

MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, JANUARY 20, 2009

The meeting was called to order at 6:30 p.m. Mayor Maggio led the audience in the Pledge of Allegiance.

UPON ROLL CALL:

By Clerk Frank, the following Trustees answered present: Barry, Durkin, Nielsen, Plott, Thomas, Williams.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

ALSO PRESENT:

Ed Tunelius, Robinson Engineering; John Donahue, Village Attorney; Linda Frank, Village Clerk; Janice Barry, Treasurer; Brian Smith, Police Chief; Kevin Welsh, Interim Village Administrator, Building Department, Fire Department; Patrick McAneney, Public Works Director; Linda Brunette, Finance Director.

MINUTES OF THE
REGULAR VILLAGE
BOARD MEETING HELD
DECEMBER 2, 2008

Mayor Maggio requested a motion to approve the minutes of the December 2, 2008 Regular Board meeting as presented.

Trustee Durkin moved, seconded by Trustee Thomas to approve the minutes of the Regular Board meeting dated December 2, 2008, noting one correction on page 5 to the final motion made previous to adjournment; that is, strike the name stated within the motion and also strike the name before the minutes are published on the Web site.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

MINUTES OF THE
REGULAR VILLAGE
BOARD MEETING HELD
JANUARY 6, 2009

Mayor Maggio requested a motion to approve the minutes of the January 6, 2009 Regular Board meeting as presented.

Trustee Durkin moved, seconded by Trustee Barry to approve the minutes of the Regular Board meeting dated January 6, 2009, noting one correction on page 3 in the last statement that reads, "Trustee Durkin inquired about the Village being entitled to \$25,000 liability," should read, "Trustee Durkin inquired about the Village being limited to \$25,000 liability."

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

BILLS PAYABLE:

Mayor Maggio requested a motion to approve the bills payable as presented.

Trustee Durkin moved, seconded by Trustee Plott to approve the bills Payable presented by Treasurer Barry as follows:

Corporate Fund \$227,783.68;
Road & Bridge Fund \$24,695.52;
Motor Fuel Tax Fund \$149.58;
Sewer & Water Fund \$32,221.28;
Tax Increment Finance Fund (Holbrook Road) \$703,472.00;
Glenwoodie Golf Course \$8,583.51.
Total all funds \$996,905.57.

Trustee Durkin commented to the public that the million dollar bills payable is 70 percent a TIF reimbursement to Wal-Mart.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

PAYROLL

Mayor Maggio requested a motion to approve the payroll as presented.

Trustee Nielsen moved, seconded by Trustee Plott to approve the payroll presented by Treasurer Barry as follows:

Payroll as of this January 16, 2009,
Glenwoodie Golf Course in the amount of \$10,407.46;
Corporate Fund in the amount of \$134,659.39.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

TREASURER'S REPORT:

No report

OPEN TO PUBLIC:
agenda items.

No one wished to address the Board regarding

**COMMUNICATIONS
MAYOR'S OFFICE:**

No report

ENGINEER'S REPORT:

Ed Tunelius, Village Engineer, addressed the Board regarding the MFT Maintenance Program in seeking to adopt two resolutions.

The first, 905000GM, in the amount of \$130,000 for certain expenditures such as street-sweeping and salt. A question was raised by Trustee Durkin regarding the breakdown of pricing for the current fiscal year and the next fiscal year, which was clarified by Ed Tunelius explaining the street resurfacing aspects.

Mayor Maggio requested a motion.

Trustee Durkin moved, seconded by Trustee Nielsen to approve Resolution 095000GM in the amount of \$130,000.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

The second, 0100000000GM, in the amount of \$180,000 for street resurfacing and noted that road research is being conducted by Public Works. Within the established budget in this case, the resolution is set at \$300,000 and they are requesting the Board to adopt the resolution setting the budget for the next fiscal year for the use of the Village's MFT funds.

Mayor Maggio requested a motion.

