

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING ON TUESDAY, NOVEMBER 3, 2015

The November 3, 2015 Regular Board Meeting was called to order at 7:01 PM by Village President Ronald J. Gardiner who led the audience in the Pledge of Allegiance.

ROLL CALL: Upon Roll Call by the Village Clerk, Ernestine T. Dobbins, the following Trustees responded: Beckman, Hopkins, Slaughter, Styles, Washington, Winston.

ALSO IN ATTENDANCE: Kevin Welsh, Fire Chief; Patrick McAnaney, Public Works Director; David Shilling, Village Engineer; JoAnne Alexander, Senior/Park Programs Director; Linda Brunette, Finance Director; Sandra Chandler, HR; Phillip Robbins, Glenwoodie Golf Course; John Donahue, Village Attorney.

PRESENTATION OF MINUTES: Motion to approve the October 20, 2015 Regular Board Meeting Minutes.

Trustee Hopkins: Moved; Second by Trustee Styles to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

TREASURER'S REPORT: 1) Motion to approve Bills Payable as presented by the Finance Director, Linda Brunette.

Corporate Fund: \$189,174.62; Motor Fuel Tax (MFT): \$15,069.50; Water Fund: \$211,644.25; TIF Industrial Park: \$1,337.32; TIF Industrial North: \$324,898.29; TIF Main Street: \$3,208.95; TIF Holbrook Road: \$38,710.18; Glenwoodie Golf Course: \$32,072.93.

TOTAL ALL FUNDS: \$816,116.04

Trustee Styles: Moved; Second by Trustee Washington to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

2) Motion to Approve Payroll as of the date October 30, 2015 as presented by the Finance Director, Linda Brunette.

Corporate: \$101,570.00; **Glenwoodie:** \$24,438.00; **Sewer & Water:** \$16,167.00

OVERTIME: Police: \$6,410.00 (\$1,296.00 of Police Overtime is reimbursable.), Sewer & Water: \$967.00

TOTAL PAYROLL: \$149,552.00

Trustee Styles: Moved; **Second by Trustee Washington** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved; YES

OPEN TO THE PUBLIC:

No one approached the Board regarding agenda items.

COMMUNICATIONS:

No Communications

MAYOR'S OFFICE:

1) Mr. Juan Torres thanked the Board for financial assistance for his business and announced that the Grand Opening will be held Tuesday, November 24, 2015 at 12:00 Noon.

2) Mr. Scott Doerfler from Doerfler Insurance outlined the revised quotes for the Glenwoodie and explained why the original quote had to be amended; the Summary of Premiums which included the Package cost, the Umbrella cost, and the Total Premium were received by the Board in an email in the afternoon of November 3, 2015.

3) Approval of Glenwoodie Insurance Renewal for the Period of December 1, 2015 thru December 1, 2016. Total Amended Premium: \$44,783.00 instead of the Original quote of \$35,799.00.

Trustee Hopkins: Moved; **Second by Trustee Beckman** to accept the Motion as presented.

Discussion: Trustee Hopkins asked about Philadelphia and Allied Insurance Companies. Scott Doerfler explained that Allied Insurance is now in the Country Club business.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

4) No Appointments were made.

5) No Report from Village Administrator Search Committee; Trustee Styles asked TO TABLE a report.

6) Approval of Request for Executive Closed Session under Section 2(c)(5) Real Estate with action to be taken and reason to reconvene at the end of the meeting.

Trustee Washington: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

ATTORNEY'S REPORT:

1) Approval of a Resolution authorizing Notice to the Cook County Assessor, the Cook County Collector and the Cook County Clerk of the Village's Acquisition of PINs 32-03-325-012-0000m 32-04-101-018-0000, and 32-05-219-010-0000 by Tax Deed.

Trustee Hopkins: Moved; **Second by Trustee Washington** to accept the Motion as presented.

