

VILLAGE OF GLENWOOD

COOK COUNTY, ILLINOIS

RESOLUTION NO. 2013 -. _____

**A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE
ENTERPRISE FUND TO THE CORPORATE FUND**

ADOPTED BY THE PRESIDENT AND
BOARD OF TRUSTEES OF THE
VILLAGE OF GLENWOOD
THIS 5TH DAY OF NOVEMBER 2013

RESOLUTION NO. 2013 - _____

A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE ENTERPRISE FUND TO THE CORPORATE FUND

WHEREAS, the Corporate Authorities finds that it is in the best interest of the Village to transfer \$140,789.00 from its enterprise fund to its corporate fund;

NOW, THEREFORE, be it resolved by the President and Board of Trustees of the Village of Glenwood, Cook County Illinois, pursuant to its home rule powers as follows:

SECTION 1: Recitals.

The foregoing recitals are a material part of this Resolution and are incorporated herein as if they were fully set forth herein.

SECTION 2: Authorization to transfer funds.

The Village herein directs the Village's staff to transfer \$140,789.00 from the Village's enterprise fund to the Village's corporate fund.

SECTION 3:

This Resolution shall be effective immediately.

PASSED by roll call vote this 5th day of November, 2013.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this 5th day of November, 2013.

Kerry Durkin, Village President

VILLAGE OF GLENWOOD

COOK COUNTY, ILLINOIS

ORDINANCE NO. 2013 - _____

**AN ORDINANCE AMENDING DIVISION 1 OF ARTICLE 1.5 OF CHAPTER 2 OF THE
VILLAGE OF GLENWOOD'S CODE OF ORDINANCES**

**ADOPTED BY THE PRESIDENT AND
BOARD OF TRUSTEES OF THE
VILLAGE OF GLENWOOD
THIS 5TH DAY OF NOVEMBER 2013**

Published in pamphlet form
by authority of the President
and Board of Trustees of the
Village of Glenwood, Cook
County, Illinois this 5th day
of November 2013.

ORDINANCE NO. 2013 - _____

AN ORDINANCE AMENDING DIVISION 1 OF ARTICLE 1.5 OF CHAPTER 2 OF THE VILLAGE OF GLENWOOD'S CODE OF ORDINANCES

WHEREAS, the Village Board of Trustees finds that the language of Division 1 of Article of 1.5 of Chapter 2 of the Village's Code of Ordinances contains language that is related to the Village Administrator form of government which is inconsistent with the Village Trustee form of government under which the Village of Glenwood operates and determines that it is in the public interest to amend Division 1 of Article of 1.5 of Chapter 2 of the Village's Code of Ordinances in order correct this inconsistency and otherwise update said provisions as set forth in this Ordinance; and

NOW, THEREFORE, be it ordained by the President and Board of Trustees of the Village of Glenwood, Cook County Illinois, pursuant to their home rule powers as follows:

SECTION 1: Recitals.

The forgoing recitals are a material part of this ordinance and are incorporated herein as if they were fully set forth in this section.

SECTION 2: Amendment to Division 1 of Article 1.5 of Chapter 2 of the Village of Glenwood's Code of Ordinances.

Division 1 of Article 1.5 of Chapter 2 of the Village of Glenwood's Code of Ordinances is herein amended to state in its entirety as follows:

DIVISION 1. - VILLAGE ADMINISTRATOR

Sec. 2-15. - Office created.

Sec. 2-16. - Qualifications.

Sec. 2-17. - Appointment and relationship to elected officials.

Sec. 2-18. - Compensation and terms of appointment.

Sec. 2-19. - Suspension or removal from office.

Sec. 2-20. - Powers and duties.

Sec. 2-21. - Bond.

Sec. 2-22. - Acting administrator.

Sec. 2-23. - Authority of other officers.

Secs. 2-24 - 2-30. - Reserved.

Sec. 2-15. - Office created.