Trustee Williams moved, seconded by Trustee Durkin to adopt the resolution setting the budget for the next fiscal year for the use of the Village's MFT funds.

Trustee Plott raised a question directed to Patrick McAneney as to how long it would take before residents would be able to see exactly when their streets would be resurfaced, to which Patrick McAneney stated there is nothing as of now, but the plan is to have a project survey done within a few years so that residents could get an idea of what areas will be done within a given year. Discussion was had regarding timetables, financials, and engineering, and Chief Welsh further explained that based on the budgeting process, a list will be completed in a narrative format by the end of February.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

ATTORNEY'S REPORT: No report

DEPARTMENT REPORTS:

- A. INTERIM VILLAGE ADMINISTRATOR Chief Welsh addressed the Board seeking approval for the authorization for solicitation by the Co-Director of Parks to solicit sponsorships or donations from individuals and/or corporate sponsors for the redevelopment of park(s) within the Village.

Mayor Maggio requested a motion for the approval of the authorization for solicitation.

Trustee Nielsen moved, seconded by Trustee Barry to approve the authorization for solicitation.

Trustee Durkin raised a question directed to Chief Welsh regarding any conversations had regarding a naming process go through his office and then to the Board before park names are decided to which Chief Welsh stated that any substantial donation would likely request naming rights at which point it would be brought to the Board.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

Chief Welsh addressed the Board seeking approval of a Request For Proposal "RFP" for redevelopment of Forest Park. Discussion was had regarding history of the redevelopment of Forest Park and the RFP and many issues that were of a concern to Village residents, police, and Trustees. The resolution seeks requests for proposals from qualified contractors to provide the services for the park renovation of Forest Park. This is being held on March 11, 2009 at 1:00 o'clock pm at One Asselborn Way. Further discussion was had listing requirements of redevelopment and guidelines of proposal submission.

Mayor Maggio requested a motion for the approval of Request For Proposal "RFP" for the redevelopment of Forest Park.

Trustee Plott moved, seconded by Trustee Thomas to approve the Request For Proposal "RFP" for the redevelopment of Forest Park.

Trustee Plott raised a question directed to Chief Welsh if the deadline could be any sooner than March 11, to which Chief Welsh explained that wouldn't leave the Village enough time to produce quality proposals. Trustee Durkin pointed out a typo on the

cover, where the word “regret” any proposal should be “reject” any proposal.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

Chief Welsh addressed the Board seeking approval of updated contracts with Municipal Systems in four separate motions. Discussion was had regarding the background for the motions, noting the need for the Village to enter into a new contract, which was renegotiated with Municipal Systems. The agreements are as follows: Item one is requesting approval to enter into an agreement with Municipal Systems to keep the old rates agreed on with the Village for ABC and the move at \$400 a month, which is \$200 for the Building Department and \$200 for the Police Department, and at the Village’s 15 percent rate of the violations as posted, noting the Village is receiving a discounted rate with Matt Regan, and that the upgrades to that would bring the Village into compliance with today’s requirements of the adjudication system and also allow the Village to maintain the records correctly and bring that from DOS into Windows-based version. Matt Regan would complete the conversion at his cost and leave the Village alone in the current billing cycles.

Item two is requesting approval to enter into an agreement with Municipal Systems to implement the MOS. This would mean the Police Department can get back onto the system of automatically tracking the violations written on the local ordinance citations.

Roger Wood is present from Municipal Systems to answer any questions. Chief Welsh had a discussion regarding the systems program and stated that to put the system in place and bring the Village online would be a cost of \$541.67 per month with no percentage charged to the Village on writing citations.

Item three is requesting approval of MSI to accept credit card payments online on behalf of the Village from someone who received a citation. There will be a two-and-a-half percent holdback on payment. MSI is fully ready and capable to take on the project. The Chief also noted the Village is looking into credit card collection for all services. The Village can also participate in credit card payments through the Illinois Fund, where there is a very low percentage rate held back as well.

