

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING ON TUESDAY, DECEMBER 1, 2015

The December 1, 2015 Regular Board Meeting was called to order at 7:01 PM by Village President Ronald J. Gardiner who led the audience in the Pledge of Allegiance.

ROLL CALL: Upon Roll Call by the Village Clerk, Ernestine T. Dobbins, the following Trustees responded: **Beckman, Slaughter, Styles, Winston.**

(Trustee Hopkins arrived following Roll Call at 7:02 PM.)

ALSO IN ATTENDANCE: Kevin Welsh, Sr., Fire Chief; Patrick McAneney, Public Works Director; David Shilling, Village Engineer; JoAnne Alexander, Senior/Park Programs Director; Demitrous Cook, Police Chief; Linda Brunette, Finance Director; Sandra Chandler, HR; John Donahue, Village Attorney.

PRESENTATION OF MINUTES: Motion to approve the November 17, 2015 Regular Board Meeting Minutes.

Trustees Styles: Moved; Second by Trustee Winston to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

TREASURER'S REPORT: 1) Motion to approve Bills Payable as presented by the Finance Director, Linda Brunette.

Corporate Fund: \$105,403.17; Water Account: \$51,225.99; TIF Industrial Park: \$32,539.15; TIF Industrial North: \$243.75; TIF Main Street: \$926.25; Glenwoodie Golf Course: \$17,512.12

TOTAL ALL FUNDS: \$207,850.43

Trustee Styles: Moved; Second by Trustee Slaughter to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

2) **Motion to approve Payroll as of the date November 25, 2015 as presented by the Finance Director, Linda Brunette.**

Corporate: \$114,471.00; **Glenwoodie:** \$18,222.00; **Sewer & Water:** \$11,453.00

OVERTIME: Police: \$8,159.00 (\$670.00 of Police Overtime is reimbursable.), Sewer & Water: \$1,805.00

TOTAL PAYROLL: \$154,110.00

Trustee Styles: Moved; **Second by Trustee Beckman** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

OPEN TO THE PUBLIC:

No one approached the Board regarding agenda items.

COMMUNICATIONS:

No Communications

MAYOR'S OFFICE:

1) Presentations were given by:

- a. Mike Wojcik of Horton outlined the Benefit Renewal Recommendations for Health Insurance which included the coverage and cost beginning January, 2016. Trustee Slaughter asked about the benefits to employees and to the Village, and asked if other strategies and options were looked at; Trustee Winston asked why the recommendation was not Option 2 rather than Option 1 and asked if employees could have a choice between Options 1 and 2; questions were also asked by Trustees Hopkins and Beckman. All questions were answered by Mr. Mike Wojcik. (Each Board member received handouts from the presenter.)
- b. Anthony Way of Assurance presented and outlined Proposal of Village's Property/Casualty, Liability, Workers Compensation Insurance for the period beginning January, 2016; Trustee Winston asked about the terrorism coverage charge and asked what did the coverage entail. All questions were answered by Mr. Anthony Way. (Each Board member received handouts from the presenter.)
- c. Brooke Hanford of Code Publishing Company presented and outlined Codification Proposal for the Village of Glenwood which included the Scope of Services; Trustee Winston asked about charges for the first year, the standard fee and transition time; Village President Gardiner asked how many towns in Illinois are serviced by Code Publishers Company. (Each Board member received handouts from the presenter.)

2) Approval of recommendation from the Zoning Board of Appeals regarding Special Use Permit for a Day Care Center.

Trustee Winston: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: Trustee Styles asked for an outline of the recommendation and Chief Welsh outlined the recommendation; the Village Attorney explained the variance and Ordinance; Trustee Hopkins asked if both the first floor and second floor are being leased; the Village Attorney stated that the current Ordinance has been in place for 13 years; Trustee Hopkins expressed his concerns.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

3) Approval of recommendation from the Zoning Board of Appeals regarding a variance for a fence at Brookwood Middle School.

