

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING ON TUESDAY, SEPTEMBER 15, 2015

The September 15, 2015 Regular Board Meeting was called to order at 7:03 PM by Village President Ronald J. Gardiner who led the audience in the Pledge of Allegiance.

UPON ROLL CALL:

Upon Roll Call by the Village Clerk, Ernestine T. Dobbins, the following Trustees responded:
Hopkins, Slaughter, Styles, Washington, Winston.

ALSO IN ATTENDANCE:

Kevin Welsh, Fire Chief; **Patrick McAnaney**, Public Works Director; **David Shilling**, Village Engineer; **JoAnne Alexander**, Senior/Park Programs Director; **Demitrous Cook**, Police Chief; **Linda Brunette**, Finance Director; **John Donahue**, Village Attorney.

PRESENTATION OF MINUTES:

Motion to approve the September 1, 2015 Regular Board Meeting Minutes.

Trustee Styles: Moved; Second by Trustee Washington to accept the Minutes.

Discussion: Trustee Winston asked about recommended totals for Treasurer's salary in the discussion (#3) under Mayor's Office and the Village Clerk stated that no amount was decided upon even though \$4,000.00 and \$5,000.00 were recommended; a vote on the agreed upon amount will be taken today.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

TREASURER'S REPORT:

1) **Motion to approve Bills Payable as presented by the Finance Director, Linda Brunette.**

Corporate Fund: \$134,527.39; **Motor Fuel Tax (MFT):** \$25,466.15; **Water Account:** \$174,412.57; **EDA:** \$633.75; **Capital Acquisition:** \$89,622.00; **TIF Industrial Park:** \$7,254.52; **TIF Industrial North:** \$2,047.50; **TIF Holbrook Road:** \$3,412.50; **Glenwoodie Golf Course:** \$35,017.02.

TOTAL ALL FUNDS: \$472,393.40

Trustee Winston: Moved; Second by Trustee Styles to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

2) Motion to approve Payroll as of the date September 4, 2015 as presented by the Finance Director, Linda Brunette.

Corporate: \$116,764.00; Glenwoodie: \$25,494.00; Sewer & Water: \$15,709.00; Paid-on-Call Firefighters: \$18,066.00

OVERTIME: Police: \$13,119.00 (\$1,648.00 of Police Overtime is reimbursable.); Sewer & Water: \$339.00.

TOTAL PAYROLL: \$189,491.00

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

OPEN TO THE PUBLIC:

No one approached the Board regarding agenda items.

COMMUNICATIONS:

The Village President announced the upcoming events: 1) Cancer Walk 2) 5k Walk at Glenwoodie 3) The Lions Club Rib Fest (all to be held Saturday, September 19th.)

MAYOR'S OFFICE:

1) **Commendations:** Chief Welsh outlined August 10, 2015 events at the Glenwoodie Golf Course when resident Mr. William Hampton experienced full cardiac arrest and was assisted by paramedics from Chicago Heights; Chief Welsh presented Certificates of Appreciation for the life-saving efforts of Chicago Heights Paramedics: Eric Ruskey, Raymond Peterlin, and Matthew Shander; Chief Welsh also presented Certificates of Appreciation to the First Arrival Crew: Mike Lucia (Glenwood Lieutenant/EMT), Tim Zabelka (Glenwood Firefighter/Paramedic) and Randy Glover (Glenwood Firefighter/EMT)

2) Ronald J. Gardiner resigned from his elected position as Village Trustee.

3) **Motion to Approve Appointment of Brian D. Beckman as Village Trustee.**

Trustee Hopkins: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: Brian D. Beckman approached the Board and gave personal information about himself; Trustee Winston stated that Brian is an excellent pick for the Board.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

(Following Board Approval, Brian D. Beckman was sworn in as Village Trustee by the Village Clerk and was seated on the Board.)

4) Cell Phone Reimbursement Policy.

Trustee Winston: Moved; Second by Trustee Washington to accept the Motion as presented.

Discussion: Trustee Styles stated that he does not remember Board approval of cell phone usage for Trustees. Trustee Winston stated that an allowance of \$75.00 per month toward the Trustees cell phone bills is fair and he referred to the number of calls that he makes related to Village and his elected position; Trustee Washington commented and stated that she feels \$75.00 is too much, there should be guidelines for staff and 20% off of cell bills is sufficient; Trustee Winston stated that he believes Trustees are always on call; Trustees Hopkins and Styles stated that \$75.00 is too much; Trustee Hopkins stated that his calls are limited to a few calls to Village Hall; The Village President reminded the Board that the Motion is to approve the 20% reimbursement.

