

MINUTES OF THE SPECIAL BOARD MEETING  
OF THE PRESIDENT AND BOARD OF  
TRUSTEES OF THE VILLAGE OF  
GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT THE MUNICIPAL BUILDING  
ON TUESDAY, AUGUST 30, 2011

The meeting was called to order at 7:00 p.m. **Mayor Kerry Durkin** led the audience in the Pledge of Allegiance.

**UPON ROLL CALL:** by **Mayor Kerry Durkin**. The following Trustees responded:  
Barry, Campbell, Freeman, Nielsen, Plott, Thomas  
Upon Roll Call: Ayes: 5 Naes: 0 Absent: 0  
Ayes: Barry, Campbell\*, Freeman, Nielsen, Plott, Thomas\*  
Naes: 0 Absent: 0  
*\*Trustee Thomas and Trustee Campbell were absent at roll call. Trustee Campbell arrived at 7:06 PM and Trustee Thomas arrived at 7:10 PM.*

**ALSO IN ATTENDANCE:** **Kevin Welsh**, Fire Chief; **John Donahue**, Village Attorney  
**Donna Gayden**, Village Administrator;

**OPEN TO PUBLIC:** No one approached the Board.

**COMMUNICATIONS  
MAYOR'S OFFICE:**

**Motion for approval of Health Savings Account (H.S.A) option.**

**Trustee Freeman** moved, 2nd by **Trustee Thomas** to accept the motion as presented.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Plott, Nielsen, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: **Mayor Durkin** briefly outlined the details of the H.S.A plan:

- *The plan would match dollar for dollar up to the legal limit for a period of 3 years*
- *First 3 years of the plan are guaranteed*
- *The employee deductible would be \$2,500.00 per individual or \$5,000.00 per family.*

**Motion Approved: Yes**

**VILLAGE  
ADMINISTRATOR:**

**Motion for approval of the revised personnel manual.**

**Trustee Barry** moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: Village Administrator Donna Gayden, noted the personnel manual will proceed but with the following change:

- *The language for the golf benefit was changed. The benefit now reflects the employee will pay \$5.00 to play a round of golf. The difference between the benefit and the actual cost will be reported as impudiated income which appear on the employee W-2.*  
*The golf superintendant, assistant superintendant, golf pro will play for free as needed as part of their normal job duties.*
- *The manual also contains language for short term insurance.*

**Trustee Thomas** question the golf benefit language for clarification as it relates to

the impudiated income. Donna Gayden confirmed the language.

**Motion Approved: Yes**

**Motion for approval to award ADP Payroll system contract not to exceed an amount of \$21,488.93 per year (reflecting a savings of 863.31 per year).**

**Trustee Plott** moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: Trustee Freeman question the start of the program. Donna Gayden noted the system will be live by January 2012.

**Motion Approved: Yes**

**Motion to adjourn into executive closed session after the "Open to the Public" section.**

**Trustee Barry** moved, 2nd by **Trustee Freeman** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: no discussion.

**Motion Approved: Yes**

**OPEN TO THE PUBLIC:**

Ray Schmelzer 22 S. Campbell - Commented on the issue of transparency within the Senior Center. Specifically:

- issue with books and book shelves being removed

- issue with the cabinets

- issue with the type of tables in the Senior Center

Overall a lack of full communication between the Village staff and the staff at the Senior Center. Village Administrator Donna Gayden responded to each of the concerns presented by Mr. Schmelzer. JoAnn Alexander also provided a response to Mr. Schmelzer's concerns.

**CONVENE INTO  
CLOSED SESSION:**

**Motion to adjourn into executive closed session under section 2 (c ) (1) personnel and section 2 (c ) (6) real estate with action to be taken and reason to reconvene.**

**Trustee Plott** moved, 2nd by **Trustee Barry** to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: no discussion.

**Motion Approved: Yes**

**RECONVENE FROM  
CLOSED SESSION:**

**Motion to reconvene from executive closed session under section 2 (c ) (1)**

personnel and section 2 (c ) (6) real estate with action to be taken and reason to reconvene at 8:00 PM.

Trustee Freeman moved, 2nd by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: no discussion.

**Motion Approved: Yes**

**Motion to allow the Village Administrator to make an offer on the property discussed in the executive closed session at the amount discussed.**

Trustee Freeman moved, 2nd by Trustee Barry to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Discussion: no discussion.

**Motion Approved: Yes**

**ADJOURN:**

**Motion to adjourn the meeting at 8:05 PM.**

Trustee Barry moved, seconded by Trustee Freeman to accept the motion as presented.

Upon Roll Call: Ayes:6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Barry, Campbell, Freeman, Nielsen, Plott, Thomas

Naes: 0

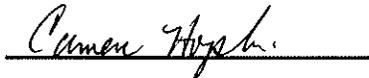
Recues: 0

Absent: 0

Abstain: 0

Discussion: No discussion

**Motion Approved: Yes**



Carmen Hopkins, Village Clerk