

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING ON
TUESDAY, DECEMBER 18, 2012

The December 18, 2012 Regular Board Meeting was called to order at 7:02 PM by Mayor Kerry Durkin who led the audience in the Pledge of Allegiance.

- UPON ROLL CALL:** by Clerk Ernestine Dobbins, the following Trustees responded: Campbell, Freeman, Hopkins, Plott. (Trustee Nielsen arrived at 7:04 following Roll Call.)
- ALSO IN ATTENDANCE:** Kevin Welsh, Fire Chief; Deputy Police Chief; Ed Tunelius, Engineer, Linda Brunette, Finance Director; Donna Gayden, Village Administrator; Toleda Hart, Treasurer; John Donahue, Village Attorney.
- PRESENTATION OF MINUTES:** Motion to approve the December 4, 2012 Regular Board Meeting Minutes.
- Trustee Plott:** Moved; **Second by Trustee Hopkins** to accept the Motion as presented.
- Discussion:** No discussion.
- Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0
- Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott
- Naes:** 0
- Recues:** 0
- Absent:** Trustee Thomas
- Abstain:** 0
- Motion Approved:** Yes
- TREASURER'S REPORT:** 1) Motion to approve Bills Payable as presented by Treasurer, Toleda Hart.
- Corporate Fund:** \$140,766.97; **Road & Bridge Fund:** \$7,022.00; **Motor Fuel Tax Fund:** \$67,589.80; **Sewer & Water Fund:** \$212,315.05; **IEPA Loan Account:** \$2,607.50; **TIF Industrial Park:** \$856.00; **TIF Industrial North:** \$23,427.50; **Glenwoodie Golf Course:** \$65,368.11
- Total All Funds:** \$519,952.93
- Trustee Freeman:** Moved; **Second by Trustee Campbell** to accept the Motion as presented.
- Discussion:** No discussion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Thomas

Abstain: 0

Motion Approved: Yes

2) Payroll as of December 14, 2012: **Glenwoodie** in the amount of \$18,514.80; **Corporate** in the amount of \$240,503.64.

Trustee Nielsen: Moved; **Second by Trustee Plott** to accept the Motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Thomas

Abstain: 0

Motion Approved: Yes

3) Financial Report Update was given by Treasurer Toleda Hart.

OPEN TO PUBLIC:

No one approached the Board regarding agenda items.

**COMMUNICATIONS
MAYOR'S OFFICE:**

1) **Mayor Durkin** announced the sad news of the passing of Keith Albert Clark, the son Mr. and Mrs. Ron Clark. Visitation will be at Leak & Sons Funeral Chapel in Country Club Hills (December 20, 2012) and Funeral Services will be held at St. Helena of the Cross Catholic Church in Chicago (December 21, 2012).

2) **Mayor Durkin** announced the 2012 Holiday Decorating Contest Winners. Awards will be presented at the January, 2013 Board Meeting:

- 1st Place: 1018 E. 193rd Place: R. Goldsmith
- 2nd Place: 49 N. Oak Lane: J. Buxbaum Jr.
- 3rd Place: 122 N. Rebecca Street: N. Kanger

- Honorable Mentions: 511 Arizona Avenue: E. Sanders and 328 Gay Court: J. Morissette

3) Approval of repairs to Condata Building in an amount not to exceed \$60,000.00.

Trustee Campbell: Moved; Second by Trustee Nielsen to accept the Motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Thomas

Abstain: 0

Motion Approved: Yes

ATTORNEY'S REPORT:

Village Attorney **John Donahue** gave an Update on Tax Deeds.

VILLAGE ADMINISTRATOR:

1) Approval of Preliminary Credit Proposal from Wells Fargo Bank.

Trustee Plott: Moved; Second by Trustee Campbell to accept the Motion as presented.

Discussion: Representatives from Wells Fargo Bank (Lawrence J. Richardson and Joseph C. Piscitello) summarized the preliminary proposal for the Village; the Type of Credit proposed is a Revolving Line of Credit; each Board member received a packet outlining: Type of Credit, Amount, Purpose, Interest Rate, Loan Fee, Collateral, Maturity, and Repayment. Questions were asked by Trustee Plott and comments were given by Trustees Hopkins and Campbell. It was stated that Board Approval will be needed in order to use the Line of Credit.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Thomas

Abstain: 0

Motion Approved: Yes

2) Approval of Request for Executive Closed Session following Finance Report under Section 2(c)(11) Litigation and Section 2 (c)(5) Property Acquisition with action to be taken and reason to convene.

