

Code red: ___ Update file: ___ Dog(s) ___ Cat(s) ___ Rental ___ (FOR OFFICE USE ONLY)

(\$75.00 DEPOSIT REQUIRED) SECURITY DEPOSIT ___ OR RE-DEPOSIT ___

PROOF OF OWNERSHIP REQUIRED (DEED ONLY) ___ DRIVER'S LICENSE ___

IF AN LLC - PROOF OF LLC AGENET/OWNER ___



**WOULD YOU LIKE TO RECEIVE CRIME & COMMUNITY ALERTS OR SEND TIPS TO THE POLICE?
TEXT ___ OR EMAIL ___**

**YES, I WOULD LIKE MY BILL ROUNDED UP IN ORDER TO MAKE A DONATION TO P.A.D.S EACH BILLING ___
(P.A.D.S. IS PUBLIC ACTION TO DELIVER SHELTER)**

APPLICATION FOR WATER SERVICE

ACCOUNT NUMBER: _____

I, _____ **(MUST BE THE PERSON ON THE DEED)** do hereby request that water and sewer service be commenced on _____, 20____, at the following service address: _____, Glenwood, Illinois 60425

Which is within the corporate limits of the Village of Glenwood. I understand that I will be responsible for the prompt payment of any charges incurred according to the ordinances of the Village of Glenwood. Further, I understand that should I fail to make such timely and prompt payments as required by those ordinances and Village policies, that the Public Works Department may terminate water and sewer service upon notice. I also understand that should it become necessary to discontinue service due to non-payment of any amounts owed, that I would be responsible for payment of any reconnect fees, collection fees, attorney fees and court costs incurred by the Village of Glenwood as a result of this matter. The following information is required of applicant prior to establishing water and sewer service:

| | |
|---------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| OWNER'S NAME: | MAIL BILL IN CARE OF MANAGEMENT CO. |
| | YES _____ NO _____ |
| COMPANY NAME: | |
| HOME ADDRESS (IF DIFFERENT FROM SERVICE ADDRESS) | MANAGEMENT COMPANIES NAME: |
| | |
| HOME PHONE: _____ | NAME AND ADDRESS TO MAIL BILL TO: |
| CELL: _____ | MUST BE IN OWNERS NAME & MAILED TO THE OWNER'S PRIMARY ADDRESS OR IN CARE OF MGMT CO IF APPLIES |
| WORK PHONE: _____ | OWNERS NAME: |
| | C/O: |
| EMAIL ADDRESS: | ADDRESS: |
| | N/A - I AM THE OWNER AND WILL RESIDE AT THE PROPERTY _____ |

Residential accounts are billed every two months. Bills shall be paid not later than the close of the business day on the 5th day of the following month the bill is rendered. Unpaid accounts will incur a penalty. Water and sewer rates are subject to change from time to time by Village Board action. Current rates are as follows:

| | |
|---------------------------------------------------------------|-------------------------------------------------|
| Water & Sewer (Operation & maintenance charge) | \$12.00 per 1,000 Gallons of Water Usage |
| Depreciation Fund charge: | \$6.60 per month or \$13.20 per billing |
| Storm Water Maintenance Fee: | \$5.00 per month or \$10.00 per billing |
| Administrative Fee: | \$1.00 per month or \$2.00 per billing |

I have read the above and understand the provisions of this application and agree to abide by the provisions of such service as provided in the Village of Glenwood Code of Ordinances.

Owner's Signature

Date

COMPLETE THE TOP PORTION ON OTHER SIDE ⇨

RESIDENTIAL ACCOUNTS - SECURITY DEPOSIT REFUND AGREEMENT

I understand that I must pay the water bill for the service address:

_____, Glenwood, Illinois by the due date.

If the account is not paid by the due date a penalty will be assessed to my water account.

I understand my \$75.00 security deposit will be held for a two-year period.

I understand that within this two-year period I am allowed two (2) penalties/late charges on my account. If my account does not exceed two (2) penalties/late charges after the two-year period my \$75.00 security deposit will be applied to my water account. If my account exceeds two (2) penalties/late charges my security deposit will be forfeited to the Village of Glenwood.

NOTE: If the property is being rehabbed to sell, is a foreclosure or is being taken over by a real estate company or relocation company to be listed to sell, the security deposit will be applied to the final water bill if the account does not exceed one penalty/late charge per year.

I understand that I will be billed every other month (6 times/year) on the ODD months _____ EVEN months _____.

I understand and agree to the above stated policy.

Print: _____

Signed: _____ **Date:** _____

IS THE PROPERTY GOING TO BE LISTED TO SELL _____

IS THE PROPERTY GOING TO BE A RENTAL _____

(OFFICE USE ONLY)

SECURITY DEPOSIT RECEIPT

RECEIVED OF: _____

PAID STAMP HERE

WATER SECURITY DEPOSIT FOR:

_____, GLENWOOD, IL 60425

AMOUNT PAID: \$75.00 **CASH:** _____ **CHECK NO:** _____ **CREDIT** _____

RECEIVED BY: _____