

MINUTES OF THE REGULAR MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, JULY 3, 2007

The meeting was called to order at 6:30 p.m. Mayor Maggio led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by Clerk Frank, the following Trustees answered present:
Barry, Durkin, Hill, Plott, Thomas

Trustee Nielsen arrived at 6:33pm.

ALSO PRESENT: John Donahue, Village Attorney, Ed Tunelius, Robinson Engineering; Joseph Falica, Police Chief; Kevin Welsh, Fire Chief; David Lynch, Building Inspector; Linda Brunette, Finance Director

MINUTES OF THE
VILLAGE BOARD MEETING
HELD JULY 3, 2007

Trustee Durkin moved, seconded by Trustee Hill to approve the minutes of the June 05, 2007 Board Meeting

Upon Roll Call: Ayes 5 Naes: 0 Absent: 1

Ayes: Barry, Durkin, Hill, Plott, Thomas

Naes: 0 Absent: Nielsen

Trustee Hill moved, seconded by Trustee Barry to approve the minutes of June 18, 2007 Special Board Meeting

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1

Ayes: Barry, Durkin, Hill, Plott, Thomas

Naes: 0 Absent: 1

Trustee Durkin moved, seconded by Trustee Hill to approve the minutes of June 19, 2007 Board Meeting

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Trustee Nielsen arrived at 6:33pm.

BILLS PAYABLE:

Trustee Thomas moved, seconded by Trustee Durkin to approve the bills, with the exception of bills payable that were not signed by Lou Schaefer when he was still here, as presented by Treasurer Barry as follows:

Corporate Fund \$164,008.27; Road & Bridge Fund \$7,076.11; Sewer & Water Fund \$17,365.10; TIF Industrial Park \$129,897.00; Glenwoodie Golf Course \$49,983.31
Total all funds \$368,329.79

Mayor Maggio stated Jon Rogan signed these bills as part of training. Linda Brunette, Finance Director stated she did have Lou Schaefer go back and initial the bills. Trustee Durkin replies he would second the motion to approve the bills as presented, and to discuss and possibly amend the motion if necessary. Trustee Durkin asked Linda Brunette is there a formal policy on who signs the bills? Linda replied the policy states the Mayor and Department Heads have the authority to sign bills payable. She also noted she checked with the auditors and with approval from the Mayor that would be sufficient for Jonathan Rogan to sign the bills which in turn she received from the Mayor. Trustee Durkin requested a copy of the policy. Trustee Thomas also had a question for the Police Department on a \$75.00 charge for a lost key for handcuffs, and a locksmith had to be called? Deputy Schmidt replied he was unaware of the invoice and would check into it. Treasurer Barry also states she has concern of invoices dated from March to Gall's, Inc. in the amount of \$462.00. Treasurer Barry also stated she had concerns on the audit received for the Police Department not matching to the numbers on the fiscal year report. Trustee Plott asked Deputy Chief in regards to using Imperial Automotive for repair? Deputy Schmidt replied they were recommended and they could do the repairs right a way. Trustee Plott then asked is it a turn around time issue? Deputy Chief replied yes. Trustee Hill asked Treasurer Barry about the green invoices. She replied they are kept at the Police Department.

Trustee Thomas moved, seconded by Trustee Durkin to amend motion to approve the Bills Payable as presented

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

TREASURER'S REPORT No Report

Jan Barry

OPEN TO THE PUBLIC:

Larry Puch, Brookwood Point on hiring an Attorney for Village Board, who that person is and how much will cost? Trustee Durkin addressed the question, Scott Uhler and the charge is \$175.00 per hour. Trustee Thomas and Trustee Barry also commented on several reasons.

Mike Griffin, 111 Willow when will the Police Department shut down the drug house at 39 Sycamore? Commented activity going on all times of the day and night.

Deborah Solatka has complained for 2 years to the Police Department and 1 1/2 years to the Building Department about 39 Sycamore.

Glynnis Thomas 48 Sycamore complaints about 39 Sycamore on the all the young children, gun shots, and no supervision.

Catherine Paxton, 30 Nugent St. concern on increased train whistles.

Chris Mangaser, 30 Nugent St. also concerns on train whistles.

