

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING
ON TUESDAY, JULY 19, 2011

The meeting was called to order at 7:02 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by **Mayor Kerry Durkin**. The following Trustees responded:
Barry, Freeman, Nielsen, Plott, Thomas
Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0
Ayes: Barry, Freeman, Nielsen, Plott, Thomas
Naes: 0 Absent: Campbell

ALSO IN ATTENDANCE: Deputy Police Chief **Peddycord**; **Kevin Welsh**, Fire Chief;
Patrick McAnaney, Public Works; **John Donahue**, Attorney;
Donna Gayden, Village Administrator; **Ed Tunefius**, Village Engineer;
Linda Brunette, Finance Director; **Toleda Hart**, Treasurer

PUBLIC HEARING: **2011/2012 Appropriation Ordinance**
Finance Director Linda Brunette addressed the Mayor, Board of Trustees, and the audience regarding the details of the public meeting. The appropriations ordinance will serve as the basis for the property tax levy filed in December. The appropriation is a statement of the maximum amount that could be spent only if sufficient funds are available. Details include:

- Notice of the public hearing was published in the South Town Star newspaper.
- *Appropriation detail amount;*

- General Corporate Purposes	7,093,156.00
- Dept of Roads & Bridges	288,000.00
- Dept of Motor Fuel Tax	1,152,877.00
- Dept of Sewer & Water	9,485,043.00
- Glenwoodie Golf Course Fund	1,724,377.00
- 2010 Bond Expense	4,545,000.00
- Police Pension Fund	600,000.00
- Fire Pension Fund	100,000.00
- Social Security & IMRF	442,815.00
<i>Total</i>	<u>25,431,268.00</u>

- No public comment, verbal or written, on the appropriation were received.

Motion to close the Appropriation Public meeting at 7:05 PM.

Trustee Barry moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: No discussion

Motion Approved: Yes

**PRESENTATION OF MINUTES OF
BOARD MEETING OF:**

Motion to approve the minutes of the June 21, 2011 regular Board meeting.

Trustee Nielsen moved, 2nd by **Trustee Plott** to accept the minutes as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Absent: Campbell

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

Motion to approve the minutes of the July 5, 2011 regular Board meeting.

Trustee Nielsen moved, 2nd by **Trustee Freeman** to accept the minutes as presented.

Upon Roll Call: Ayes: 5 Naes: 0 Absent: 1 Abstain: 0

Ayes: Nielsen, Plott, Freeman, Barry, Thomas

Naes: 0

Absent: Campbell

Abstain: 0

Discussion: No discussion

Motion Approved: Yes

**TREASURER'S REPORT
BILLS PAYABLE:**

Motion to approve the bills payable as presented by Treasurer Toleda Hart.

Corporate Fund \$276,393.95; Road and Bridge Fund \$9,064.43; Sewer and Water Fund \$38,156.53; 2010 Project Fund BAB \$273,235.22; TIF Industrial Park \$6,060.06; Glenwoodie Golf Course \$41,581.81 Motor Fuel Tax \$3,033.85; Glenwoodie TIF Account \$142,202.75

Total All Funds: \$789,728.60

Trustee Plott moved, seconded by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: Nielsen (recuse on item paid to his company)

Absent: Campbell

Discussion: No discussion

Motion Approved: Yes

**TREASURER'S REPORT
PAYROLL:**

Payroll as of July 15, 2011: **Glenwoodie** in the amount of \$33,159.32; **Corporate** in the amount of \$145,575.72.

Motion to approve the payroll as presented by Treasurer Toleda Hart.

Trustee Nielsen moved, 2nd by **Trustee Barry** to accept the payroll as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: Treasurer Hart indicated she will attend the Fire & Police pension board meeting.

OPEN TO PUBLIC:

COMMUNICATIONS
MAYOR'S OFFICE:

Motion Approved: Yes

No one approached the Board.

Mayor Durkin introduced Firefighter/Paramedic Andrew Bettenhausen to the audience. The swearing in was administered by **Village Clerk Carmen Hopkins** by giving the oath. A formal ceremony will take place at the next Board meeting.

