

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, SEPTEMBER 20, 2011

The meeting was called to order at 7:08 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Mayor Kerry Durkin**. The following Trustees responded:
Barry, Campbell, Freeman, Nielsen, Plott
Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1
Ayes: Barry, Campbell, Freeman, Nielsen, Plott
Naes: 0 Absent: Thomas

ALSO IN ATTENDANCE: **Demitrous Cook**, Police Chief; **Kevin Welsh**, Fire Chief;
John Donahue, Village Attorney; **Linda Brunette**, Finance Director
Donna Gayden, Village Administrator; **Ed Tunelius**, Village Engineer;
Patrick McAnaney, Public Works Director; **Toleda Hart**, Treasurer

**PRESENTATION OF MINUTES OF
BOARD MEETING OF:**

Motion to approve the minutes of the August 16, 2011 Regular Board meeting.

Trustee Campbell moved, 2nd by **Trustee Freeman** to accept the minutes as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry. Campbell

Naes: 0

Absent: Thomas

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

Motion to approve the minutes of the August 30, 2011 Special Board meeting.

Trustee Plott moved, 2nd by **Trustee Campbell** to accept the minutes as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry. Campbell

Naes: 0

Absent: Thomas

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

Motion to approve the minutes of the September 6, 2011 Regular Board meeting.

Trustee Barry moved, 2nd by **Trustee Plott** to accept the minutes as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry. Campbell

Naes: 0

Absent: Thomas

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

**TREASURER'S REPORT
BILLS PAYABLE:**

Motion to approve the bills payable as presented by Treasurer Toleda Hart.

**Corporate Fund \$95,196.95; Road and Bridge Fund \$8,485.76;
Sewer and Water Fund \$12,877.64; 2010 Project Fund BAB \$71,348.03;
TIF Industrial Park \$2,807.17; Glenwoodie Golf Course \$47,466.21;
State Forfeiture Fund \$1,087.00;**

Total All Funds: \$239,268.76

Trustee Freeman moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott,

Naes: 0

Recues: 0

Absent: Thomas

Discussion: No further discussion

Motion Approved: Yes

**TREASURER'S REPORT
PAYROLL:**

Payroll as of September 6, 2011: **Glenwoodie** in the amount of \$31,259.91; **Corporate** in the amount of \$137,910.40.

Motion to approve the payroll as presented by Treasurer Toleda Hart.

Trustee Nielsen moved, 2nd by **Trustee Plott** to accept the payroll as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Thomas

Discussion: No discussion

Motion Approved: Yes

Report: Treasurer Hart prepared and distributed a Summary of Fiscal Operations report as of August 31, 2011 to the Mayor and Board of Trustees. Treasurer Hart noted a correction within the report under the Corporate Fund - Revenue and Expense Statement. The report was distributed as follows:

<i>Revenues for 4 months ended August 31, 2011:</i>	<i>\$1,345,833</i>
<i>Expenses for 4 months ended August 31, 2011:</i>	<i>\$2,215,776</i>
<i>Deficit for 4 months ended August 31, 2011:</i>	<u><u><i>(\$869,944)</i></u></u>

The section should reflect the following correction:

<i>Revenues for 4 months ended August 31, 2011:</i>	<i>\$1,345,833</i>
<i>Expenses for 4 months ended August 31, 2011:</i>	<i>\$2,215,777</i>
<i>Deficit for 4 months ended August 31, 2011:</i>	<u><u><i>(\$869,944)</i></u></u>

OPEN TO PUBLIC:

Mark Myers 850 E 193rd Place - Commented on maintenance and disrepair issues at Hickory Glen Park. These include repairs to the parking lot; fence in disrepair; and the current work being completed on the tennis court. **Mayor Durkin** commented on the condition of the park and the proposed plan to upgrade the park

with a grant applied for by the Village of Glenwood. **Mayor Durkin** noted the details of the grant has been announced and discussed in prior meetings. Some of the projects the grant will cover:

- *Crowning the football field* - *creating a community garden*
- *Putting in a walking trail*
- *Moving the basketball court*

Denosia Fields 307 Minerva - Commented on the condition and maintenance of Hickory Glen Park. Specifically the proposed community garden. Mrs. Fields noted the proposed garden is in close proximity of her home, and the garden would invite unwanted animals. **Mayor Durkin** commented indicating the garden can be removed from the proposed list of projects. **Mayor Durkin** directed Patrick McAneney, the Public Works Director, to halt any further construction of the area for the proposed community garden. The area will have grassed applied instead of the garden.