Judy Konieczka, 26 N. Pine Ln. asking the Board to look at the vote on hiring an Attorney it is illegal

COOMUNICATIONS
MAYOR'S OFFICE:

Trustee Hill moved, approval of a Donation request from the 6th Municipal District's 2nd annual Back to School Cook Out

The motion dies for the lack of a second

Trustee Barry moved, seconded by Trustee Plott approval for a Request from The South Suburban Humane Society permission to solicit donations in town October 19, 20 & 21, 2007

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Mayor Maggio read a letter of resignation from Lou Schaefer, Public Works Director.

Trustee Durkin moved, seconded by Trustee Thomas for approval of letter of resignation from Lou Schaefer

Upon Roll Call: Ayes:6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Trustee Durkin moved, seconded by Trustee Hill For approval to retain Lou Schaefer, Water Operator Class C License at a rate of \$100.00 per month

After further discussion Trustee Thomas wanted to know if Robinson Engineering could operate the system? Mayor Maggio replied it would have to be an operator for the Village. Several Trustee's asked if we had any employee's with the Class C license? Mayor Maggio replied yes, but they do not have enough experience with paperwork involved on the system. Trustee Thomas stated she had talked to Jerry Bland and might be returning to work after July 10, 2007, and mentioned to wait to see on his return. Mayor Maggio was concerned on his return, and we do not have anybody right now on the paperwork end to operate the system.

Upon Roll Call: Ayes: 2 Naes: 4 Absent: 0

Ayes: Durkin Hill

Naes: Barry, Nielsen, Plott, Thomas Absent: 0

Trustee Thomas moved, seconded by Trustee Plott to table to advertise for Public Works Director after July 10, 2007 to see if Jerry Bland is able to come back for light duty.

Trustee Plott stated he feels the same as Trustee Thomas to wait and see if Jerry Bland is physically able for light duty and there be no reason now to pay anybody else.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Mayor Maggio stated you have 3 letters of Veto and instructed the Clerk to have them put on file, and read the last paragraph on the letters.

Mayor Maggio announced Trustee appointments, Trustee Barry, Building Department, Trustee Durkin, Public Works, Trustee Hill ,Finance, Trustee Nielsen Glenwoodie Golf Course & Human Relations, Trustee Plott, Police Department, Trustee Thomas, Fire Department. Trustee Thomas asked where would Parks Programs fall under? Mayor Maggio replied Glenwoodie Gold Course.

Trustee Durkin moved, seconded by Trustee Barry Approval of Request for Closed Session under section 2(c)(1) Personnel

Upon Roll Call: Ayes: 6 Naes: 0 Absent:

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Adjournment for Closed Session 7:10pm

Meeting called back to order 8:18pm.

ENGINEER'S REPORT:

Ed Tunelius

Trustee Durkin moved, seconded by Trustee Barry approval to table an Ordinance for Land Development Review and Construction Observation Fees for the COW Meeting

Shauna Urlacher, Robinson Engineering explained this Ordinance would enable the Village to collect engineering fees up front for any new developer wishing to develop in the Village. Dave Lynch, Building Director replied it would be good and then there is no question on the charges and the money would be there to cover engineering fees. Trustee Durkin requested for Dave Lynch to look into how is done now, and then we can compare the two, He also mentioned if we do not have a COW Meeting, put it on the next Board Meeting Agenda.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Trustee Barry asked Shauna Urlacher does Robinson Engineering have a report on the accident that occurred here at Village Hall. Shauna replied she would check into it. Mayor Maggio stated the insurance company has come out and looked at all the piping, and assumes they will get us a report.

Trustee Durkin mentioned the Village received a letter from Ed Tunelius, Robinson Engineering about the Concept Plan they received was inadequate, and have you received anything else or would you like us request a more detailed plan. Shauna replied the Concept Plan went to Design Engineer and is waiting for a reply from the developer. John Donahue explained the different stages involving the Concept Plan, TIF, and negotiating with the Village.

ATTORNEY'S REPORT:

John Donahue

John Donahue, Village Attorney addressed the Board with a draft of Intergovernmental Agreements between the Village, School Districts and Library, and requested direction from the Board on how to proceed.

