

MINUTES OF THE REGULAR BOARD MEETING
OF THE PRESIDENT AND BOARD OF
TRUSTEES OF THE VILLAGE OF
GLENWOOD, COOK COUNTY, ILLINOIS
HELD AT THE MUNICIPAL BUILDING ON
TUESDAY, OCTOBER 2, 2012

The meeting of the October 2, 2012 Regular Board Meeting was called to order at 7:10 PM by Trustee Richard Nielsen who led the audience in the Pledge of Allegiance.

UPON ROLL CALL: by Clerk Ernestine Dobbins, the following Trustees responded: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas.

ALSO IN ATTENDANCE: Kevin Welsh, Fire Chief; Demitrous Cook, Police Chief; Patrick McAneney, Public Works; JoAnne Alexander, Senior/Park Programs; Linda Brunette, Finance Director; Donna Gayden, Village Administrator; Toleda Hart, Treasurer; John Donahue, Village Attorney.

PRESENTATION OF MINUTES:

Motion to approve the minutes from the September 18, 2012 Regular Board Meeting.

Trustee Plott: Moved; Second by Trustee Freeman to accept the motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 0 Absent: 0 Abstain: 1

Ayes: Freeman, Hopkins, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Abstain: Campbell (Absent at the September 18, 2012 Meeting)

Motion Approved: Yes

TREASURER'S REPORT:

1) Motion to approve Bills Payable as presented by Village Treasurer, Toleda Hart.

Corporate Fund: \$97,113.71; Road & Bridge Fund: \$5,166.55; Sewer & Water Fund: \$40,423.24; IEPA Loan Account: \$92,939.64; 2010 Project Fund BAB: \$31,260.15; TIF Industrial Park: \$220,595.50; TIF Industrial North: \$412.50; TIF Main Street: \$453.75; Glenwoodie Golf Course: \$51,844.71.

Total All Funds: \$540,209.75

Trustee Campbell: Moved; Second by Trustee Freeman to accept the motion a presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

PAYROLL:

2) Payroll as of September 21, 2012: **Glenwoodie** in the amount of \$28,360.31; **Corporate** in the amount of \$133,961.39.

Motion to approve the September 21, 2012 Payroll as presented by Toleda Hart, Village Treasurer.

Trustee Campbell: Moved; **Second by Trustee Freeman** to accept the motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

OPEN TO PUBLIC:

No one approached the Board regarding agenda items.

COMMUNICATIONS

MAYOR'S OFFICE:

- 1) Mayor Durkin stated that Grant money for sidewalk work has been exhausted.
- 2) The Mayor announced that the youth fundraising golf outing will be held Saturday, October 6, 2012.
- 3) The Mayor commented on the letter from the Hammond Water Works Department on the ongoing contract negotiations between Chicago Heights and the City of Hammond; the Village Attorney explained that the pipe is jointly owned by Chicago Heights and Glenwood; the letter also stated that if the parties cannot agree over the next several weeks, then there will be no contractual obligation by the City of Hammond to provide water to the City of Chicago Heights beyond November 12, 2012.

ATTORNEY'S REPORT:

The Village Attorney reported that the Joint Review Board meeting was held October 2, 2012 and approved to extend the Industrial Park TIF District; there will be a public hearing on November 6, 2012.

VILLAGE ADMINISTRATOR: 1) Approval of a Resolution authorizing the execution of the 2012 CDBG Sub recipient Agreement with Cook County for Project No. 12-013 for street construction on Rebecca Street.

Trustee Campbell: Moved; Second by Trustee Hopkins to accept the motion as presented.

Discussion: Trustee Thomas asked if this will go out to bid and the Village Administrator replied that it would go out to bid.

Upon Roll Call: Ayes 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

2) Approval to purchase signs for the Homeowners Associations. The Village Administrator brought in a sample sign that will be used and answered questions; the signs will be displayed the Sunday prior to the Association's meeting day: (No motion, second or roll call was taken; No Trustee objected to the purchase of the signs.)

3) Approval of and to ratify the letter terminating the Village's Collection Services Contract with Municipal Collections Services, Inc.

Trustee Campbell: Moved; Second by Trustee Nielsen to accept the motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 5 Naes: 0 Recues: 1 Absent: 0 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott

Naes: 0

Recues: Thomas (stated that she was not included in the phone contact)

Absent: 0

Abstain: 0

Motion Approved: Yes

4) Village Administrator recommended that the Village host a minority contractors fair/expo joined by other municipalities.