Mayor Durkin received and read a Thank You letter from Ernestine Dobbins regarding the dedication of the new Glenwoodie Club House in memory of her husband and former Mayor of Glenwood Sam Dobbins.

Discussion on the 50/50 sidewalk program. **Mayor Durkin** presented the program to the Board for further discussion as it relates to a criteria for the program. **Trustees Thomas, Freeman, Barry and Plott** provided comments on the program. **Mayor Durkin** directed the Board to work with the staff in order to come to some type of consensus on how to administer the program.

Motion for approval of a revised resolution for the Village of Glenwood commitment for matching funds US Economic Development Assistance (EDA) Public Works Program.

Trustee Plott moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: No discussion.

Motion Approved: Yes

Motion for approval to enter into a contract with Lagone Paving and Sealcoating for the parking lot at Glenwood Industrial North TIF not to exceed \$24,000.00.

Trustee Nielsen moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: **Mayor Durkin** indicated the area in question is located in the industrial park on the grounds of NICOR.

Motion Approved: Yes

Motion for approval to spend \$22,077.15 for the installation of five (5) parking lot cameras at Glenwoodie Golf Club.

Trustee Freeman moved, 2nd by **Trustee Thomas** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: **Mayor Durkin** commented the cameras will be installed on the poles. The cameras will assist the Police Department in the event of illegal activity.

Motion Approved: Yes

Motion to accept the resignation of Jessie Flowers as Director of the Senior Center.

Trustee Barry moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes:3 Naes: 2 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Thomas

Naes: Nielsen, Plott

Recues: 0

Absent: Campbell

Discussion: **Mayor Durkin** read the resignation letter, and Thank Mr. Flowers for time he served in the position.

Motion Approved: Yes

Motion to donate \$100.00 to the Bloom Senior picnic being held at Veterans Park on August 4, 2011.

Trustee Thomas moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Thomas, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell

Discussion: No discussion.

Motion Approved: Yes

Additional discussion updates:

A book by author Ken Bolt on the history of Glenwood. The book is available on Amazon.

John Marks and Company will be the broker of record for insurance.

ATTORNEY'S REPORT:

Motion for approval of a resolution declaring the redevelopment agreement between the Village of Glenwood and Nugent Square Development LLC null and void.

Trustee Plott moved, 2nd by **Trustee Thomas** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: Attorney Donahue indicated there were certain dates in place, which has now expired, for anyone interested in taking advantage of the opportunity within the redevelopment agreement. No one chose to participate.

Motion Approved: Yes

Motion for approval of an resolution supporting and consenting to the Class 8 application filed by your Local Gas, Inc. with the Cook County Assessor's office, development incentives division, for the property located at 273 W. Main Street, Glenwood, IL. (Former Marathon Gas Station).

Trustee Nielsen moved, 2nd by Trustee Plott to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 2 Recues: 0 Absent: 1 Abstain: 0

Ayes: Freeman, Nielsen, Plott, Mayor Durkin

Naes: Barry, Thomas

Recues: 0

Absent: Campbell

Discussion: The owner of the business addressed the Mayor and the Board of Trustees. Trustee Thomas, Trustee Plott, Trustee Barry question the detail in the ordinance as it relates to the build out cost of the property.

Motion Approved: Yes

**VILLAGE
ADMINISTRATOR:**

Review the recommendation presented from the Implementation Task Force.

- Task Force by a vote of 8 to 0 with 2 absent to not recommend any incentives be granted for the proposed use.

NIMS training workshop is scheduled for August 13, 2011 from 9 AM to 12.

Motion for approval of a proposal for Glenwood community television and the purchase of equipment (proposal to televise the Village Board Meetings) at an amount not to exceed \$32,000.00.

Trustee Thomas moved, 2nd by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes:3 Naes: 2 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Thomas

Naes: Nielsen, Plott

Recues: 0

Absent: Campbell

Discussion: Carla Gamble, the owner of business presenting the proposal, approached the Board. She discussed her background in the business as well as other areas where she's done similar television business. Trustee Plott, Trustee Thomas, Trustee Nielsen all commented on the proposal.

