

COMMITTEE OF THE WHOLE MEETING
No. 2015-02-2
TUESDAY, FEBRUARY 17, 2015

6:30 P.M.

CALL TO ORDER

ROLL CALL

ADMINISTRATION

1. Ordinance amending Appendix B of the Village of Glenwood's Code of Ordinances titled, Schedule of Fees in order to increase water rates to pass along increases imposed by Chicago Heights
2. Authorization for the Board of Fire and Police Commissioners to proceed with the hiring process to appoint two (2) Police Officers
3. Recommendation from the Economic Development Committee regarding Torres Allcorn Company (Early release of allotted funds)
4. Recommendation from the Economic Development Committee regarding Torres Allcorn Company (Increase of the program incentive reimbursable amount)
5. Recommendation from the Economic Development Committee regarding Glenwood Oaks Restaurant (Building Improvements)
6. Recommendation from the Economic Development Committee regarding Glenwood Self Storage (Building Improvements)
7. Telephone Service Rate
8. Municipal Estimate of Maintenance Costs
9. Maintenance Engineering to be performed by a Consulting Engineer
10. Resolution for Maintenance of streets and Highways by Municipality under the Illinois Highway Code

OPEN TO THE PUBLIC

Executive Closed Session under Section 2 (c) (1) Personnel and Section 2 (c) (5) Real Estate Acquisition and Section 2 (c) 11 Litigation

ADJOURNMENT

Sincerely,



Donna M. Gayden
Village Administrator

Posted and distributed 2/13/15

VILLAGE OF GLENWOOD

COOK COUNTY, ILLINOIS

ORDINANCE NO. 2015 - _____

**AN ORDINANCE AMENDING APPENDIX B OF THE VILLAGE OF GLENWOOD'S
CODE OF ORDINANCES TITLED, SCHEDULE OF FEES IN ORDER TO INCREASE
WATER RATES TO PASS ALONG INCREASES IMPOSED BY CHICAGO HEIGHTS**

ADOPTED BY THE PRESIDENT AND
BOARD OF TRUSTEES OF THE
VILLAGE OF GLENWOOD
THIS 17th DAY OF FEBRUARY 2015

Published in pamphlet form
by authority of the President
and Board of Trustees of the
Village of Glenwood, Cook
County, Illinois this 17th day
of February, 2015.

ORDINANCE NO. 2015 - _____

AN ORDINANCE AMENDING APPENDIX B OF THE VILLAGE OF GLENWOOD'S CODE OF ORDINANCES TITLED, SCHEDULE OF FEES IN ORDER TO INCREASE WATER RATES TO PASS ALONG INCREASES IMPOSED BY CHICAGO HEIGHTS

WHEREAS, the Village of Glenwood obtains its water pursuant to a contract it has with Chicago Heights;

WHEREAS, Chicago Heights purchases the water it sells to Glenwood from Hammond, Indiana at a price that is tied to the cost of water charged by Chicago to its customers;

WHEREAS, pursuant to its contract with Chicago Heights, Glenwood pays Chicago Heights for the cost of the water it receives from Hammond plus a delivery charge that is subject to periodic CPI adjustments;

WHEREAS, the Corporate Authorities of the Village of Glenwood have determined that the public health and welfare necessitates that the operation and maintenance costs for the usage of the Village's combined water and sewerage system be revised in order to increase the such costs to the amounts set forth in this Ordinance; and

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Glenwood, Cook County Illinois, pursuant to their home rule powers as follows:

SECTION 1: RECITALS.

The forgoing recitals are a material part of this ordinance and are incorporated herein as if they were fully set forth in this section.

SECTION 2: AMENDMENT TO CHAPTER 106 OF APPENDIX B OF THE VILLAGE OF GLENWOOD'S CODE OF ORDINANCES.

