.00 for the year to employ the Clerks for the Police department. **Mayor Durkin** ask Police Chief Smith to create a standardized form to request housing for Glenwood prisoners as to the length of time needed.

Motion Approved: Yes

Motion for authorization for the Fire Department to apply for the Safer grant.

Trustee Thomas moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recuse: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recuse: 0

Absent: 0

Abstain: 0

Discussion: Chief Welsh noted this is the first step in the grant process. The grant gives the opportunity to hire a firefighter/paramedic hired under the Glenwood hiring practices. **Trustee Barry** questioned the paid on call firefighter. Chief Welsh note that the grant is for an enhancement to the department, not a replacement. The grant is in two parts; 1) replacement of a laid off firefighter; 2) enhancement of a paid on call staff.

Motion Approved: Yes

Motion to approve the Hickory Glen fieldhouse renovation to Tower Construction at the price of \$85,000.00.

Trustee Campbell moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recuse: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recuse: 0

Absent: 0

Abstain: 0

Discussion: **Trustee Plott** ask if any minority contractors were represented in the bids received. Village Administrator Wiederhold indicated the job was published in several newspaper publications, and contact was made some organizations that work with minority contractors. **Trustee Freeman** questioned if the detail of the submitted bids. Village Administrator Wiederhold explained further the contractors lack of full understanding as to the nature of the project contributed to lack of detail in the bids. **Mayor Durkin** added the contractors may have not had a full understanding of government work as it relates to ADA compliance.

Motion Approved: Yes

Motion for approval for professional services with Camburas & Theodore for \$18,500.00 with understanding meetings to be billed at \$500.00 per meeting.

Trustee Campbell moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 0 Naes: 0 Recuse: 0 Absent: 0 Abstain: 0

Ayes:

Naes: 0

Recuse: 0

Absent: 0

Abstain: 0

Discussion: **Trustee Barry** question the \$500.00 per meeting fee. Village Administrator Wiederhold noted the fee is charged for public open meetings only. The fees will be paid up front from the general fund and reimbursed once the TIF is established. Mayor Durkin indicated the contract will provide model ordinances for landscaping throughout the Village. **Trustee Nielsen** noted he oppose the contract for Village wide use, but supports the contract for ordinances for development of the Glenwood Plaza. **Mayor Durkin** requested Trustee Nielsen meet with the contractor to discuss his concerns. **Trustee Plott** question Village Attorney John Donahue if the contract will assist in drafting ordinances. John Donahue noted he would handle the legal portion of any model ordinances proposed from the contract.

Motion Approved: No (*vote on the motion to approve was not called.*)

Motion to table the awarding of the bid for professional services with Camburas & Theodore for \$18,500.00.

Trustee Nielsen moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 3 Recuse: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Durkin
(*Mayor Durkin cast the majority vote.*)

Naes: Campbell, Plott, Thomas

Recuse: 0

Absent: 0

Abstain: 0

Discussion: Noted under motion to approve the contract.

Motion to approve: Yes

Motion to approve the website services by GoVOffice for a design cost of \$4,231.00 per the submitted bid.

Trustee Barry moved, 2nd by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recuse: 1 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Nielsen, Plott, Thomas

Naes:

Recuse: Freeman

Absent: 0

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

FINANCE

No report

POLICE

No report

FIRE

Annual food and clothing drive was completed on Saturday December 12, 2010.

PUBLIC WORKS

The retirement of John Jusick. The position will be filled, and advertised internally and externally.

BUILDING DEPARTMENT

No report.

GLENWOODIE

No report

PARKS PROGRAM

Christmas in the park was a success. There was an estimated 100 kids in attendance.

NEW BUSINESS

Mayor Durkin received a request from Congressman Jackson to submit a wish list of capital projects for possible future funding assistance.

OLD BUSINESS

Request to change the board meeting start time from 6:30 PM to 7:00 PM effective with the first meeting in January 2010. This was initiated in the form of a motion by **Trustee Plott**.

Trustee Plott moved, 2nd by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 1 Recuse: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Freeman, Nielsen, Plott, Thomas

Naes: Barry

Recuse: 0

Absent: 0

Abstain: 0

Discussion: **Trustee Plott** noted that the change is requested due to a change in working hours by Trustee Thomas and himself.

Motion Approved: Yes

OPEN TO THE PUBLIC

Ray Smelzer 22 S, Campbell - spoke about the left turn on Main Street by the post office.

ADJOURNMENT:

Mayor Durkin requested a motion to adjourn at 7:57 PM
Trustee Freeman moved, seconded by **Trustee Freeman**

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Motion Approved: Yes



Carmen Hopkins, Village Clerk