

MINUTES OF THE REGULAR BOARD MEETING  
OF THE PRESIDENT AND BOARD OF  
TRUSTEES OF THE VILLAGE OF  
GLENWOOD, COOK COUNTY, ILLINOIS  
HELD AT THE MUNICIPAL BUILDING ON  
TUESDAY, DECEMBER 4, 2012

The December 4, 2012 Regular Board Meeting was called to order at 7:00 PM by Mayor Kerry Durkin who led the audience in the Pledge of Allegiance.

**UPON ROLL CALL:** by Clerk Ernestine Dobbins, the following Trustees responded: Campbell, Freeman, Hopkins, Nielsen, Plott.

**ALSO IN ATTENDANCE:** Kevin Welsh, Fire Chief; Demitrous Cook, Police Chief; Patrick McAneney, Public Works; Ed Tunelius, Engineer; JoAnne Alexander, Senior/Park Programs; Linda Brunette, Finance Director; Donna M. Gayden, Village Administrator; John Donahue, Village Attorney.

**PRESENTATION OF MINUTES:** Motion to approve the November 20, 2012 Regular Board Meeting Minutes .

Trustee Plott: Moved; Second by Trustee Hopkins to accept the Motion as presented.

Discussion: No discussion

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: 0

Absent: Trustee Thomas

Abstain: 0

Motion Approved: Yes

**TREASURER'S REPORT:**

1) Motion to approve Bills Payable as presented by Village Administrator, Donna M. Gayden.  
Corporate Fund: \$133,955.95; Road & Bridge Fund: \$12,171.31; Motor Fuel Tax Fund: \$24,526.12; Sewer & Water Fund: \$81,864.78; IEPA Loan Account: \$6,200.00; 2010 Project Fund BAB: \$10,373.58; TIF Industrial Park: \$5,324.10; TIF Main Street: \$4,187.50; TIF Holbrook Road: \$748.75; Glenwoodie TIF Account: \$698.75; TIF Industrial North: \$722.50; Glenwoodie Golf Course: \$18,399.99

Total All Funds: \$299,173.33

Trustee Freeman: Moved; Second by Trustee Campbell to accept the Motion as presented.

Discussion: No discussion.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1  
Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

2) Payroll as of November 30, 2012: **Glenwoodie** in the amount of \$19,515.63; **Corporate** in the amount of \$125,304.27.

**Trustee Nielsen:** Moved; **Second** by Trustee Campbell to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1  
Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**OPEN TO PUBLIC:**

No one approached the Board regarding agenda items.

**COMMUNICATIONS  
MAYOR'S OFFICE:**

No communications.

**ATTORNEY'S REPORT:**

1) **Approval of an Ordinance Approving the Fourth Amended Redevelopment Plan and Project for the Industrial Park Redevelopment Project Area in Order to Extend the Term of the Area and Establish a Revised Budget.**

**Trustee Campbell:** Moved, **Second** by Trustee Nielsen to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1  
Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**2) Approval of an Ordinance Designating the Fourth Amended Industrial Park Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act.**

**Trustee Campbell:** Moved; **Second by Trustee Nielsen** to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1  
Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**3) Approval of an Ordinance Adopting Tax Increment Financing for the Fourth Amended Industrial Park Redevelopment Project Area.**

**Trustee Campbell:** Moved; **Second by Trustee Freeman** to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1  
Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain: 0**

**Motion Approved: Yes**

**4) Approval of a Resolution approving (1) A Real Estate Contract with Rose Cameo; and (2) The Village's Closing upon and taking Title to the Real Estate that is the Subject of the Contract.**

**Trustee Freeman: Moved; Second by Trustee Campbell to accept the Motion as presented.**

**Discussion:** The Mayor gave background information on the property, past issues and identified the location of the property.

**Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0**

**Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott**

**Naes: 0**

**Recues: 0**

**Absent: Trustee Thomas**

**Abstain: 0**

**Motion Approved: Yes**

**VILLAGE ADMINISTRATOR:**

**1) Approval of Request for Executive Closed Session under Section 2(c) 5 Property Acquisition, Section 2(c)11 Litigation, and Section 2(c)1 Personnel at the end of the meeting with action to be taken and reason to reconvene.**

**Trustee Nielsen: Moved; Second by Trustee Hopkins to accept the Motion as presented.**

**Discussion:** No discussion.

**Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0**

**Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott**

**Naes: 0**

**Recues: 0**

**Absent: Trustee Thomas**

**Abstain: 0**

**Motion Approved: Yes**

**2) Approval of a Collections Services Agreement with Municipal Collections of America, Inc.**

**Trustee Campbell:** Moved; **Second by Trustee Plott** to accept the Motion as presented.

**Discussion:** Mr. Roger Wood outlined the Collections Services Agreement and explained the 2 Options. Trustee Hopkins asked about the company's success rate, which option is easier to collect and at what point does the Village receive the fees; Mr. Wood stated "that it really doesn't make a difference which option is chosen and that the fees are received monthly." Trustee Plott asked if Credit Reports are pulled in collecting the debts; Mr. Wood stated that Credit Reports are pulled but not very often; Trustee Campbell asked about waving towing fees; Chief Cook responded that towing fees can't be waived; Trustee Campbell asked Chief Cook which Option did he recommend; Chief Cook recommended Option #1.

