

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, JULY 5, 2011

The meeting was called to order at 7:00 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Mayor Kerry Durkin**. The following Trustees responded:
Barry, Campbell, Freeman, Nielsen, Plott
Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0
Ayes: Barry, Freeman, Nielsen, Plott, Campbell
Naes: 0 Absent: Thomas

ALSO IN ATTENDANCE: **Demetrius Cook**, Police Chief; **Kevin Welsh**, Fire Chief;
Patrick McAnaney, Public Works; **John Donahue**, Attorney;
Donna Gayden, Village Administrator; **Ed Tunelius**, Village Engineer;
Linda Brunette, Finance Director

TREASURER'S REPORT **Motion to delay the Treasurer report until later in the meeting.**
Trustee Nielsen moved, seconded by **Trustee Campbell** to accept the motion as presented.
Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0
Ayes: Barry, Freeman, Nielsen, Plott, Campbell,
Naes: 0
Recues: 0
Absent: Thomas
Discussion: No discussion
Motion Approved: Yes

OPEN TO PUBLIC: Elmer (Last name and address not communicated) resident in the Manor, commented on Item #3 and Item #6 of the Mayor's report as it relates to the Village's involvement in the real estate transactions involving the Glenwood Theater and the former Marathon Gas Station.
No further comments from the audience.

**COMMUNICATIONS
MAYOR'S OFFICE:**

Report to the Board regarding the Treasurer's Office. **Mayor Durkin** presented the Board with a letter indicating the decision and reason to replace the current Treasurer, Jan Barry, and appoint Toleda Hart to the position. Attorney Donahue commented to the Board regarding the options as it relates to the action taken. The options are as follows:
1) The Mayor has the option to remove the officer. The Board will have the option to reinstate the officer by 5 votes.

Motion to reinstate the officer to the position of Treasurer.
Motion was not moved or second.

Motion to approve the appointment of Toleda Hart to the position of Treasurer for the Village of Glenwood.

Trustee Plott moved, 2nd by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 1 Absent: 1 Abstain: 0
Ayes: Campbell, Freeman, Plott, Nielsen
Naes: 0
Recues: Barry

Absent: Thomas

Discussion: **Mayor Durkin** presented the resume of Toleda Hart. Toleda Hart introduce herself to the Board, and commented on her background and experience. **Trustee Freeman** questioned Mrs. Hart Accounting background. Mrs. Hart noted her Accounting experience was obtain from being an Administrator and CEO of a non for profit organization. This included managing and over seeing the day to day operations, as well as all of the fiscal decisions. **Trustee Campbell** commented on the Fire & Police pension, and requested a monthly review of expenditures as it relates to budget. **Trustee Barry** question if Mrs. Hart has any degrees in Finance or Accounting. Mrs. Hart answered No. **Trustee Plott** commented to Mrs. Hart that she will stay updated on the position, as it relates to education and seminars; and put in the time needed for the position because the duties are extensive. **Mayor Durkin** noted the position is part time, and the duties are manageable. Mrs. Hart noted she is committed to putting in the time needed for the position.

Motion Approved: Yes

Motion for reconsideration of the Mayor's veto of a resolution authorizing a contract for the purchase of the real estate previously known as the Glenwood Theater.

Trustee Campbell moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes:3 Naes: 2 Recues: 0 Absent: 1 Abstain: 0

Ayes: Campbell, Plott

Naes: Barry, Freeman, Nielsen

Recues: 0

Absent: Thomas

Discussion: **Mayor Durkin** noted receipt of an e-mail from the representative for the owner the Glenwood Theater. **Mayor Durkin** read the e-mail, which indicated the Village's lack of communication regarding the purchase of the property. Per the e-mail, the Village has not communicated to the owner the intent to purchase the property. The e-mail further indicated, a deadline to communicate with the owner regarding the purchase of the property, or the owner will list the property for sale with a commercial broker. **Trustee Barry** question as to where the funds for the purchase come from. **Trustee Nielsen** commented he is not in favor of purchasing the theater. **Trustee Campbell** question the balance within the Wal-Mart TIF fund. Donna Gayden noted the balance is about 1.1 million. However, the monies are obligated to other areas.

Motion Approved: Yes

Mayor Durkin read a resolution received from the Cook County Board regarding the lifetime service provided by Police Chief Demitrous Cook, and to further congratulate Chief Cook on his appointment as Police Chief of the Village of Glenwood.

Motion for approval of a resolution for the Village of Glenwood commitment for matching funds US Economic Development Assistance (EDA) public works program.

Trustee Campbell moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Thomas

Discussion: **Mayor Durkin** read the resolution. The total match would be up to 2 million dollars.