Leon Fields 307 Minerva - Commented on the condition and maintenance of Hickory Glen Park. Mr. Fields noted the low maintenance and disrepair creates a safety issue within the park.

Charles Pullium 931 E 192nd Pl - commented on several issues noted on the meeting agenda. These include the following:

- The condition and maintenance of Hickory Glen Park.
- Trees being cut down. Mayor Durkin commented noted the trees being cut down are ash trees infested with the Ash Bore insects. The trees will be cut down.
- The financial condition of Glenwoodie Golf Course. **Mayor Durkin** asked Village Administrator Donna Gayden to respond. She noted the golf course is making money.
- Commented on the water pollution item under the Attorney's report. **Mayor Durkin** noted the ordinance is for the water sewer project loan program.
- Commented on the need to retain the law firm of Neal & Leroy. Mr. Pullium noted this is a law firm that specializes in eminent domain cases.
- Commented on the resolution for the Fire Pension plan under the Village Administrator section. Mayor Durkin note the resolution is for fireman to contribute to the plan on a pre tax basis.

**COMMUNICATIONS
MAYOR'S OFFICE:**

Mayor Durkin was prepared to give an update on Hickory Glen. However, many of the items were introduced and discussed within the Open to the Public section of the agenda.

Mayor Durkin announced the dedication of Forest Park will take place on November 11, 2011 at 11:00 AM. This is on Veterans Day. The park will be re-named Veterans Park in honor of Lt. Derwin Williams. Lt. Williams was a Glenwood resident and a casualty of the Afghanistan war.

ATTORNEY'S REPORT:

Motion for approval of a ordinance authorizing the Village of Glenwood, Cook County, Illinois to borrow funds from the Water Pollution Control Loan Program.

Trustee Campbell moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Plott, Nielsen, Thomas*

Naes: 0

Recues: 0

Absent: 0

Discussion: Attorney Donahue noted the property taxes have not been paid on the property. The due diligence was completed to confirm non payment. The non payment of property taxes is a reason to terminate the redevelopment agreement.

* *Trustee Thomas arrived to the meeting at 7:13 PM.*

Motion Approved: Yes

**VILLAGE
ADMINISTRATOR:**

Motion for approval of a resolution authorizing a contract for the purchase

of the real estate previously known as the Glenwood Theater for a purchase of \$430,000.00.

Trustee Plott moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: **Mayor Durkin** noted \$240,000.00 of the purchase price is for back taxes.

Motion Approved: Yes

Motion to table the approval to retain Neal & LeRoy, LLC law firm for the redevelopment project at 183rd and Halsted streets.

Trustee Plott moved, 2nd by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: Village Administrator Donna Gayden, invited Langdon Neal to address the Mayor and Board of Trustees. Mr. Neal addressed the Board and gave a brief introduction of himself and the law firm he represents. No questions or comments were presented to Mr. Neal by the Board,.

Motion Approved: Yes

Motion for approval of a amendment to the personnel policy adding section 3.21 that addresses personal relationships in the work place.

Trustee Campbell moved, 2nd by **Trustee Thomas** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: Administrator Donna Gayden discussed the details of the amendment. **Trustee Barry** also commented on the motion.

Motion Approved: Yes

Motion for approval of a resolution providing for the procedures to fund the Village of Glenwood fire pension fund from participants' contributions.

Trustee Campbell moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: no discussion.

Motion Approved: Yes

Motion for approval of request for executive closed session under section 2(c)(1) Personnel with no action to be taken and no reason to reconvene to the end of the meeting.

Trustee Thomas moved, 2nd by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: No discussion.