The office of village administrator is hereby created subject to the provisions of this article.

Sec. 2-16. - Qualifications.

The village administrator shall be chosen pursuant to Section 2-17 on the basis of executive and administrative qualifications with special reference to specific professional education for, actual experience in, and knowledge of accepted practice in respect to the administration of local government and to the duties of the office as specified below. The appointment shall be made without consideration to the candidates' race, sex, politics, or religious beliefs or any other status for which employment discrimination is rendered unlawful under either the Illinois Human Rights Act or any federal law. The person appointed to this office need not be a resident of the village or of the state at the time of appointment.

Sec. 2-17. - Appointment and relationship to elected officials.

The village administrator shall be appointed to an indefinite term of office by the village president, with the consent of the board of trustees. The village administrator shall, in all cases, be subject to the authority and direction of the village president and board of trustees.

Sec. 2-18. - Compensation and terms of appointment.

The rate of compensation of the village administrator shall be set by the village board and may be adjusted from time to time as the board deems appropriate. Subject to the terms and conditions of state law and this article, the village board and the administrator may enter into an employment contract which specifies in writing the level of compensation of the administrator, fringe benefits including levels of support for the administrator's continuing professional education, agreements for separation pay upon termination of the administrator's employment, other appropriate agreements describing the working relationship between the administrator and elected officials, and board's performance expectations for the administrator. This agreement may be reviewed and revised by mutual agreement of the parties at periodic intervals of not more than one year's duration.

Sec. 2-19. - Suspension or removal from office.

The village administrator shall be subject at all times to the suspension or removal from office at any regular or special meeting of the village board, by a two-thirds vote of the president and board of trustees, then holding office.

Sec. 2-20. - Powers and duties.

The village administrator shall be responsible to the president and board of trustees for the proper administration of the following duties:

(1) Attend all village board meetings. The village administrator shall have the right to take part in all discussions in public sessions, but shall not vote;

(2) Serve as village budget officer and prepare and submit to the village board, by the date set by the board, a recommended annual budget for village operations and a recommended capital program, and the annual appropriation ordinance. When the annual budget or capital program have been approved by the village board, and the annual appropriation ordinance has been adopted, the village administrator shall be responsible for the administration of said budget, capital program, and appropriation ordinance;

(3) Submit to the village board and make available to the public a complete report on the finances and administrative activities of the village as of the end of each fiscal year;

(4) Make such other reports as the village board or its committees may require concerning the operations of village departments, offices, and agencies;

(5) Keep the village board and its committees fully advised as to the present financial condition and future needs of the village;

(6) Make recommendations to the village board on pending decisions of public policy and recommend to the board the adoption of such measures as the administrator may deem necessary or expedient for the health, safety, or welfare of the community or for the improvement of administrative services;

(7) Assist department heads in the procurement of commodities and services pursuant to any established village procedures which shall be followed by employees in the procurement of goods and services, and for that purpose, he or she is authorized to make expenditures in such amounts as may be authorized by the village purchasing procedures, as adopted by the board of trustees, as amended, without preliminary authorization by the board of trustees; however, all expenditures and payments, regardless of amount, shall be subject to the confirmation or approval of the board of trustees and to the limitations imposed by the adoption of a budget or special appropriation.

(8) Provide staff support services for the village president and members of the board of trustees;

(9) Perform such other duties as may be specified by law or village ordinance or as may from time to time be requested by the village board.

Sec. 2-21. - Bond.

The village administrator shall furnish a surety bond in the amount of \$10,000.00 to be approved by the village board. The bond shall be conditioned on the faithful performance of the duties of the office. The premium for the bond shall be paid by the village.

Sec. 2-22. - Acting administrator.

If, because of a temporary absence, disability, or illness, the village administrator is unable to carry out the functions of this office, the village president, with the consent of the board of trustees, may appoint a member of the village's senior administrative staff to serve as acting administrator and carry out the duties of the administrator during the administrator's absence.