Motion Approved: Yes

Motion for consideration of a Class 8 resolution for the property previously known as Glenwood Marathon with the restriction recommended by the Economic Development commission.

Trustee Barry moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes:2 Naes: 3 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman

Naes: Campbell, Nielsen, Plott

Recues: 0

Absent: Thomas

Discussion: The owner addressed the Board to discuss plans for the property. The owner wants to rehab the property to include a convenience store, and to be open for 24 hours. **Mayor Durkin** noted the Economic Development committee recommended approval of the Class 8 resolution with the restricted hours of 5:00 AM to 11:00 PM instead of open 24 hours. The owner indicated he does not agree with the restriction due to other gas stations in Glenwood not having a restriction. **Trustee Campbell** asked the owner several questions regarding the business. This included the type of items for sale, selling procedures for age required sales, and the location of the other business. **Trustee Nielsen** noted not including the restriction. **Trustee Freeman** asked why the Economic Development commission recommended the restriction. **Mayor Durkin** noted the recommendation was due to noise. **Trustee Plott** commented on the recommendation as it relates to other similar business.

Motion Approved: No

Motion for consideration of a Class 8 resolution for the property previously known as Glenwood Marathon without the restriction recommended by the Economic Development commission.

Trustee Nielsen moved, 2nd by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 2 Recues: 0 Absent: 1 Abstain: 0

Ayes: Campbell, Nielsen, Plott, Mayor Durkin

Naes: Barry, Freeman

Recues: 0

Absent: Thomas

Discussion: **Mayor Durkin** noted the business will be watched as it relates to noise.

Motion Approved: Yes

Motion for approval of a special consulting agreement.

Trustee Campbell moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Thomas

Discussion: **Mayor Durkin** the consulting contract will handle legislation matters. This will include the following:

- 1) Legislation for extending the term of the TIF

- 2) Legislation concerning economic development programs
- 3) Federal grants for property acquisition

Trustee Barry questioned where the money for the agreement is coming from. **Mayor Durkin** noted the fee is a TIF eligible expense.

Motion Approved: Yes

Motion for approval of a resolution authorizing the Village of Glenwood to request that it be granted the right to obtain a tax deed for certain property pursuant to the Cook County no cash bid program for tax delinquent properties. (The motion is related to the property known as the Annie Lee property.)

Trustee Barry moved, 2nd by **Trustee Campbell** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Thomas

Discussion: no further discussion.

Motion Approved: Yes

Motion to enter into the Treasurer report.

Trustee Nielsen moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Campbell,

Naes: 0

Recues: 0

Absent: Thomas

Discussion: No discussion

Motion Approved: Yes

TREASURER'S REPORT

BILLS PAYABLE:

Motion to approve the bills payable and the payroll as presented by Treasurer Toleda Hart.

Corporate Fund \$179,488.14; Road and Bridge Fund \$4,487.41; Sewer and Water Fund 19,875.44; 2010 Project Fund BAB \$81,241.64; TIF Main Street \$4,513.75; Glenwoodie Golf Course \$33,837.72; TIF Industrial Park \$34,784.75

Total All Funds: \$358,228.85

PAYROLL:

Payroll as of July 1, 2011: **Glenwoodie** in the amount of \$36,139.82; **Corporate** in the amount of \$118,506.95.

Trustee Plott moved, seconded by **Trustee Campbell** to accept the bills payable as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0 Recues: 0

Ayes: Barry, Freeman, Nielsen, Plott, Campbell

Naes: 0

Absent: Thomas

Discussion: no further discussion.

Motion Approved: Yes

ATTORNEY'S REPORT: **Motion for approval of an ordinance approving the redevelopment plan and project for the Glenwood Town Center Redevelopment Project Area.**

Trustee Campbell moved, 2nd by Trustee Plott to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Thomas

Discussion: No discussion.

Motion Approved: Yes

Motion for approval of an ordinance designating the Glenwood Town Center Redevelopment Project Area pursuant to the Tax Increment Allocation Redevelopment Act.

Trustee Campbell moved, 2nd by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Thomas

Discussion: No discussion.

Motion Approved: Yes

Motion for approval of an ordinance adopting Tax Increment Financing for the Glenwood Town Center Redevelopment Project Area.

Trustee Plott moved, 2nd by Trustee Campbell to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Thomas

Discussion: No discussion.

Motion Approved: Yes

**VILLAGE
ADMINISTRATOR:**

Motion for approval of request for executive closed session under section 2(c)(1) Personnel with no action to be taken and no reason to reconvene to the end of the meeting.

