

MINUTES OF THE SPECIAL BOARD MEETING  
OF THE PRESIDENT AND BOARD OF TRUSTEES  
OF THE VILLAGE OF GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT THE MUNICIPAL BUILDING ON TUESDAY, MARCH 25, 2014

The March 25, 2014 Special Board Meeting was called to order at 7:32 PM by Mayor Kerry Durkin who led the audience in the Pledge of Allegiance.

**UPON ROLL CALL:** by the Village Clerk, Ernestine Dobbins, the following Trustees responded: Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles.

**ALSO IN ATTENDANCE:** Donna Gayden, Village Administrator; Sandra Chandler, HR Director; JoAnne Alexander, Senior/Park Programs, Linda Brunette, Finance Director; Demitrous Cook, Police Chief; Edwin Reichard, Treasurer

**OPEN TO PUBLIC:** No one approached the Board regarding agenda items.

**VILLAGE ADMINISTRATOR:** 1) Motion TO TABLE Approval of Hiring Policy.

Trustee Campbell: Moved; Second by Trustee Plott to accept the Motion as presented.

Discussion: Trustee Plott began the discussion by thanking the employees for putting the hiring policy together; Trustee Plott did express concern about wording of B under Exceptions; Trustee Plott stated that he feels all applications should be turned over to HR; Trustee Plott stated that he feels no additional time is needed under probationary period; The Mayor gave an example of the necessity of a one (1) year probationary period; Trustee Hopkins asked the HR Director what instance would be necessary to extend a probationary period and the HR Director stated that 90 days is usually adequate; Trustee Styles asked if those working in the Village should be considered first for positions and the Village Administrator responded regarding Internal and External applicants; Trustee Campbell asked if the Exceptions in the Hiring Policy are the language of the Village Attorney and stated that Department heads and HR should review applications; Trustee Plott stated that there should never be wording that excludes Trustee approval; Trustee Gardiner asked about the 90 day probationary period; discussion on what is considered a standard probationary period and the period needed for those receiving additional training/certification; Trustee Plott stated that Exceptions to the 90 day probationary period should be listed or identified and the Village Administrator stated that she feels the Village should not pick and choose; Trustee Gardiner stated in (C 3) the Village President is not included and feels that it should be included; the Mayor asked the Trustees to indicate suggested changes.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

2) **Approval of Personnel Manual.** (There was NO MOTION and Approval Failed.)

3) **Approval of Recommendation from the Economic Development Committee regarding Landauer (Training and Retraining) which will grant Landauer, Inc. the use of Tax Increment Financing (TIF) Funds for training and Retraining with an average standard rate by position, for hours trained at 100% reimbursement, not to exceed a total cost of \$186,000.00 of TIF eligible expenses. Funds will be paid out in the next fiscal year prior to September.**

**Trustee Styles: Moved; Second by Trustee Hopkins to accept the Motion as presented.**

**Discussion:** Lyda Hagen approached the Board and stated the goal of Landauer is to keep existing jobs in Glenwood and bring in additional jobs; she stated that the last Agreement was unfavorable for both Landauer and the Village; she stated that there have been 18 new positions since August, 2013; the Mayor stated that the Village must do something to help jobs grow and the Village approached Landauer to do training and the purpose is to bring jobs into the Industrial Park; Lyda stated that she was surprised that she had to go back to the Economic Development Committee; Trustee Styles stated that the Village should honor the terms agreed upon previously; Trustee Campbell and Trustee Nielsen stated that 50% should be approved

**Upon Roll Call: Ayes: 5 Naes: 1 Recues: 0 Absent: 0 Abstain: 0**

**Ayes:** Campbell, Gardiner, Hopkins, Plott, Styles

**Naes:** Nielsen

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

4) **Approval of Amended Redevelopment Agreement between the Village of Glenwood and Terry Jarosky (Glenwood Oaks).**

**Trustee Campbell: Moved; Second by Trustee Styles to accept the Motion as presented.**

**Discussion:** No discussion.

**Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0**

**Ayes:** Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

**Naes:** 0

**Recues:** 0

**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

5) Discussion of Intergovernmental Agreement between the Village of Glenwood and Brookwood School District 167.

**OPEN TO PUBLIC:**

1) Dr. V. Moore (Superintendent, Brookwood School District 167) approached the Board and expressed her appreciation to the Mayor and Trustees for partnering with Brookwood School District 167.

2) Leon Fields (307 Minerva) approached the Board and expressed his appreciation for the cooperation of the Village with Brookwood School District 167 in the new school project.

3) Joe Howard (702 Sunset Drive) approached the Board regarding the proposed Hiring Policy and the hiring of residents of the Village.

**MOTION TO ADJOURN:**

**Motion to adjourn the March 25, 2014 Special Board Meeting.**

**Trustee Hopkins:** Moved; **Second by Trustee Styles** to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

**Ayes:** Campbell, Gardiner, Hopkins, Nielsen, Plott, Styles

**Naes:** 0

**Recues:** 0

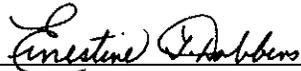
**Absent:** 0

**Abstain:** 0

**Motion Approved:** Yes

**ADJOURNMENT:**

The March 25, 2014 Special Board Meeting adjourned at 8:30 PM.



Ernestine T. Dobbins, Village Clerk