Sec. 2-23. - Authority of other officers.

Nothing in this article shall be deemed to diminish or detract from the statutory powers and authority of the village's elected officials.

Secs. 2-24—2-30. - Reserved.

SECTION 3: Home Rule.

This Ordinance, and each of its terms, shall be the effective legislative act of a home rule municipality without regard to whether such Ordinance should: (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law; or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the Village of Glenwood that to the extent that the terms of this Ordinance should be inconsistent with any non-preemptive state law, this Ordinance shall supersede state law in that regard within its jurisdiction.

SECTION 4: Invalidity.

In the event any portion of this ordinance is found to be invalid, the remaining portions of this ordinance shall be severable from any such invalid portion and enforced to the fullest extent possible.

SECTION 5: Repealer.

The specific terms and conditions of this Ordinance shall prevail against other existing ordinances of the Village to the extent there may be any conflict. All existing ordinances of the Village which directly conflict with the terms of this Ordinance are herein repealed.

SECTION 6: Effective date.

This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this 5th day of November, 2013.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED this 5th day of November, 2013.

ATTEST:

Kerry Durkin, Village President

Ernestine Dobbins, Village Clerk



September 30, 2013

CONTRACT FOR
FORMER ARGO GYMNASTICS & CHICAGOLAND PAINT BALL BUILDING

By and between the Village of Glenwood and T. J. Cachey Builders, Inc. II.

Demolition

Scope of Work:

1. Remove fencing in east edge of property.
2. Provide temporary construction fence 6' high with one minimum width of 15' drive gate on the south face in the west corner. Fence will install in west-south and east property lines and attached to existing north fence.
3. Demolish and remove all interior non load bearing walls inclusive of plumbing, electrical, and HVAC components.
4. Provide openings in exterior walls as prescribed by future tenants, as indicated in wall cladding scope below.

Price \$ 106,600

Fire Sprinkler System

Scope of Work:

Furnish all labor and material necessary to install a complete two-zone wet-piped sprinkler system in accordance with NFPA Pamphlet 13, sketches, verbal instructions and our exclusions and clarifications as outlined below.

Protection in shop areas will be in accordance with Ordinary Hazard Group II for a manufacturing occupancy. Please note that storage will be limited to that which is miscellaneous to the manufacturing occupancy and will be limited to 12'-0" in height. Protection in the Office areas will be in accordance with Light Hazard.

Sprinklers in the office will be chrome pendent type with recessed escutcheons installed on concealed black piping and will be located at center or quarter points of ceiling tiles.

Please note that sprinklers in the handball courts may require that openings be cut into the existing ceiling (by others) to provide adequate access for installation of sprinklers.

All material will be industry standard and UL Listed or FM Approved as required.

We also include the double check detector assembly, one (1) 2 ½" valved outlet for the domestic water connection, one (1) Storz type fire department connection located immediately adjacent to the fire protection header, all other necessary valves, drains, waterflow detectors, inspectors test connections, spare sprinklers with fire sprinkler cabinet and shop drawings.

Price \$120,200

Exclusions:

- An adequately sized water service located within the building and properly flushed in accordance with NFPA Pamphlet 13.
- Electrical wiring.
- Painting or priming of piping or supports.
- Standpipe system or other hose equipment.
- Adequate heat in all areas containing sprinkler piping.
- Fire extinguishers or fire extinguisher cabinets.
- Seismic bracing.
- Fire alarm system.
- Permits and plan review fees in excess of \$200

Metal Wall Cladding & Dryvit System

Scope of Work:

1. Removal of all exterior wall attachments.
2. Removal of existing gutters and downspouts.
3. Create openings as outlined on buildings for 4 new minimum 12' x 14' garage doors, 3 man doors and 6 windows. This will require both masonry and carpentry skills. Steel lintels will need to be installed.
4. Install steel siding system on all four sides of dual warehouse portions of building. Design of panels to be determined at bid meeting. Color determined by the Village, but will be a shade of green.
5. Install integral gutter system-oversized-to accommodate large fields of drainage. Downspouts to accommodate flows and discharge a minimum of 4' from building.
6. Prep brick surfaces of "lower" office area for Dryvit system application.
7. Install "Dryvit" type wall covering system. Colors and design to be determined at bid meeting.

