



Village of Glenwood Job Posting Public Works Maintenance Worker

The Village of Glenwood, Illinois, is located in Northeastern Illinois, County of Cook, is a diverse community of 9,052 residents (Census 2013), which is in close proximity to a major regional employment and commercial centers in the Chicago metropolitan area. The village is located near the City of Chicago in the Chicago Southland approximately 23 miles south of the Chicago central business district.

Incorporated in 1872 and operating under the President/Board of Trustees form of government, the Village of Glenwood is currently seeking a Public Works Maintenance Worker.

Under direct supervision from the Public Works Crew Leader and Public Works Director, performs a variety of skilled and semi-skilled duties in the construction and maintenance of Village streets, sidewalks, water and sewer systems; and related work as assigned. This position is a union position with the Construction and General Laborers District Council of Chicago and Vicinity and its Local 681 of the Laborers' International Union of North America, AFL-CIO.

The annual salary range for the position is \$42,966.45. The Village's excellent employee benefits package includes medical insurance, Illinois Municipal Retirement Fund Pension participation, paid sick, vacation and holiday time.

Only emailed packets (application, cover letter and resume with 4 professional references) will be accepted. To apply, email a completed packet to Sandy Chandler, Human Resources schandler@villageofglenwood.com Post closes 3/25/2021 or until filled

Applicant submittals should be a single pdf document titled with only first and last name.



JOB DESCRIPTION

Title: Public Works Maintenance

FLSA Status: Non-Exempt

Effective Date: 3/1/2021

GENERAL PURPOSE

Under direct supervision from the Public Works Crew Leader and Public Works Director, performs a variety of skilled and semi-skilled duties in the construction and maintenance of Village streets, sidewalks, water and sewer systems; and related work as assigned.

ESSENTIAL FUNCTIONS:

- Water system maintenance
- Sanitary sewer maintenance
- Storm sewer maintenance
- Roadway maintenance
- Village owned building maintenance
- Snow removal
- Storm damage remediation
- Village hosted event assistance
- Village department assistance
- Traffic sign maintenance
- Street lighting maintenance
- Tree maintenance
- Janitorial maintenance

MINIMUM QUALIFICATIONS

High School diploma or equivalent

Possession of a Class B CDL license with air brakes within 90 days of hire

PHYSICAL DEMAND

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Perform heavy manual labor and lift to 100 pounds.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to reach with hands and arms; stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is frequently required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk, hear and smell.

Work performed is subject to interruptions.

The employee must occasionally lift and/or move up to forty pounds, and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The noise level in the work environment is usually loud.

WORK ENVIRONMENT

While performing the duties of this job the employee often works in outside weather conditions. The employee may occasionally work near moving mechanical parts. The employee may occasionally work in high, precarious places and may be occasionally exposed to wet and/or humid conditions, fumes, airborne particles, and toxic chemicals. The employee may occasionally be exposed to risk of electrical shock.

EQUIPMENT-but not limited to

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|-----------------------|---|-----------------------|
| Small hand tools | Pick up truck | Gas-Powered Tools |
| Woodchipper | Dump truck | Backhoe loader |
| Wheel loader | Skid steer | Asphalt roller |
| Snowplow | Salt spreader | Water system controls |
| Sewer system controls | Sewer jetter/vacuum/hydro-excavator truck | |

Human Resources: _____ Date: _____

Village Administrator: _____ Date: _____