Discussion: The Village Attorney explained and read the Resolution.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington,
Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

2) Approval of a Resolution approving the Purchase of the Real Estate known as 23 West Main Street (PIN: 32-03-319-004-0000) and the funding of the purchase with Tax Increment Funds (Action was taken following Executive Closed Session).

Trustee Styles: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: Discussion took place during Executive Closed Session.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

(ACTING) VILLAGE ADMINISTRATOR:

1) Approval of Cleaning Contract between T&T Maintenance Cleaning Company and the Village of Glenwood.

Trustee Styles: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: The Acting Village Administrator outlined the Contract.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

2) Motion TO TABLE Approval of Village of Glenwood Hiring Policy.

Trustee Slaughter: Moved; **Second by Trustee Washington** to accept the Motion as presented.

Discussion: Information and explanation were given by Sandra Chandler (HR); Trustee Washington asked how is

the Hiring Policy different from the Personnel Policy; Chief Welsh explained that the Hiring Policy is an addendum to the Personnel Policy; Trustee Washington asked the purpose of having two separate documents.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved; YES

- 3) **EMERGENCY ACTION: Authorization to move forward with Gallagher Asphalt in the excavation of new PCC Drive area at a cost not to exceed \$30,950.00.**

Trustee Hopkins: Moved; **Second by Trustee Beckman** to accept the Motion as presented.

Discussion: The Acting Village Administrator explained the plans have been completed and authorization to move forward is needed; the Village Attorney stated that Action can be taken in emergency situations; the Village Engineer explained the work to be done and the Acting Village Administrator added comments; Trustee Washington asked for definition of PCC; Trustee Winston asked if this had been overlooked and Chief Welsh responded.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

ENGINEER'S REPORT:

Village Engineer David Shilling gave presentation and outlined Part 2 of proposed projects for: Sanitary Sewer Inflow and Infiltration. Some of the topics outlined were: Specific problems in the Estates and Manor Subdivisions, Completed projects, MWRD Requirements, CDBG, Past Projects in Original Glenwood (south of Main Street), newly eligible areas, 2015 CDBG Funding, CDBG 2015 Timelines, Water Distribution System, and Motor Fuel Taxes. There were no questions.

FINANCE:

The Finance Director reported that the Budget Process will be beginning and that a 3-5 year plan will be looked at. Trustee Slaughter had a question about the telephones, Trustee Winston had questions and made comments regarding Codes and Ordinances and expressed concern about holding Codes and Ordinances. Trustee Winston asked about an update on the copiers; responses to questions were given by the Finance Director and Acting Village Administrator.

POLICE:

No Report (Chief Cook was not present.)

FIRE/BUILDING:

1) Motion TO TABLE Approval to enter into a Contract with Municipal Systems, Inc. (MSI) for Fire Department Inspection Services.

Trustee Winston: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: Trustee Washington asked for a demo presentation for the Board; Trustee Slaughter asked if there is any software that can be used; Chief Welsh stated that current software has not worked.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

2) Motion TO TABLE Approval to authorize Village Attorney to draft an Ordinance to create Foreign Fire Insurance Board.

Trustee Winston: Moved; Second by Trustee Slaughter to accept the Motion as presented.

Discussion: Chief Welsh outlined and updated the Board; Trustee Slaughter made comments; Trustee Winston referenced the strike out language; the Village Attorney stated that it is the amended State law; Trustee Winston asked if the Board accepted the language; it was stated that the document is the version of the State new law.

Upon Roll Call: Ayes: 4 Naes: 2 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Washington, Winston

Naes: Beckman, Styles

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

- 3) **Approval to authorize Village Attorney to amend Chapter 22 of the Village of Glenwood Code of Ordinance to add ARTICLE XV111 addressing Vacant Buildings.**

Trustee Washington: Moved; Second by Trustee Slaughter to accept the Motion as presented.