Price \$ 302,820

Alternate:

Provide openings in office wall for additional windows. Add \$1,500 per opening.

Paving of Parking Lot

Scope of Work:

Parking Lot Asphalt Patching

Remove and replace approximately 8,070 SF of asphalt at a 4" depth

- Saw cut and remove damaged asphalt and haul from site
- Fine grade existing stone base
- Install 2.5" of bituminous binder
- Install 1.5" of bituminous surface

West Lot Sidewalk Removal & Installation of New Asphalt

Area Approximately 689 sq. ft.

- Saw cut and remove sidewalk and haul from site
- Excavate 5" of dirt to achieve proper stone base depth
- Install 8" of CA-6 stone
- Install 1.5" of bituminous binder
- Install 1.5" of bituminous surface

West Lot Concrete Slab Removal & Installation of New Asphalt

Removal of concrete slabs where existing equipment is located area approximately 316 sq. ft.

- Saw cut and remove concrete slabs (approx 8" thick) and haul from site
- Excavate 3" of dirt to achieve proper stone base depth
- Install 8" of CA-6 stone
- Supply and install (1) new sewer riser to meet new grades
- Install 1.5" of bituminous binder
- Install 1.5" of bituminous surface

Excavation of Landscaped Areas & Installation of New Asphalt

Excavate landscaped areas in West lot to "Square off" existing circle drive approx. 936 sq. ft.

- Excavate 11" of dirt to achieve proper stone base depth and haul offsite
- Install 8" of CA-6 stone
- Install 1.5" of bituminous binder
- Install 1.5" of bituminous surface

East Side Concrete Slab Removal & Installation of New Asphalt

Removal of concrete slabs where existing equipment is located Area Approx: 2,090 SF

- Saw cut and remove concrete slabs (approx. 8: Thick) and haul from site
- Excavate 3" of dirt to achieve proper stone base depth
- Install 8" of CA-6 stone
- Install 1.5" inches of Bituminous Binder
- Install 1.5" inches of Bituminous Surface

East Side Gravel Removal & Installation of New Asphalt

Removal of Gravel, Debris & Overgrowth Area Approx: 3,630 SF

- Remove existing garbage, plywood, weeds, and debris into dumpster and haul from site

- Excavate 6" of existing CA-7 stone to achieve proper CA-6 stone base depth
- Install 3" of CA-6 stone to cap existing CA-7 Stone base
- Install 1.5" inches of Bituminous Binder
- Install 1.5" inches of Bituminous Surface

Installation of (2) Two New Asphalt Ramps

Install 2 new asphalt ramps to new overhead doors – 10'X12' each totaling 240 SF

- Saw cut and remove existing asphalt and haul from site
- Fine grade existing stone base
- Install on average 4 – 9" inches of Bituminous Surface
- Compact edges to achieve smooth transition to existing asphalt

Concrete Wheel Stop Removal and Replacement

- Remove 60 existing wheel stops and haul from site
- Supply and install 31 new concrete wheel stops

Sealcoat & Crack Fill Entire Parking Lot

Area Approx 47,775 SF

Installation of sealcoat applied with Squeegee & Broom in two applications

- Crack fill approx. 3,500 LF with hot applied crack filler
- Restripe parking lot to match existing

Price \$ 108,100

Roofing Replacement

Scope of Work:

Demolition – Remove roof top equipment and haul off site.

Roofing. – All Shingle Roofs: Remove existing roofing down to the wood deck. Mechanically fasten any loose decking to metal deck below. Remove and replace 50 sheets of damaged plywood included in bid price.