Trustee Barry moved, seconded by Trustee Thomas approval to table Glenwoodie/Current Draft of a Intergovernmental Agreements between the Village, School District's, and Library District for the COW Meeting with Developer

Upon Roll Call: Ayes:4 Naes: 3 Absent: 0

Ayes: Barry, Hill, Thomas, Maggio

Naes: Durkin, Nielsen, Plott Absent: 0

DEPARTMENT REPORTS:

A. FINANCE: No Report

Linda Brunette

B: POLICE:

Chief Falica

Deputy Chief Paul Schmidt addressed the Board for approval to sell (3) MPF department submachine guns to Blue Island Police Department for \$500 each, and replace with new semi-automatic AR-15 rifles

Mayor Maggio replied request dies for the lack of a motion

Trustee Durkin stated to Deputy Chief tell the Chief in the future he must get permission to advertise and to solicit for 3 Bids & how much it would cost & for the trustees entertainment the reason for the purchase. Trustee Plott asked the Deputy Chief is this type of weapon necessary in Glenwood? Deputy Chief replied this type is becoming the patrol standard & stated the department already has 3 AR rifles. Trustee Plott and Trustee Thomas asked when were they purchased? Deputy Chief replies he believed 3 years ago. Trustee Durkin requested an inventory of all weapons with serial numbers, date of purchase, and the condition of them.

C. FIRE: No Report

Chief Welsh

D. PUBLIC WORKS: No Report

Trustee Barry asked Shauna Urlacher for status on the of the water tower being painted? She replied she has no report.

E. BUILDING: No Report

David Lynch

Trustee Nielsen asked Dave Lynch, Building Department Director asked how many citations have been written for Lincolnway Construction at Glenwoodie on all the weeds on the burm and other areas? David Lynch replied he hasn't written any citations, he has been in contact with them. He stated he noticed some of the areas have been mowed. Trustee Nielsen states he believes the berm needs to be landscaped. Trustee Durkin asked Dave Lynch has he seen the contract when the property was sold? Dave Lynch replied no he has not. Trustee Durkin requests Dave Lynch to read review the contract & conditions of the contract. Dave Lynch replies yes he will.

Trustee Nielsen also asks Dave Lynch how many citations have been written on the Plaza Halsted St. on the condition its in? Dave Lynch states he has notified and written to management company with no results. Trustee Nielsen replies they have chosen not to do anything. Dave Lynch replies yes.

NEW BUSINESS:

Trustee Barry has a question about the maintaining of the village vehicles, and why we can't use Glenwood Marathon to do the work? Trustee Durkin asks Linda Brunette, Finance Director what the purchase order policy is? Linda Brunette replies there is no policy on who we use. Trustee Durkin asks would it be hard to do a purchase do a purchase order system. Linda replies it would be hard at this time. Trustee Durkin replies each department has a secretary, and then talk about it at the next staff meeting and recommend to the Board several vendors including Glenwood based the village could use. Linda Brunette replies could be done after the audit release.

Trustee Thomas mentions under Treasurer's Report she liked the new petty cash form.

Trustee Durkin asked Linda Brunette to request auditors a proposal to conduct an audit on the Police Department for comp time for the last 2 years, time sheets, payroll, & comp time accounts. He also requested it to comply with state law in the budget. Linda Brunette replied yes.

Trustee Thomas asked Trustee Nielsen are you going to do a summer bash this year? Trustee Nielsen replied no you can do this. Trustee Thomas replies she would help him with it.

Trustee Durkin mentions he has a new proposed Nuisance Ordinance submitted by a citizen, which he will give to John Donahue, Village Attorney to look over and have it on the next Board Meeting Agenda.

Trustee Durkin moved, seconded by Trustee Barry that is in the form of a motion.

Upon Roll Call: Ayes 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Trustee Durkin asks Mayor Maggio is she going to make an announcement on a Village Administrator? Mayor Maggio replies we will wait and see. Trustee Durkin states no announcement? Mayor Maggio replies no I take people at there word.

OLD BUSINESS:

Mayor Maggio requests approval to hire five Community Service Officers which was tabled from previous Board meeting.

Trustee Plott states some requests were made for information on the CSO program and part-time police officers, which we have yet to acquire, status on the CSO Program, Ordinances for the creation of the program and part-time officers. Mayor Maggio replies she did not get any information and go to the Deputy Chief and you will probably get it. Trustee Durkin states Chief Falica was requested at the last meeting to provide the status or resolution's and duties, and how it was created etc. Trustee Durkin states as far as the part-time officers he could not find nothing in the codes to give them power as Police Officers. John Donahue states he believes it's a certain certification and the Chief could answer that better. Trustee Durkin asks Deputy Chief Schmidt did the Chief give you anything? Deputy Chief replies no. Trustee Thomas replies they have asked for the information. Trustee Durkin also states the Board needs that information before acting on hiring new CSO's or part-time police officers.

