

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING ON TUESDAY, JULY 7, 2015

The July 7, 2015 Regular Board Meeting was called to order at 7:00 PM by Village President Ronald J. Gardiner who led the audience in the Pledge of Allegiance.

UPON ROLL CALL:

Upon Roll Call by the Village Clerk, Ernestine T. Dobbins, the following Trustees responded: **Slaughter, Styles, Washington, Winston.**

ALSO IN ATTENDANCE:

Donna Gayden, Village Administrator; **Kevin Welsh** Fire Chief; **Patrick McAneney**, Public Works Director; **David Shilling**, Village Engineer, **JoAnne Alexander**, Senior/Park Programs; **Demitrous Cook**, Police Chief; **Linda Brunette**, Finance Director.

PRESENTATION OF MINUTES:

Motion to approve the June 16, 2015 Regular Board Meeting Minutes.

Trustee Styles: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 4 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: Trustee Hopkins (entered at 7:05 PM following Roll Call)

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

TREASURER'S REPORT:

1) **Motion to approve Bills Payable as presented by the Finance Director.**

Trustee Styles: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Corporate Fund: \$180,464.53; **Motor Fuel Tax Fund (MFT):** \$17,887.46; **Sewer & Water:** \$266,540.22; **2010 EDA:** \$975.00; **TIF Industrial Park:** \$1,810.64; **TIF Industrial North:** \$8,519.75; **TIF Main Street:** \$1,122.98; **TIF Holbrook Road:** \$975.00; **Glenwoodie Golf Course:** \$59,625.96.

TOTAL ALL FUNDS: \$532,921.54

Discussion: Trustee Styles asked questions regarding Chicago Heights billing for water and the Public Works Director explained that Chicago Heights is late sending bills; Trustee Hopkins asked about two (2) bills per months and the Public Works Director explained billing was for old water rate and new rate; the Public Works Director stated that the new rate is now in place.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

2) Motion to approve Payroll as of the date June 26, 2015 as read by the Finance Director, Linda Brunette.

Trustee Styles: Moved; **Second by Trustee Washington** to accept the Motion as presented.

Corporate: \$106,119.00; **Glenwoodie:** \$27,549.00;
Sewer & Water: \$17,279.00

OVERTIME: Police: \$2,606.00 (\$670.00 of Police Overtime is reimbursable.); Sewer & Water: \$1,630.00

TOTAL PAYROLL: \$155,183.00

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

OPEN TO THE PUBLIC:

The following people approached the Board regarding agenda items:

Joe Howard (702 Sunset Drive) asked about COW Meetings and the discussion of agenda item #5 and the Mayor stated that COW Meetings will be held as needed and Trustee Hopkins stated that agenda item #5 is up for discussion during the meeting.

COMMUNICATIONS:

No Communications

MAYOR'S OFFICE:

1) **Motion TO TABLE Presentation and Approval of offer from Colonial Life** (Representative not present).

Trustee Styles: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: Trustee Winston stated that he would like presentations by additional companies.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

2) Certificates of Appreciation for Park Pride Day were presented by Village President Gardiner and Trustee Slaughter to: **Jaela Kellum, Andre Kellum Jr., and Lanaya Kellum** for their dedication and hard work. The Village President thanked the

parents for their positive example.

3) Motion TO TABLE Appointments.

Trustee Styles: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

4) Approval of the Village's request to prepare and release a request for proposals to obtain appraisal services for the Park Avenue houses pursuant to the FEMA/IEMA grant document (There are 26 appraisers.)

Trustee Styles: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

5) Approval to authorize the Village Attorney to prepare an Ordinance addressing the duties pertaining to the supervision and management of the Village's operations.

Trustee Styles: Moved; Second by Trustee Slaughter to accept the Motion as presented.

Discussion: Trustee Winston stated that he doesn't understand the reason for this Motion, he does not have a vote of confidence or patience with Village Attorney, the action that is to be taken is to restore the authority to the duties of the Village Administrator not to create a Chief Operating Officer position and not to create a separate position; Trustee Hopkins stated that the Village Attorney is doing as he was directed and stated that he is not in favor of creating a Chief Operating Officer position.

Upon Roll Call: Ayes: 1 Naes: 4 Recues: 0 Absent: 0 Abstain: 0

Ayes: Styles

Naes: Hopkins, Slaughter, Washington, Winston

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: NO

6) Approval of Scavenger Business License for Tri State Disposal, Inc.

Trustee Hopkins: Moved; Second by trustee Styles to accept the Motion as presented.

Discussion: Chief Welsh stated that company is doing work in the Village and needs a license to operate within the Village.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

7) Approval of a Resolution that will not require the Village of Glenwood to secure Bonds and Permits to perform work on Illinois Department of Transportation Highways.

Trustee Styles: Moved; Second by Trustee Washington to accept the Motion as presented.

Discussion: The Public Works Director provided an explanation.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

8) Approval of Request for Executive Closed Session under Section 2(c)(6) setting the price for the sale of Village property with action to be taken and reason to reconvene at the end of the meeting.