**Upon Roll Call:** Ayes 5 Naes: 0 Recues: 0 Absent: 1  
Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**ENGINEER:**

**1) Approval of Phase 1 Agreement for FAU Funding of Improvement of intersection of 187<sup>th</sup> St. 7 Halsted St. (12-00055-00-CH).**

**Trustee Nielsen:** Moved; **Second by Trustee Hopkins** to accept the Motion as presented.

**Discussion:** Mr. Tunelius stated that this will allow for improvement of the intersection with the widening of the lance.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1  
Abstain: 0

**Ayes:** Campbell Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved: Yes**

**2) Approval of Phase 1 Engineering Agreement for Improvement of intersection of 187<sup>th</sup> St. & Halsted St. (12-00055-00- CH).**

**Trustee Campbell: Moved; Second by Trustee Nielsen to accept the Motion as presented.**

**Discussion: No discussion.**

**Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0**

**Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott**

**Naes: 0**

**Recues: 0**

**Absent: Trustee Thomas**

**Abstain: 0**

**Motion Approved: Yes**

**FINANCE:**

Finance Director, Linda Brunette reported that the draft of the Tax Levy is complete, will be e-mailed to the Board and will be on the 12/18/2012 agenda for approval.

**POLICE:**

Chief Cook announced that Police and Fire Departments applied for a Grant and each Department has been awarded \$1,000.00. Chief Cook stated that the Police Department will use the \$1,000.00 received from the Grant to purchase computers that can be used by students who are required to do Community Service; students will be able to complete homework assignments; students who don't have home computers, will be allowed to stop in to use computers.

**FIRE:**

Chief Welsh reported that the \$1,000.00 received from the Grant will be used for the Holiday Clothing, Toy and Food Drive. Chief Welsh reminded everyone of the upcoming Retirement Party honoring Deputy Chief Bill Edgar which will be held Friday, December 7, 2012 at the Glenwoodie.

**PUBLIC WORKS:**

An Update was given by Patrick McAneney who stated that the Department is finishing up work relating to main breaks.

**BUILDING:**

Chief Welsh reported that the Department has been busy.

**GLENWOODIE:**

Tim Donohoe reported that business has been good with golfing due to the warm weather as well as with parties and banquets.

**SENIOR/PARK PROGRAMS:**

JoAnne Alexander reminded everyone that Christmas in the Park will be held Friday, December 07, 2012; the

Senior Holiday Party will be held Friday, December 21, 2012; Coffee with the Candidates who will be running for the position held by Jesse Jackson, Jr. will be held (2/16/2013).

**NEW BUSINESS:**

Trustee Campbell asked Patrick McAneney about the proposed building at Glenwoodie and the use of on-line bidding which is not exceed \$80,000.00.

**OLD BUSINESS:**

Trustee Hopkins asked Patrick McAneney about the visibility of signs banning overnight parking for vehicles not registered in the Village. Patrick stated that there are 46 signs throughout the Village; Trustee Campbell asked about the status of the fence at the plaza being repaired; Chief Cook stated that a Police Report was filed when the accident happened and Chief Welsh stated that a citation has been issued to the plaza owner.

**OPEN TO PUBLIC:**

Warren Linden (422 N. Park Drive) asked about the Rose Cameo property purchased by the Village; Mr. Linden asked about property owners who don't pay fines; asked everyone to use microphones so that audience can hear each person clearly.

**ADJOURN TO EXECUTIVE CLOSED SESSION:**

**Motion to adjourn to Executive Closed Session at 7:55 PM.**

**Trustee Campbell:** Moved; **Second by Trustee Nielsen** to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call:** Ayes: 5 Naes: 0 Recues: 0 Absent: 1 Abstain: 0

**Ayes:** Campbell, Freeman, Hopkins, Nielsen, Plott

**Naes:** 0

**Recues:** 0

**Absent:** Trustee Thomas

**Abstain:** 0

**Motion Approved:** Yes

**RECONVENE FROM EXECUTIVE CLOSED SESSION:**

**Upon Roll Call at 9:10 PM,** the following Trustees responded: Campbell, Freeman, Hopkins, Plott. **Absent:** Trustee Thomas and Trustee Nielsen.

**MOTION TO ADJOURN:**

**Motion to Adjourn the December 4, 2012 Regular Board Meeting.**

**Trustee Hopkins:** Moved; **Second by Trustee Freeman** to accept the Motion as presented.

**Discussion:** No discussion.

**Upon Roll Call,** the following Trustees responded "Aye": Campbell, Freeman, Hopkins, Plott. **Absent:** Trustee Thomas and Trustee Nielsen.

**ADJOURNMENT:**

The December 4, 2012 Regular Board Meeting adjourned at 9:10 PM.

  
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Ernestine T. Dobbins, Village Clerk