

MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF  
TRUSTEES OF THE VILLAGE OF  
GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT THE MUNICIPAL BUILDING ON  
TUESDAY, NOVEMBER 20, 2012

The November 20, 2012 Regular Board Meeting was called to order at 7:04 PM by Mayor Kerry Durkin who led the audience in the Pledge of Allegiance.

**UPON ROLL CALL:** by Clerk Ernestine Dobbins, the following Trustees responded: Campbell, Freeman, Hopkins, Nielsen, Plott.

**ALSO IN ATTENDANCE:** Kevin Welsh, Fire Chief; Patrick McAneney, Public Works; Dave Shilling, Engineer Representative; JoAnne Alexander, Senior/Park Programs; Linda Brunette, Finance Director; Donna M. Gayden, Village Administrator; Toleda Hart, Treasurer; Peter D. Coblentz, Attorney Representative.

**PRESENTATION OF MINUTES:** 1) Motion to approve the November 6, 2012 Regular Board Meeting Minutes with one correction under Building Report (Change Murry Property to Murphy Property).

**Trustee Plott:** Moved; **Second by Trustee Campbell** to accept the Motion with the noted change.

**Discussion:** No discussion. (After Minutes had been approved by the Board, the Mayor indicated the incorrect name of the referenced property under the Building Report and thus the motion and second were amended.)

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1  
Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

2) Motion to approve the November 13, 2012 Special Board Meeting Minutes.

**Trustee Campbell:** Moved; **Second by Trustee Nielsen** to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 1 Absent: 1  
Abstain: 0

**Ayes:** Campbell, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** Trustee Freeman

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**TREASURER'S REPORT:**

**1) Motion to approve Bills Payable as presented by Village Treasurer, Toleda Hart.**

**Corporate Fund:** \$123,325.30; **Road & Bridge Fund:** \$3,793.72; **Motor Fuel Tax Fund:** \$4,875.00; **Sewer & Water Fund:** \$120,718.49; **TIF Industrial Park:** \$1,639.35 (CREDIT); **Glenwoodie Golf Course:** \$8,322.85

**Total All Funds:** \$259,396.02

**Trustee Campbell:** Moved; **Second by Trustee Freeman** to accept the Motion as presented.

**Discussion:** Trustee Campbell asked about the \$1,639.35 under TIF Industrial Park and the Mayor stated that this is a credit for a voided check.

**Upon Roll Call:** Ayes: 4 Naes: 0 Recues: 1 Absent: 1 Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Plott

**Naes:** 0

**Recues:** Trustee Nielsen on one item totaling \$107.69 which was paid to his business (See page 6.)

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**2) Payroll as of November 16, 2012:** **Glenwoodie** in the amount of \$20,645.35; **Corporate** in the amount of \$148,934.32.

**Motion to approve the November 16, 2012 Payroll as presented by Village Treasurer, Toleda Hart.**

**Trustee Campbell:** Moved; **Second by Trustee Nielsen** to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1  
Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**FINANCIAL REPORT:**

3) The Village Treasurer stated that she sent electronically to each Board Member, the Mayor and the Village Attorney the Summary of the Village of Glenwood Fiscal Operations Report Ending October 31, 2012. She also stated that she had not received all the Pension Reports for Fire and Police.

**OPEN TO PUBLIC:**

No one approached the Board regarding agenda items.

**COMMUNICATIONS  
MAYOR'S OFFICE:**

No communications.

**ATTORNEY'S REPORT:**

Attorney Peter D. Coblenz represented Village Attorney John Donahue who was on vacation and stated that there was No Report.

**VILLAGE ADMINISTRATOR:**

1) Presentation of 2011-2012 Audit: Mr. John George, representative of McGladrey reviewed and outlined the Annual Financial Report (April 30, 2012) and the Report to the Board of Trustees (November 15, 2012); Highlights Presented: a) no material issues or problems with financial statements and materially accurate b) Fund Balances c) Enterprise Funds d) Pension Funds for Fire and Police e) Supplemental Schedules f) Operating Results g) General Fund Assets h) TIF Funds i) Manager's Recap of the year; It was also stated that fieldwork and reports were completed earlier this year than last year, a smooth process this year and a good job was done by the Village's finance department.

**2) Approval of Insurance for Glenwoodie.**

**Trustee Freeman:** Moved; **Second by Trustee Nielsen** to accept the Motion as presented.

**Discussion:** The Board received 2 comparison documents which listed premiums and coverage dated 12/01/2011 to 12/01/2012 and for 12/01/2012 to 12/01/2013); A representative from Doerfler Insurance Agency, Inc. (Philadelphia Indemnity Insurance Company: COMMON POLICY DELCALRATIONS) reviewed Insurance Premium and coverage information; he stated that there might be a possible small change of liability; there was 1 claim for the

year (\$10,822.40); the coverage includes replacement of both the building and its contents; there is a \$1,000.00 deductible for the building and a \$1,000.00 deductible for the contents. Trustee Campbell asked about replacement and Trustee Freeman asked for clarity on policy period.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1  
Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**3) Approval of an Ordinance amending Appendix B of the Village of Glenwood's Code of Ordinances titled, Schedule of Fees in Order to Increase Water Rates.**

**Trustee Campbell:** Moved; **Second** by Trustee Plott to accept the Motion as presented.

**Discussion:** The Village Administrator stated that the water rate increase is effective December 1, 2012 but will be reflected in the January, 2013 billing.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1  
Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**ENGINEER:**

No Report

**FINANCE:**

No Report

**POLICE:**

No Report

**FIRE:**

Chief Welsh announced that the Retirement Party honoring Deputy Chief Bill Edgar will be held Friday, December 7, 2012 (Glenwoodie: 6:00 PM-12:00 Midnight); Chief Welsh also announced that the Holiday Coat and

Food Drive will begin soon and requested that names of needy residents be submitted

**PUBLIC WORKS:**

Director of Public Works, Patrick McAneny reported that the department has been working on putting up the new Holiday decorations and compliments have come in about the decorations; the department continues to work on water mains.

**BUILDING:**

Chief Welsh announced that reconstruction and remodeling of the apartments at 434 and 440 Roberts have begun and renting will begin January, 2013.

**GLENWOODIE:**

No Report. Eric Swanson did state that there were 150 golfers out today due to weather.

**SENIOR/PARK PROGRAMS:**

JoAnne Alexander announced that 112 attended the Luncheon for Veterans which was held on Friday, November 16, 2012; the next event will be Christmas In The Park to be held Friday, December 7, 2012 (6:00 PM).

**NEW BUSINESS:**

No New Business

**OLD BUSINESS:**

1) Trustee Campbell thanked the Director of Public Works and the Village Administrator for the new Holiday decorations and also commented on the Holiday Marketplace and the Senior Luncheon celebrating all Veterans.  
2) Trustee Hopkins asked about the status of the apartments by the retention pond.

**OPEN TO PUBLIC:**

No one approached the Board regarding any items.

**MOTION TO ADJOURN:**

**Motion to Adjourn the November 20, 2012 Regular Board Meeting.**

**Trustee Freeman: Moved; Second by Trustee Hopkins to accept the Motion as presented.**

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1  
Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**ADJOURNMENT:**

The November 20, 2012 Regular Board Meeting adjourned at 7:35 PM.

*Ernestine T. Dobbins*

Ernestine T. Dobbins, Village Clerk