Motion Approved: Vote taken but motion withdrawn. Motion vote required the vote of the Mayor due to expenditure of funds. Mayor Durkin did not cast a vote due to the absence of the full Board.

Motion to table the recommendation for televising the meetings. (Motion to table the vote. Mayor Durkin needed to vote for the expenditure of funds for the equipment purchase. The full Board will need to be in attendance to vote on the funds expenditure.)

Trustee Plott moved, 2nd by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Thomas, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell

Discussion: No further discussion.

Motion Approved: Yes

Motion for approval of request for executive closed session under section 2(c)(1) Personnel and 2(c)5 purchase of real property with action to

be taken and reason to reconvene to the end of the meeting.

Trustee Nielsen moved, 2nd by Trustee Plott to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: No discussion.

Motion Approved: Yes

ENGINEER'S REPORT:

Motion for approval of an engineering agreement between the Village of Glenwood and Robinson Engineering for professional services (Village wide roadway rating and resurfacing program) not to exceed \$54,000.00.

Trustee Barry moved, 2nd by Trustee Plott to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: No discussion.

Motion Approved: Yes

Motion for approval of an engineering agreement between the Village of Glenwood and Robinson Engineering for professional services (Minerva avenue LAPP design engineering) not to exceed \$18,000.00. (Note: exhibit C201 line 3, of the agreement presented to the Mayor and Board, should indicate \$18,000.00, not \$26,500.00).

Trustee Barry moved, 2nd by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: No discussion.

Motion Approved: Yes

Motion for approval of an engineering agreement between the Village of Glenwood and Robinson Engineering for professional services (Dante avenue LAPP design engineering) not to exceed \$21,000.00.

Trustee Barry moved, 2nd by Trustee Thomas to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: No discussion.

Motion Approved: Yes

FINANCE:

Motion for approval of an ordinance making appropriations for the Village of Glenwood, Cook County, Illinois for the fiscal year beginning May 1, 2011 and ending April 30, 2012, total appropriation amount of \$25,431,268.00.

Trustee Plott moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: **Trustee Barry** question the difference between this year and last year. Finance Director Brunette indicated the bond is the difference.

Motion Approved: Yes

Follow Up: The vendor approved electric aggregate vendor is Direct Energy. The rate is good for 2 years, from October 2011 to September 2013. It has a 23% savings to Glenwood residents and a Senior 25% discount. The Village also will save \$685,000.00, and Direct Energy will forward the Village of Glenwood a \$30,000.00 stipend to administer the program. **Mayor Durkin** noted that 587 other municipalities chose not to participate in the program and take advantage of the savings. **Mayor Durkin** recognized Finance Director Linda Brunette for her efforts in pursuing the program for the residents of Glenwood. Direct Energy will send a mailer to Glenwood residents. Residents have the ability to option out at no cost.

The auditors will be in the Village Hall.

POLICE:

No report.

FIRE:

Motion for approval to accept the bid for the purchase of surplus vehicle 1997 Ford Expedition in the amount of \$3,000 from Antwon Thorbs.

Trustee Freeman moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: Fire Chief Welsh noted 2 bids for the vehicle were received.

Motion Approved: Yes

Motion for approval to accept the bid for the purchase of surplus vehicle 2004 Ford in the amount of \$601 from Terry Ohms.

Trustee Freeman moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: Fire Chief Welsh noted 3 bids for the vehicle were received.

Motion Approved: Yes

Motion to reject the offer for the purchase of surplus vehicle 1974 Fire Pumper, and to seek more bids.

Trustee Freeman moved, 2nd by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: Fire Chief Welsh noted 1 bid for the vehicle were received.

Motion Approved: Yes

Motion for approval of an intergovernmental agreement (IGA) for the FEMA MDT grant project not to exceed \$14,000.00.

Trustee Nielsen moved, 2nd by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: The grant will be shared by several municipalities.

Motion Approved: Yes

Report: Fire Chief Welsh commented on the recent purchase of new fire equipment as a result of a grant. The department has been busy with heat related issues. The cooling centers should be utilized.

PUBLIC WORKS:

Motion for approval of a resolution for maintenance of streets and highways by municipality under the Illinois Highway Code (Salt & Street Sweeping).