ENGINEER'S REPORT:

Mayor Durkin asked Dave if there is any word on whether the Village can place sign on the property by the train track; it was suggested that the County Highway Department be contacted. Update was given; Mayor asked if Police Pension was included in the audit and the Finance Director replied "yes." The Finance Director announced that Mary Fernandez has returned on a part-time basis.

FINANCE:

POLICE:

1) Chief Cook reported that new police recruits Kristina Nutting and Thomas J. Harrison began a twelve (12) week program 2) The department is implementing a Seat Belt Initiative with the School District 3) Steps are being taken to make drivers more aware of children at cross walks and in school zones.

FIRE:

Chief Welsh gave Fire Prevention Week update and activities.

PUBLIC WORKS:

1) Approval of Municipal Estimate of Maintenance Costs (Motor Fuel Tax Funds) in the amount of \$121,000.00.

Trustee Campbell: Moved; Second by Trustee Plott to accept the motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

2) Motion to amend the previous Motion and change the amount to \$125, 000.00 which includes engineering cost and paperwork.

Trustee Campbell: Moved; Second by Trustee Plott to accept the amended motion as presented.

Discussion: Mayor Durkin stated that the previous motion did not include engineering cost and paperwork.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

3) Approval of Resolution for Maintenance of Streets of Highways by Municipality Under the Illinois Highway Code.

Trustee Campbell: Moved; Second by Trustee Plott to accept the motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

4) Approval of Agreement for Maintenance Engineering to be Performed by a Consulting Engineer.

Trustee Campbell: Moved; Second by Trustee Plott to accept the motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

5) Patrick McAneney reported that Superior Excavating is doing work on the hydrants in the Forest.

BUILDING:

Approval of a Resolution authorizing the Village President to enter into contract to join the South Suburban GIS Consortium and serve as or to appoint the Official Representative of the Village of Glenwood to the South Suburban GIS Consortium Steering Committee.

Trustee Nielsen: Moved; **Second by Trustee Campbell** to accept the motion as presented.

Discussion: Chief Welsh stated that this program will be an enhancement and gave an explanation of the program. Trustee Campbell asked the annual fee for participation; the annual fee is \$6,000.00.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas.

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

GLENWOODIE:

The Village Administrator referenced the report that each Board member received which lists all of the banquets, activities and other events held from April 1, 2012 thru December, 2012.

SENIOR/PARK PROGRAMS:

A special senior luncheon honoring veterans will be held November 16, 2012; Halloween activities are being planned for children.

NEW BUSINESS:

- 1) Mayor Durkin stated that signs must be placed stating the ban on overnight parking for vehicles not registered in the Village.
- 2) Trustee Thomas asked the policy for the release of seasonal employees. The Village Administrator stated that decisions are made according to personnel evaluations, need for reduction in workforce and slow business. She stated that those who are not called back are informed of the reasons for not being called back.
- 3) Trustee Plott asked what procedure is used for bringing back seasonal employees. The Village Administrator stated that each year personnel must re-apply for positions and go through the proper screening process.
- 4) The Mayor announced that the Glenwood Academy is collecting coats for veterans and the coats can be dropped off at the Village Hall.

OLD BUSINESS:

Trustee Thomas asked for an update on the suggestion to add a brief description of agenda items; the Village Administrator stated that she is working on some ideas for including descriptions of agenda items on the agenda.

OPEN TO PUBLIC:

- 1) Chuck Derringer (150 Grace Lane, Chicago Heights, Illinois) voiced concerns about: the stream that goes through Glenwoodie, the destruction of fishing habitats; health advocacy program at Governors State University and implementing natural gas powered vehicles.
- 2) Ray Schmeizer (22 South Campbell) asked about the status of the houses on Willow Lane that are to be demolished.

3) The Mayor announced that a COW meeting will be held October 23, 2012 at the Glenwoodie; this will be the first State of the Village Meeting; Department heads will make presentations and give their qualifications; Residents will have an opportunity to sit with Department heads and ask questions and express concerns.

MOTION TO ADJOURN:

Motion to adjourn the October 2, 2012 Regular Board Meeting at 8:00 PM.

Trustee Freeman: Moved; Second by Trustee Plott to accept the motion as presented.

Discussion: No discussion.

Upon Roll Call: Ayes: 6 Naes: 0 Recues: 0 Absent: 0 Abstain: 0

Ayes: Campbell, Freeman, Hopkins, Nielsen, Plott, Thomas

Naes: 0

Recues: 0

Absent: 0

Abstain: 0

Motion Approved: Yes

ADJOURN:

The October 2, 2012 Regular Board Meeting adjourned at 8:00 PM.



Ernestine T. Dobbins, Village Clerk