Trustee Hopkins: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: Explanation was given by Chief Welsh on the current Ordinance and variance and stated that this will happen after the current Middle School is demolished; Trustee Winston stated that he would like to see the fencing and asked if open space of the community is being compromised; Trustee Hopkins asked if it will be a permanent structure

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

4) Motion TO TABLE Approval of Contract for the maintenance of the Village of Glenwood's Code of Ordinances.

Trustee Hopkins: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: Trustee Winston questioned the reason for TABLING and asked why both companies were not present to give presentations; Trustee Winston stated that this action is a "no brainer" because Code Publishing has a great price and package. Trustee Hopkins stated that the package proposal presented to Brenda by Code Publishing had been modified since first being presented; Trustee Winston questioned the recommendation of the Village President; Chief Welsh asked about the fees; Trustee Beckman asked about not having a contract; Trustee Slaughter asked about the fairness of having other companies who were not present give presentations at the next Board meeting.

Upon Roll Call: Ayes: 3 Naes: 2 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Styles

Naes: Slaughter, Winston

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES (The majority of the Board present voted Aye.)

ATTORNEY'S REPORT:

1) **Motion TO TABLE until the January 15, 2016 Regular Board Meeting the Introduction of, consideration and review of the following three (3) Ordinances necessary for the establishment of the State Street Redevelopment Project Area:**

- a) An Ordinance approving the Redevelopment Plan and Project for the State Street Redevelopment Project Area.
- b) An Ordinance designating the State Street Redevelopment Project Area pursuant to the Tax Increment Allocation Redevelopment Act.
- c) An Ordinance adopting Tax Increment Financing for the State Street Redevelopment Project Area.

Trustee Winston: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: The Village Attorney asked that the Motion be TABLED; Trustee Winston asked about property annexation and Trustee Hopkins asked if the above items are for housekeeping purposes.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

2a) Approval of a Resolution finding the Tuffli Family Foundation has met the requirements necessary for the waiver of its 2015 mortgage payment.

Trustee Styles: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: Trustee Winston asked has the Village validated that obligations and requirements are being met, how will Village verify; Chief Welsh stated that he will do the verification and outlined what steps must be taken; Chief Welsh stated that the renovation is complete, and staff is being moved in; Trustee Hopkins asked Trustee Winston if the paper trail will validate that requirements have been met. (No further action was taken on this Motion following the discussion.)

2b) Motion TO TABLE Approval of a Resolution finding the Tuffli Family Foundation has met the requirements necessary for the waiver of its 2015 mortgage payment until Certification of Completion of Requirements with supporting documents have been presented to the Board for review.

Trustee Hopkins: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: Trustee Hopkins stated that the Certification will support that requirements have been met.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

(Acting) VILLAGE ADMINISTRATOR:

1a) Approval of EAP Option 2 as presented by Horton for Health Insurance Renewal for the Period of January 1, 2016 thru December 31, 2016.

Trustee Winston: Moved; Second by Trustee Slaughter to accept the Motion as presented.

Discussion: Questions and answers were given following the presentation under Mayor's Office.

**Upon Roll Call: Ayes: 2 Naes: 3 Recues: 0 Absent: 1
Abstain: 0**

Ayes: Slaughter, Winston

Naes: Beckman, Hopkins, Styles

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: NO

1b) Approval of EAP Option 1 as presented by Horton for Health Insurance Renewal for the period of January 1, 2016 thru December 31, 2016.

Trustee Beckman: Moved; Second by Trustee Styles to accept the Motion as presented.

Discussion: Questions and answers were given following the presentation under Mayor's Office.

**Upon Roll Call: Ayes: 3 Naes: 2 Recues: 0 Absent: 1
Abstain: 0**

Ayes: Beckman, Hopkins, Styles. Winston

Naes: Slaughter

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

2) Approval of Village's Property/Casualty, Liability, Workers Compensation Insurance for the period of January 1, 2016 thru December 31, 2016.