Upon Roll Call: Ayes: 3 Naes: 2 Recues: 0 Absent: 0 Abstain: 1

Ayes: Slaughter, Washington, Winston

Naes: Hopkins, Styles

Recues: 0

Absent: 0

Abstain: Beckman

Motion Approved: NO

5a) Approval of an Ordinance amending Section 2-121 of the Village of Glenwood's Code of Ordinances in order to increase the Treasurer's Salary to \$4,000.00 per year.

Trustee Styles: Moved; Second by Trustee Hopkins to accept the Motion as presented.

Discussion: The Village President gave salaries for neighboring communities; Trustee Winston stated that he feels salary must be raised at least to \$5,000.00; Trustee Washington stated that \$5,000.0 is more reasonable.

Upon Roll Call: Ayes: 2 Naes: 3 Recues: 0 Absent: 0
Abstain: 1

Ayes: Hopkins, Styles

Naes: Slaughter, Washington, Winston

Recues: 0

Absent: 0

Abstain: Beckman

Motion Approved: NO (The Village Attorney explained that an Abstain is counted with the majority vote.)

5b) Approval of an Ordinance amending Section 2-121 of the Village of Glenwood's Code of Ordinances in order to increase the Treasurer's Salary to \$5,000.00 per year.

Trustee Winston: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: Discussion took place in previous Motion

Upon Roll Call: Ayes: 3 Naes: 2 Recues: 0 Absent: 0
Abstain: 1

Ayes: Slaughter, Washington, Winston

Naes: Hopkins, Styles

Recues: 0

Absent: 0

Abstain: Beckman

Motion Approved: YES (The Village Attorney explained that an Abstain is counted with the majority vote.)

6) Approval of Request for Executive Closed Session under Sections 2(c)(1) Personnel, 2(c)(5) Real Estate and 2(c)(11) Litigation with action to be taken and reason to reconvene at the end of the meeting.

Trustee Hopkins: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston, Beckman

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

ATTORNEY'S REPORT:

1) **Approval of a Resolution approving: (1) a Contract for the purchase of the Real Estate known by PINs 32-05-216-025-0000 and 32-05-216-028-0000; (2) the Village's closing upon and taking Title to said property; (3) the funding of the Villages's purchase with Tax Increment Funds; (4) the approval of a Real Estate Sales Contract and Rental Tax Sharing Agreement wo sell PIN 32-05-216-028-0000 and (5) the Village's closing upon the sale of PIN 32-05-216-028-0000.**

Discussion: Village Attorney stated that NO ACTION will be taken at this time.

2) **Approval of a Resolution concerning the Minutes of Closed Meetings of the Board of Trustees of the Village of Glenwood.**

Trustee Hopkins: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: The Village Attorney explained the reason for this Resolution.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston, Beckman

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

3) Approval of an Ordinance amending the Village's Code of Ordinances to add new Sections addressing Non-Uniformity.

Trustee Washington: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: Trustee Hopkins stated that the wording is clear enough but expressed concern about the usage of "black" and asked what if other colors are used; Trustee Hopkins recommended the wording: "Return to original color and/or style; Trustee Hopkins stated all other statements are clear; Trustee Winston referred to page 82 which refers to color/style; Chief Welsh made comments about exceptions/exemptions.

Upon Roll Call: Ayes: 3 Naes: 4 Recues: 0 Absent: 0
Abstain: 0

Ayes: Slaughter, Washington, Winston

Naes: Hopkins, Styles, Beckman, Village President Gardiner

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: NO (Village President Gardiner stated that this item will be placed on the next agenda; Trustee Washington asked about how language change will be made and Chief Welsh responded.)

ENGINEER'S REPORT:

No Report

FINANCE:

1) Approval of Smart Safe Vault with MB Financial Bank.

Trustee Hopkins: Moved; **Second by Trustee Styles** to accept the Motion as presented.

Discussion: Trustee Styles asked what will be done with checks and the Finance Director responded; Trustee Styles asked what does the safe cost the Village and the Finance Director and the Village President responded.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston, Beckman

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

2) Approval of Courier Service with Security Incorporated.