Discussion: Chief Welsh outlined and updated; Trustee Winston referenced approval of the language and Trustee Beckman asked if this referred to all unoccupied property and Chief Welsh responded.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

- 4) Chief Welsh announced that the Glenwood Firefighters Association Pancake Breakfast will be held Sunday, November 15th at Fire Station #2 (7:00 AM-12:00 Noon) and the cost is \$5.00.

PUBLIC WORKS:

The Public Works Director announced that the free Fall leaf pick-up will run through the 1st Tuesday in December.

GLENWOODIE:

Update given by Phil Robbins.

SENIOR/PARK PROGRAMS:

Update of upcoming events was given by the Director of the Senior/Park Programs: upcoming November events: Veterans Day Celebration (Wednesday, November 11, 2015 at Veterans Park (11:00 AM). Annual Veterans Day Luncheon (Friday, November 13, 2015 at Glenwoodie Golf Club (Doors open at 11:00 AM and lunch will be served at 12:00 Noon.) It was announced that one of the Glenwood-Lynwood "Take A Look Read A Book" Program locations is inside the Glenwood Village Hall.

NEW BUSINESS:

The Village Attorney provided update on No Cash Bid property process.

OLD BUSINESS:

Trustee Winston expressed concerns regarding language in the Codes regarding the Village Administrator. The Village Attorney stated that Officers are appointments. Trustee Winston stated that there is removal of language as well as changes under Village Administrator and asked when did the Board make changes; the Village Attorney responded to questions posed by Trustee Winston; Trustee Winston asked about Section 2-17 which referred to Indefinite Term of Office and stated that substantial changes were made to the Ordinance.

OPEN TO THE PUBLIC:

1) Howard Swacker (120 N. State) approached the Board and requested that the Board members speak into their mics; asked if the Village President can make appointments; asked if the Village can afford the responsibilities that come with ownership of a bridge; stated that the Village does not have to accept the bridge and does not believe that the Village has the funds for the bridge; asked the names of the members serving on the Village Administrator Search Committee and Trustee Styles gave those names.

2) Jean Pulliam (531 Blackstone) approached the Board and made comments on the \$35.00 late fee for water bills and asked Trustee Styles about the requested information; asked if job information regarding the Village Administrator position has been posted.

3) Maureen Frigo (420 Illinois) approached the Board and asked for an update on the Glenwood Plaza and the recruitment for the Village Administrator's position.

4) Katie Jordan (800 E. 191st Place) approached the Board and expressed concern for the abandoned cars; she stated that there have been complaints since 2013 and the cars have expired plates and stickers.

**ADJOURN INTO EXECUTIVE
CLOSED SESSION:**

Motion to adjourn into Executive Closed Session at 8:33 PM.

Trustee Styles: Moved; Second by Trustee Washington to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

**RECONVENE FROM EXECUTIVE
CLOSED SESSION:**

1) Upon Roll Call following Executive Closed Session at 9:42 PM, the following Trustees responded: Beckman, Hopkins, Slaughter, Styles, Washington, Winston.

2) **Authorize Village Attorney to move forward in pursuit of Mortgage Foreclosure Action on the Sanfratello Property.**

Trustee Styles: Moved; Second by Trustee Washington to accept the Motion as presented.

Discussion: Discussion took place during Executive Closed Session.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Recues: 0
Absent: 0 Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles,
Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

- 3) **Authorization to approve the Acquisition Agreement for the nine (9) Park Drive houses under FEMA/IEMA Grant Program.**

Trustee Styles: Moved; Second by Trustee Hopkins to accept the Motion as presented.

Discussion: Discussion took place during Executive Closed Session.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles,
Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

MOTION TO ADJOURN:

Motion to adjourn the November 3, 2015 Regular Board Meeting.

Trustee Styles: Moved; Second by Trustee Slaughter to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Beckman, Hopkins, Slaughter, Styles,
Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

ADJOURNMENT:

The November 3, 2015 Regular Board Meeting
adjourned at 9:44 PM.



Ernestine T. Dobbins, Village Clerk