That portion of Appendix B to the Village of Glenwood's Code of Ordinances titled, Schedule of Fees, which contains the fees and charges required under the various provisions of

Chapter 106 of the Village of Glenwood's Code of Ordinances shall herein be amended to and after amendment shall provide in its entirety as follows:

CHAPTER 106 UTILITIES		
106-36	Sewer permit and inspection fee	See Sections 22-84(1)(a) and 22-84(1)(b) of Appendix B
106-66	Drain layer, annual license fee	\$50.00
106-134	Water and sewer connection fees:	
	Water connection fee	See Section 22-84(5) of Appendix B
	Sewer connection fee	See Section 22-84(6) of Appendix B
106-136	Missed appointment--Weekday	\$50.00
	Missed appointment--Weekend	\$150.00
106-163	Water Charges	
106-163(a)(1)	Operation and Maintenance Charge: Rate, per 1,000 gallons	\$12.00
106-163(a)(1)	Operation and Maintenance Charge non-residential: Minimum monthly charge based on 5000 gallons	\$60.00
106-163(a)(1)	Operation and Maintenance Charge: Rate per 1,000 gallons for industrial/commercial users of more than 2,000,001 gallons but less than 3,000,001 gallons of water in a month and have one water meter and only one sanitary sewer connection to the Village's sanitary sewer system	\$10.33
106-163(a)(1)	Operation and Maintenance Charge: Rate per 1,000 gallons for industrial/commercial users of more than 3,000,001 gallons but less than 4,000,001 gallons of water in a month and have one water meter and only one sanitary sewer connection to the Village's sanitary sewer system	\$10.27
106-163(a)(1)	Operation and Maintenance Charge: Rate per 1,000 gallons for industrial/commercial users of more than 4,000,001 gallons but less than 5,000,001 gallons of water in a month and have one water meter and only one sanitary sewer connection to the Village's sanitary sewer system	\$10.20
106-163(a)(1)	Operation and Maintenance Charge: Rate per 1,000 gallons for industrial/commercial users of more than 5,000,001 gallons but less than 6,000,001 gallons of water in a month and have one water meter and only one sanitary sewer connection to the Village's sanitary sewer system	\$10.13
106-163(a)(1)	Operation and Maintenance Charge: Rate per 1,000 gallons for industrial/commercial users of more than 6,000,001 gallons but less than 7,000,001 gallons of water in a month and have one	\$10.07

	water meter and only one sanitary sewer connection to the Village's sanitary sewer system	
106-163(a)(1)	Operation and Maintenance Charge: Rate per 1,000 gallons for industrial/commercial users of more than 7,000,000 million gallons of water in a month and have one water meter and only one sanitary sewer connection to the Village's sanitary sewer system	\$10.00
106-163(a)(2)	Debt Service Charge, per month	\$0.00
106-163(a)(3)(a)	Depreciation Fund Charge: Residential users, per month	\$6.60
106-163(a)(3)(b)	Depreciation Fund Charge: Non-residential users, per 1,000 gallons	\$1.75
106-163(a)(3)(b)	Depreciation Fund Charge: Non-residential users, Minimum monthly charge based on 5000 gallons	\$8.75
106-163(a)(5)	Storm Water Maintenance Fee; per month	\$5.00
106-163(c)	Residential water accounts deposit	\$75.00
106-163(c)	Commercial water accounts deposit	\$300.00
106-163(c)	Industrial water accounts deposit	\$325.00
106-163(d)	Portion of charge calculated for residential sewer only users pursuant to subsection (3) of section 106-163(d)	\$10.00
106-167	Fee for the late payment of a water bill	\$35.00
106-169	Delinquency fee	\$100.00
106-169	Additional Fee for reconnection after normal business hours	\$200.00
106-170	Missed appointment--Weekday	\$50.00
	Missed appointment--Weekend	\$150.00
106-197	Reconnection fee after discontinuance of service	\$200.00

SECTION 3: HOME RULE.

This Ordinance, and each of its terms, shall be the effective legislative act of a home rule municipality without regard to whether such Ordinance should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Glenwood that to the extent that the terms of this Ordinance should be inconsistent with any non-preemptive state law, this Ordinance shall supersede state law in

that regard within its jurisdiction.

SECTION 4: INVALIDITY.

In the event any portion of this ordinance is found to be invalid, the remaining portions of this ordinance shall be severible from any such invalid portion and enforced to the fullest extent possible.

SECTION 5: REPEALER.

The specific terms and conditions of this Ordinance shall prevail against other existing ordinances of the Village to the extent there may be any conflict. All existing ordinances of the Village which directly conflict with the terms of this Ordinance are herein repealed.

SECTION 6: EFFECTIVE DATE.

This Ordinance shall immediately be in full force and effect and shall be applied to all water bills issued on or after March 1, 2015. This ordinance shall be published in pamphlet form.

PASSED by roll call vote this 17th day of February, 2015.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this 17th day of February, 2015.