Trustee Campbell: Moved; Second by Trustee Hopkins to accept the Motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Thomas

Abstain: 0

Motion Approved: Yes

3) Village Administrator Donna Gayden announced:

- The January 1, 2013 Regular Board Meeting will be held January 2, 2013.
- Beginning February, 2013, all Board packets will be sent electronically.
- Open Meeting Act Training (OMA) must be completed by 12/31/2012.
- Minority Contractors Event will be held in February at the Glenwoodie.

ENGINEER:

No Report

FINANCE:

Approval of an Ordinance Levying Taxes for the Fiscal Year beginning May 1, 2012 and Ending April 30, 2013 in The Village of Glenwood, Cook County, Illinois.

Trustee Campbell: Moved; Second by Trustee Freeman to accept the Motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Thomas

Abstain: 0

Motion Approved: Yes

**ADJOURN TO
EXECUTIVE CLOSED SESSION:**

Motion to adjourn to Executive Closed Session at 7:20 PM.

Trustee Campbell: Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Thomas

Abstain: 0

Motion Approved: Yes

**RECONVENE FROM EXECUTIVE
CLOSED SESSION:**

- **Upon Roll Call at 9:00 PM,** the following Trustees responded: Campbell, Freeman, Hopkins, Nielsen, Plott.

**ACTION FROM EXECUTIVE
CLOSED SESSION:**

1) Motion to give direction to the Village Administrator to negotiate real estate transfer of the property named in this body Condata as discussed in Executive Session.

Trustee Freeman: Moved; **Second by Trustee Campbell** to accept the Motion as presented.

Discussion: **Mayor Durkin** asked the Village Administrator to Inquire as to the number of jobs it will bring.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Thomas

Abstain: 0

Motion Approved: Yes

2) Motion to approve transfer of the real estate known as TCH which is adjacent to Condata to the individual as discussed in Executive Session under the terms discussed in Executive Session.

Trustee Hopkins: Moved; Second by Trustee Campbell to accept the Motion as presented.

Discussion: Mayor Durkin asked the Village Administrator to inquire as to the number of jobs it will bring.

**Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0**

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Thomas

Abstain: 0

Motion Approved: Yes

3) Motion to approve the transfer of the real estate discussed in Executive Session known as the NiCor Footprint (15 acres) which is adjacent to the Glenwood Industrial Park to the individuals as discussed in Executive Session to rent with option to purchase agreement.

Discussion: Trustee Nielsen asked if that is the vacant property; Mayor Durkin responded "yes" and specifically identified property.

**Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1
Abstain: 0**

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Thomas

Abstain: 0

Motion Approved: Yes

4) No action needed on Litigation.

POLICE: No Report

FIRE: No Report

PUBLIC WORKS: No Report

BUILDING: The Board received the ISO document regarding the Building Code Effectiveness Grading Schedule (BCEGS) dated December 17, 2012 and asked to review.

GLENWOODIE: No Report. The Village Administrator stated that the weekend calendar for February is full. 2-3 brides have already chosen the Glenwoodie for their wedding ceremony site for 2013. Trustee Campbell mentioned that there was a huge crowd at the Glenwoodie for the Bloom Township luncheon for seniors. It was stated that parking is an issue and the Village is looking at a possible solution for the parking issue.

SENIOR/PARK PROGRAMS: No Report. Senior luncheon will be held Friday, December 21, 2012.

NEW BUSINESS: Trustee Nielsen asked if the Village is giving employees a holiday gift card or doing anything for the employees; the Village Administrator stated that nothing has been planned. Trustee Nielsen asked that it be placed on the agenda for the next meeting (Staff Appreciation Day).

OLD BUSINESS: No Old Business

OPEN TO PUBLIC: Ray Schmeizer (22 South Campbell) announced that the Senior luncheon will be held Friday. He also approached the Board with questions regarding the approved Village Tax Levy and Tax Levy for the Brookwood School District for the proposed new school.

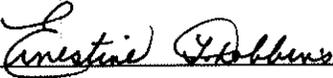
MOTION TO ADJOURN: Motion to adjourn the December 18, 2012 Regular Board Meeting.

Trustee Campbell: Moved; Second by Trustee Freeman to accept the Motion as presented.

Discussion: No discussion.

Upon Roll Call, the following Trustees responded "Aye": Campbell, Freeman, Hopkins, Nielsen, Plott. Absent: Trustee Thomas.

ADJOURNMENT: The December 18, 2012 Regular Board Meeting adjourned at 9:15 PM.



Ernestine T. Dobbins, Village Clerk