Item four is requesting approval to take collections back over to the MSI Collection Services. They charge no fee for that. They collect all debt with a 50/50 split.

Mayor Maggio requested a motion.

Trustee Durkin motioned, seconded by Trustee Williams to approve the implementation of an Administrative Building Code and Administrative Municipal Ordinance Violation Enforcement Hearing System.

Trustee Durkin raised a question directed to Roger Wood clarifying that it is a \$400 a month fee for the software program maintenance fee and that there is no upfront cost or compensation for the software.

Trustee Williams raised a question regarding the term to be 36 months to which Chief Welsh affirmed.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

Trustee Plott motioned, seconded by Trustee Barry to approve the implementation of a municipal hearing system. Mayor Maggio asked for clarification and Trustee Durkin raised a question directed to Roger Wood about Article 3.0 to which Roger Wood stated it was a fill-in. Chief Welsh further explained the figures and stated that the monthly price is \$541.67 for a three-year period, \$19,503.36, and that he will discuss this with Matt Regan to implement any necessary change in the contract and bring it back to the Board if need be. Trustee Plott amended the motion to state that the monthly fee is not to exceed \$541.67 for the implementation of the Municipal Offense System for the Police Department. Trustee Thomas questioned if it is possible to get tickets printed out for certain violations to which Chief Welsh affirmed.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

Trustee Durkin motioned, seconded by Trustee Williams to approve the agreement for Web base payment with a transaction fee not to exceed 2.12 percent.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

Trustee Durkin motioned, seconded by Trustee Nielsen to approve the agreement of collections at a rate of a 50/50 split as delineated in the contract.

Trustee Durkin raised a question directed to Chief Welsh to which he affirmed that the Village is not required to submit collections unless it is by choice.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

Chief Welsh had a discussion regarding the fourth item that was written in on the agenda regarding the flood damage to the Village that happened on September 13, 14, and 15, 2008 going into detail of the occurrence, further stating that through diligent work of all involved the Village received a check in the amount of \$16,433.44. Chief Welsh had a discussion regarding internal controls and the audit performed by Crowe Chizek and future plans for that. Trustee Thomas asked for an explanation of the outcome to which Chief Welsh stated a COW meeting will be scheduled in regards to that.

B. FINANCE

Linda Brunette addressed the Board seeking approval for a resolution authorizing a Village representative to execute power supply contract(s) with the lowest responsible bidder(s). The resolution authorizes Linda Brunette to carry out such duties. She explained this is the third year with Northern Illinois Municipal Electric Co-op and the current contract expires in May of 2009. Meeting with Mr. Hoover from NIMEC last week, it was explained the electric rates are for pumping and that the Village should see a 10 percent drop in rates for the upcoming bid. Authorization is being requested because once the bids go through they need to be signed that day.

Mayor Maggio requested a motion to approve a resolution authorizing a Village representative to execute power supply contracts with the lowest responsible bidders.

Trustee Nielsen motioned, seconded by Trustee Plott.

Trustee Plott questioned whether Linda Brunette is solely handling the project to which Linda Brunette answered in the affirmative as it has been done that way in the past. Mr. Hoover gets the bids together and sends all the info, and they decide who to pick, and the contracts are reviewed by John Donahue before anything is signed.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

Trustee Durkin had a follow-up question directed to Linda Brunette in regards to compiling the addresses and sales prices for the homes in the Village for the triennial reassessment. Linda Brunette stated that they are working on a spreadsheet and it will have address and sale price of each home and they will forward it to the IT department to implement it. Trustee Durkin also requested of Chief Welsh to make arrangements for a public meeting with the Cook County Board of Appeals for a venue-type meeting so residents could have access to that data. Trustee Williams discussed that he contacted the Cook County Board of Appeals and has made arrangements with them to come out and discuss tax issues. The date is set for January 29, 2009 and will be held in the Village Senior Center. The assessor agreed to come out if he could take care of everyone, and that includes Bloom Township. Discussion ensued regarding the location for this event. Trustee Durkin requested to have the information posted on signs, the local access television station, and the Village's Web site to which Trustee Williams stated that had been conveyed to Chief Welsh. Trustee Thomas requested Chief Welsh look into the proper venue for this event before posting any relevant information.