Kerry Durkin, Village President

ATTEST:

Ernestine Dobbins, Village Clerk

VILLAGE OF GLENWOOD

ONE ASSELBORN WAY • GLENWOOD, ILLINOIS 60425

708.753.2400

708.753.2406 Fax



MAYOR
Kerry Durkin

CLERK
Ernestine T. Dobbins

TREASURER
Edwin Reichard

TRUSTEES
Terrence A. Campbell
Ronald Gardiner
Carmen Hopkins
Richard Nielsen
Anthony Plott
Paul Styles, Jr.

February 10, 2015

The Honorable Kerry Durkin
Board of Trustees
Village of Glenwood
One Asselborn Way
Glenwood, Illinois 60425

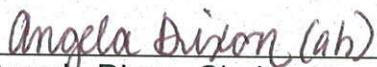
Re: Torres Allcorn Company, Inc. (700 Holbrook Road)

Dear Mayor Durkin and Trustees:

The Economic Development Committee held a meeting on Tuesday, February 10, 2015 and by a vote of 5 ayes, 0 nays, 3 absent, their recommendation is as follows:

The Economic Development Committee recommends to the Board of Trustees to approve an early release of previously allotted funds from the Holbrook Street TIF, \$75,000, per the Redevelopment Agreement between the Village of Glenwood and Torres Allcorn Company, Inc. for the purchase of the building at 700 Holbrook Road.

Sincerely,



Angela Dixon, Chairman
Economic Development

VILLAGE OF GLENWOOD

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MAYOR
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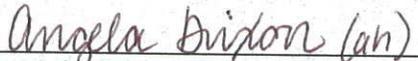
Re: Torres Allcorn Company, Inc. (700 Holbrook Road)

Dear Mayor Durkin and Trustees:

The Economic Development Committee held a meeting on Tuesday, February 10, 2015 and by a vote of 5 ayes, 0 nays, 3 absent, their recommendation is as follows:

The Economic Development Committee recommends to the Board of Trustees to approve an increase of the program incentive reimbursable amount from the Holbrook Street TIF in the Redevelopment Agreement between the Village of Glenwood and Torres Allcorn Company, Inc. from \$125,000 to \$270,000 at 65% reimbursement, with the amount not to exceed \$175,500.

Sincerely,


Angela Dixon, Chairman
Economic Development

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February 10, 2015



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The Honorable Kerry Durkin
Board of Trustees
Village of Glenwood
One Asselborn Way
Glenwood, Illinois 60425

Re: Glenwood Oaks Restaurant (106 N. Main Street)

Dear Mayor Durkin and Trustees:

The Economic Development Committee held a meeting on Tuesday, February 10, 2015 and by a vote of 5 ayes, 0 nays, 3 absent, their recommendation is as follows:

The Economic Development Committee recommended to the Board of Trustees a Redevelopment Agreement between the Village of Glenwood and Glenwood Oaks Restaurant (106 N. Main Street). The Agreement, if approved by the Board of Trustees, will grant Glenwood Oaks Restaurant the use of Main Street Tax Increment Financing (TIF) funds for the improvements to include: Replacement of three affixed awnings, \$4,429.00; Updated lighting fixtures and install LED lighting, \$20,301.00; Update the roof signage and install LED signage, \$8,550.00; Demo and remodel the men's and women's bathrooms, \$50,322.00; Installing a new grease trap, a recommendation from the Health Department, \$12,000.00; Installing a new kitchen floor, \$10,000.00; and asphalt and landscaping, \$9,398.00. The total amount is not to exceed \$115,000, with 75% reimbursement to Glenwood Oaks Restaurant.

Sincerely,

Angela Dixon (ah)
Angela Dixon, Chairman
Economic Development

VILLAGE OF GLENWOOD

ONE ASSELBORN WAY • GLENWOOD, ILLINOIS 60425

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February 10, 2015



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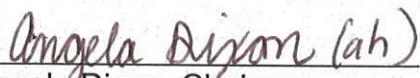
Re: Glenwood Self Storage (19301 Glenwood-Chicago Heights Road)

Dear Mayor Durkin and Trustees:

The Economic Development Committee held a meeting on Tuesday, February 10, 2015 and by a vote of 5 ayes, 0 nays, 3 absent, their recommendation is as follows:

The Economic Development Committee recommended to the Board of Trustees a Redevelopment Agreement between the Village of Glenwood and Glenwood Self Storage (19301 Glenwood-Chicago Heights Road). The Agreement, if approved by the Board of Trustees, will grant Glenwood Self Storage the use of Industrial Park Tax Increment Financing (TIF) funds for the improvements to include: fence repair, \$1990.00; outside light repair, \$800.00; new video surveillance system, \$13,950.00; new exterior sign, \$1,677.72; and repairs to six self-storage buildings, \$34,576.00. The total amount is not to exceed \$52,993.72 with 75% reimbursement to Glenwood Self Storage.