Motion Approved: Yes

ENGINEER'S REPORT:

Report: Mr. Tunelius updated the Mayor and Board of Trustees on the status of the IEPA (Illinois Environmental Protection Agency) loan process. The loan program will fund three projects: the force main, sanitary sewer, and the manhole projects. By going through the IEPA loan program, the Village of Glenwood will take advantage of favorable rates and will save about 1 million dollars in interest over the life of the loan. The project should be ready to begin in the Fall.

FINANCE:

Finance Director Linda Brunette noted the status of the audit. The audit is in its final stage.

POLICE:

Report: Chief Cook communicated to the Board that the Village of Glenwood Police Department was accepted into the E-Trace program. This is program monitored by the ATF that allows the police department to trace stolen weapons. Chief Cook noted the Village of Glenwood is the first municipality in the South Suburbs to be accepted into the program.

Chief Cook is working with Village Attorney Donahue on language to charge a \$20.00 processing fee within the Police Department.

Chief Cook also informed the Mayor and Board of Trustees of some upcoming conferences that he will be attending. One such conference will feature U.S Attorney General Eric Holder as the keynote speaker.

FIRE:

Chief Welsh communicated the information for the Firefighter Combat Challenge is scheduled for September 23 - 25, 2011. The elected officials reception will be held on Friday September 25, 2011 at the Tinley Park Convention Center.

Chief Welsh commended his staff on the job they did during the fatal crash on I-394.

PUBLIC WORKS:

Report: Patrick McAneney informed the Board on the following projects:

- Road resurfacing to be completed by Gallagher Asphalt will begin next Monday. They anticipate having the project completed October 6th. Notices will be posted and sent to residents.

- Tree contractor is currently in the process of removing the Ash trees that are infected with the Emerald Ash Bore.

- Robinson Engineering is in the process of completing the sidewalk survey. The Estate and the Manor divisions will be reviewed.

BUILDING DEPARTMENT:

Report: Chief Welsh communicated to the Mayor and Board of Trustees an update on the following items:

- The signed lease agreements for Nalco/Crossbow were received. This is the lease for the property formerly known as the Roll Services building.

- Contracts for the demolishing of the Glenwood Theater will be going out. There maybe some issues with asbestos that may need to be resolved prior to destruction.

- The department is currently reviewing the results of the Village wide survey that was initiated earlier this Summer.

- Chief Welsh will be utilizing some of the paid on call Firefighters in a program to

help clean up abandoned/vacant/foreclosed properties. The Firefighters will work first on homes in really bad condition.

GLENWOODIE:

Report: Mary Bauer communicated to the Board some things occurring at the golf course. These include the following:

- The golf course will have specials/offers during Bears games.
- A breakfast buffet will be offered and begin at 8:00 AM.
- Highlighted the upcoming golf outing and banquet to support the Glenwood Sports (Glenwood Cougars Football, Glenwood Hawks Basketball, Glenwood Baseball, and Junior Golf).

PARK AND SENIOR PROGRAMS:

Living Springs Church will hold a "Halo-ween" function on October 29 for the kids.
October 6 - The Senior Center will have a diabetes presentation.
October 14 - The Senior Center will offer Flu shots.

NEW BUSINESS:

No new business.

OLD BUSINESS:

No old business

OPEN TO THE PUBLIC:

Mark Myers 850 E 193rd Place - Commented on street conditions in the street. Specifically pot holes.

Charles Pullium 931 E 192nd Pl - commented on home businesses. Specifically tow trucks. Chief Welsh commented the issue raised is already under review by the Building Department.

Charles Malon 235 Minerva - commented on the sidewalk maintenance. **Mayor Durkin** responded to Mr. Maion on the details.

Warren Linden 422 Park Dr. - Commented on the truck parking in the street; recommended Public Works look at a tree at 529 Park for removal; and asked for more information on the 3 IEPA loans for the sewer projects.

ADJOURN:

Motion to adjourn into executive closed session at 8:10 PM under section 2(c)(1) Personnel with no action to be taken and no reason to reconvene.

Trustee Campbell moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Free Recues: 0

Naes: 0 Abstain: 0

Recues: 0

Absent: 0

Discussion: No discussion.

Motion Approved: Yes



Carmen Hopkins, Village Clerk