C. POLICE

No report

Trustee Plott made a statement of apology to Chief Smith in regards to his handling of Chief Smith's official swearing-in process in light of the events at the Presidential Inauguration. Trustee Plott had a discussion directed toward Chief Smith and Chief Welsh in regards to law enforcement of illegal activities occurring within rental properties of the Village and what can be done keep current with occupancy information, asking if there is a current list of rental properties. Chief Welsh stated although there is an obligation to do so, homeowner compliance to pass on any updated information to the Village is just one of many roadblocks the Village faces. Discussion was had regarding the ways in which the Village has become aware of such violations, and that many times it has to do with a 911 call or an emergency issue to the home. Chief Welsh further stated the Village is becoming aware of these violations at the rate of approximately two per week. Chief Welsh also discussed working with John Donahue regarding citation issues and resolutions.

D. FIRE

Chief Welsh addressed the Board seeking approval of reformation of the Fire Prevention Bureau to Fire Prevention and Investigation Bureau and approval of a new ordinance.

Mayor Maggio requested a motion.

Trustee Plott motioned, seconded by Trustee Barry.

Trustee Plott directed a question to Chief Welsh asking if Chief Welsh and Terry Holmes would be the sole investigators of this bureau to which Chief Welsh affirmed and also discussed certain qualification standards and testing. Trustee Plott directed a question to Chief Smith regarding any police interest in joining to which Chief Smith stated not at this time.

Mayor Maggio directed questioning to Chief Welsh in regards to the necessity, reasoning, and risk of carrying a firearm as an investigator. Chief Welsh stated during investigations, they are allowed to carry a firearm, explaining that their area consists of 21 towns and sometimes as much as 34 towns. During an investigation, oftentimes, the fire department will leave and Chief Welsh and another investigator are the only people left, and usually it's in an unpleasant area where they are required to question people and canvass the neighborhood. Chief Welsh discussed the risk to the Village is similar to that of a police officer carrying a firearm and further discussed benefits of carrying a firearm and stated that sometimes other towns' police departments are involved.

Trustee Plott had a question regarding internal controls within the Village to which Chief Welsh stated that whoever the fire chief and police chief are at the time would be in control of that and would have to sign off on everything.

Upon Roll Call: Ayes: 5 Naes: 1 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas.

Naes: Williams Absent: 0

John Donahue directed a question to Chief Welsh regarding the ordinance aspect of the request to which Chief Welsh stated it is a rewrite of the Fire Prevention Bureau to the Fire Prevention Investigator Bureau and it is an ordinance that specifically was given an ordinance number. Upon John Donahue's request to double-check the ordinance for clarification, Chief Welsh stated he will produce it.

Chief Welsh reported to the Board that the ESDA is fully functional with seven members that are up and running and available for the two facets of the system. The first facet gives members the ability to be called out in the event Police, Fire or Public Works are in need of traffic control. The second facet is street

patrol. To date, there have been five sessions of street patrol and 12 hours of patrol. The members report they have traversed 96 miles and almost every mile of the Village including all five subdivisions. They also report they are learning and enjoy the task.

Mayor Maggio directed questions to Chief Welsh as to who the members are to which Chief Welsh did not know the names offhand. Mayor Maggio asked if they were on the Village agenda as being covered to which Chief Welsh stated they are all listed applicants on file. Mayor Maggio stated that if anyone uses Village equipment approval of their employment needs to be approved by the Board to which Chief Welsh stated he would look into the issue. Trustee Barry stated that there are Village employees who have not been approved by the Board to work.