Sincerely,


Angela Dixon, Chairman
Economic Development



Municipal Estimate of Maintenance Costs

Local Public Agency: Village of Glenwood
 County: Cook

Maintenance Period 5/1/2014 to 4/30/2015

Section Number: 15-00000-00-GM

Estimated Cost of Maintenance Operations

Maintenance Operation (No. Description)	Maint. Group	Insp. Req.	For Group I, IIA, IIB, or III				Est Total Operation Cost
			Item	Unit	Quantity	Unit Price	
1. Snow and Ice Control	I	N	Rock Salt (State Joint Purchase)	TON	640.00	125.00	80,000.00
2. Street Sweeping	I	N	Mechanical Street Sweeping	EA	8.00	3,000.00	24,000.00
3. Street Lighting Maintenance	I	N	Street Light Materials	LS	1.00	30,000.00	30,000.00
	IIA	N	Contract Maintenance	LS	1.00	20,000.00	20,000.00
4. Street Maintenance Materials	I	N	Hot Mix Asphalt	TON	100.00	65.00	6,500.00
	I	N	Street Signs	EA	200.00	100.00	20,000.00
	I	N	Landscaping	SF	500.00	15.00	7,500.00
	I	N	Aggregate Base Repair	TON	100.00	35.00	3,500.00
	I	N	UPM Cold Patch	TON	100.00	110.00	11,000.00
	I	N	Pavement Markings	FT	300.00	5.00	1,500.00
Total Estimated Maintenance Operation Cost							204,000.00

Estimated Cost	MFT Portion	Other Funds	Preliminary Engineering	1,250.00
Maintenance	204,000.00	204,000.00	-	Engineering Inspection
Maint Eng	1,250.00	1,250.00	-	Material Testing
Totals:	205,250.00	205,250.00	-	Advertising
			-	Bridge Inspections
Total Estimated Maintenance Engineering Cost				1,250.00
Total Estimated Maintenance Cost				205,250.00

Submitted: _____
 Municipal Official Title

 Date

Approved: _____
 Regional Engineer

 Date



Local Agency Village of Glenwood
Section Number 15-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of maintenance operations (BLR 14231 or BLR 14221), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program: preparation of the maintenance resolution, maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract and/or acceptance of BLR 12330 form. The maintenance expenditure statement must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection, as opposed to those routine maintenance operations as described in Chapter 14-2.04 of BLRS Manual, which may or may not require engineering inspection.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. For furnishing engineering inspection the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each group shall be applied to the total final cost of that group for the items which required engineering inspection. In no case shall this be construed to include supervision of contractor operations.

SCHEDULE OF FEES

Total of the Maintenance Operation	Base Fee
<input checked="" type="checkbox"/> > \$20,000	\$1,250.00
<input type="checkbox"/> ≤ \$20,000 (Negotiated: \$1,250 Max.)	

PLUS

Group	Preliminary Engineering		Engineering Inspection		Operation to be Inspected
	Acceptable Fee %	Negotiated Fee %	Acceptable Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	0	1%	NA	N
IIB	3%	0	3%	NA	N
III	4%	0	4%	NA	N
IV	5%	0	6%	NA	N

By: _____
Local Agency Official Signature

By: _____
Consulting Engineer Signature

Title

Title

P.E. Seal

Date

Date

P.E. License
Expiration Date



Illinois Department of Transportation

Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the President and Board of Trustees of the Village of Glenwood, Illinois, that there is hereby appropriated the sum of \$210,000.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from May 1, 2014 to April 30, 2015

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon a practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at _____, Illinois.

I, Ernestine Dobbins, Clerk in and for the Village of Glenwood, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees at a meeting on February 17, 2015

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____

(SEAL) _____ Clerk (City, Town or Village)

Approved

Regional Engineer
Department of Transportation

Date