Install 6' of ice and water shield at the gutter edge. Install 30# asphalt felt over the remaining roof deck. Install gutter apron flashing at gutter edge and install fabricated aluminum outer drip edge flashing at all gables. Cut in and install ridge-vent at both peaks of warehouse section. Install new plumbing stack flashing boots. Flashings and flashing cement will be used where necessary to insure watershed. Install Owens Corning Oakridge medium weight limited lifetime architectural shingles. The labor is guaranteed for five years.

Saddle Area between Shingle Roofs: Remove approximately a 10' x 15' area of roofing at the east end near the scupper box. Install Poly ISO deck insulation in this area to bring height to correct level to insure watershed. Install mule hide self adhering peel and stick base sheet over the entire saddle area. Install smooth finish torchdown Firestone APP160 modified bitumen roof system over entire saddle area. This area of roof will extend up under the shingle roofs. Install metal flashing near scupper box to help direct water as it

leaves roof. Install aluminum coping cap at the west end of saddle area. The labor is guaranteed for three years.

Flat Roofs at the West End of Building: The specifications and details of the work to be done in this area should be discussed further. There are alternative options available that will give us a sound serviceable roof system.

After units and mechanicals are removed by demolition contractor, we will tear off existing roofing down to the Gypsum deck. We will glue down 3.3" (R-25) POLY-ISO board deck insulation using OLY-Bond adhesive 2-part glue system. We will install 2 new drain insert kits with lead pans in drain areas. Install mule hide self adhering peel & stick base sheet covered by torchdown smooth finish Firestone APP160 modified bitumen roof system. All parapet walls and remaining roof protrusions will be flashed with the same material. The new roof will extend up and over the top of parapet walls. The labor is guaranteed for three years.

Install new Kynars painted steel coping cap over the top of all parapet walls

Price of: \$277,295

Alternates:

1) Additional plywood replacement would be figured at:

Add \$45 per sheet Approved _____

2) Remove and replace all plywood on the north or south slope, ½" CDX Plywood will be used which will be screwed to deck below. **Add \$19,320** Approved _____

3) Install Owen Corning Tru Definition Shingle in lieu of Oakridge shingle.

Add \$7,200 Approved _____

4) Install aluminum silver coat over the flat roof area and the saddle area.

Add \$8,300 Approved _____

General Information

- 1 year Warranty on all work to the Village of Glenwood and Baker Corporation.
- Any changes in the scope of work shall be preformed only by a signed work order at a rate of costs plus 4%.
- Substantial completion shall be that point where the project has been materially completed with regard to major contract provisions; but, shall not be construed to mean that it has been completed to the Owner's satisfaction regarding final touch-up, clean-up or adjustment that is covered under one-year guarantee.

- This proposal, with our Contract Drawings and General Terms and Conditions, constitutes the Contract. No verbal commitments, expressed or implied, shall be considered as binding on this contract.
- Any delays requested by the Owner shall constitute a Change Order for Contractor.
- Excludes all items not specifically stated here within.
- Excludes Performance Bond and all municipal permits.
- Pricing good for forty-five days. No work to begin until receipt of original, signed and executed, copy of this contract is received by T. J. Cachey Builders, Inc. II along with the agreed upon initial payment.

Base Payment Terms:

- Total Contract amount **\$915,015.**
- \$85,000 due at time of Contract.
- Monthly progress payments for work completed or materials stored on site through completion payable within 15 days of payment request.
- Delinquent accounts are subject to an interest charge of 2% per month.
- If this Contract and the General terms and Conditions as attached hereto meet with your approval, please indicate your acceptance by signing in the space provided and provide the initial payment authorizing T. J. Cachey Builders, Inc. II to begin ordering materials and scheduling of on site work. **We look forward to working together!**

Village of Glenwood

T. J. Cachey Builders, Inc. II

By: _____

By: _____

Date: _____

Date: _____