

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, MAY 17 2011

The meeting was called to order at 7:02 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Mayor Kerry Durkin**. The following Trustees responded:
Barry, Campbell, Freeman, Nielsen, Plott, Thomas
Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0
Ayes: Barry, Freeman, Nielsen, Plott, Campbell, Thomas
Naes: 0 Absent: 0

ALSO IN ATTENDANCE: **Demetrius Cook**, Police Chief; **Kevin Welsh**, Fire Chief;
Patrick McAnaney, Public Works; **John Donahue**, Attorney;
Donna Gayden, Village Administrator; **Jan Barry**, Treasurer;
Ed Tunelius, Village Engineer; **Linda Brunette**, Finance Director

**PRESENTATION OF MINUTES OF
BOARD MEETING OF:**

Motion to approve the minutes of the April 19, 2011 Regular Board meeting.

Trustee Campbell moved, 2nd by **Trustee Barry** to accept the minutes as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas, Campbell

Naes: 0

Absent: 0

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

Motion to approve the minutes of the April 29, 2011 Special Board meeting.

Trustee Barry moved, 2nd by **Trustee Thomas** to accept the minutes as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas, Campbell

Naes: 0

Absent: 0

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

Motion to approve the minutes of the May 3, 2011 Special Board meeting.

Trustee Campbell moved, 2nd by **Trustee Nielsen** to accept the minutes as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas, Campbell

Naes: 0

Absent: 0
Abstain: 0
Discussion: No discussion

Motion Approved: Yes

**TREASURER'S REPORT
BILLS PAYABLE:**

Motion to approve the bills payable as presented by Treasurer Janice Barry.

Corporate Fund \$359,238.45; Road and Bridge Fund \$2,191.61; Sewer and Water Fund \$21,080.27; 2010 Project Fund BAB \$560,318.58; TIF Main Street \$330.00; Glenwoodie Golf Course \$43,638.20 TIF Industrial Park \$18,058.00; Motor Fuel Tax \$28,266.45; State Forfeiture Fund \$2,198.72

Total All Funds: \$1,036,020.28

Trustee Campbell moved, seconded by **Trustee Barry** to accept the bills payable as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Nielsen, Plott, Campbell, Thomas

Naes: 0

Absent: 0

Discussion: **Trustee Campbell** asked for clarification on the State Forfeiture Fund. Finance Director Linda Brunette indicated the fund contains monies received from the State as a result from seized properties.

Motion Approved: Yes

**TREASURER'S REPORT
PAYROLL:**

Payroll as of May 6, 2011: **Glenwoodie** in the amount of \$17,382.15; **Corporate** in the amount of \$146,306.35.

Motion to approve the payroll as presented by Treasurer Janice Barry.

Trustee Nielsen moved, 2nd by **Trustee Plott** to accept the payroll as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas, Campbell

Naes: 0

Recues: 0

Absent: 0

Discussion: No discussion.

Motion Approved: Yes

OPEN TO PUBLIC:

No public comment.

COMMUNICATIONS

MAYOR'S OFFICE:

Mayor Durkin announced that a representative from the Cook County Assessors office will be in the Village Hall, tomorrow, May, 18, 2011 to provide information and answer questions regarding the assessment.

Motion for approval to move the presentation by ADP to the Mayor section from the Finance section.

Trustee Barry moved, seconded by **Trustee Freeman** to accept the motion as presented.

Discussion: No discussion.

Motion Approved: Yes

Presentation by Nicole LaDeur, Major Accounts District Manager with ADP. The presentation highlighted the following:

- 1) a review of the current payroll processing;
- 2) features of a ADP electronic time and attendance system
- 3) assist HR with policy review and distribution
- 4) cost of the system
- 5) timeline of system implementation

Discussion: **Mayor Durkin** question if the system can track employee certifications.

Motion for approval authorizing the Mayor and Staff to work with the owners of the Glenwood Plaza in the pursuit of redevelopment option and to postpone the pursuit of eminent domain at this time.

Trustee Plott moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: **Trustee Plott** questioned if the eminent domain option was being removed. **Mayor Durkin** answered No. **Trustee Nielsen** also commented on the motion.

Motion Approved: Yes

Motion to approve an ordinance amending section 10-46 and 10-49 of the Village of Glenwood's code of ordinances addressing the responsible bidders. (Revision to the liquor ordinance as it relates to liquor package limits and hours for liquor sales.)

Trustee Freeman moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 1 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Plott, Thomas

Naes: Nielsen

Recues: 0

Absent: 0

Discussion: No further discussion.

Motion Approved: Yes

ATTORNEY'S REPORT:

Motion for approval of an ordinance authorizing the Village of Glenwood, Illinois to join the Southeast Commuter Rail Transit District.

Trustee Freeman moved, seconded by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Trustee Thomas** commented her disagreement of the ordinance due to the fact that the possibility of Glenwood residents will be taxed even if the Village of Glenwood declines to join the district. **Trustee Thomas** further commented that approving the ordinance is best for the Village. Administrator Gayden commented that the Village will have a seat on the District Board.

Motion Approved: Yes

Motion for approval of a resolution approving a Tax Exemption certificate and agreement for the Illinois Environmental Protection Agency's water pollution control loan program.

Trustee Campbell moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Nielsen, Freeman, Plott, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion.

Motion Approved: Yes

Motion for approval of a resolution for the release of lien of Gilmore property.

Trustee Plott moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Nielsen, Freeman, Plott, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: Trustee Barry commented on the expiration period on the lien.

