

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, NOVEMBER 15, 2011

The meeting was called to order at 7:00 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Mayor Kerry Durkin**. The following Trustees responded:
Barry, Freeman, Plott
Upon Roll Call: Ayes: 3 Naes: 0 Absent: 3
Ayes: Barry, Freeman, Plott
Naes: 0 Absent: Campbell, Nielsen, Thomas
Trustee Nielsen arrived at the meeting at 7:23 after the roll call and Treasurer report.

ALSO IN ATTENDANCE: **Demitrous Cook**, Police Chief; **Donna Gayden**, Village Administrator;
John Donahue, Village Attorney; **Linda Brunette**, Finance Director
Patrick McAneny, Public Works Director;
Kevin Welsh, Fire Chief; **Ed Tunelius**, Village Engineer

**PRESENTATION OF MINUTES OF
BOARD MEETING OF:**

Motion to approve the minutes of the November 1, 2011 Regular Board meeting.

Trustee Plott moved, 2nd by **Trustee Freeman** to accept the minutes as presented.

Upon Roll Call: Ayes: 3 Naes: 0 Absent: 3 Abstain: 0

Ayes: Barry, Freeman, Plott

Naes: 0

Absent: Campbell, Nielsen, Thomas

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

TREASURER'S REPORT **Motion to approve the bills payable as presented by Finance**
BILLS PAYABLE: **Director Linda Brunette.**

Corporate Fund \$200,952.40; Road and Bridge Fund \$3,083.66;
Sewer and Water Fund \$66,977.21; 2010 Project Fund BAB \$85,807.14;
TIF Industrial Park \$13,114.40; Motor Fuel Tax \$27,150.00;
Glenwoodie Golf Course \$54,376.26; Glenwoodie TIF (\$536.25);
TIF Main Street \$9,546.25

Total All Funds: \$460,471.07

Trustee Freeman moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 3 Abstain: 0

Ayes: Barry, Freeman, Plott, Mayor Durkin

Naes: 0

Recues: 0

Absent: Campbell, Nielsen, Plott

Abstain: 0

Discussion: No further discussion

Motion Approved: Yes

TREASURER'S REPORT

PAYROLL:

Payroll as of November 4, 2011: **Glenwoodie** in the amount of \$24,077.22; **Corporate** in the amount of \$123,365.26.

Motion to approve the payroll as presented by Finance Director Linda Brunette.

Trustee Plott moved, 2nd by **Trustee Barry** to accept the payroll as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 3 Abstain: 0

Ayes: Barry, Freeman, Plott, Mayor Durkin

Naes: 0

Recues: 0

Absent: Campbell, Nielsen, Thomas

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

Report: Treasurer Toleda Hart was not in attendance due to her participation at a Treasurer convention.

OPEN TO PUBLIC:

Elmer (Last name and address not communicated) resident in the Manor, commented on the Glenwood Theater as it relates to current ownership, and the reasoning for demolishing the building. Village Administrator Donna Gayden provided answers on the theater. **Mayor Durkin** commented also.

**COMMUNICATIONS
MAYOR'S OFFICE:**

Mayor Durkin introduced John Siner of the Plan Commission to discuss the comprehensive master plan for the Village of Glenwood. John appointed a sub committee for the master plan. John Siner introduced Mike Hoffman of Teska and Associates to present the plan to the Mayor and Board. Mr. Hoffman highlighted the plan as follows:

- 1) *Purpose of the plan*
- 2) *The planning process. Part of the planning process included a survey of the residents*
- 3) *Community Vision statement*
- 4) *Glenwood today. The plan looked at the demographic profile of the Village of Glenwood. They looked at concerned and engaged residents. This also included a review of existing land use, streets and road system, transportation, key development opportunities.*
- 5) *Future land use*
- 6) *Implementation strategy. Keep the plan updated, update the development regulations, annexation policy, funding.*

Motion to accept the comprehensive plan as presented.

Trustee Barry moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

Follow Up

- 1) **Mayor Durkin** Thanked the Board and the Village for their assistance in helping a needy Glenwood family.
- 2) The dedication of Veterans Park (formerly Forest Park) in honor of fallen soldier

- 1st Lt. Derwin Williams took place on Veterans Day. Lt. Williams widow and mother were in attendance.
- 2) The salmon run in Thorncreek is over. Mayor Durkin noted that salmon do swim in the creek.
- 3) Mayor Durkin asked to the Board to consider a reduction of 1 1/2% to the tax levy for next year.

ATTORNEY'S REPORT: No report.

VILLAGE

ADMINISTRATOR:

Village Administrator Donna Gayden introduced Scott Dorflier, of Dorflier Insurance, to present the insurance plan for Glenwoodie Golf Course. Mr. Dorflier gave a breakdown of the proposed insurance for the golf course.

Motion to accept the insurance renewal not to exceed an amount of \$23,000.00.

Trustee Barry moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

Motion for approval for executive closed session under section 2 (c)(1) Personnel with action to be taken and reason to reconvene and 2(c)(5) Property acquisition with action to be taken and reason to reconvene at this point of the Board meeting.