Trustee Styles: Moved; Second by Trustee Hopkins to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

ATTORNEY'S REPORT:

No Report

VILLAGE ADMINISTRATOR:

1) Approval of Request for Executive Closed Session under Sections 2(c)(1) Personnel, 2(c)(5) Real Estate and 2(c)(11) Litigation with action to be taken and reason to reconvene at the end of the meeting.

Trustee Hopkins: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

2) Each Board member received Audit Letter from Mc Gladrey which outlined the Objective and Scope of the Audit of the Financial Statements.

ENGINEER'S REPORT:

Motion to Approve \$65,000.00 from Storm Sewer for MWRD Original Glenwood Relief.

Trustee Styles: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: The Village Engineer stated that Grants are not available because of action of the Governor and that Village would have to come up with the 65,000.00. Trustee Hopkins asked about the construction location and pipe.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

FINANCE:

1) Approval of recommendation from the Finance Committee to impose a fee of \$50.00 for Tax Exempt Real Estate Transactions.

Trustee Winston: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: Explanation was given. Trustee Hopkins stated that other communities have similar fees.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

2) The Finance Director announced that a Public Hearing Meeting of Expenditures for the year will be held July 21, 2015 (6:45 PM).

POLICE:

Update on Debt Recovery Program and Drug Enforcement Assets were given by Chief Cook; Chief Cook announced that there is an increase in collecting funds; National Night Out will be held August 4, 2015 at Hickory Glen Park.

FIRE/BUILDING:

Update on grass/weed maintenance was given by Chief Welsh.

PUBLIC WORKS:

Update on replacement of light bases, storm sewers, and tree trimming was given by the Public Works Director.

GLENWOODIE:

No Report

SENIOR/PARK PROGRAMS:

A Happy Birthday was wished to Ray Schmelzer; Calendar of upcoming events was outlined by the Senior/Park Programs Director.

NEW BUSINESS:

1) Approval to change the August 4, 2015 Regular Board Meeting location to Hickory Glen Park for National Night Out.

Trustee Styles: Moved; **Second by Trustee Washington** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

((Village President Gardiner opted not to vote.))

Motion Approved: YES

2) Trustee Styles stated that he had attended the luncheon on June 27th at the Glenwoodie celebrating 100 years of the Glenwood Bible Church and feels that the Village should draw up an

Ordinance or Resolution; President Gardiner stated that he and Clerk Dobbins attended the service celebrating 100 years at the Glenwood Bible Church on Sunday, June, 28th.

3) Trustee Winston stated that action to resend the well water issue should be placed on the next meeting agenda.

OLD BUSINESS:

No Old Business

OPEN TO THE PUBLIC:

The following people approached the Board regarding any item:

- 1) Octavia Altheimer (505 Arizona) expressed her concern about the increased water rate and stated that residents were not notified, stated she will not pay the bill until someone makes her understand the reason for the increase and Village President Gardiner, Trustees Hopkins, Winston, Styles, and Slaughter attempted to explain. President Gardiner agreed to meet with resident Wednesday morning in his office.
- 2) Anthony Plott (423 Arquilla) asked about the Village President's intent on creating a new position (COO) and gave history of the Village Administrator position and emphasized the need for a Village Administrator; commended the hard work of Donna Gayden in bringing in Grants to the Village.
- 3) Jean Pulliam (531 Blackstone Avenue) asked for status on Plaza litigation
- 4) Melina Plott (423 Arquilla) commended the Village on participation in the baseball picnic and stated that it was a great event and there were many positive comments on Hickory Glen Park; asked if the Board had considered accepting partial payments for water bills; asked that Village maintain entries into the Village with mowing grass and removing weeds.

ADJOURN INTO EXECUTIVE CLOSED SESSION:

Motion to adjourn into Executive Closed Session at 8:08 PM.

Trustee Styles: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

**RECONVENE FROM EXECUTIVE CLOSED
SESSION:**

Upon Roll Call at 9:24 PM following Executive
Closed Session, the following Trustees responded:
Hopkins, Slaughter, Styles, Washington, Winston.

- 1) **Motion to submit name of Johnny Johnson to
Police/Fire Commission for hire to Glenwood
Police Department.**

Trustee Winston: Moved; **Second by Trustee Styles**
to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

- 2) **Motion to Authorize the Village Attorney to
draft a Real Estate Sales Contract (document)
as discussed in Executive Closed Session.**

Trustee Styles: Moved; **Second by Trustee Hopkins**
to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

- 3) Trustee Winston asked when the restoration of the responsibilities of the Village Administrator will be addressed; it will be placed on the next meeting agenda.

MOTION TO ADJOURN:

Motion to adjourn the July 7, 2015 Regular Board Meeting.

Trustee Styles: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

(Village President Gardiner opted not to vote.)

Motion Approved: YES

ADJOURNMENT:

The July 7, 2015 Regular Board Meeting adjourned
at 9:25 PM.



Ernestine T. Dobbins, Village Clerk