Trustee Hopkins: Moved; **Second by Trustee Slaughter** to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington,
Winston, Beckman

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

3) Board received a copy of Village of Glenwood, Account balances as of September 15, 2015. Trustee Washington commented and expressed her concern on a \$900.00 credit card charge for training and then employees left after the training; Trustee Washington asked about \$695.85 phone bill for employee no longer with the Village; the Finance Director responded and explained the charges.

POLICE:

Chief Cook updated the Board on recent police activity at a residence and the results of the activity.

FIRE/BUILDING:

Chief Welsh reported on a recent small house fire. Chief Welsh stated that the new fire truck has arrived and will be rolled out October 6, 2015.

PUBLIC WORKS:

Motion TO TABLE Approval to award contract for street light base replacement to Meade Electric in amount not to exceed \$14,500.00 to obtain additional bids (until 1st Board Meeting in October).

Trustee Washington: Moved; **Second by Trustee Winston** to accept the Motion as presented.

Discussion: Public Works Director asked that this item be TABLED.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston, Beckman

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

2) Arquilla Park Field House Discussion: The Board was given a copy of recommended repairs and pictures for each field house and the Blakey Center which was prepared by JoAnne Alexander and Katie Schranz. Trustee Styles stated that before work is done, Board should wait until houses are done on Park; Trustee Washington suggested that the Public Works Director give an estimate on work to be done; JoAnne Alexander stated that Arquilla Field House is in very bad condition and should not be rented until repairs are made.

GLENWOODIE:

The Board received a Round & Summary Report for August, 2015; Phillip Robbins announced the Friday fish fries, daily happy hours and the possible addition of another simulator. Trustee Washington asked is a profit system has been set up and the tracking of items sold on the Pro shop side.

SENIOR/PARK PROGRAMS:

The Director announced that flu shots will be given at the Blakey Center on Friday, September 18, 2015

(9:00-11:00 AM) and the Senior luncheon will begin at 11:30 AM.

NEW BUSINESS:

No New Business

OLD BUSINESS:

1) **Water Bill Late Payment Discussion:** Trustee Washington asked about billing procedures; the Village Attorney stated that a change must be through an Ordinance change; Condos are billed monthly; An Ordinance will be prepared for the next Board Meeting; Trustee Winston asked about a Board review to consider the rolling back of the \$35.00 late fee; Trustee Styles commented on the suggestion; Trustee Winston stated that he feels a 10% late fee is adequate; Trustee Washington stated that once the billing cycle is 30 days instead of 15 days, the current late fee could remain; Patrick McAnaney, Public Works Director suggested that the current late fee remain and wait to see what occurs after the new billing cycle is in place (NO ACTION WAS TAKEN.)

2) John Donahue, Village Attorney updated the Board on the status of the NO CASH BID PROGRAM.

OPEN TO THE PUBLIC:

No one approached the Board regarding any item or concern.

**ADJOURN INTO EXECUTIVE
CLOSED SESSION:**

Motion to adjourn into Executive Closed Session at 8:27 PM.

Trustee Styles: Moved; Second by Trustee Hopkins to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston, Beckman

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

**RECONVENE FROM EXECUTIVE
CLOSED SESSION:**

1) Upon Roll Call following Executive Closed Session at 9:10 PM, the following Trustees responded: **Hopkins, Slaughter, Styles, Washington, Winston, Beckman.**

2) **Motion to Authorize the Village Attorney to Pursue Preparation of an Offer as discussed in Executive Closed Session regarding 23 Main Street.**

Trustee Styles: Moved; Second by Trustee Slaughter to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston, Beckman

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: YES

MOTION TO ADJOURN:

Motion to adjourn the September 15, 2015 Regular Board Meeting at 9:12 PM.

Trustee Styles: Moved; Second by Trustee Washington to accept the Motion as presented.

Discussion No discussion

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0
Abstain: 0

Ayes: Hopkins, Slaughter, Styles, Washington, Winston, Beckman

Naes: 0

Recues: 0

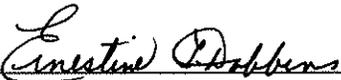
Absent: 0

Abstain: 0

Motion Approved: YES

ADJOURNMENT:

The September 15, 2015 Regular Board Meeting
adjourned at 9:12 PM.



Ernestine T. Dobbins, Village Clerk