Trustee Styles: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: Questions and answers were given following the presentation under Mayor's Office. Trustee Styles stated that he is thankful that the Village received coverage.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

3) Motion to Approve Personnel Policy with noted changes outlined by Acting Village Administrator Welsh and Trustee Beckman and the removal of Village Attorney from Organizational Structure of the Village. Trustee Winston: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: Acting Village Administrator Welsh led the discussion and pointed out items of concern; Trustee Winston asked why the Village Attorney is on the organizational structure for the Village and the Village Attorney agreed that the position should not be included; Trustee Beckman outlined sections and pages of Personnel Policy that should be changed or worded differently; Trustee Beckman asked if the Village can require that employees must live within a certain distance from the Village.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

ENGINEER'S REPORT:

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

**1) Approval of Municipal Estimate of Maintenance Cost.
(for Snow and Ice control and Street Sweeping)**

Trustee Hopkins: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

**2) Approval of Maintenance Engineering to be Performed
by a Consulting Engineer.**

Trustee Hopkins: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: Trustee Winston asked the cost and the Village Engineer responded.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

3) Approval for Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code.

Trustee Hopkins: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: Trustee Winston asked the cost and the Village Engineer responded.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

FINANCE:

Finance Director Linda Brunette stated that Tax Levy will be on the agenda for the next Regular Board Meeting.

POLICE:

Approval of an Ordinance authorizing the disposal of Surplus Vehicles.

Trustee Styles: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: Trustee Slaughter asked if the vehicles will be advertised and Chief Cook outlined the process for disposal of Surplus Vehicles.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

FIRE/BUILDING: Chief Welsh announced the upcoming Toy and Food Drive on Saturday, December 12, 2015.

PUBLIC WORKS: Update on Public Works projects given by the Public Works Director. Trustee Winston expressed concern about the condition of railroad track. Village President Gardiner asked when something could be done to correct the concern expressed by Trustee Winston.

GLENWOODIE: Approval of an Ordinance authorizing the disposal of Surplus Vehicles.

Trustee Styles: Moved; Second by Trustee Hopkins to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

SENIOR/PARK PROGRAMS: JoAnne Alexander announced the upcoming presentation on Lock Boxes that will be given by Chief Kevin Welsh and stated that plans are being made for July 4, 2016.

NEW BUSINESS: No New Business

OLD BUSINESS: Trustee Winston stated that the ad for the Village Administrator position has been changed and Trustee Styles responded; Trustee Styles stated that the consultant that was hired wrote the ad. Trustee Winston referred to changes in job description and the use of the term "extraordinary" skill set.

Per the request of Trustee Winston the following statement is being added; "Trustee Styles stated that the qualifications for Village Administrator would be changed back to the Board approved language and content."

OPEN TO THE PUBLIC: 1) Dolly Stewart (251 N. Park Drive) approached the Board regarding the purchase of her home and stated that she has had no contact with anyone from the Village since her last comments to the Board at the last Board Meeting.

2) Maureen Frigo (420 Illinois) thanked Chief Cook regarding a safety issue, thanked Public Works and expressed appreciation for the Senior luncheon.

3) Carolyn Healey (938 E. 194th Street) a resident in the Village for 29 years asked Board for assistance regarding fines/court appearance relating to her pool; she stated that she needs additional time to fill in the pool; Chief Welsh will be working with the resident for a solution.

MOTION TO ADJOURN:

Motion to adjourn the December 1, 2015 Regular Board Meeting.

Trustee Styles: Moved; Second by Trustee Slaughter to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Winston

Naes: 0

Recues: 0

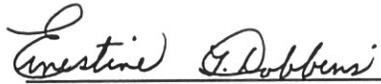
Absent: Trustee Washington

Abstain: 0

Motion Approved: YES

ADJOURNMENT:

The December 1, 2015 Regular Board Meeting adjourned at 8: 56 PM.



Ernestine T. Dobbins, Village Clerk