Trustee Barry moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion.

Motion Approved: Yes

**CONVENE INTO
CLOSED SESSION:**

The Mayor, Village Clerk, Board of Trustees, and the Village Administrator convened into closed session at 7:35 PM.

**RECONVENE FROM
CLOSED SESSION:**

Motion to reconvene from executive closed session at 8:10 PM under section 2(c)(1) Personnel with action to be taken and reason to reconvene and 2(c)(5) Property acquisition with action to be taken and reason to reconvene.

Trustee Barry moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion.

Motion Approved: Yes

VILLAGE

ADMINISTRATOR:

Motion for approval of a revised resolution commitment for matching funds US Economic Development Assistance (EDA) Public Works program.

Trustee Freeman moved, 2nd by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion.

Motion Approved: Yes

ENGINEER'S REPORT:

Report: Mr. Tunelius, of Robinson Engineering, updated the Board on the following:

- 1) Street resurfacing is now complete.
- 2) Knowles Construction has begun the force main/sanitary project.

FINANCE:

No report.

POLICE:

Report: Chief Cook communicated to the Board on the purchase of a truck scale. Chief Cook recommended the purchase be delayed until the Spring until the scale training session is complete.

Chief Cook noted the police examination. One new officer was introduce and a re-hire of a former officer.

FIRE:

Chief Welsh communicated to the Mayor and the Board his intent to re-establish the firefighter Cadet/Explorer program. The cadet candidate should be 16 to 18 years of age.

PUBLIC WORKS:

Motion for approval to conduct a well study at an amount not to exceed \$30,000.00.

Trustee Freeman moved, 2nd by Trustee Nielsen to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Mayor Durkin

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion.

Motion Approved: Yes

Report: Patrick McAneney informed the Board on the following projects:

- 2 weeks remain for leaf pick up. It will continue on each Tuesday in November. The leaves must be in the brown yard waste bags. No yard stickers are required.
- E waste bin remains within the Village Hall.
- Report of a sewer collapse at Longwood and Arquilla.

BUILDING

DEPARTMENT:

Motion for acceptance of bids for demolition of the Glenwood Theater building located at 18255 S. Halsted Street to Tower Contracting not to exceed \$139,000.00 pending acquisition of the property.

Trustee Freeman moved, 2nd by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion.

Motion Approved: Yes

Motion for acceptance of proposal for asbestos remediation at Glenwood Theater building at 18255 S. Halsted to Angel Abatement in amount not to exceed \$68,000.00. (Award to Angel Abatement is based on the possibility that Angel Abatement might find less asbestos. January 1st for completion.)

Trustee Nielsen moved, 2nd by Trustee Plott to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion.

Motion Approved: Yes

Motion for approval of a revised Easement agreement with Nalco/Crossbow and authorization to record said easement.

Trustee Nielsen moved, 2nd by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion.

Motion Approved: Yes

GLENWOODIE:

Report: Eric Swanson, Phil Robbins, & Mary Bauer reported the following:

- Veterans Day free golf for veterans. 16 to 20 golfers played golf.
- Good Time Charlie Dance for the Seniors. 60 Seniors attended.
- Glenwoodie will host a USGA ladies tournament in the Spring.

PARK AND SENIOR PROGRAMS:

Report:

- The Senior Center holiday lunch on December 16, 2011.
- The first line dancing class is conducted every Tuesday. 15 were in attendance.

NEW BUSINESS:

Motion to give the Village Administrator approval to purchase property

discussed in the Executive Closed session at the amount discussed in the closed session.

Trustee Plott moved, 2nd by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion.

Motion Approved: Yes

Motion to accept the resignation letter from Trustee Joe Barry dated November 15, 2011.

Trustee Freeman moved, 2nd by Trustee Plott to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Freeman, Nielsen, Plott, Mayor Durkin

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion.

Motion Approved: Yes

Motion to hire Joe Barry to the position of General Manager at Glenwoodie at the amount discussed in the closed session.

Trustee Plott moved, 2nd by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Freeman, Nielsen, Plott, Mayor Durkin

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Abstain: 0

Discussion: No discussion.

Motion Approved: Yes

OLD BUSINESS:

Attorney Donahue, at the request of Mayor Durkin, to explain the process for appointing someone to fill the recently vacated Trustee position.

Trustee Plott asked and received a update on citations issued to the Glenwood Plaza.

OPEN TO THE PUBLIC:

Alice Lewis, University Park, commented to Mayor Durkin and the Board her "Thanks" for the support given to her family.

JoAnn Alexander, 267 Main Street, as a resident, Thanked Joe Barry for being a Trustee.

Warren Linden, 422 Park, commented on the survey of the Glenwood theater.

ADJOURN:

Motion to adjourn the meeting at 8:40 PM.

Trustee Nielsen moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 3 Naes: 0 Absent: 2 Abstain: 0

Ayes: Freeman, Nielsen, Plott

Naes: 0 Recues: 0

Absent: Campbell, Thomas Abstain: 0

Discussion: No discussion

Motion Approved: Yes



Carmen Hopkins, Village Clerk