Trustee Plott moved, 2nd by Trustee Campbell to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Thomas

Discussion: No discussion.

Motion Approved: Yes

ENGINEER'S REPORT:

Ed Tunelius of Robinson Engineering, updated the Mayor and Board of Trustees on the following:

- 1) IDOT accepted the petition for road selection as it relates to road resurface. Once approved, IDOT will be responsible resurfacing the selected roads. The roads selected are Minerva and Dante between Glenwood Dyer Road and Glenwood Lansing Road. Permission request to submit the project to IDOT.
- 2) Jurisdiction transfer of the Chicago Heights road to Glenwood for the control of the intersection of Holbrook Road and Chicago Heights road. Converse with Chicago Heights over the jurisdiction.

FINANCE:

Finance Report: The Auditors will be in the Village at the end of July.

POLICE:

Motion for approval for the purchase of two (2) police vehicles and a third vehicle with the assistance of a JAG grant.

Trustee Campbell moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Thomas

Discussion: The 2 vehicles will replace 2 older police vehicles with mileage of 100,000 and 80,000 miles each. Police Chief Cook noted maintenance cost is high on the vehicles. The grant will be used to purchase a 2012 Tahoe.

Motion Approved: Yes

Motion for approval of an ordinance to provide for an immobilization and towing program for the enforcement of the Village's Parking and Vehicle Licensing ordinances.

Trustee Campbell moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Thomas

Discussion: **Mayor Durkin** commented the tickets can be issued from any municipality for the ordinance to be enforced.

Motion Approved: Yes

FIRE:

Motion for approval of an ordinance authorizing the disposal of certain surplus vehicles.

Trustee Campbell moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Thomas

Discussion: **Mayor Durkin** noted the bids for the sale should be sealed.

Motion Approved: Yes

Fire Department Report: The Firefighter candidate will be presented at the next regular Board meeting.

The issue with the address panels losing power is being addressed. Additional batteries are being acquired, and will be issued to the residents. The new batteries will solve the power issue.

PUBLIC WORKS:

Public Works Director Patrick McAnaney, updated the Mayor and Board of Trustees on the following:

- 1) The 2011 water report is now available.

BUILDING DEPARTMENT:

Chief Welsh updated the Mayor and the Board of Trustees on the following:

- 1) Demolition of the fire damaged area of the Glenwood Town Center is under way. The delay was due to permit issuance for asbestos removal.
- 2) Certification of the Building Inspectors. Some are scheduled for testing.
- 3) Commended the inspectors on the home inspections.

GLENWOODIE:

Updated the Mayor and the Board of Trustees on the following:

- 1) A golf night out at Glenwoodie is scheduled for July 15. \$40.00 per person.
- 2) Clubhouse dedication

PARK PROGRAMS:

JoAnne Alexander reported and updated the Mayor and Board of Trustees on several Park programs. These include the following:

- 1) Working with **Trustee Thomas** for the annual Summer Bash scheduled for August 7th.
- 2) Thank You letters are being prepared and mailed to all the participants in the July 4th parade.
- 3) Thank You to Joe and Jan Barry for running the Bingo game at the July 4th activities.

NEW BUSINESS:

No new business.

OLD BUSINESS:

Police Chief Cook reminded the Mayor and Board of Trustees on the National Night Out. Comments were made regarding holding the regular Board meeting in the park or in the fieldhouse as a way to participate in the event.

Trustee Plott requested an update on other park upgrades. **Mayor Durkin** noted the Forest Park dedication will be held on Veterans Day, a application for an OSLED grant (50% match) for Hickory Glen park.

OPEN TO THE PUBLIC:

Howard Swacker, 120 N State - Commented on the traffic issues experienced during the parade. Also commented on the lack of maintenance around the A-Man Store within the Glenwood Town Center.

Warren Linden, 422 Park Dr - Commented on the Glenwood Theater and Glenwood Plaza discussions.

JoAnne Alexander, 267 Main St - commented on the Marathon station hour restriction discussed earlier in the meeting.

Darryl Johnson, of the Glenwood Cougars - commented on the new clubhouse at Glenwoodie, as well as possible discussions for one joint registration for all youth sports in Glenwood..

Ray Smelzer, 22 S. Campbell - commented on electric rate announcement.

ADJOURN:

Motion to adjourn to executive closed session under section 2(c)(1) Personnel with no action to be taken and no reason to reconvene at 8:50 PM

Trustee Freeman moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott

Naes: 0 Recues: 0

Absent: Thomas Abstain: 0

Discussion: No discussion

Motion Approved: Yes

Carmen Hopkins

Carmen Hopkins, Village Clerk