Motion Approved: Yes

Attorney Donahue indicated that the following ordinances are requested to amend the existing Tax Increment Finance (TIF's) district and create ordinances for the new TIF's.

Motion for approval of a ordinance approving the Third Amended Redevelopment Plan and Project for the Industrial Park Redevelopment Project area.

Trustee Thomas moved, seconded by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Nielsen, Freeman, Plott, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

Motion Approved: Yes

Motion for approval of a ordinance designating the Third Amended Industrial Park Redevelopment Project area pursuant to the Tax Increment Allocation Redevelopment Act.

Trustee Thomas moved, seconded by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Nielsen, Freeman, Plott, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: No further discussion.

Motion Approved: Yes

Motion for approval of a ordinance adopting Tax Increment Financing for the Third Amended Industrial Park Redevelopment Project Area.

Trustee Campbell moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Nielsen, Freeman, Plott, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: No further discussion.

Motion Approved: Yes

Motion for approval of a ordinance approving the Redevelopment Plan and Project for the Industrial North Redevelopment Project Area.

Trustee Plott moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Nielsen, Freeman, Plott, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

Motion Approved: Yes

Motion for approval of a ordinance designating the Industrial North Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act.

Trustee Nielsen moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Nielsen, Freeman, Plott, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

Motion Approved: Yes

Motion for approval of a ordinance adopting Tax Increment Financing for the Industrial North Redevelopment Project Area. Redevelopment Act.

Trustee Nielsen moved, seconded by **Trustee Thomas** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Nielsen, Freeman, Plott, Campbell, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion

Motion Approved: Yes

**VILLAGE
ADMINISTRATOR:**

Motion for approval to pay all salary increases not covered by a Collective Bargaining Agreement due to the resolution of the financial matter noted in the Special Board of Trustees meeting held on April 12,2011.

Trustee Nielsen moved, seconded by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas, Campbell

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Trustee Thomas** commented raises will be awarded after the employee evaluations. Administrator Donna Gayden indicated Yes.

Motion Approved: Yes

ENGINEER'S REPORT:

The cleaning and televising of the sanitary sewer system by Pipeview is currently underway. Main Street, Original Glenwood, then any of the feeders from the 187th street lift station.

FINANCE:

A review and closing of the 2010/2011 fiscal year is currently underway. The public hearing is scheduled for June 14, 2011.

POLICE:

Motion for approval of an ordinance amending Section 58-31 of the Village of Glenwood's code of ordinances to address the hiring and training of Part Time Police Officers.

Trustee Barry moved, seconded by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Nielsen, Plott, Campbell, Freeman, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: **Mayor Durkin** commented the ordinance will allow the hiring of non Officers and train the person to become a Officer. Chief Cook commented that Officer Stone signed up for Gang Task Force. Crime statistics will be communicated at the next Board meeting.

Motion Approved: Yes

FIRE:

Chief Welsh communicated the annual Fire Department pancake breakfast is this Sunday May 22, 2011.

PUBLIC WORKS:

Public Works Director Patrick McAneney, updated the Mayor and Board of Trustees on the Arquilla water tower. The tower is in the process of being filled and tested. Will be back on line after the test.

BUILDING

DEPARTMENT:

Chief Welsh reported on the grass cutting at vacant properties, as well as citations/notices issued to residences not in compliance with the ordinance that relates to the height of grass at a residence. **Trustee Plott** commented if the Village has any recourse if the owner doesn't comply. Chief Welsh indicated the owners usually comply, but the Village will use other methods, like property lien, if the owner doesn't comply.

Motion for approval of a bid to install driveway at the Nicor property not to exceed \$40,000.00. (June 15 completion timeline).

Trustee Campbell moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0 Recues: 0

Ayes: Barry, Nielsen, Plott, Campbell, Freeman, Thomas

Naes: 0

Recues: 0

Abstain: 0

Absent: 0

Discussion: no discussion.

Motion Approved: Yes

GLENWOODIE:

Eric Swanson updated the Board on the status of the Clubhouse build.
- The clubhouse interior is almost complete
- gravel and asphalt installation are forthcoming.

PARK PROGRAMS:

Alesia Young reported and updated the Mayor and Board of Trustees on several Park programs. These include the following:
1) Youth leadership role program
2) The field houses can now be used as media room.
3) 3 on 3 basketball tournament. The tournament will be held on the grounds of Living Springs Church. Interest from an estimate of 250 teams.
4) August 6th will be a softball game with Robinson Engineering.
5) August 7th is the Summer Bash.
6) Park Pride month
7) Democracy Day
8) Youth Forum

NEW BUSINESS:

Mayor Durkin commented on the approval of the easement payout at the next Board meeting.

OLD BUSINESS:

None.

OPEN TO THE PUBLIC:

Ray Smelzer, 22 South Campbell - commented on the MFT funds, and the annual branch pick up program. Patrick McAneney noted the pick up are the first Monday of the month for the East side of Glenwood and second Monday for the West side of Glenwood.

Darryl Johnson, VP of Glenwood Cougars Football and Cheerleaders - Mr. Johnson introduce himself to the Board in order to continue the relationship with the Cougars and the Village.

ADJOURN:

Motion to adjourn the meeting at 8:10 PM.

Trustee Barry moved, seconded by **Trustee Thomas** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0 Recues: 0

Absent: 0 Abstain: 0

Discussion: No discussion

Motion Approved: Yes



Carmen Hopkins, Village Clerk