Trustee Barry moved, seconded by Trustee Plott for approval to suspend the CSO Program until the Board receives the information requested

Trustee Plott states that if the Chief is not going to be here for a meeting , the information should be turned over to the Deputy Chief to bring here and give us some reasonable answers, and not having answers is prolonging the decision from the Board and Mayor. Trustee Thomas states it should have been put in our packets. Trustee Hill asks is the motion to stop all operations and suspend all CSO's? Trustee Barry replies yes, maybe then the Chief will give us the information that we ask for. Mayor Maggio asks don't you Think that would be a improper move when all they are doing is helping out the citizens? After further discussion, Mayor Maggio replies can't we wait to see what we get from the Chief? Trustee Hill states they are doing some kind of a job out there being a hot summer with 5 total out there. Trustee Thomas asked for a 2 week suspension? Trustee Barry and Trustee Plott agreed. Mayor Maggio stated they are doing a service for the Community. Trustee Thomas and Trustee Durkin asked but are they out there legally? John Donahue mentioned he believes they have had some training. Deputy Chief states they have in house training, Officer Burke runs the training program and administers the written test.

Upon Roll Call: Ayes 5 Naes: 0 Absent: 1

Ayes: Barry, Durkin, Nielsen, Plott, Thomas

Naes: Hill Absent: 0

Eric Swanson, Glenwoodie addressed the Board on the Turf Equipment from previous Board Meeting seeking Board approval for 3 year financing with Charter One

**Trustee Nielsen moved, seconded by Trustee Durkin
Approval of 3 year financing with Charter One
Glenwoodie Turf Equipment**

Trustee Hill asked is this for lease or purchase and is it in the budget? Trustee Durkin states nobody has a budget and in 2 weeks we will know.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

**Trustee Durkin moved, seconded by Trustee Nielsen
approval of an Ordinance for Annexing Certain Property
With Natural Gas Pipeline Company of America**

Upon Roll Call: Ayes: 6 Naes; 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Chief Welsh addressed the Board on the Energy Solutions Co., which in the past has worked with School Districts, and is now working with Fire and Police Departments in relamping the departments through grant money. The total of the proposal to relamp is \$18,295. grant money received would be \$14,680 leaving a balance of \$3615 out of pocket, seeking approval of commitment to apply.

**Trustee Barry moved, seconded by Trustee Thomas
for approval of Commitment to apply**

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

**Trustee Barry moved, seconded by Trustee Thomas
to table discussion on using Glenwood based Towing
Company for the Village for 30 days**

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

**Trustee Durkin moved, seconded by Trustee Nielsen
for approval of the minutes of the Special Board Meeting
May 19, 2007**

After further discussion because they were not on the Agenda to put them on the next agenda

Trustee Durkin moved, seconded by Trustee Nielsen amended the motion to reflect the minutes of May 19, 2007 be placed on the next agenda

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Trustee Durkin mentioned that young men were playing basketball over at Longwood School, and asked John Donahue if he was aware of any Intergovernmental Agreement between the School District? John Donahue he was not aware of any. Trustee Durkin asked John Donahue to look into it, because the school district doesn't want them on the property. Trustee Durkin mentioned that a School Board member thought there was an agreement. Mayor Maggio and John Donahue stated they know nothing of an agreement. Trustee Durkin replied maybe that's something we can work on? Mayor Maggio stated if you wish you can work on that.

Trustee Maggio asked how Union Negotiations were coming? Trustee Durkin replied they are meeting next Thursday at 2:00pm.

John Donahue reported on the status of the Attorney General's opinion on temporary appointments.

OPEN TO PUBLIC:

Keith Reichert, 401 Holly put Agenda and minutes on the website. Residential rates for Coyote Run, being that Glenwoodie gives Homewood residents, Glenwood rates.

Barbara Elmore, 505 Dorchester commented on statement Made by Lou Schaefer at a previous meeting in regards to Elmore's Lawn Service grass cutting, and if all Closed Session after tonight be held at the end of the meetings.

Alvin Freeman, 301 Blackstone commented on the unused space at the Parks, and since the Board is looking the CSO Program they could use them in the Parks for supervision.

ADJOURNMENT:

Trustee Barry moved, seconded by Trustee Thomas to adjourn at 9:10pm

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0

Ayes: Barry, Durkin, Hill, Nielsen, Plott, Thomas

Naes: 0 Absent: 0

Board Meeting
July 3, 2007
Page 11

Meeting adjourned at 9:10pm

S E A L

Linda Frank, Village Clerk