Trustee Nielsen moved, 2nd by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: No further discussion.

Motion Approved: Yes

Motion for approval of an ordinance authorizing the disposal of certain surplus vehicles 1997 truck.

Trustee Barry moved, 2nd by Trustee Thomas to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Discussion: No further discussion.

Motion Approved: Yes

Report: flow testing in the Estates. Explanation of the code red communication over the weekend regarding the water restriction. There was a issue with a pump.

**BUILDING
DEPARTMENT:**

Motion for approval of an ordinance establishing business license and requirements for qualified caterers.

Trustee Plott moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 1 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: Thomas

Recues: 0

Absent: Campbell

Discussion: Chief Welsh summarized the ordinance as follows: any food in the clubhouse or banquet facility will either be prepared in house or by a certified licensed food preparer. Food prepared in home kitchens and unlicensed facilities will not be permitted. There was to be an exception for bakery goods but was omitted inadvertently. **Mayor Durkin** noted the ordinance can be amended to account for the bakery goods exception. **Trustee Thomas** commented on the ordinance. Glenwood will only issue a total of 6 caterer licenses.

Motion Approved: Yes

GLENWOODIE:

Eric Swanson updated the Mayor and the Board of Trustees on the following:

- 1) Fencing of the parking lot has begun.
- 2) Landscaping around the clubhouse is complete. Restoration is scheduled to be completed by the second week of August.

Phil Robbins updated the Mayor and the Board of Trustees on the following:

- 1) Due to the heat, the Junior Golf will be moved to the following week.
- 2) The Youth Sports Golf Outing is preliminary scheduled for September 24th.
- 3) Beginning in September, the Clubhouse will offer Sunday Brunch.

Trustee Freeman questioned the role of Mary Bauer. Phil Robbins indicated her position is Food and Beverage Manager at the Clubhouse. Village Administrator Donna Gayden confirmed the position, and gave a brief description of some of the duties.

PARK PROGRAMS:

No report.

SENIOR PROGRAMS:

No report.

NEW BUSINESS:

No new business.

OLD BUSINESS:

No old business.

OPEN TO THE PUBLIC:

Warren Linden, 422 Park Dr - Commented on the caterer license ordinance at Glenwoodie Clubhouse. Also extended a Thank You to the Board for the clean up on Arquilla.

Richard Hart, 44 S. Sycamore - Acknowledged Police Chief Cook.

**ADJOURN INTO
CLOSED SESSION:**

Motion to adjourn into executive closed session under section 2(c)(1) Personnel and 2(c)5 purchase of real property with action to be taken and reason to reconvene at 8:27 PM.

Trustee Barry moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes:5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: Campbell

Motion Approved: Yes

**RECONVENE FROM
CLOSED SESSION:**

Motion to reconvene from executive closed session under section 2(c)(1) Personnel and 2(c)5 purchase of real property with action to be taken and reason to reconvene at 9:05 PM.

Trustee Barry moved, seconded by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Motion Approved: Yes

Motion to increase the part time police salary as discussed in the closed session.

Trustee Barry moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Discussion: No further discussion.

Motion Approved: Yes

Motion for approval to make a offer to purchase the Glenwood Theater for the offer price as discussed in closed session.

Trustee Barry moved, 2nd by **Trustee Plott** to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Discussion: No further discussion.

Motion Approved: Yes

Motion for approval of a bonus to Eric Swanson for the amount as discussed in closed session.

Trustee Barry moved, 2nd by **Trustee Nielsen** to accept the motion as presented.

Upon Roll Call: Ayes:4 Naes: 0 Recues: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Campbell, Thomas

Discussion: No further discussion.

Motion Approved: Yes

ADJOURN:

Motion to adjourn the meeting at 9:10 PM.

Trustee Barry moved, seconded by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes: 4 Naes: 0 Absent: 2 Abstain: 0

Ayes: Barry, Freeman, Nielsen, Plott

Naes: 0 Recues: 0

Absent: Campbell, Thomas Abstain: 0

Discussion: No discussion

Motion Approved: Yes



Carmen Hopkins, Village Clerk