Trustee Plott questioned what equipment has been given to which Chief Welsh stated uniforms, stated also they are looking into purchasing coats similar in color to Public Works, flashlights, vehicle equipment such as radios, necessary gear for traffic control. Trustee Plott also questioned whether Officer Burke was involved in the training to which Chief Welsh stated not at this time. Trustee Plott asked a question in regards to the budget under communications under ESDA and what the 1662 figure represented to which Chief Welsh stated he will look into it and report back to the Board, further stating it could possibly be portable radios or a big expenditure such as weather sirens.

E. PUBLIC WORKS

No report

Trustee Thomas directed a question to Patrick McAneney asking for clarification regarding a call she received where someone made a statement that we only have two drivers plowing out there. Trustee Thomas replied with the belief that there is one driver for every subdivision or there are four to which Patrick McAneney stated there are four out there. Trustee Durkin complimented Patrick McAneney for including the water use audit of 2008 as well as 2006 and 2007, suggesting that all Trustees receive copies as well due to its importance in the budget process.

F. BUILDING

Chief Welsh addressed the Board seeking approval to the recommendation from the Planning Commission/Zoning Board of Appeals regarding request from Sprint for a Special Use Permit. Chief Welsh stated they are seeking approval tonight for authorization of the Planning Commission/Zoning Board's recommendation to allow the additional two antennas on the top of the Glenwoodie water tower, but it does not allow any work to begin. Chief Welsh explained that some time ago the original request

from Sprint came before the Board to add double-stacked base cabinets and other issues that were tentatively okayed and was subsequently sent to the attorney, but the project had never begun. Sprint now comes in requesting this and they are notified they have previous requests that have not been dealt with to which the person replied all aspects are necessary in order to complete the job, so there was a miscommunication within company. John Donahue stated some issues the Board had with stacking of the equipment and the proximity of the homes, placing bushes around with a slatted fence, and that the ordinance is drafted with all requirements but it just was never approved due to an incomplete process and lack of documentation for a formal approval. Chief Welsh stated that when he spoke with them, they were not opposed to the changes. John Donahue informed Chief Welsh to be sure to obtain the proper information. Chief Welsh stated the Village has the authority up to this point and are owners of the property and they currently hold a lease. The lease currently reflects nine antennas, and with the addition of the two, it will be eleven, which gives the Village the ability to charge more money although that tower is currently yielding the highest income.

Trustee Barry motioned to approve the recommendation as requested.

John Donahue stated any ordinance drafted should be contingent upon getting the appropriate agreement under the lease in order to install the two antennas.

Mayor Maggio reaffirmed the motion made by Trustee Barry, which was seconded by Trustee Nielsen.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

G. GLENWOODIE

No report

Trustee Durkin gave thanks for the help with the snow removal for the whole team.

H. PARKS PROGRAMS

Trustee Nielsen discussed one item regarding community leaders and volunteers preparing to open the Arquilla Park and Hickory Glen Field house in order for the indoor activities for youth to be scheduled. Table tennis has been well received and some volunteers have offered their services by giving simple instruction. Other games will be offered such as tic-tac-toss, hopscotch, board games and card games. They are looking forward to providing safe

and fun activities and encourage people to volunteer their time and talent.

Trustee Plott directed a question to Cathie Marcinski and Leon Fields regarding the purchase of an additional table. **AUDIO STOPPED THEREFORE TRANSCRIPTION STOPPED*******

NEW BUSINESS: No report

OLD BUSINESS: **Approval of a resolution accepting the Cook County Interoperable Communications Systems.**

OPEN TO PUBLIC: Ray **Smelzer**, 22 South Campbell, reported that the refrigerator is broken at the Senior Center.

ADJOURNMENT: **Trustee Barry motion, seconded by Trustee Williams to adjourn the meeting.**

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Nielsen, Plott, Thomas, Williams

Naes: 0 Absent: 0

Meeting adjourned at 7:50 p.m.

S E A L

Linda Frank, Village Clerk